

The Randolph Township Board of Education held a Business Session meeting on Tuesday, April 24, 2018 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Ronald Conti called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **Roll Call**

The following Board members were present: Ms. Susan DeVito, Mr. Joseph Faranetta, Mr. Alfredo Z. Matos, Ms. Anne Standridge, Mr. Christopher C. Treston, Ms. Stacy White and Mr. Ronald Conti,

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, School Business Administrator/Board Secretary Mr. Eric Burnside, Assistant School Business Administrator/Assistant Board Secretary and Board Counsel Marc H. Zitomer was also present.

### **Closed Session – 07:17 p.m.**

Board President Ronald Conti moved a motion to go into Closed Executive Session. Board members present all in favor.

Board member Mr. Sheldon Epstein and Ms. Tammy MacKay were absent.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 07:38 p.m.

### **Pledge of Allegiance**

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor

was also present.

### **Approval of Board Minutes**

Executive Closed Session: 03-13-18, 03-20-18

Board Work, FFT Committee and Business Sessions: 03-13-18, 3-19-18 and 03-20-18

Board member Christopher Treston made a motion, seconded by Board member Susan DeVito and carried by a roll call vote to approve Executive Closed Session, FFT Committee and Business Session minutes of: 03-13-18, 03-19-18 and 03-20-18 with an exception:

Board member Mr. Sheldon Epstein and Ms. Tammy MacKay were absent.  
Motion Passed.

### **Correspondence** - None

### **President's Report**

Board President opened the Public Hearing on the Final 2018 – 2019 Budget.

Board Vice President Joseph Faranetta gave a presentation on the 2018 – 2019 Final Budget. No changes noted from the Tentative Budget approved on 03/20/18.

Mr. Faranetta, Miss Fano, Mr. Eckert also presented the Final Budget to the Township.

### **Public Comment on the Final 2018- 2019 Final Budget**

No comments received from the public.

The Board President closed the public hearing and discussion portion on the Final 2018 – 2019 Budget stating the Board vote will take place under the *New Business* section of the agenda.

### **Superintendent's Report**

Miss Fano announced to the Board that the district has been recognized by the NAMM organization. In addition, Miss Fano presented proclamations for National Teacher Week/Day and Special Education week.

### **Student Council Representative Report** - None

### **Committee Reports**

*Communications:*

Mr. Faranetta announced they have finalized the presentation for the referendum.

*Finance, Facilities and Transportation:*

Mr. Faranetta met and discussed the demographic study, budget, and referendum.

*Personnel:*

Ms. Standridge and the committee met in a closed meeting.

*Policy:*

Ms. DeVito met and it was a closed meeting.

### **Liaison Reports**

*RAMRAC*

– Ms. DeVito stated the April meeting was canceled. The next meeting is on 5/10/18 with Mr. Faranetta doing a referendum presentation.

*REF*

– Miss Fano reminder of the Rock Star and 5k event are coming up.

*Town Council*

–Mr. Eckert informed the Board the next meeting with the Town Council is 6/5/18.

*ESC*

– Mr. Matos went to an ESC meeting last weekend in Mt. Olive. He noted the commission is looking at technology.

### **Public Statement**

A concerned Randolph resident stated she wanted to remind the Board that Molly's close up is near.

Another concerned Randolph resident appreciates the referendum and will support it as much as possible.

A longtime concerned Randolph resident announced that she came to the high school at 06:00 p.m. because the information on the website stated the policy meeting was scheduled. She sat in the library for an hour because it was a closed meeting and she did not have anything else to do.

### **Old Business** - None

## **New Business**

### *Motions:*

Personnel Motions 1 - 5

Finance, Facilities and Transportation Motions 1 - 12

Education Motions 1 – 4

Policy Motions 1 - 2

**PERSONNEL AND ADMINISTRATION MOTIONS 1 – 5<sub>v3</sub>**

**APRIL 24, 2018**

April 24, 2018

**Pursuant** to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Anne Standridge made a motion, seconded by Board Vice President Joseph Faranetta and carried by a roll call vote to approve Personnel and Administration Motions 1 – 5<sub>v3</sub> with exceptions:

Board member Christopher Treston voted YES Motions 1, 2, 3 and Motion 5, abstained to Motion 4. Extra Pay. Board member Sheldon Epstein and Alfredo Z. Matos were absent. Motions passed.

## **1. RESIGNATIONS**

### **A. Certificated Staff**

1. Accept the resignation for the purpose of retirement for Catherine Murphy, Elementary School Teacher at Ironia School, to be effective July 1, 2018.
2. Accept the resignation for the purpose of retirement for Joseph Lusardi, Teacher of Health and Physical Education at Randolph High School, to be effective July 1, 2018.
3. Accept the resignation for the purpose of retirement for Maryella Carlucci, Teacher of Social Studies at Randolph Middle School, to be effective July 1, 2018.

### **B. Support Staff**

1. Accept the resignation of Carson Michura, Paraprofessional at Center Grove School, effective April 16, 2018.
2. Accept the resignation for the purpose of retirement for Joan Willoughby, Paraprofessional at Shongum School, to be effective July 1, 2018.
3. Accept the resignation of Jayne Roche, Paraprofessional at Fernbrook School, to be effective May 11, 2018.
4. Accept the resignation of Cyndall King, Paraprofessional at Ironia School, effective March 22, 2018.

## **2. APPOINTMENTS**

### **A. Certificated Staff**

1. Approve the appointment of Kathleen Gaffney, Leave Replacement Elementary School Teacher at Fernbrook School for the 2017-2018 school year effective April 5, 2018 through June 30, 2018 at the daily rate of \$95 per day for the first twenty days, on day twenty-one the rate will change to \$266.20 per day for the remainder of the assignment.
2. Approve the appointment of Larissa Greco to continue as a Leave Replacement Teacher of Math at Randolph Middle School for the 2017-2018 school year effective April 1, 2018 through April 30, 2018 continuing at the daily rate of \$266.20 per day.
3. Approve the appointment of Emily Carlson, Leave Replacement Elementary School Teacher at Fernbrook School for the 2017-2018 school year effective on or about April 23, 2018 through June 30, 2018 at the daily rate of \$95 per day for the first twenty days, on day twenty-one the rate will change to \$266.20 per day for the remainder of the assignment.
4. Approve the appointment of the following Substitute Teachers for the 2017-2018 school year at the rate of \$95.00 per day, pending CHRU clearance and completed employment paperwork:

Alexis Burnside  
Christina Luzzi  
Brian Blackmore

Diana Menzel  
Debra Johnson

Robert Podesta  
Emily Carlson

5. Approve the appointment of the following Substitute Nurses for the 2017-2018 school year at the rate of \$175.00 per day, pending CHRU clearance and completed employment paperwork:

Alyssa Kloss

6. Approve the appointment of Susan Grochowski to continue as a Leave Replacement Teacher of Science at Randolph Middle School for the 2017-2018 school year effective May 1, 2018 through June 30, 2018 continuing at the daily rate of \$266.20 per day.

### **B. Support Staff**

1. Approve the appointment of the following Substitute Secretary for the 2017-2018 school year at the rate of \$12.00 per hour, pending CHRU clearance and completed employment paperwork:

Alexis Burnside

2. Approve the appointment of the following Substitute Cafeteria/Recess Aide for the 2017-2018 school year at the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork:

Alexis Burnside

3. Adjust the appointment of Yolanda Caballero from Cafeteria/Recess Aide at Fernbrook School to Substitute Cafeteria/Recess Aide for the 2017-2018 school year, rate to remain \$15.00 per hour.

4. Approve the appointment Brandon Jefferson, Paraprofessional at Randolph Middle School, for the 2017-2018 school year, to be effective on or about May 2, 2018 through June 30, 2018 at a salary of \$22,259 to be prorated based on start date and charged to account number 11-000-217-100-15-2702; be it further resolved that salary may be adjusted upon completion of negotiations.

5. Approve the appointment of Bethanny Levasseur, Paraprofessional at Center Grove School, for the 2017-2018 school year, to be effective on or about May 9, 2018 through June 30, 2018 at a salary of \$22,259 to be prorated based on start date and charged to account number 11-000-217-100-15-2702; be it further resolved that salary may be adjusted upon completion of negotiations.

### **3. LEAVES OF ABSENCE**

#### **A. Certificated Staff**

1. Approve that Employee I.D. #7183 identified on Schedule A be placed on an unpaid child rearing leave of absence with no benefits effective April 21, 2018 through June 30, 2018.

2. Adjust the leave of Employee I.D. #6857 identified on Schedule B to reflect a paid medical leave of absence effective April 5, 2018 through May 9, 2018, followed by an unpaid FMLA leave of absence effective May 10, 2018 through approximately June 30, 2018; be it further resolved the entire leave is with benefits.

3. Adjust the leave of Employee I.D. #4892 identified on Schedule C to reflect a paid medical leave of absence effective April 5, 2018 through May 17, 2017 followed by an unpaid FMLA leave of absence effective on or about May 18, 2018 through on or about June 6, 2018 followed by an unpaid NJFLA leave of absence effective on or about June 7, 2018 through June 30, 2018; be it further resolved the entire leave is with benefits.

4. Adjust the leave of Employee I.D. #4006 identified on Schedule D to reflect a paid medical leave of absence effective approximately February 20, 2018 through May 15, 2018 with an anticipated return date of May 16, 2018; be it further resolved the

entire leave is with benefits.

5. Approve that Employee I.D. #4633 identified on Schedule F be placed on a paid medical leave of absence on or about May 7, 2018 through June 25, 2018; be it further resolved the entire leave is with benefits.

6. Approve that Employee I.D. #4644 identified on Schedule H be placed on a paid medical leave of absence effective approximately May 29, 2018 through June 30, 2018; be it further resolved the entire leave is with benefits.

7. Adjust the leave of Employee I.D. #6466 identified on Schedule J to reflect a paid leave of absence effective March 7, 2018 through April 10, 2018 followed by an unpaid FMLA leave of absence effective approximately April 11, 2018 through May 12, 2018, followed by an unpaid NJFLA leave of absence effective approximately May 13, 2018 through June 30, 2018; be it further resolved the entire leave is with benefits.

8. Approve that Employee I.D. #5508 identified on Schedule K be placed on a paid medical leave of absence effective approximately September 1, 2018 through September 26, 2018 followed by an unpaid FMLA leave of absence effective approximately September 27, 2018 through November 9, 2018, followed by an unpaid NJFLA leave of absence effective November 10, through January 25, 2019, pending reappointment for the 2018-2019 school year; be it further resolved the entire leave is with benefits.

9. Extend the paid medical leave of absence of Employee I.D. #4104 identified on Schedule M to be effective February 5, 2018 through approximately May 6, 2018 with an anticipated return date of May 7, 2018.

10. Adjust the leave of Employee I.D. #4106 identified on Schedule N to reflect a paid medical leave of absence effective April 5, 2018 through April 24, 2018 with an anticipated return date of April 25, 2018; be it further resolved the entire leave is with benefits.

## **B. Support Staff**

1. Approve that Employee I.D. #7145 identified on Schedule E be placed on a paid medical leave of absence effective March 12, 2018 through April 13, 2018, followed by an unpaid FMLA leave of absence effective April 16, 2018 through approximately May 21, 2018 with an anticipated return date of May 22, 2018; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #5993 identified on Schedule G be suspended without pay on April 18, 2018.

3. Approve that Employee I.D. #7164 identified on Schedule I be placed on a paid

medical leave of absence effective April 5, 2018 through approximately April 17, 2018 followed by an unpaid FMLA leave of absence effective April 19, 2018 through approximately April 22, 2018 with an anticipated return date of April 23, 2018; be it further resolved the entire leave is with benefits.

4. Approve that Employee I.D. #4355 identified on Schedule L be placed on a paid medical leave of absence effective April 26, 2018 through on or about June 11, 2018 with an anticipated return date of June 12, 2018; be it further resolved the entire leave is with benefits.

**4. EXTRA PAY**

**A. Administration**

1. Approve the payment of the Quantitative Merit Goal #1 associated with bonuses for the Superintendent of Schools, Ms. Jennifer Fano, for the 2017-2018 school year, in reference to Standard #3, payment subject to approval of the Executive County Superintendent of Schools, in the amount of \$6,546.25.

2. Approve the payment of the Quantitative Merit Goal #2 associated with bonuses for the Superintendent of Schools, Ms. Jennifer Fano, for the 2017-2018 school year, in reference to Standard #4, payment subject to approve of the Executive County Superintendent of Schools, in the amount of \$6,546.25.

**B. Certificated Staff**

1. Approve the following staff members as mentors and to receive payment for mentoring services for the 2017-2018 school year, not to exceed \$550 for each mentor:

Jeannine Majewski	Kristen Maus	Kelly Hart
Lisa Rodimer	Gina Adickes	

2. Approve Matthew Swiss to serve as a piano accompanist for the Randolph Middle School Spring Choral Concert in May 2018 at the rate of \$180.00.

**C. Support Staff**

1. Approve the appointment of the following Fall Coaching Staff for the 2018-2019 school year, pending budget approval, in accordance with the attached list; be it further resolved that stipends may be adjusted upon completion of negotiations:

Sport	Title	Last Name	First Name	Stipend Amount	Step
Football	Assistant Coach	Lyons	Michael	\$ 8,397.00	4
Football	Assistant Coach	Eaton	Benjamin	\$ 8,397.00	4



Football	Assistant Coach	Hill	Tororris	\$ 7,346.00	2
Football	Assistant Coach	Scali	Joe	\$ 6,823.00	1
Football	Assistant Coach	Gangemi	Nicola	\$ 7,346.00	2
Football	Assistant Coach	Conboy	Paul	\$ 7,346.00	2
Football	Volunteer Coach	Baumwoll	Gary	NA	
Field Hockey	Head Coach	Adickes	Gina	\$ 7,739.00	1
Field Hockey	Assistant Coach	Salmon	Richard	\$ 6,663.00	2
Field Hockey	Assistant Coach	Grochowski	Suzanne	\$ 6,343.00	1
Field Hockey	Assistant Coach	Bartke	Danielle	\$ 6,343.00	1
Soccer- Boys	Head Coach	Mousis	George	\$ 8,832.00	4
Soccer- Boys	Assistant Coach	Conlon	Steven	\$ 7,326.00	4
Soccer- Boys	Assistant Coach	Goldsworthy	Sean	\$ 7,326.00	4
Soccer- Boys	Assistant Coach	Palmer	Andrew	\$ 6,663.00	2
Soccer- Girls	Head Coach	Sufly	Colleen	\$ 8,832.00	4
Soccer- Girls	Assistant Coach	TBA			
Soccer- Girls	Assistant Coach	Buchanan	Andrew	\$ 7,326.00	4
Soccer- Girls	Assistant Coach	Bradley	Kimberly	\$ 6,987.00	3
Soccer- Girls	Volunteer Coach	Matlosz	Monica	NA	
Cross County-Boys	Head Coach	Albanito	Nicholas	\$ 8,554.00	4
Cross County-Boys	Assistant Coach (B/G)	Suttile	Luke	\$ 7,326.00	4
Cross Country-Girls	Head Coach	Higgins	Kevin	\$ 4,277.00	4
Cross Country-Girls	Head Coach	Pietrewicz	Lenny	\$ 4,277.00	4
Volleyball	Head Coach	Data	Sheri	\$ 7,736.00	1
Volleyball	Assistant Coach	Mate	Bryan	\$ 7,326.00	4
Volleyball	Assistant Coach	Lavender	Nicholas	\$ 6,343.00	1
Tennis- Girls	Head Coach	Fritch	Donald	\$ 7,648.00	4
Tennis- Girls	Assistant Coach	DiNozzi	Daniel	\$ 5,622.00	2
Cheerleading	Head Coach	Moreno	Kimberly	\$ 8,101.00	4
Cheerleading	Assistant Coach	McHugh	Melissa	\$ 6,324.00	2
Cheerleading	Assistant Coach	TBA			
Gymnastics	Head Coach	Falleni	Susan	\$ 8,554.00	4
Gymnastics	Assistant Coach	TBA			
Equipment Manager	Equipment Manager	TBA			

2. Approve Nicola Gangemi as a Volunteer Wrestling Coach for the 2017-2018 school year.

3. Approve Kristin Torres as a Volunteer Girls Basketball Coach for the 2017-2018 school year.

## **5. COMMUNITY SCHOOL**

### **A. Resignations**

1. Approve the resignation of Natalia Melo, Program Aide for the Randolph Community School Childcare Program, effective March 16, 2018.
2. Rescind the appointment of Amber Jacobsen, Junior Aide for the Randolph Community School Childcare Program, effective March 28, 2018.

### **B. Appointments**

1. Approve the appointment of Erica Aguado, as a Community School Substitute Office Assistant at the hourly rate of \$12.00, effective April 25, 2018 for the 2017-2018 school year.
2. Approve the appointment of Tarkan Ayaz, as a Community School Junior Aide at the hourly rate of \$8.90, effective April 25, 2018, for the 2017-2018 school year, pending completed paperwork.
3. Approve the appointment of Nergis Ayaz, as a Community School Junior Aide at the hourly rate of \$8.90, effective April 25, 2018, for the 2017-2018 school year, pending completed paperwork.
4. Approve the appointment of Larissa Forik, as a Community School Program Aide at the hourly rate of \$12.00, effective April 25, 2018, for the 2017-2018 school year, pending completed paperwork.
5. Approve the appointment of Valbona Hoti, as a Community School Substitute Office Assistant at the hourly rate of \$12.00, effective April 25, 2018 for the 2017-2018 school year.
6. Approve the appointment of Michaela Patoilo as an instructor for Mad Science of Morris & Sussex, retro April 13, 2018 for the 2017-2018 school year.

**FINANCE/FACILITIES & TRANSPORTATION 1 – 12 v2**

**APRIL 24, 2018**  
*Revised: 4/23/18*

On behalf of the Finance, Facilities and Transportation Committee, Board Vice President Joseph Faranetta made a motion, seconded by Board member Anne Standridge and carried by a roll call vote to approve Finance, Facilities and Transportation resolutions 1 – 12v2 with exceptions:

Board member Susan DeVito abstained on Motion No.1 and voted YES to all other Finance/Facilities and Transportation Motions. Board members Sheldon Epstein and Tammy MacKay were absent. Motions passed.

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 03/31/18	\$ 4,250,641.71
1.1	Check Register – 04/18/18	\$ 5,204,136.62

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve March 2018 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 03/31/18
2.2	Expense Account Adjustment – 03/31/18

**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of March 2018 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 03/31/18
3.2	Revenue Report – 03/31/18
3.3	Budget Report – 03/31/18
3.4	Petty Cash Report – 03/31/18
3.5	Treasurer Report – 03/31/18

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**4. ADOPTION OF 2018 – 2019 FINAL SCHOOL BUDGET**

**BE IT RESOLVED** by the Randolph Township Board of Education, to approve the 2018-2019 school district budget as follows:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
2018-19 Total Expenditures	90,912,990	1,086,279	3,840,988	95,840,257
Less Anticipated Revenues	16,817,748	1,086,279	239,213	18,143,240
Taxes to be Raised	74,095,242	-0-	3,601,775	77,697,017

**5. 2018 - 2019 MAXIMUM PROFESSIONAL SERVICES APPROVAL**

**WHEREAS**, N.J.A.C. 6A:23A:5.2, a Board of Education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14;

**NOW, THEREFORE, BE IT RESOLVED**, that the Randolph Board of Education hereby establishes the following maximums for the 2018-2019 school year as follows:

Architectural/Engineering	\$ 350,000
Legal	\$ 300,000
Audit	\$ 60,000
Physician	\$ 33,000
For a total amount of	\$ 743,000

**BE IT FURTHER RESOLVED**, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

**6. 2018 - 2019 MAXIMUM TRAVEL EXPENDITURE APPROVAL**

**WHEREAS**, pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

The Randolph Board of Education approves establishing a maximum travel expenditure amount of \$ 160,000 for the 2018 - 2019 school year. The maximum travel expenditure for the 2017 - 2018 school year is \$ 140,000 of which, \$ 73,823.37 has been spent and \$ 7,014.60 encumbered to date.

**7. WITHDRAWAL FROM CAPITAL RESERVE FUND BALANCE FOR 2018-2019 SCHOOL YEAR**

**MOTION** to approve the appropriation of \$ 2,056,065 from capital reserve to fund \$ 2,056,065 of the \$ 3,000,000 budgeted for the following projects:

- RHS Added parking, restroom and concession at DaSilva Field
- RHS Wrestling Mat Hoist
- FB Fire Alarm replacement
- District Emergency lights and exit signs
- District Security Vestibules in 5 schools
- FB Locker room conversion to classroom
- CG Roof, gutters, cupola, underground water
- IR Locker room conversion to storage
- RMS Bathroom upgrades - 2 boys, 2 girls
- RMS Culinary Arts renovation

**8. RESOLUTION TO APPROVE CUSTOM PROFESSIONAL DEVELOPMENT AGREEMENT WITH HEINEMANN**

**RESOLVED**, the Randolph Township Board of Education approve contracted consulting services of Sue O'Connell from Heinemann Professional Development for site-based professional development from May 30 - May 31, 2018 for a total of \$ 9,000.00 and per terms and conditions of the agreement.

**9. MOTION TO ACKNOWLEDGE, ACCEPT AND APPROVE SCHOOL BUS EMERGENCY EVACUATION DRILLS IN ACCORDANCE WITH NJAC 6A:27-11.2**

**RESOLVED** the Randolph Township Board of Education note, accept and approve school bus emergency evacuation drills conducted between the 26<sup>th</sup> – 29<sup>th</sup> day of March 2018 in all district schools and bus runs in accordance with New Jersey Administrative Code NJAC 6A:27-11.2.

**10. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY DETERMINING TO ACQUIRE AND TO FINANCE EQUIPMENT BY MEANS OF A LEASE PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING \$1,543,000, AUTHORIZING AN ADVERTISEMENT FOR BIDS TO FINANCE THE EQUIPMENT IF NECESSARY, DELEGATING THE AWARD OF THE BID, AUTHORIZING THE EXECUTION OF THE LEASE AND RELATED DOCUMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO COMPLETE THE TRANSACTION**

**WHEREAS**, The Board of Education of the Township of Randolph in the County of Morris, New Jersey (the "Board") is created and is charged by law with the responsibility to provide a system of public education within the school district over which it has jurisdiction and to acquire equipment therefor; and

**WHEREAS**, the Board has determined to fund the acquisition and installation of various equipment consisting of computers (replacements and VDI expansion), security, replacements and expansions (Center Grove/Ironia PA System Replacement), MS Camera System Expansion, Card Access Expansion/Support; Network Cabling, Switch Replacement, UPS replacement, buses, and a sport utility custodial vehicle, including related work and equipment, financing and all incidental or related costs (the "Equipment") by means of a lease purchase financing for a term that does not exceed five (5) years pursuant to the provisions of N.J.S.A. 18A:20-4.2(f) and N.J.S.A. 18A:18A-1 *et. seq.*; and

**WHEREAS**, the Board has selected the Hunterdon County Educational Services Commission as financial advisor (the "Financial Advisor") and McManimon, Scotland & Baumann, LLC, as special counsel (the "Special Counsel") for the purpose of advising and assisting with the proposed lease purchase financing of the Equipment; and

**WHEREAS**, in accordance with the procedures set forth in N.J.S.A 18A:18A-1 *et. seq.* (the "Public School Contracts Law") and the regulations promulgated thereunder, a notice of the bid will be published if required and bids or quotes (hereinafter simply referred to as bids) are scheduled to be returned to the Business Administrator, who, with the assistance of the Special Counsel and the Financial Advisor, will determine the lowest responsive and responsible bidder to purchase the Lease (as hereinafter defined) from the Board (hereinafter referred to as the "Purchaser"); and

**WHEREAS**, the Board will enter into a lease purchase agreement (the "Lease") and other related documents with the Purchaser in an amount not to exceed \$1,543,000

to finance the acquisition and installation of the Equipment; and

**WHEREAS**, the Board desires to authorize the delegation of the award of the bid to the Business Administrator and further authorizes the Board President, Business Administrator/Board Secretary, Financial Advisor and Special Counsel to prepare and to execute the Lease and certain other documents and agreements necessary or incidental to the transactions contemplated thereby;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS**, as follows:

Section 1. The Board hereby determines to finance the acquisition and installation of the Equipment by means of a lease purchase financing in a principal amount not exceeding \$1,543,000 in accordance with the requirements of the Public School Contracts Law. The lease shall be for a period not to exceed five years and the interest portion of rent shall be calculated at a rate per annum not in excess of the rate set forth in the bid producing the lowest yield. The Business Administrator/Board Secretary, the Financial Advisor, the Special Counsel and other appropriate representatives of the Board (the "Professionals") are hereby authorized to prepare the necessary timetables, bid documents and other related documents as may be necessary and to take other steps necessary to prepare for and to implement the proposed financing.

Section 2. The Board hereby authorizes the publication of a request for bid if required in accordance with the Public School Contracts Law or the solicitation of quotes in order to prepare for the proposed transaction.

Section 3. The Board President and/or the Business Administrator are authorized to award the bid and the Lease in accordance with the terms of this resolution to the lowest bidder in accordance with the bid proposals or quotes submitted to the Business Administrator, which winning bid proposal or quote will be retained on file in the Business Administrator's office. The Purchaser's interest rate will be held fixed for a period of thirty (30) days from the date of the bid. If the closing does not occur within thirty (30) days of the date of the bid, the interest rate will be calculated in accordance with the index rate recommended by the Financial Advisor as set forth in the bid specifications.

Section 4. The Board President and/or the Business Administrator are hereby authorized to execute and deliver the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction in a form approved by Special Counsel. Specifically, the Board authorizes the Board President or the Business Administrator to establish an escrow account for the deposit of the Lease proceeds and to direct the deposit and investment of the Lease proceeds in the escrow in accordance with the requirements of law. The Business Administrator is also authorized to pay any agreed upon fees in connection with the transaction including

any escrow agent fee. The Board President and/or Business Administrator are also authorized and directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the Equipment in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereto.

Section 5. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board, nor any agency, department or political subdivision thereof, shall be obligated to pay any sum due under the Lease to the Purchaser from any taxing source unless an appropriation is made in a duly approved budget of the Board. The obligations of the Board shall not constitute indebtedness of the Board or of the Township of Randolph or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the lease purchase agreement for the Equipment, the rental payments to be paid by the Board in respect thereof and the dates on which such rent shall be due and payable.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable. The Board authorizes the Business Administrator to act and determine on behalf of the Board whether the Lease will be designated as "bank qualified" within the meaning of Section 265 of the Code. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 7. This resolution shall take effect immediately.

## **11. ACCEPTANCE OF DONATIONS**

**RESOLVED** the Randolph Township Board of Education accept the following donations:

➤ **District Special Services:**

- In recognition of Autism Awareness Month, Next Generation Training Center donation of school supplies to ABA classrooms. Supplies to include crayons, paints and coloring books which will be used during



ESY, to address curriculum and related service goals. The estimated value of the school supplies is \$100.

➤ **High School:**

- from the RHS Choir and Theater Booster Association, donation of two Comet Follow Spots from Altman Lighting, Inc. for the RHS Auditorium, having an estimated value of \$3,150.
- Janet H. & C. Harry Knowles Foundation, Inc. paid the cost of a substitute for a teaching staff member to attend an out of district meeting. The donation is the amount of \$103.
- donation from staff member Mr. Robert Finning, Samsung H4000 Series 24" LED TV, having an estimated value of \$128 to be used as a graphics monitor in the control room of the RHS TV studio.

➤ **Ironia School:**

- The following donations/grants from the Ironia PTO to teaching staff members; classroom supplies, materials totaling \$ 10,524.

DESCRIPTION	TOTAL
<u>Mrs. Rodrigues:</u>	
3D printer .....	\$ 3,600
4 iPads with covers, 2 dash/6 Dot Robots, 7 Launcher accessories, 10 port charging hub .....	\$ 2,300
<u>Mrs. Randazzo and Mrs. Polara:</u>	
Multisensory Cart .....	\$ 1,235
<u>Mrs. Cirella:</u>	
Perch stools and sit-to-stand work surface	\$ 855
<u>Mrs. Andrews:</u>	
Staff member purchases of classroom supplies from Teachers College Digital and Media Literary Institute, having an estimated value of \$800 reimbursable directly to staff member.	\$ 800
<u>Mrs. Feliciano:</u>	
Café table and stools.....	\$ 467
Staff member purchases of Sony ECM-AW4 wireless microphone system & Apple lightning 3.4mm aux jack adapter, having an estimated value of \$182 reimbursable directly to staff	\$ 182

member.....

Mrs. Daly:  
HTC Vive..... \$ 560

Mrs. O'Rourke:  
Staff member purchases of classroom supplies \$ 525  
from Breakout EDU having an estimated value of  
\$525 reimbursable directly to staff member.

➤ **Middle School:**

- donation from Ms. Helen Lori in the amount of \$100 to be used towards the 6<sup>th</sup> grade class of Peter J. Mendoza.

**BE IT FURTHER RESOLVED** that Walter Curioni, Director of Special Services, Deborah Iosso, Principal of Randolph High School, David Kricheff, Principal of Ironia School, Dr. Dennis Copeland, Principal of the Middle School acknowledge the donations in a letter to the appropriate parties.

**12. RESOLUTION TO APPROVE SETTLEMENT AGREEMENT**

**WHEREAS**, the Board is a Respondent in a special education due process action before the Office of Administrative Law, bearing Agency Reference Number 2018-26729 and OAL Docket No. EDS 14394-17; and

**WHEREAS**, the parties wish to amicably resolve the actions without further proceedings pursuant to the terms presented to the Board in a Settlement Agreement ("Agreement");

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Education approves the Agreement of the within referenced due process action on the terms and conditions contained therein; and

**BE IT FURTHER RESOLVED THAT** the Board President is authorized to execute the Agreement on behalf of the Board.

**EDUCATION MOTIONS 1 – 4 v2**

**April 24, 2018**  
Revised: April 20, 2018

On behalf of the Education Committee, Board member Anne Standridge made a motion, seconded by Board member Susan DeVito and carried by a roll call vote to approve Education Motions 1 – 4 v2 with exceptions:

Board member Sheldon Epstein and Tammy MacKay were absent. Motions passed.

## 1. Field Trips

- a. **MOTION** to approve the following field trip for Randolph Middle School: Cost for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
May 16, 2018	Team 8-4 students, Ms. Gilligan, Ms. Cafaro & Mr. Maffei	Trout release in Rockaway River at Rutgers Street Dover, NJ	107 approx.

- b. **MOTION** to approve field trip for the Randolph High School Wind Ensemble:

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Sunday, April 29, 2018	RHS Wind Ensemble students, D. Russo & TBD	Performance at the State Band Gala Concert at Kean University Union, NJ	55

- c. **MOTION** to approve an overnight field trip for three RHS Speech & Debate Team students to attend the NCFL Grand National Tournament held in Washington, DC, May 25 - 28, 2018. Student costs will be funded by their families and the Booster Club. Chaperone costs will be funded through high school funds.
- d. **MOTION** to approve an overnight field trip for three RHS Speech & Debate Team students to attend the National Speech & Debate Association National Tournament, Fort Lauderdale, FL, June 16 - 23, 2018. Student costs will be funded by their families and the Booster Club. Chaperone costs will be funded through high school funds.
- e. **MOTION** to approve four Randolph High School Transition students and four staff members to attend a field trip to Big Brook Creek, Marlboro, NJ in May 2018. Cost for transportation will be funded by special services.
- f. **MOTION** to amend the November 21, 2017 1a motion to read: **MOTION** to approve the following field trip for Randolph Middle School: Cost for transportation and any associated fees will be paid by **students**. No student

will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
January 4, 2018	Science Olympiad Club students Regional Competition, Mrs. Gilligan, Ms. Dingman & Parent Chaperones	NJIT, Newark, NJ	25 approx.
January 9, 2018	Science Olympiad Club students Regional Competition, Mrs. Gilligan, Ms. Dingman & Parent Chaperones	Union County College, Cranford, NJ	25 approx.
March 13, 2018	Science Olympiad Club students State Competition, Mrs. Gilligan, Ms. Dingman & Parent Chaperones	Middlesex County College, Edison, NJ	25 approx.

## 2. Professional Development

- a. **MOTION** to approve all administrators for the 2017-2018 school year to attend job fairs and recruitments events to locate candidates for open teaching positions within the district. All costs to be paid through personnel funds.
- b. **MOTION** to approve the following professional development opportunities:

### DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORK- SHOP	WORK- SHOP TOTAL COST
Hawkins	Janet	RMS	Legal Issues in Student Health	5/3/18	\$56.65

Hoehn	Dona	SH	2018 New Jersey Speech-Hearing Association Convention	4/26/18 & 4/27/18	\$250.00
Ivin	Karen	RMS	Legal Issues in Student Health	5/3/18	\$59.74
Pandorf	Laurie	SH	Student-Centered Coaching Institute	6/6/18, 6/7/18 & 6/8/18	\$1,730.00
Perini	Susan	IR	2018 New Jersey Speech-Hearing Association Convention	4/26/18 & 4/27/18	\$250.00
Rafferty	Whitney	FB	Student-Centered Coaching Institute	6/6/18, 6/7/18 & 6/8/18	\$1,730.00
Scanlan	James	FB	(PAOSA) Philadelphia Area Orff Schulwerk Association; Orff Schulwerk on the Stage	5/19/18	\$51.07
Scanlan	James	FB	Region 1 Elementary Honors Festival	4/28/18	\$10.38
Soldivieri	Danielle	CO	Student-Centered Coaching Institute	6/6/18, 6/7/18 & 6/8/18	\$1,799.00
Wasylyk	Lena	RHS	Pennsylvania Institute of Instructional Coaching (PIIC)	5/14/18, 5/15/18 & 5/16/18	\$985.89

c. **MOTION** to approve the following professional development opportunities:

*DISTRICT  
FUNDING*

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL</b>	<b>NAME OF WORKSHOP</b>	<b>DATE OF WORKSHOP</b>	<b>WORKSHOP TOTAL COST</b>
Coppola	Adrianna	RHS	Pennsylvania Institute of Instructional Coaching (PIIC)	5/14/18, 5/15/18 & 5/16/18	\$1,033.50
Douglas	Glenn	RHS	Advanced Placement (AP) Summer Institute - Advanced Placement for AP Calculus	6/18/18, 6/19/18, 6/20/18, 6/21/18, 6/22/18 & 6/23/18	\$2,759.50
Keenan	Maria	CG	Leveled Literacy Intervention Training	6/12/18, 6/13/18 & 10/30/18	\$450.00
Land	Michelle	RMS	New Jersey ASCD Educating the Whole Child Conference	9/28/18	\$143.44
Mongelli	Kristin	RHS	Pennsylvania Institute of Instructional Coaching (PIIC)	5/14/18, 5/15/18 & 5/16/18	\$1,063.08
Munzial-Andrews	Linda	IR	Digital and Media Literacy Institute	5/21/18, 5/22/18 & 5/23/18	\$309.00

Olsen	Jonathan	CO	NJ Association for College Admission Counseling (NJACAC) Annual Conference	5/21/18 & 5/22/18	\$783.00
Plucinsky	Kyle	RHS	Fairfax Advanced Placement (AP) Summer Institute: AP Statistics	6/18/18, 6/19/18, 6/20/18, 6/21/18, 6/22/18 & 6/23/18	\$2,701.98
Scott	Michael	SH	The Principal/VP's Survival Guide	5/9/18	\$170.46
Townsend	Sarah	RHS	Advanced Placement (AP) Annual Conference	7/18/18, 7/19/18, 7/20/18, 7/21/18 & 7/22/18	\$1,637.06

- d. **MOTION** to approve 12 elementary teachers and up to four district physical education teachers to attend an half day, in-district, Understanding by Design Training (UBD) training in June 2018. All costs to be paid by elementary and physical education funds, costs not to exceed \$950.00.
- e. **MOTION** to approve security supervisor and up to five security personnel to attend Security Officer Registration Act (SORA) training and/or re-certification for the 2017-2018 school year. All costs to be paid through security funds, costs not to exceed \$550.00.

### 3. Special Education

- a. **MOTION** to amend the March 20, 2018 4a Education Motion to approve the following agency to provide home based Applied Behavior Analysis therapy to Randolph Student SE19-29 Grade 5 at the rate of \$60.00 per hour for twelve hours per week effective July 2018 – June 2019.

#### Reed Academy Bridge Program

- b. **MOTION** to amend the March 20, 2018 4b Education Motion to approve the following agency to provide coordination conducted by a case manager to Randolph Student SE19-29 Grade 5 at the rate of \$85.00 per hour for two hours per month effective July 2018 – June 2019.

Reed Academy Bridge Program

- c. **MOTION** to amend the March 20, 2018 4c Education Motion to approve the following agency to supervise the program provided by a Board Certified Behavior Analyst (BCBA) to Randolph Student SE19-29 Grade 5 at the rate of \$125.00 per hour for four hours per month effective July 2018 - June 2019.

Reed Academy Bridge Program

- d. **MOTION** to amend the March 20, 2018 4d Education Motion to approve the following agency to provide Administrative Services for Randolph Student SE19-29 Grade 5 at the rate of \$300.00 per month July 2018 – June 2019.

Reed Academy Bridge Program

- e. **MOTION** to approve the placement of Randolph Student SE18-10 Grade 11 in the High School Summer Program – Social Pragmatics at Landmark College effective July 13, 2018 – August 4, 2018 and BE IT FUTHER MOVED, that a contract be entered into with High School Summer Program – Social Pragmatics at Landmark College at the tuition rate of \$6,900.00.
- f. **MOTION** to approve Stepping Forward Counseling Center to give Home Instruction to Randolph Student SE18-77 Grade 6 at the rate of \$75.00 per hour for 10 hours per week effective March 22, 2018 – June 30, 2018. Cost will be paid from RHS counseling.
- g. **MOTION** to approve Mountain Lakes Board of Education to provide itinerant hearing services for the following Randolph student for school year 2017/2018:

<u>Student</u>	<u>Amount</u>
IT18-11	\$3,520.00

4. **Miscellaneous**

- a. **MOTION** to approve the Harassment, Intimidation, and Bullying (HIB) reports dated March 23 and March 29, 2018 and April 6, 13 and 20, 2018.
- b. MOTION to adopt the following resolution designating May 8, 2018 as National Teacher Day (Exhibit 1).

**WHEREAS**, teachers make public schools great; and

**WHEREAS**, teachers work to open students' minds to ideas, knowledge, and dreams; and



**WHEREAS**, teachers keep American democracy alive by laying the foundation for good citizenship; and

**WHEREAS**, teachers fill many roles, as listeners, explorers, role models, motivators, and mentors; and

**WHEREAS**, teachers continue to influence us long after our school days are only memories;

**THEREFORE**, be it resolved, by the Board of Education of the Township of Randolph, that:

Tuesday, May 8, 2018 is proclaimed as National Teacher Day in Randolph Township Schools.

- c. **MOTION** to approve the following student teacher/practicum/internship placement(s) for the 2017-2018 school year pending criminal background clearance as follows:

Name: Sarah Kero  
University/College: Eastwick College  
Experience: Occupational Therapist Assistant Internship  
School/Grade: Center Grove Elementary School/Pre-K—5  
Cooperating Therapist: Shannon Kastner  
Dates of Assignment: April - June 2018

Name: April Lasola  
University/College: Eastwick College  
Experience: Occupational Therapist Assistant Internship  
School/Grade: Shongum Elementary School/K—5  
Cooperating Therapist: Caitlin Olver  
Dates of Assignment: April – June 2018

Name: Florence Kimanzi  
University/College: Eastwick College  
Experience: Occupational Therapist Assistant Internship  
School/Grade: Center Grove Elementary School/Pre-K—5  
Cooperating Therapist: Helen Ogoff  
Dates of Assignment: April - June 2018

- d. **MOTION** to approve the following student teacher/practicum/internship placement(s) for the 2018-2019 school year pending criminal background clearance as follows:

Name: Yulia Bekiyants  
University/College: Raritan Valley Community College  
Experience: Occupational Therapist Assistant Internship  
School/Grade: Center Grove Elementary School/Pre-K—5  
Cooperating Therapist: Shannon Kastner  
Dates of Assignment: September - December 2018

- e. **MOTION** to adopt the following resolution designating the week of May 13-19, 2018 as “Special Education Week” in New Jersey (Exhibit 2).

**WHEREAS**, the public school districts and private schools of New Jersey make a major contribution to the public welfare by preparing thousands of exceptional persons to participate as citizens of this State and as members of society; and,

**WHEREAS**, the local public school board members, as well as the administrators, teachers and parents of Randolph Township District serve as advocates of the rights of exceptional citizens; and,

**WHEREAS**, we recognize the need for dedication to provide quality education for the exceptional students of our district;

**THEREFORE, BE IT RESOLVED**, by the Board of Education of the Township of Randolph that:

The week of May 13-19, 2018 is proclaimed as “Special Education Week” in Randolph Township Schools.

- f. **MOTION** to approve the Randolph Township Schools participation in the New Jersey Interscholastic Athletic Association.

**BE IT RESOLVED**, the Randolph Township Board of Education approve enrollment of Randolph High School as a member of the New Jersey Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA for the 2018-2019 school year as summarized in the Education (Exhibit 3), attached here to and made a part of the minutes.

**BE IT FURTHER RESOLVED**, the Randolph Township Board of Education approves the NJSIAA six-day practice requirement for inclusion of Sunday practices for the 2018-2019 school year. Fall Sports practices to begin on August 8, 2018 to include no more than three hours of practice time in line with

the Acclimatization Period from NJSIAA Pre-season Practice Guidelines for Fall Sports 2018-2019 (as posted on the Randolph Township Schools' website, [www.rtnj.org](http://www.rtnj.org) under Athletics – No Contact Period).

**POLICY MOTIONS 1 – 2 v2**

**APRIL 24, 2018**

Revised: 4/23/18

On behalf of the Policy Committee, Board member Susan DeVito moved the motion, seconded by Board Member Alfredo Z. Matos and carried by a roll call vote to approve Policy Motions 1 – 2 with an exception:

Board members Sheldon Epstein and Tammy MacKay were absent. Motions passed.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulations for first reading:

<u>Number</u>	<u>Title</u>
P3437	Military Leave
P4437	Military Leave
R 5460.1	High School Transcripts (M)
P7440	School District Security (M)
R 7440	School District Security (M)
P8507	Breakfast Offer Versus Serve (OVS) (M)
P8630	Bus Driver/Bus Aide Responsibility (M)
R 8630	Emergency School Bus Procedures (M)
P9242	Use of Electronic Signatures

2. **RESOLVED**, that the Randolph Township Board of Education hereby adopt the following policies and regulations for second reading:

<u>Number</u>	<u>Title</u>
P2700	Services to Nonpublic School Students (M)
P5430	Class Rank
P5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)
R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)
P7100	Long-Range Facilities Planning (M)
R 7100	Long-Range Facilities Planning (M)
P7101	Educational Adequacy of Capital Projects
R 7101	Educational Adequacy of Capital Projects

P7102 Site Selection and Acquisition  
R 7102 Site Selection and Acquisition  
P7130 School Closing  
P7300 Disposition of Property  
R 7300.2 Disposition of Land  
R 7300.3 Disposition of Personal Property  
R 7300.4 Disposition of Federal Property

### **For the Good of the Order**

Ms. DeVito: Went into the restroom and found positive sticky notes. It was nice to see.

Mr. Matos: Analyzed some test scores the elementary schools and they are now equal.

Mr. Treston: Went down a hallway where LED lighting installation was taking place and was very impressed.

### **Adjournment**

Board Vice President Joseph Faranetta made a motion seconded by Board Member Christopher Treston to adjourn the meeting. Board members present all in favor.

The Board adjourned the meeting at 08:39 p.m.

Respectfully submitted,

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Gerald M. Eckert  
Board Secretary