

The Randolph Township Board of Education held a Business Session meeting on Tuesday, September 29, 2015 at 07:19 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Tammy MacKay called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach, Mr. Ronald Conti, Mr. Sheldon Epstein, Mr. Alfredo Z. Matos, Ms. Colleen Pascale, Ms. Anne Standridge, Dr. Diana Thomas and Ms. Tammy MacKay.

Board member Mr. Jeffrey Braverman was absent.

The following administrators were present: Miss Jennifer Fano, Acting Superintendent, Mr. Gerald M. Eckert, Business Administrator / Board Secretary, Mr. Eric Burnside, Assistant Business Administrator / Assistant Board Secretary, Ms. Allison Freeman, Communication Coordinator and Board Counsel Marc H. Zitomer, Esquire was also present.

Closed Session – 07:20 p.m.

Board President Tammy MacKay made a motion seconded by board member Ronald Conti and carried by roll call vote to adopt the following:

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board returned to open session at 08:01 p.m.

Pledge of Allegiance

Approval of Board Minutes

Board President Tammy MacKay made a motion seconded by board member Ronald Conti and carried by a roll call vote to approve the following board minutes with an exception:

Board member Mr. Jeffrey Braverman was absent.

- Closed Executive Session 07-20-15(FFT), 08-18-15
- Special Meeting Session 08-18-15 and Business Session 08-19-15

Correspondence - None

President's Report

Ms. MacKay reported on the share the keys program held on September 21st.

Superintendent's Report

Ms. Fano stated that there will be a Math update at the second October board meeting.

Student Council Representative Reports - None

Committee Reports

Policy - Dr. Thomas reported that the committee discussed several policies that are on tonight's agenda. Discussed Administration of Medication policy / regulation.

FFT - Mr. Matos gave an update from the last FFT meeting, where the following items were discussed; 2014-15 audit update, proposal for creation of bowling team, YMCA busing, ROD grant projects, maintenance building referendum project, lighting upgrade options, driver ed vehicles, solar performance and late bus runs.

Liaison Reports

Met with Township and discussed road work. Township informed of upcoming road projects that will impact transportation. Ms. Standridge updated on the meeting the Township held on the parks master plan. Provided solar update and also provided an update on the share the keys program. Next meeting will be late November.

Public Discussion

A Randolph resident stated that she is unhappy that Driver's Ed behind the wheel instruction has been discontinued.

A Randolph resident request approval of minutes be available sooner on the website.

Old Business

Ms. MacKay wished Mr. Eckert a happy birthday. Ms. Fano reported on pm drop off times.

Ms. Fano reported on transportation dismissal time. In Genesis, was posted incorrectly. Ten (10) minute correction for loading time is going to be added. Arrival time for students will be ten (10) minutes later effective on October 6th.

New Business

Ms. Aulenbach spoke about Under the Stars, Saturday night; seventeen (17) marching bands, rain or shine

"Makerspace" – open areas for people to create or make; trying to create it in high school. Survey students and needs a motion. It is an interest inventory. Mr. Jonathan Olsen is leading the project. Maybe January or February it could be up and running. Open during the day like the library.

Board Motion 1

Personnel Motions 1 – 3

Finance, Facilities and Transportation Motion 1 – 11

Education Motions 1 – 4

Policies Regulations Motion 1- 2

PERSONNEL MOTIONS 1 – 3 v2

SEPTEMBER 29, 2015

Amended: 09-29-15

Pursuant to the recommendation of the Acting Superintendent of Schools and on

behalf of the Personnel Committee, Board member Christine Aulenbach made a motion seconded by Board member Anne Standridge and carried by a roll call vote to approve Personnel Motions 1 – 3 with an exception:

Board member Jeffrey Braverman was absent.

1. TEACHERS/PROFESSIONAL STAFF

A. Resignations

1. Approve the resignation of Joseph Kralovich, Teacher of Special Education at Randolph High School, effective November 17, 2015.

B. New Hires

1. Approve the appointment of Sarah Suydam, Teacher of Mathematics at Randolph Middle School, for the 2015-2016 school year, at the annual salary of \$53,240, (pro-rated), (BA, Step 1), effective on or before October 13, 2015, pending NJ Department of Education Fingerprint clearance.

2. Approve the appointment of Marc Nigro, Teacher of Special Education at Randolph Middle School, for the 2015-2016 school year, at the annual salary of \$53,240, (pro-rated), (BA, Step 1), effective on or before October 15, 2015, pending NJ Department of Education Fingerprint clearance.

C. Stipends

1. Approve the appointment of the following Randolph High School extra-curricular advisory positions for the 2015-2016 school year at the stipend amounts listed below:

<u>Name</u>	<u>Position</u>	<u>Stipend Amount</u>
Leah Steen	Autism Speaks	\$1,275.00
Steven Coleman	Art Honor Society	\$1,275.00
Roberta Spray	Model UN	\$1,275.00
Nicole Smith	Environmental Awareness	\$1,275.00
Amy Eva	Helping Hands	\$1,275.00
Sally Snelson	Computer Club	\$1,275.00
Ruth Forrest	Medical Leaders of America	\$1,275.00
Richard Hymson	Science Olympiad	\$1,275.00
Meghan Altis	Relay for Life	\$1,275.00
Cara Canfield	Music Production – Drama Dir.	\$2,467.00
Eric Schaberg	Orchestra Director – ½ year	\$1,233.50

2. Approve the appointment of the following Randolph High School co-curricular advisory positions for the 2015-2016 school year at the stipend amounts listed

below:

<u>Name</u>	<u>Position</u>	<u>Stipend Amount</u>
Kelly Kays	Literary Magazine	\$2,837.00
Michael Lonie	Key Club Co-Advisor	\$1,164.50
Brian Hoesly	Key Club Co-Advisor	\$1,164.50
Cara Canfield	Drama Club	\$2,827.00
Michelle Thomas	Newspaper-Rampage	\$5,563.00
Kristin Poff	Forensic Ass't	\$1,849.00/activity (4)
Duncan Crannell	Technology Association	\$2,329.00
Michael Lichtenfeld	Ass't Technical Stage Dir.	\$2,071.50
Matthew Swiss	Ass't Technical Stage Dir.	\$2,071.50

3. Rescind the appointment of the following Randolph High School extra-curricular advisory position for the 2015-2016 school year at the stipend amount of \$1,275 each:

<u>Name</u>	<u>Position</u>
Linda Weinstein	Social Studies Honor Society

4. Approve the appointment of the following Randolph High School extra-curricular advisory positions, for the 2015-2016 school year, at the shared stipend amount of \$1,275, for a total of \$637.50 each:

<u>Name</u>	<u>Position</u>
Ashley Kanya	Co-Advisor Social Studies Honor Society
Linda Weinstein	Co-Advisor Social Studies Honor Society

5. Approve the appointment of Molly Ziegelstein as K-Kids Advisor at Fernbrook School for the 2015-2016 school year at the annual stipend amount of \$1,275.

6. Rescind the appointment of the following Fernbrook School staff as Co- Advisors for the Green Team Club at a shared stipend of \$1,275 (\$318.75 each) for the 2015-2016 school year:

Karen Jacobsen	Dawn Melody	Jenise Janulis
Michele Savvides		

7. Approve the appointment of the following **Fernbrook School** staff as Co-Advisors for the Green Team Club at a shared 2 stipends of \$1,275 each club for a total of \$2,550 (\$637.50 each) for the 2015-2016 school year:

Karen Jacobsen	Dawn Melody	Jenise Janulis
Michele Savvides		

8. Approve the appointment of the following Randolph Middle School co-curricular advisory positions for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Ian Platt	Bus Duty – AM	\$1,275.00
Kristen Torres	Bus Duty – AM	\$1,275.00
Robert Chernow	Green Schools Advisor	\$1,275.00
Jackie O'Malley	School Newspaper Advisor	\$1,275.00
Suzanne Greco	SECD Co-Advisor	\$ 637.50
Stephanie Gregory	SECD Co-Advisor	\$ 637.50

9. Approve the following head coaching appointments for the Winter season of the 2015-2016 school year at the stipend amounts and steps listed below:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Matthew Tighe	Head Boys' Basketball Coach	\$8,720	3
Kristen Torres	Head Girls' Basketball Coach	\$9,107	4
Linda Poppy	Head Swimming B/G Coach	\$8,722	4
Luke Suttle	Head Boys' Winter Track Coach	\$8,386	4
Leonard Pietrewicz	Head Girls' Winter Track Coach	\$8,386	4
Richard McLaughlin	Head Ice Hockey Coach	\$8,722	4
Michael Suk	Head Wrestling Coach	\$9,107	4
Kim Oppenheim	Head Cheerleading Coach	\$7,594	3
Mark Kuschke	Head Fencing B/G Coach	\$8,722	4

10. Rescind the appointment of the following Randolph Middle School co-curricular advisory position for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jack Leffler	First Robotics Club Advisor	\$1,275.00

11. Approve the appointment of the following Randolph Middle School co-curricular advisory position for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Ned Sheehy	Robotics Club Advisor	\$1,275.00

D. Appointments

1. Approve the appointment of the following substitute teacher for the 2015-2016 school year at the daily rate of \$70.00, effective September 1, 2015:

Danielle Minarick

E. Re-Appointments

1. Approve the re-appointment of the following substitute teacher for the 2015-2016 school year, effective September 1, 2015:

Rosa Sanchez

F. Extra Duty

1. Approve the following Randolph Middle School staff to teach a sixth period assignment for the first and second semester of the 2015-2016 school year at the stipend amount of \$4,000 per semester for a total of \$8,000 each:

<u>Name</u>	<u>Subject</u>	<u>Stipend Amount</u>
Audra Marsh	Adaptive Physical Education	\$8,000

2. Approve the appointment of Andria Stampone for café/recess duty at Ironia School for the 2015-2016 school year at the rate of \$19.49 per coverage.

3. Approve the appointment of the following Randolph Middle School Staff to work 3 hours per day, (1 ½ hours before and after school), for 2 days each, for the 6th grade Team Building Experience, at the rate of \$50.00 per hour for a total of \$300.00 each:

James Dixon

Michael Lyons

G. Volunteers

1. Approve the appointment of Casey Neary as a volunteer soccer coach for the 2015-2016 school year pending NJ State fingerprint clearance and completed paperwork.

H. Leaves of Absences

1. Rescind the motion, that Employee I.D. # 6606 identified on Schedule A be placed on a paid FMLA from September 21, 2015 through on or about November 11, 2015 using accumulated sick days; and be it further resolved that said employee be placed on an unpaid FMLA from on or about November 4, 2015 through on or about December 11, 2015; and Be it resolved the entire leave is with benefits.

2. Resolved, that Employee I.D. # 6606 identified on Schedule A be placed on a paid FMLA from September 11, 2015 through on or about October 28, 2015 using accumulated sick days; and be it further resolved that said employee be placed on an unpaid FMLA from on or about October 29, 2015 through on or about December 4, 2015; and Be it resolved the entire leave is with benefits.

3. Rescind the motion, that Employee I.D. # 4432 identified on Schedule B be placed on a paid FMLA from September 1, 2015 through on or about October 1, 2015 using accumulated sick days; and Be it further resolved that the entire leave is with benefits.

4. Resolved, that Employee I.D. # 4432 identified on Schedule B be placed on a paid FMLA from September 1, 2015 through on or about October 30, 2015 using accumulated sick days; and Be it further resolved that the entire leave is with benefits.

5. Rescind the motion, that Employee I.D. # 4775 identified on Schedule C be placed on a unpaid FMLA from September 1, 2015 through on or about October 2, 2015; and Be it further resolved that the entire leave is with benefits.

6. Resolved, that Employee I.D. # 4775 identified on Schedule C be placed on a unpaid FMLA from September 1, 2015 through September 18, 2015; and be it further resolved that said employee be placed on an unpaid FMLA from on or about October 12, 2015 through on or about October 30, 2015; and Be it resolved the entire leave is with benefits.

7. Resolved, that Employee I.D. # 6346 identified on Schedule E be placed on a paid FMLA from September 22, 2015 through on or about October 16, 2015 using accumulated sick days; and be it further resolved that said employee be placed on an unpaid FMLA from on or about October 17, 2015 through on or about December 15, 2015; and Be it resolved the entire leave is with benefits.

8. Resolved, that Employee I.D. # 4465 identified on Schedule F be placed on a paid FMLA from October 5, 2015 through on or about December 25, 2015 using accumulated sick days; and Be it resolved the entire leave is with benefits.

9. Resolved, that Employee I.D. # 6036 identified on Schedule G be placed on an unpaid N.J. FLA from September 28, 2015 through on or about December 18, 2015; and Be it resolved the entire leave is with benefits.

I. Transfers

1. Approve the transfer of the following staff members listed below for the 2015-2016 school year, effective September 1, 2015:

<u>Name</u>	<u>From</u>	<u>To</u>
Dawn Russo	Teacher of Music – RHS/RMS	Teacher of Music – RHS
Michael Lichtenfeld	Teacher of Music – RHS	Teacher of Music – RHS/SH/FB/CG
Kristen Siebenhuhner	Teacher of Music – RMS	Teacher of Music – RMS/RHS
David Sampson	Teacher of Music – RMS	Teacher of Music – RMS/RHS
Tom Davidson	Teacher of Music – RMS/RHS	Teacher of Music – RMS
Ruzanna Akopjan	Teacher of Music – CG	Teacher of Music – CG/IR
David Miller	Teacher of Music – FB/SH	Teacher of Music – FB/SH/CG

Eric Schaberg

Teacher of Music – RHS

Teacher of Music –
RHS/RMS

2. SUPPORT STAFF

A. New Hires

1. Approve the appointment of Nicholas Sucameli as a Paraprofessional at Ironia School, for the 2015-2016 school year, at the annual salary of \$21,913 (pro-rated), Step 4, effective October 1, 2015.
2. Approve the appointment of Lisa Klein as a .5 Paraprofessional at Fernbrook School, for the 2015-2016 school year, at the annual salary of \$10,957 (pro-rated), Step 4, effective October 1, 2015.
3. Approve the appointment of Hector Matos as a Night Custodian at Randolph High School, for the 2015-2016 school year, at the annual salary of \$42,360 (pro-rated), Step 1, effective October 1, 2015.
4. Approve the appointment of Julian Tartacoff as a Paraprofessional at Randolph High School, for the 2015-2016 school year, at the annual salary of \$21,913 (pro-rated), Step 4, effective September 28, 2015.
5. Approve the appointment of Alira Ford as a .5 Paraprofessional at Randolph Middle School, for the 2015-2016 school year, at the annual salary of \$10,957 (pro-rated), Step 4, effective on or about October 15, 2015, pending NJ Department of Education Fingerprint clearance and certification.
6. *Approve the appointment of Jodi Anzis-Federico as a .5 Paraprofessional at Center Grove School, for the 2015-2016 school year, at the annual salary of \$10,957 (pro-rated), Step 4, effective September 30, 2015.*

B. Assignment/Salary Change

1. Approve the assignment and salary change for the below Shongum School staff member for the 2015-2016 school year, effective September 21, 2015:

<u>Name</u>	<u>From</u>	<u>To</u>
Chrisanthy Potamianos	.5 Paraprofessional \$10,680	Full-Time Paraprofessional \$21,913

C. Appointments

1. Approve the appointment of the following substitute custodian for the 2015-2016 school year at the hourly rate of \$12.50, pending completed paperwork:

Augustus Lewis

D. Leaves of Absences

1. Rescind the motion, that Employee I.D. # 5787 identified on Schedule D be placed on a paid FMLA from September 3, 2015 through on or about October 2, 2015 using accumulated sick days; and be it further resolved that the entire leave is with benefits.

2. Resolved, that Employee I.D. # 5787 identified on Schedule D be placed on a paid FMLA from September 3, 2015 through on or about October 14, 2015 using accumulated sick days; and be it further resolved that said employee be placed on an unpaid FMLA from on or about October 15, 2015 through on or about November 25, 2015; And Be it resolved the entire leave is with benefits.

3. *Resolved, that Employee I.D. # 4137 identified on Schedule H be placed on a paid FMLA from September 21, 2015 through on or about December 1, 2015 using accumulated sick days; and be it further resolved that the entire leave is with benefits.*

E. Transfers

1. Approve the transfer of the following staff member listed below for the 2015-2016 school year, effective October 1, 2015:

<u>Name</u>	<u>From</u>	<u>To</u>
Luis Nuno	Custodian – RHS - 11:00 pm – 7:00 am	Custodian – FB – 12pm – 8 pm

F. Stipends

1. Approve the appointment of the following custodial staff as Night Shift Foremen for the 2015-2016 school year at the stipend amounts listed below, effective October 1, 2015:

<u>Name</u>	<u>School</u>	<u>Stipend Amount</u>
Juan Marcelo Martinez	Fernbrook	\$ 742.00
Jose Ospina	Shongum	\$ 742.00

3. COMMUNITY SCHOOL

1. Approve the following Community School personnel, effective September 30, 2015:

Program Aide at the rate of \$10.00 per hour:

Christina Creighton Anjana Choudhary Kathie Katsanos

Senior Aide at the rate of \$9.00 per hour:
Kenneth Palmer

Junior Aide at the rate of \$8.40 per hour:
Andrew Bucien Nicholas Katsanos

Junior Aide at the rate of \$8.40 per hour:
Cailey Silver

Pursuant to the recommendation of the Acting Superintendent of Schools and on behalf of the Personnel Committee, Board member Christine Aulenbach made a motion seconded by Board member Alfredo Z. Matos and carried by a roll call vote to approve the following motion with an exception:

Board member Jeffrey Braverman was absent.

JOB DESCRIPTION

1. Resolved, that the Board of Education hereby abolishes the position of Chief of Facilities for the Randolph Township School District, effective July 1, 2015.
2. Resolved, that the Board of Education hereby approves the job description of Director of Facilities for the Randolph School District, effective July 1, 2015.

Pursuant to the recommendation of the Acting Superintendent of Schools and on behalf of the Personnel Committee, Board member Christine Aulenbach made a motion seconded by Board member Ronald Conti and carried by a roll call vote to approve the following motion with an exception:

Board member Jeffrey Braverman was absent.

SUPPORT STAFF

Title/Salary Change

1. Approve the title and salary change for the below Central Office staff member for the 2015-2016 school year, effective July 1, 2015:

<u>Name</u>	<u>From</u>	<u>To</u>
Andrew Hurd	Chief of Facilities	Director of Facilities
	\$ 104,304	\$ 120,000

On behalf of the Finance, Facilities and Transportation Committee, Board Vice-President Alfredo Z. Matos made a motion, seconded by Board member Sheldon Epstein and carried by a roll call vote to approve Finance, Facilities and Transportation Motions 1 – 11 with an exception:

Board member Jeffrey Braverman was absent.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 08/31/15	\$ 1,752,420.58
1.1	Check Register – 09/25/15	\$ 6,830,024.02

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve August 2015 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report - 08/31/15
2.2	Expense Account Adjustment Analysis - 08/31/15

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of August 2015 Finance Exhibits # 3.1 – 3.5, consisting of:

3.1	Interim Balance Sheet/Board Secretary Report - 08/31/15
3.2	Revenue Report - 08/31/15
3.3	Budget Report - 08/31/15
3.4	Petty Cash Report - 08/31/15

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of August 2015, Finance Exhibit # 3.5;

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO APPROVE SETTLEMENT AGREEMENT

WHEREAS, A.F. previously attended Eagle Hill School in Hardwick, Massachusetts pursuant to a cost-sharing agreement between his parents, J.F. and R.C. and the Board; and

WHEREAS, the parents opted not to continue A.F. at Eagle Hill School; and

WHEREAS, the Child Study Team determined that A.F.'s educational needs could not be met in-district and recommended out of district placement for him at Winston Preparatory School; and

WHEREAS, the parents requested placement of A.F. at Fusion Academy;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Education approves the Settlement Agreement on the terms and conditions contained therein; and

BE IT FURTHER RESOLVED THAT the Business Administrator/Board Secretary is authorized to execute the Agreement on behalf of the Board.

5. MOTION TO APPROVE CONTRACT AGREEMENT FOR STUDENT TRANSPORTATION SERVICES

RESOLVED, the Randolph Township Board of Education approve parental contract

agreement for reimbursement of transportation services of SE16-24 Grade 4 to and from Glenview Academy at per diem rate of \$60.00 for period September 1, 2015 - September 1, 2016 and per terms and conditions of the agreement.

6. MOTION TO APPROVE CONSULTING SERVICES AGREEMENT FOR THE 2015 – 2016 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve contracted consulting services with Staff Development Workshops, Inc. for site-based professional development at \$1,500 per day for six (6) days for a total of \$ 9,000.00 as summarized in Finance Exhibit # 4, attached hereto and made a part of the minutes.

7. MOTION TO APPROVE CHANGE ORDER

RESOLVED, that the Randolph Township Board of Education approve the following change order as summarized in Finance Exhibit # 5, attached hereto and made a part of the minutes.

PROJECT: Middle School Roof

VENDOR NAME: G L Group

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

C.O.# 002	RMS Roof Walls Topcoat Elastomeric custom color	\$ 15,000.00
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FOR A NET CHANGE OF PLUS \$ 15,000.00

8. MOTION TO AWARD CONTRACT FOR TRANSPORTATION FOR RANDOLPH COMMUNITY SCHOOL SKI CLUB

WHEREAS, the Randolph Community School offers a ski club program for students at Randolph High School and Randolph Middle School and fourth and fifth graders at Center Grove, Fernbrook, Ironia and Shongum Elementary Schools offering ski trips after school in January and February;

WHEREAS, the Community School must provide transportation to the ski resorts for the trips;

WHEREAS, the Community School requested quotes from several New Jersey bus companies;

NOW THEREFORE, BE IT RESOLVED, that the Randolph Community School

awards the contract to Panorama Tours of Clifton, the lowest quote at a cost of \$545 to \$600 per bus dependent on the size of the bus and day of the trip.

BE IT FURTHER RESOLVED, that Panorama Tours of Clifton, was also the lowest quote by a bus company which could accommodate all of the ski trips.

9. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accept the following donations:

➤ **District / Special Services**

- clinical site fee from Eastwick College of \$500 to be applied toward purchasing new equipment for district or for continuing education for the occupational therapists.

➤ **Fernbrook:**

- at Fernbrook Environmental Center, as part of an Eagle Scout project, donation of labor and material from a student whose name is on file in the Board office. He will be creating a frame for a new fish pond, replacing six (6) benches (staining them too), and refurbishing an existing picnic table with four (4) benches by sanding and staining them. The estimated value of the labor and materials is \$ 1,015.
- donation of \$ 7,120.77 from Fernbrook PTO for the purchase of books for the classrooms and materials for students to create, design and learn from.

➤ **High School:**

- donation from the RHS Track Booster Club of one treadmill and two (2) stationery bikes to the RHS Athletic Department for use in training / athlete rehabilitation. The estimated value of the donated new equipment is \$8,500.

BE IT RESOLVED, that Mr. Walter Curioni, Director of Special Services, Ms. Danielle Soldivieri, Principal of the Fernbrook School, Ms. Deborah Iosso, Principal of the High School acknowledge the donations in a letter to the appropriate parties.

10. APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH THE BOARD OF EDUCATION OF TOWNSHIP OF DENVER

RESOLVED, the Randolph Township Board of Education approve a joint transportation

agreement between the Randolph Township Board of Education and the Board of Education of the Township of Denville for period September 30, 2015 – June 30, 2016, as summarized in Finance Exhibit # 6, attached hereto and made a part of the minutes.

11. APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH TOWNSHIP OF ROCKAWAY

RESOLVED, the Randolph Township Board of Education approve a joint transportation agreement between the Randolph Township Board of Education and the Board of Education of the Township of Rockaway for period September 30, 2015 – June 30, 2016, as summarized in Finance Exhibit # 7, attached hereto and made a part of the minutes.

EDUCATION MOTIONS 1 – 4 v2

SEPTEMBER 29, 2015
Amended: 09-29-15

On behalf of the Education Committee, Board member Anne Standridge made a motion seconded by Board member Ronald Conti and carried by a roll call vote to approve Education Motions 1 – 4 with an exception:

Board member Jeffrey Braverman was absent.

1. Field Trips

- a. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
Fall 2015	10-12/Kristin Germinario, additional science teachers	Marine Biology Science Education At Sea (SEAS) Trip with Wetlands Institute, Sandy Hook, NJ	Approx. 45
Spring 2016	10-12/Kristin Germinario, additional science teachers	Marine Biology SEAS Trip with Wetlands Institute, Sandy Hook, NJ	Approx. 45
Fall 2015	10-12/Kristin Germinario, additional science teachers	Marine Biology Adventure Aquarium, Camden, NJ	Approx. 45
Spring	10-12/Kristin Germinario, additional science teachers	Marine Biology Adventure Aquarium,	Approx. 45

2016		Camden, NJ	
Fall/Winter 2015	10-12 (SNHS)/Kristin Germinario, additional science teachers	Bronx Zoo, Bronx, NY	45
Fall/Winter 2015	10-12 (SNHS)/Kristin Germinario, additional science teachers	New York Aquarium, Bronx, NY	45
Spring 2016	10-12 (SNHS)/Kristin Germinario, additional science teachers	Groundwork Hudson Valley- Science Barge Program, Yonkers, NY	45
Oct. 2015	Grade 12/O. Rusynko, M. Lonie & TBD	Spirit Cruise Line Lincoln Harbor, Weehawkin, NJ	300

- b. **MOTION** to approve field trips for Ironia Elementary School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
October	CBI- M. Wall/ A. Baruch	ID Bank, Randolph, NJ	15
November	CBI- M. Wall/ A. Baruch	Randolph Diner, Randolph, NJ	15
January	CBI- M. Wall/ A. Baruch	Shoprite, Succasunna, NJ	15
February	CBI- M. Wall/ A. Baruch	AMC Movie Theater, Rockaway, NJ	15
April	CBI- M. Wall/ A. Baruch	Randolph Fire Department, Randolph, NJ	15
June	CBI- M. Wall/ A. Baruch	Circle Lanes, Roxbury, NJ	15

- c. **MOTION** to approve a field trip for members of the RHS Percussion Ensemble to attend the Celebration of Marimba at Kutztown University. The trip will take place on November 7 and 8, 2015 (not an overnight trip).

- d. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
Oct. 3, 2015	Boys Soccer - 9-12/Five chaperones TBA	Soccer Game, Red Bull Stadium, Harrison, NJ	Approx. 50
Oct. 3,	Girls Soccer - 9-12/Five	Soccer Game, Montclair	Approx. 50

2015	chaperones TBA	University, Montclair, NJ	
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2. Professional Learning

- a. **MOTION** to approve up to ten special education staff/administrator members to attend or go online “DLM/APA Training (September 2015 – February 2016).” Substitute costs and mileage will be paid through Special Services funds if needed.
- b. **MOTION** to approve two RMS teachers to attend Morris-Union Jointure Commission “Technology Toolkit for Teachers: Applications for Assessment, Feedback and Student Engagement” half-day workshop on October 29, 2015. All costs to be paid through the RMS STEM supervisor funds.
- c. **MOTION** to approve three RMS teachers and the RMS STEM coach to attend Morris-Union Jointure Commission “Higher Order Math Tasks and PARCC” half-day workshop on October 27, 2015. All costs to be paid through the RMS STEM supervisor funds.
- d. **MOTION** to approve four RMS teachers to attend Morris-Union Jointure Commission “The Engaged Learner in Science: NGSS in Action” half-day workshop on November 11, 2015. All costs to be paid through the RMS STEM supervisor funds.
- e. **MOTION** to approve two RMS teachers to attend Morris-Union Jointure Commission “Cross-cutting Concepts and STEM Connections” and “Intro to NGSS Science and Engineering Practices” half-day workshops on December 17, 2015 and January 31, 2016. All costs to be paid through the RMS STEM supervisor funds.
- f. **MOTION** to approve four RMS teachers to attend Morris-Union Jointure Commission “STEM and Special Education: Practical Classroom Strategies” half-day workshop on April 14, 2016. All costs to be paid through the RMS STEM supervisor funds.
- g. **MOTION** to approve the RMS STEM Supervisor to attend the “National Science Teachers Science Education Conference” on November 13, 2015. All costs to be paid through the RMS STEM supervisor funds.
- h. **MOTION** to approve up to five K-12 art teachers to attend the “Full STEAM Ahead Conference” on October 5, 2015. All costs to be paid through the Visual and Performing Arts supervisor funds.
- i. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Altis	Meghan	RHS	Maximizing Essential Math Skills and Concepts for Students with Disabilities and Struggling Learners	10/15/15, 11/18/15 & 1/6/16	\$711.98
Bierals	Elizabeth	RHS	Increase the Reading Skills of Your Students Who Struggle the Most (Grades 6-12)	12/2/15	\$103.00
Bowditch	James	RHS	New Jersey School Counselor Association-Fall 2015	10/12/15	\$163.77
Brown	Susan	RHS	New Jersey School Counselor Association Fall 2015 Conference	10/12/15	\$175.05
Burnside	Eric	CO	NJ Department of Agriculture Verification Workshop	9/30/15	\$7.20
Burnside	Eric	CO	NJASBO Academy 1	9/24/15, 11/24/15, 1/26/16, 4/19/16 & 5/17/16	\$376.00
Chia Chou	Wen	RMS	Teaching the Whole Child: Establishing a Growth Mindset and Social Emotional Competencies	10/8/15	\$4.69

Corbo	Stephanie	RMS	48th Annual Conference on Reading and Writing	10/23/15	\$129.39
Cruz	Yacqueline	FB	FABRIC- A learning Paradigm for ELLs	9/29/15	\$21.55
D'Zio	Lauren	RHS	MACN Meeting on PARCC Reports	10/2/15	\$35.00
DiAgostino	Lisa	RMS	Teaching the Whole Child: Establishing a Growth Mindset	10/8/15	\$164.88
DiAgostino	Lisa	RMS	School Human Resources: Principles, Responsibilities and Operations	11/2/15 & 12/3/15	\$376.00
Dixon	Nicole	RHS	OCHA 10+ Course & Design & Implementation Student Training Plans Course	10/7/15, 10/8/15, 10/13/15, 10/14/15 & 10/15/15	\$652.76
Drew	Henry	RHS	How to Help All Students Succeed on the PARCC Assessment	10/27/15	\$357.88
D'Zio	Lauren	RHS	New Jersey School Counselors Association - Fall 2015	10/12/15	\$313.24
Fik	Jacqueline	RMS	48th Annual Conference on Reading and Writing	10/23/15	\$217.57
Gerrety	Agnes	CO	NJASBO Workshop	5/12/16	\$7.30
Hackett	Caroline	CG	NJSMA 2015 Columbus Day Workshop	10/12/15	\$75.00

Hart	Kelly	RMS	Illicit and Prescription Drug Abuse: What your kids are not telling you!	10/30/15	\$310.31
Heinrich	Lindsay	RMS	MUJC: Standard Aligned Assessments	10/9/15	\$128.39
Hessels	Debra	FB	NJSCA Professional Development Fall Conference	10/12/15	\$163.77
Holda	Margaret	RHS	Increase The Reading Skills of your students who Struggle the Most	12/2/15	\$103.00
Holloway	Lisa	RHS	Diversity Council General Meeting	10/9/15	\$129.66
Holloway	Lisa	RHS	NJBTEA 100th Anniversary	10/20/15	\$183.38
Holz	Debra	RHS	NJACAC Convention	10/12/15	\$163.77
Howe	Richard	RHS	Standards Aligned Assessments	10/9/15	\$127.82
Hugues-Breda	Aggie	CO	NJ Department of Agriculture Verification Workshop	9/30/15	\$7.20
Hyziak	Krysta	RMS	Teaching the Whole Child: Establishing a Growth Mindset and Social Emotional Competencies	10/8/15	\$105.35
McKeever	Rebecca	CG	WJ-IV ECAD Training Session	10/6/15	\$6.95
Mizzoni	LuAnn	RMS	New Jersey School Counselors	10/12/15	\$163.77

			Association 2015 Annual Fall Conference		
Mueller	Kristin	FB/SH	innovateNJ	10/15/15	\$18.32
Nack	Diane	RHS	Woodcock Johnson Test of Achievement- Revised	11/16/15	\$8.80
Naclerio	Gina	RMS	New Jersey School Counselors Association Annual Fall Conference	10/12/15	\$169.77
Olsen	Jonathan	RHS	The New Jersey Conference on English Leadership Regional Institute	10/9/15	\$175.00
Perrone	Frank	RHS	NJ Music Administrator Association General Meetings	10/2/15, 12/4/15, 2/5/16, 2/19/16 & 4/8/16	\$153.81
Piirimae	Kristina	RHS	Standards Aligned Assessments	10/9/15	\$103.00
Reid	Kelly	RMS	STEM and Special Education: Practical Classroom Strategies	4/14/16	\$211.45
Rivero	Racquel	RMS	NJSCA Fall Conference	10/12/15	\$134.30
Rivero	Racquel	RMS	Stopping Our Children From Hurting Themselves	11/11/15	\$20.00
Rivero	Raquel	RMS	Anxious Children: Practical and Effective	10/6/15	\$14.00
Roberta	Martel	RHS	NJBTEA 100th Anniversary	10/20/15	\$186.59

Rodriguez	Jose	FB	FABRIC- A learning Paradigm for ELLs	9/29/15	\$21.55
Roman	Blanca	RHS	Teaching in the Target Language	10/17/15	\$95.58
Rusynko	Oksana	RHS	New Jersey School Counselors Association-Fall 2015 Professional Development Conference	10/12/15	\$159.10
Smith	Nicole	RHS	NJ SCHOOL COUNSELOR ASSOCIATION	10/12/15	\$162.66
Soldivieri	Danielle	FB	2015 NEA/NJPSA/NJ ASCD Fall Conference	10/22/15 & 10/23/15	\$355.00
Spencer	Katie	CC	New Jersey CEL Regional Institute 2015	10/9/15	\$215.00
Sullivan	Christine	CG	NJ School Counselor's Association Conference	10/12/15	\$163.77
Swiss	Matt	RHS	NJMEA Conference/All State Women's Chorus	2/18/16 & 2/19/16	\$230.34
Verran-Horvot	Elisa	RHS	Pennsylvania Liberal Arts College Tour	11/17/15, 11/18/15, 11/19/15 & 11/20/15	\$89.54
Verran-Horvot	Elissa	RHS	NJACAC Convention	10/12/15	\$163.77
Zarillo	Sandra	RHS	Morris-Union Jointure Commission Professional Learning In-service	10/9/15	\$103.00

j. **MOTION** to approve the following professional development opportunities:

IDEA FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
McKeever	Rebecca	CG	WJ-IV ECAD Training Session	10/6/15	\$125.00
Corbo	Stephanie	RMS	48th Annual Conference on Reading and Writing	10/23/15	\$180.00
Nack	Diane	RHS	Woodcock Johnson Test of Achievement-Revised	11/16/15	\$185.00
Bierals	Elizabeth	RHS	Increase the Reading Skills of Your Students Who Struggle the Most (Grades 6-12)	12/2/15	\$239.00
Holda	Margaret	RHS	Increase The Reading Skills of your students who Struggle the Most	12/2/15	\$239.00

k. **AMEND** the September 8, 2015 motion 3.a. to adjust the total cost **from \$199.57 to \$217.57** :

<i>Fik</i>	<i>Jacqueline</i>	<i>RMS</i>	<i>48th Annual Conference on Reading and Writing</i>	<i>10/23/15</i>	\$217.57
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l. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Bowden	Maria	CG	NJ Autism Conference	10/15/15 & 10/16/15	\$671.09

m. **MOTION** to approve the following professional development opportunities:

IDEA FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Bowden	Maria	CG	NJ Autism Conference	10/15/15 & 10/16/15	\$400.00

3. Special Education

- a. **MOTION** to approve the placement of Randolph Student **SE16-50 Grade 12** in the special education program at Educational Services Regional Day effective September 1, 2015 and, BE IT FURTHER MOVED that a contract be entered into with Educational Services Regional Day School at the tuition rate of \$62,125.00.
- b. **MOTION** to approve the placement of Randolph Student **SE16-60 Grade 12** in the special education program at Cornerstone Day School effective September 1, 2015 and, BE IT FURTHER MOVED that a contract be entered into with Cornerstone Day School at the tuition rate of \$79,860.00.
- c. **MOTION** to approve the placement of Randolph Student **SE16-61 Grade 8** in the special education program at Mount Olive Middle School effective September 2, 2015 and, BE IT FURTHER MOVED that a contract be entered into with Mount Olive Middle School at the tuition rate of \$24,468.
- d. Motion to approve the following provider to supply support to Randolph Student **SE16-28** for school year 2015-2016 effective July 1, 2015 at the rate of \$102,080.
Home & Hospital Medical Personnel, Inc.
- e. **MOTION** to Randolph student **SE16-57** to receive ABA home services 2 hours per week by Monica Wall.

- f. **MOTION** for Randolph Student **SE16- 62** to receive OT, PT AND Speech Therapy through Kid Therapy for school year 2015-2016 at the rate of \$22,960.
- g. **MOTION** for Randolph Student **SE16- 54** to receive OT through Kid Therapy for school year 2015-2016 at the rate of \$3,360.

4. Miscellaneous

- a. **MOTION** to approve the Harassment, Intimidation, and Bullying (HIB) reports dated September 4, 11, 18, and 25, 2015.
- b. **MOTION** to approve the 2015-2016 Annual Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials. This agreement is to be signed by the Superintendent of Schools and the Randolph Township Chief of Police and filed at the County Office by October 30, 2015.
- c. **Whereas**, the Randolph Township Board of Education in the County of Morris has completed the NJ QSAC Statement of Assurance for the 2015-2016 school year, and

Whereas, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's District Statement of Assurance (SOA) with respect to this process, and

Whereas, the Randolph Township Board of Education in the County of Morris has reviewed the district's SOA and hereby approves this document.

Now therefore be it Resolved, that the Randolph Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached SOA to the Commissioner of Education in compliance with the provisions of N.J.A.C. **(EXHIBIT 1)**

- d. **MOTION** to approve the Randolph Township Schools Organization Chart updated as of September 29, 2015. **(EXHIBIT 2)**
- e. **MOTION** to approve October 19 – 23, 2015 as “Red Ribbon Week” in all Randolph Township Schools.
- f. **MOTION** to approve October 5 – 9, 2015 as observance of a “Week of Respect in the State of New Jersey” in all Randolph Township Schools.

- g. **MOTION** to approve October 19 – 23, 2015 as the observance of “School Violence Awareness Week” in all Randolph Township Schools as stated in N.J.S.A 18A:36-5.1.
- h. **MOTION** to approve the year end Violence and Vandalism Report for the 2014-2015 school year. **(EXHIBIT 3)**
- i. **MOTION** to approve an exception to Policy 2312 (Elementary Class Size) to increase class size for Grade 1 at Fernbrook School for the 2015-2016 school year.
- j. **AMEND** the July 21, 2015 4.h. motion to approve the following student teacher/practicum/internship placement(s) for the 2015-2016 school year pending criminal background clearance as follows:

Name: Jennifer Huebner
 University: Montclair State University
 Experience: Practicum
 School Assigned: **Various**
 Cooperating Teacher: **Jim King**
 Dates of Assignment: September – December 2015

- k. **MOTION** to approve Jonathan Olsen to conduct a voluntary student survey of grades 1 – 12 entitled Makerspace. This survey would be administered within the next few weeks. **(EXHIBIT 4)**

- l. **MOTION** to approve the following student teacher/practicum/internship placement(s) for the 2015-2016 school year pending criminal background clearance as follows:

Name: Jennice Young
 University: Caldwell University
 Experience: Student Teacher
 School Assigned: Fernbrook and Shongum
 Cooperating Teacher: Debra Hessels
 Dates of Assignment: October – December 2015

Name: Nicole Gentile
 University: Montclair State University
 Experience: Student Teacher
 School Assigned: Shongum
 Cooperating Teacher: Christine Fugger

Dates of Assignment: October – December 2015

- m. **MOTION** to approve the following student volunteer for the 2015-2016 school year (background clearance previously obtained):

*Name: Victoria Ramirez
University: Rowan University
Experience: Student Teacher
School Assigned: Fernbrook and Shongum
Cooperating Teacher: Debra Hessels
Dates of Assignment: October – December 2015*

- n. **MOTION** to approve home-schooled student (**HE15-16-001 – Grade 9**) to participate in the Randolph Township Schools football program for the 2015-2016 season, retroactive to August 2015.

POLICIES / REGULATION MOTIONS 1 – 2

SEPTEMBER 29, 2015

Board member Dr. Diana Thomas made a motion, seconded by Board member Ronald Conti and carried by roll call vote to approve Policies and Regulation Motion 1 – 2 with an exception:

Board member Jeffrey Braverman was absent.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulation for first reading:

<u>Number</u>	<u>Title</u>
P3322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
P4150	Discipline
P4322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
R5330	Administration of Medication (M)
P5615	Suspected Gang Activity
P8540	School Nutrition Programs
P8820	Opening Exercises/Ceremonies

2. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulation for second reading:

<u>Number</u>	<u>Title</u>
P5330	Administration of Medication (M)

NEGOTIATIONS MOTION 1

SEPTEMBER 29, 2015

Board President Tammy MacKay made a motion, seconded by Board Vice-President Alfredo Z. Matos and carried by a roll call vote to approve the following Negotiation Motion 1 with an exception:

Board member Jeffrey Braverman was absent.

WHEREAS, the Board and the Association wish to modify the Agreement in order to reclassify the professional day currently scheduled for Presidents Day as a virtual training day to allow for Association members to receive the benefit of the previously scheduled professional day without the need to be present in the District's buildings, and summarized in **Negotiations Exhibit 1**, attached hereto and made a part of the minutes.

Closed Session – 08:53 p.m.

Board President Tammy MacKay made a motion seconded by Alfredo Z. Matos and carried by roll call vote to adopt the following:

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board President announced no action will be taken and the public portion of the meeting is now closed.

Adjournment

Board President Tammy MacKay made a motion made a motion seconded by Alfredo Z. Matos and carried by roll call vote to adjourn the meeting at 10:40 p.m.

The board adjourned the meeting at 10:40 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary