

The Randolph Township Board of Education held a Work Session meeting on Tuesday, December 01, 2015 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Tammy MacKay called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **Roll Call**

The following Board members were present: Ms. Christine Aulenbach, Mr. Ronald Conti, Mr. Alfredo Z. Matos, Ms. Colleen Pascale, Ms. Anne Standridge, and Ms. Tammy MacKay.

Board member Mr. Jeffrey Braverman, Mr. Sheldon Epstein and Dr. Diana Thomas were absent.

The following administrators were present: Miss Jennifer Fano, Interim Superintendent, Mr. Gerald M. Eckert, Board Business Administrator / Board Secretary, Mr. Eric Burnside, Assistant Board Business Administrator / Assistant Board Secretary and Board Counsel Joseph L. Roselle, Esquire was also present.

### **Closed Session – 07:17 p.m.**

Board Vice President Alfredo Z. Matos made a motion seconded by Christine Aulenbach and carried by roll call vote to adopt the following:

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The following Board members were present: Ms. Christine Aulenbach, Mr. Ronald Conti, Mr. Alfredo Z. Matos, Ms. Colleen Pascale, Ms. Anne Standridge, and Ms. Tammy MacKay.

Board member Mr. Jeffrey Braverman, Mr. Sheldon Epstein and Dr. Diana Thomas were absent.

The following administrators were present: Miss Jennifer Fano, Interim Superintendent, Mr. Gerald M. Eckert, Board Business Administrator / Board Secretary, Mr. Eric Burnside, Assistant Board Business Administrator / Assistant Board Secretary and Board Counsel Joseph L. Roselle, Esquire was also present.

Board member Sheldon Epstein arrived at 07:21 p.m. Mr. Epstein left at 07:25 and returned at 07:30 p.m.

Dr. Diana Thomas arrived at 07:31 p.m.

The Board reconvened into public session at 08:13 p.m.

Ms. Allison Freeman, Communications Coordinator and Community School Supervisor arrived at 08:00 p.m.

### **Pledge of Allegiance**

### **Review of Board Minutes**

### **Correspondence**

### **Superintendent's Report**

Athletic Director Mr. Jesse Spencer gave background on use and benefits of ArbiterPay. Morris Hills/Morris Knolls use ArbiterPay. The Athletic Department currently spends approximately 4-6 hours per week of writing checks and mailing them to officials. Only one or two sports would not use ArbiterPay. This would also allow Central Office to run reports. This would reduce/eliminate human error. ArbiterPay is used by NJSIAA in state tournaments. Mr. Spencer stated this will give him more time to greet the officials. The motion is tabled until December 15<sup>th</sup>.

### **President's Report**

Ms. Mackay announced a change on next year calendar. There is one Board meeting in July and August and the December 6<sup>th</sup> & 13<sup>th</sup> meetings were updated.

### **Student Council Representative Report**

Student council representative Miss Molly O'Meara reported there was safety day awareness for drunk driving. They also had leadership conference. Spirit week raised approximately \$6,000. All money went to multiple charities.

### **Committee Reports**

Ms. Aulenbach met with the subcommittee for superintendent search. field services representative Ms. Charlene Peterson of New Jersey School Boards Association

presented a presentation for each level of service she can provide. Ms. Peterson explained criteria requirements, salary caps, search process, timeline, advertisement, questions, application materials, interview rounds and selection process. The Board chose a level with a \$6,850 fee.

### **BOARD MOTION:**

Board President Tammy MacKay read-in the following motion:

Based on the recommendation of the superintendent search committee, Board President Tammy MacKay made a motion to appoint New Jersey School Boards Association to conduct the District's superintendent search, at an amount not to exceed \$6,850.00 in accordance with the proposal as presented at tonight's meeting.

The motion was seconded by Board Vice President Alfredo Z. Matos and carried by a roll call vote to appoint New Jersey School Boards Association to conduct the superintendent search, with an exception.

Board member Jeffrey Braverman was absent.

The Board discussed interviews regarding internal candidates for the superintendent position. The committee decided to grant a courtesy interview to internal candidates. The Board also reviewed the criteria to be used in the public advertisement for the position.

### **Liaison Reports**

Dr. Thomas stated there is policy meeting at 1:00 p.m. next week.

Mr. Matos announced the FFT committee will meet on December 14<sup>th</sup>.

Ms. MacKay said there is a township meeting at 7:30 pm at town hall on December 21<sup>st</sup>.

### **Public Discussion** - None

### **Old Business**

Ms. Mackay addressed activity practice times and their late-end times. Sometimes end-times are not adhered to.

Ms. Fano informed the Board of the hiring of a consultant for Board strategic planning. TMI Education is the company. After the 1<sup>st</sup> session the Board would provide feedback and see if there would be a need for more sessions. Everybody would be involved. Ms. Fano will try to schedule the meeting on January 16<sup>th</sup> from 8 -12.

Ms. Pascale requested HIB reporting.

**New Business**

Mr. Matos stated Mendham has International Baccalaureate to excel students. Ms. Fano will investigate to implement to assist students to next level at Randolph.

Ms. Fano informed the board of a survey on start times. The survey will include students, parents, and teachers. Hanover research will be the administering the survey.

**Adjournment**

Board President Tammy MacKay made a motion seconded Board member Sheldon Epstein and carried by roll call vote to adjourn the meeting at 11:33 p.m. with an exception:

Board member Jeffrey Braverman was absent.

The Board adjourned the meeting at 11:33 p.m.

Respectfully submitted,

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Gerald M. Eckert  
Board Secretary