

The Randolph Township Board of Education held a Business Session meeting on Tuesday, December 15, 2015 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Tammy MacKay called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach, Mr. Jeffrey Braverman, Mr. Ronald Conti, Mr. Sheldon Epstein, Ms. Colleen Pascale, Ms. Anne Standridge, Dr. Diana Thomas and Ms. Tammy MacKay.

Board Vice President Alfredo Z. Matos was absent.

The following administrators were present: Miss Jennifer Fano, Interim Superintendent, Mr. Gerald M. Eckert, Board Business Administrator / Board Secretary, Mr. Eric Burnside, Assistant Board Business Administrator / Assistant Board Secretary and Board Counsel Marc H. Zitomer, Esquire was also present.

Closed Session – 07:19 p.m.

Board President Tammy MacKay made a motion seconded by board member Ronald Conti and carried by roll call vote to adopt the following:

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board Vice President Alfredo Z. Matos was absent.

The following administrators were present: Miss Jennifer Fano, Interim Superintendent, Mr. Gerald M. Eckert, Board Business Administrator / Board Secretary, Mr. Eric Burnside, Assistant Board Business Administrator / Assistant Board Secretary and Board Counsel Marc H. Zitomer, Esquire was also present.

Board member Colleen Pascale left the meeting at 08:15 p.m.

The Board reconvened into public session at 08:16 p.m.

Ms. Allison Freeman, Communications Coordinator and Community School Supervisor arrived at 08:00 p.m.

Pledge of Allegiance

Approval of Board Minutes

Board member Anne Standridge made a motion seconded by board member Ronald Conti and carried by a roll call vote to approve the following board minutes with an exception:

Board members Mr. Alfredo Z. Matos and Ms. Colleen Pascale were absent.

- Executive Closed Session 11-09-15(FFT), 11-10-15 and 11-17-15
- Special Meeting 11-09-15(FFT), Work Session 11-10-15, Business Session 11-17-15

Correspondence

Letter Dated 12-01-15 Regarding Staff Members

President's Report

Mark Wilson & Bud Jones gave the District Audit presentation. They concluded the district is strong financially.

Mr. Epstein asked if the change in pension reporting represents a change or shift of liability in any way.

Mr. Wilson stated that it just represents the District's proportionate share of the pension liability.

Mr. Epstein stated that the District should be concerned if the State decided to push the pension liability down to the District in an unfunded manner.

Superintendent's Report

Mr. Jonathan Olsen and Ms. Paula Paredes-Corbel gave the District PARCC assessment presentation. Ms. Fano commented that the PARCC scores were recently received and are still analyzing the PARCC data. The district is going to focus on areas that did not score as expected.

Student Council Representative Report - None

Convention is in January at TCNJ and Randolph will give a presentation about spirit week.

Committee Reports

Ms. Mackay reported that the committee discussed the community school business plan. Transportation Director Mr. John Aymil gave an overview and an update looking to improve and streamline late bus runs.

Revenue projections, tax levy analysis and the budget process were outlined. An advertising opportunity was proposed. Substitute rates were analyzed and will be discussed at a later date. The YMCA bussing contract was amended to allow for an adjustment.

Dr. Thomas reported the policy committee met on December 10th. They discussed policy language for transgender students, service animals and the BYOD policy.

Ms. Aulenbach reported the committee met and gave update on the superintendent subcommittee. New Jersey School Boards Association has coordinated staff and community input. There are fifteen (15) applicants and deadline is on December 15th.

Liaison Reports - None

Public Discussion

A concerned Randolph resident asked how the time-change in schools success will be measured.

A concerned Randolph resident read an e-mail that she sent. She also mentioned that an outsourced bus for athletics got lost and ran low on gas.

A concerned Randolph resident was in Chicago and read a newspaper that had an article on PARCC testing. She was disappointed in activity for American Education Week.

A concerned Randolph resident read a letter they wrote to the TAP regarding negative impact of school start times on children.

A concerned Randolph resident expressed displeasure of school start times. She read a study that recommended 60 minutes of physical activity and noted that it is difficult with the new start times.

A concerned Randolph resident asked if the survey is being conducted in time to

make changes in the next school year.

A concerned Randolph resident had questions regarding the superintendent search. He also expressed that he believes the biggest problem with school ratings falling is because of the superintendent. He also asked if the Board considered a subcommittee including the community and administrators.

Old Business

New Business

The Board had a discussion regarding Code-of-Conduct versus HIB reporting. Mr. Epstein inquired in the grading and weighting of the A & B segments. He also questioned who owns the content being submitted in anti-plagiarism software.

Mr. Braverman expressed opinion that HIB was being under reported by the District. Mr. Epstein then commented that the HIB request was for information that could be used to identify trends. Mr. Epstein further commented that those trends could then be used by the administration to highlight areas of success and potential areas for improvement.

Motions:

Personnel Motions 1 – 5

Finance, Facilities and Transportation Motion 1 – 13

Education Motions 1 – 4

Policy / Regulation Motions 1 - 2

PERSONNEL AND ADMINISTRATION MOTIONS 1 – 5 v4 DECEMBER 15, 2016

Amended: 12-15-16

Pursuant to the recommendation of the Interim Superintendent of Schools, and on behalf of the Personnel Committee, Board member Christine Aulenbach made a motion, seconded by Ronald Conte to approve Personnel and Administration Motions 1 – 5 with an exception:

Board members Alfredo Z. Matos and Colleen Pascale were absent.

1. TEACHERS/PROFESSIONAL STAFF

A. Resignations/Retirements

1. Approve the resignation of Kathleen Ronca, Speech Correction / Language Specialist for the Randolph Township School District, for purpose of retirement, effective December 1, 2015.
2. Approve the resignation of Wael Yasin, Teacher of Special Education at Randolph High School, effective January 18, 2016.
3. Approve the resignation of Jason Clerico, Teacher of Mathematics at Randolph Middle School, effective February 6, 2016.

B. New Hires

1. Approve the appointment of Valarie Moore, Teacher of Special Education at Randolph High School, for the 2015-2016 school year, at the annual salary of \$82,630, (pro-rated), (BA +30, Step 16), effective on or before January 15, 2016.
2. Approve the appointment of Elizabeth Meier, as a long term substitute at Ironia and Center Grove Schools, effective January 4, 2016 at the rate of \$90.00 a day for the first 20 days; on day 21 the daily rate will increase to \$264.55 for the remainder of the agreement.
3. Approve the appointment of Thomas Lenox, Teacher of Special Education at Randolph High School, for the 2015-2016 school year, at the annual salary of \$59,140, (pro-rated), (BA +30, Step 1), effective on or before February 2, 2016.
4. Approve the appointment of Kristen Halikias, Speech Correction/Language Specialist at Center Grove, Fernbrook and Randolph Middle Schools, for the 2015-2016 school year, at the annual salary of \$60,140, (pro-rated), (BA +30, Step 2), effective on or about January 4, 2016.
5. Approve the appointment of Tonya Robertson, as a long term substitute at Fernbrook School, effective January 4, 2016 at the rate of \$90.00 a day for the first 20 days; on day 21 the daily rate will increase to \$264.55 for the remainder of the agreement.
6. Approve the appointment of Kelsey Mott, Teacher of Special Education at Center Grove School, for the 2015-2016 school year, at the annual salary of \$53,240, (pro-rated), (BA, Step 1), effective on or about January 4, 2016, pending NJ Department of Education Fingerprint clearance.

C. Extra Duty

1. Approve the appointment of the following Randolph Middle School certificated staff to teach a sixth period assignment for the first and second semester of the 2015-2016 school year at the stipend amount of \$4,000 per semester for a total of

\$8,000 each:

<u>Name</u>	<u>Subject</u>	<u>Stipend Amount</u>
Annie Ferrat	French	\$8,000
Laurie Weinberg	French	\$8,000
Christina Heuneman	Spanish	\$8,000
Jacqueline Fiorello	Spanish	\$8,000

2. Approve the appointment of the following Randolph Middle School certificated staff to teach a sixth period assignment for one and a half semesters of the 2015-2016 school year at the stipend amount of \$4,000 per semester for a total of \$6,000 each:

<u>Name</u>	<u>Subject</u>	<u>Stipend Amount</u>
Kerianne Contuzzi	Special Education	\$6,000

3. Approve the appointment of the following certificated staff for extracting and digitizing the marching band music for the 2015 Marching Band season, at the hourly rate of \$50.00, for up to a maximum of 6 hours each:

Thomas Davidson Thomas Murphy

D. Appointments

1. Approve the appointment of the following substitute teachers for the 2015-2016 school year at the daily rate of \$90.00, pending NJ Department of Education fingerprint clearance and completed paperwork:

Meghan Erb	Fallon Moran	Susan Wolff
Lauren Vesce	Gabriella Bracho	Charles Mound
Karen Kellam	Sarah Ort	Nicole Anderson
Ellyn Shaw	Janine Beesley	Christian Tomona
<i>Kelsey Mott</i>		

2. Approve the appointment of the following substitute teachers for the 2015-2016 school year at the daily rate of \$70.00, pending NJ Department of Education fingerprint clearance and completed paperwork:

Catherine Drury Michael Yim

3. Approve the appointment of the following substitute nurse for the 2015-2016 school year at the daily rate of \$130.00, pending NJ Department of Education fingerprint clearance and completed paperwork:

Laura Schachman

E. Leaves of Absences

1. Resolved, that Employee I.D. # 4308 identified on Schedule A, be placed on an unpaid N.J. FLA from November 20, 2015 through on or about January 31, 2016; and be it resolved the entire leave is with benefits.
2. Resolved, that Employee I.D. # 6205 identified on Schedule F be placed on a paid FMLA leave from December 21, 2015 through on or about February 3, 2016 using accumulated sick days; and Be it resolved the entire leave is with benefits.
3. Resolved, that Employee I.D. # 4066 identified on Schedule G be placed on a paid FMLA leave from November 30, 2015 through December 8, 2015; and Be it further resolved that said employee be placed on an unpaid N.J. FLA from December 9, 2015 through on or about December 18,2015; and Be it resolved the entire leave is with benefits.
4. Resolved, that Employee I.D. # 4465 identified on Schedule H be placed on an unpaid N.J. FLA leave with benefits from December 4, 2015 through March 4, 2016; and Be it further resolved that said employee be placed on an unpaid Child Rearing Leave of Absence without benefits from March 7, 2016 through June 30, 2016.
5. Resolved, that Employee I.D. # 7025 identified on Schedule I be placed on a paid FMLA leave from January 4, 2016 through January 21, 2016 using accumulated sick days; and Be it further resolved that said employee be placed on an unpaid FMLA from January 22, 2016 through on or about March 25, 2016; and Be it resolved the entire leave is with benefits.
6. Resolved, that Employee I.D. # 6704 identified on Schedule K be placed on a paid FMLA leave from December 14, 2015 through on or about February 10, 2016 using accumulated sick days; and Be it resolved the entire leave is with benefits.

F. Stipends

1. Rescind the following coaching appointment for the Winter season of the 2015-2016 school year at the stipend amount and step listed below:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Andrew Piascik	Ass't Girls' Basketball Coach	\$6,514	1

2. Approve the following coaching appointments for the Winter season of the 2015-2016 school year at the stipend amounts and steps listed below:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Harvey Kessler	Ass't Girls' Basketball Coach	\$6,514	1
Andrew Piascik	Volunteer Girls' Basketball Coach		

3. Approve the appointment of the following Randolph High School extra curricular stipends for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jennifer Huebner	Music Production – Art Director	\$2,516
Colleen McArdle	Music Production – Choreographer	\$2,516

G. Event Workers

1. Approve the appointment of all Randolph High School certificated staff as School Event Workers for the various Visual and Performing Arts activities and rates listed below for the 2015-2016 school year: (Note: Any staff member may be placed at any position at the event during the course of the school year.)

<u>Event Assignments</u>	<u>Rates Per Event</u>
Tickets	\$ 61.00
Crowd Control	\$ 61.00

H. Volunteers

1. Approve the following certificated staff as volunteer coaches for Track and Field for the 2015-2016 school year:

Tarig Holman John Lade

2. ADMINISTRATORS

A. Leaves of Absences

1. Resolved, that Employee I.D. # 6757 identified on Schedule M be placed on a paid FMLA leave from December 17, 2015 through on or about January 15, 2016, using accumulated sick days; and Be it resolved the entire leave is with benefits.

3. SUPPORT STAFF

A. New Hires

1. Approve the appointment of Jennifer Mambelli, Paraprofessional at Center Grove School, for the 2015-2016 school year, at the annual salary of \$21,913, (pro-rated), (Step 4), effective December 1, 2015.

2. Approve the appointment of Linda Stiner, Paraprofessional at Ironia School, for the 2015-2016 school year, at the annual salary of \$21,913 (pro-rated), (Step 4), effective on December 16, 2015, pending NJ Department of Education Fingerprint

clearance.

3. Rescind the appointment of Cyril Christopher Binns, .5 Paraprofessional at Ironia School, for the 2015-2016 school year, at the annual salary of \$10,957 (pro-rated), Step 4, effective November 16, 2015, pending NJ State Criminal History approval.

4. Approve the appointment of Cyril Christopher Binns, .6 Paraprofessional at Ironia School, for the 2015-2016 school year, at the annual salary of \$13,148 (pro-rated), Step 4, effective November 30, 2015.

B. Leaves of Absences

1. Resolved, that Employee I.D. # 6721 identified on Schedule B be placed on a paid FMLA leave from November 12, 2015 through on or about December 14, 2015 using accumulated sick days; and Be it resolved the entire leave is with benefits.

2. Resolved, that Employee I.D. # 4775 identified on Schedule C be placed on a unpaid FMLA from February 1, 2016 through on or about February 5, 2016; and Be it resolved the entire leave is with benefits.

3. Resolved, that Employee I.D. # 6364 identified on Schedule D be placed on a paid FMLA leave from November 17, 2015 through on or about January 14, 2016, using accumulated sick days; and Be it resolved the entire leave is with benefits.

4. Resolved, that Employee I.D. # 4037 identified on Schedule E be placed on a paid FMLA leave from December 10, 2015 through on or about January 29, 2016, using accumulated sick days; and Be it resolved the entire leave is with benefits.

5. Resolved, that Employee I.D. # 4139 identified on Schedule J be placed on a paid FMLA leave from December 2, 2015 through February 10, 2016 using accumulated sick days; and Be it further resolved that said employee be placed on an unpaid FMLA from February 11, 2016 through on or about February 17, 2016; and Be it further resolved that said employee be placed on an unpaid medical leave from February 18, 2016 through on or about March 31, 2016; and Be it resolved the entire leave is with benefits.

6. Resolved, that Employee I.D. # 6542 identified on Schedule L be placed on a paid FMLA leave from November 20, 2015 through December 4, 2015, using accumulated sick days; and Be it resolved the entire leave is with benefits.

C. Step/Salary Change

1. Approve the following step/salary change for the 2014-2015 school year, effective September 1, 2014 for the below listed transportation driver:

<u>Name</u>	<u>From</u>	<u>To</u>
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Karen Timpani	Step 1, \$33,005	Step 2, \$35,402
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2. Approve the following step/salary change for the 2015-2016 school year, effective September 1, 2015 for the below listed **transportation drivers**:

<u>Name</u>	<u>From</u>	<u>To</u>
Luis Figueroa	Step 1, \$33,005	Step 2, \$35,402
Nicholas Luongo	Step 1, \$33,005	Step 2, \$35,402
William Yarzab	Step 1, \$33,005	Step 2, \$35,402
Karen Timpani	Step 1, \$33,005	Step 2, \$35,402

D. Appointments

1. Approve the appointment of the following substitute secretary for the 2015-2016 school year at the hourly rate of \$12.00, pending NJ Department of Education fingerprint clearance and completed paperwork:

Noreen Gaudioso

E. Café / Recess Aides

1. Amend the motion of appointment of the following substitute café/recess aide for the 2015-2016 school year at the hourly rate listed below, pending NJ Department of Education fingerprint clearance and completed paperwork:

<u>Name</u>	<u>From</u>	<u>To</u>
Nieasia Wilkins	\$ 13.50	\$ 11.00

2. Approve the appointment of Latisha Shaw, as a café/recess aide at Ironia School for the 2015-2016 school year at the hourly rate of \$11.00, effective December 16, 2015.

F. Assignment/Salary Change

1. Approve the assignment and salary change for the following .5 Paraprofessionals listed below for the 2015-2016 school year, effective December 16, 2015:

<u>Name</u>	<u>From</u>	<u>To</u>
Joanne Dates	.5 Paraprofessional - SH \$ 11,184 – Step 5	F/T Paraprofessional - SH \$ 22,368 – Step 5
Jennifer Smith	.5 Paraprofessional - CG \$ 10,957 – Step 4	F/T Paraprofessional - CG \$ 21,913 – Step 4
Karen DiRienzo	.5 Paraprofessional - IR \$ 10,957 – Step 4	F/T Paraprofessional - IR \$ 21,913 – Step 4

2. Approve the assignment and salary change for the following .5 Paraprofessional

listed below for the 2015-2016 school year, effective December 17, 2015:

<u>Name</u>	<u>From</u>	<u>To</u>
Christopher Binns	.6 Paraprofessional - IR \$ 10,957 – Step 4	F/T Paraprofessional - IR \$ 21,913 – Step 4

G. Assignment Change

1. Approve the assignment change for the following Paraprofessional listed below for the 2015-2016 school year, effective January 4, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Bosco VanderDoes	Paraprofessional - RHS	Paraprofessional/Job Coach - RHS

H. Volunteers

1. Approve Felicia Cloughley as a volunteer Winter Guard coach for the 2015-2016 school year, pending New Jersey State fingerprint clearance and criminal History review.

4. COMMUNITY SCHOOL

1. Approve the following Community School appointments effective December 16, 2015:

Elementary School Ski Club head advisors at the rate of \$1500 for the 2015-2016 Ski Season:

Christopher Kerr Janet Stella Michael Hand Lisa Barrett

Elementary School Ski Club substitute advisors at the rate of \$137 per trip:

Christine Brembs Sean Goldsworthy Christine Shay
Dudley North

Elementary School Ski Club chaperones at the rate of \$100 per trip:

Dudley North Angela Cordova Joan Willoughby
Beverly Cirelli Karl Lutschewitz Christine Brembs
Trudi Mueller Brittany Dungan Andria Barosi-Stampone
Sean Goldsworthy Christine Shay

6th Grade Ski Club head advisor at the rate of \$1500 per year:

Jessica Zschack

6th Grade Ski Club substitute advisors at the rate of \$137 per trip:

Ryan Hallock Andrea Chiarolanzio Leonard Sheehy
Melanie Lombardo

7th & 8th Grade Ski Club head advisor at the rate of \$1500 per year:
Katharine Russell

7th & 8th Grade Ski Club assistant advisors at the rate of \$137 per trip:
Andrea Chiarolanio LuAnn Mizzoni Richard Sackerman
Andria Barosi-Stampone

6th, 7th & 8th Grade Ski Club Chaperones at a rate of \$100 per trip:

Tasha Delp	Andrea Chiarolanio	Jessica Swaim
James Dixon	LuAnn Mizzoni	Derek Skoldberg
William Zagoren	Richard Sackerman	Janet Hawkins
Melanie Lombardo	Margaret Mitchell-O'Donnell	Laura Bartol
Ryan Hallock	Leonard Sheehy	Andria Barosi-Stampone

Ski Club Traffic Duty for RMS Ski Clubs at the rate of \$15 per hour:
Andria Barosi-Stampone

High School Ski Club Co-Head advisors at the rate of \$750 per year:
Mary Madden Brian Hoesly

High School Ski Club chaperones at the rate of \$149 per trip:

Lindsey Brinkerhoff	Elisa Verran-Horvot	Amanda Brodeen
Kristen Goeb	Nicole Olmsted	Stephen Cullis

Randolph School Age Care Staff :

Program Aide at the rate of \$10 per hour:
Lisa Mackenzie

Junior Aid at the rate of \$8.40 per hour:
Brianna La Morticella

Senior Aide at the rate of \$9.00 per hour:
Catherine Drury

5. JOB DESCRIPTION

1. Resolved, that the Board of Education hereby approves the job description of Human Resources Officer for the Randolph Township School District, effective December 16, 2015.

Tammy MacKay made a motion, seconded by Board member Ronald Conti and carried by a roll call vote to approve Finance, Facilities and Transportation Motions 1 – 13 with exceptions:

Board members Alfredo Z. Matos and Colleen Pascale were absent.

Board member Sheldon Epstein raised questions on Motion No.5 Lease agreement with West Morris Area YMCA. After a brief discussion, Administration decided to pull Motion No.5 so that it may be discussed further at future Board meeting.

Mr. Epstein commented further on Motion No.8, Recommendations: 5. Student Body Activities stating that finding is immaterial and widespread across school districts and we have an action plan in place to address.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 11/30/15	\$ 5,722,359.40
1.1	Check Register – 12/11/15	\$ 2,313,248.96

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **November 2015** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report - 11/30/15
2.2	Expense Account Adjustment - 11/30/15

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **November 2015 Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet/Board Secretary Report - 11/30/15
3.2	Revenue Report - 11/30/15
3.3	Budget Report - 11/30/15
3.4	Petty Cash Report - 11/30/15
3.5	Treasurer Report – 11/30/15

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO APPROVE CHANGE ORDER

RESOLVED, that the Randolph Township Board of Education approve the following change order as summarized in Finance Exhibit #4.

PROJECT: Shongum School Roof

VENDOR NAME: G L Group

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

C.O.# 003 Portion of Alternate #6; removed one brick chimney \$ 4,000.00
& boiler flute as they were unnecessary
penetrations to the roof

FOR A NET CHANGE OF PLUS \$ 4,000.00

5. MOTION TO ACCEPT LEASE AGREEMENT

Motion pulled by Administration.

6. MOTION TO ACCEPT TUITION STUDENT

RESOLVED, the Randolph Township Board of Education approves the acceptance of grade five (5), student identification number 2330459 as a tuition student at a rate

of \$13,619.00 (prorated), for the remainder of the 2015-2016 school year.

7. MOTION TO ACCEPT TUITION STUDENT

RESOLVED, the Randolph Township Board of Education approves the tuition agreement with the family of pupil I.D. # 80010661; and

BE IT RESOLVED that the Board President is authorized to execute the agreement on behalf of the Board.

8. MOTION TO ACCEPT AND APPROVE THE 2014 - 2015 DISTRICT AUDIT

RESOLVED, that the Randolph Township Board of Education District Report of the Audit Year Ended June 30, 2015 prepared by Nisivoccia LLP of Mount Arlington, New Jersey, be accepted and approved. The report includes:

- A. Comprehensive Annual Financial Report (CAFR)
- B. Auditors Management Report on Administrative Findings

RECOMMENDATIONS:

- 1. Administrative Practices and Procedures
None
- 2. Financial Planning, Accounting and Reporting
None
- 3. School Purchasing Program
None
- 4. School Food Service
None
- 5. Student Body Activities
Receipts be consistently deposited within 48 hours.
- 6. Application for State School Aid
None

7. Pupil Transportation

None

8. Facilities and Capital Assets

None

9. Other

None

10. Status of Prior Year's Findings/Recommendations:

The prior year recommendations were resolved in the current year.

9. RESOLUTION TO APPROVE CORRECTIVE ACTION PLAN

BE IT RESOLVED that the Randolph Board of Education approve the Corrective Action Plan emanating from the fiscal audit 2014-2015 school year ending June 30, 2015 conducted by Nisivoccia LLP of Mount Arlington, New Jersey.

10. MOTION TO APPROVE CONTRACT AGREEMENT WITH ARBITER PAY

RESOLVED, the Randolph Board of Education approve a contract with Arbiter Pay and the deposit of funds into an Arbiter Pay trust account with the Bank of Utah for payments to Athletic Officials from January 1, 2016 – June 30, 2016 at a cost of approximately \$3,000.

11. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accept the following donation:

➤ **Center Grove:**

- for the Center Grove School student use, donation of an iPad from Ms. Mita Harivallabhdas having an estimated value of \$400.

12. MOTION TO APPROVE CONTRACT AGREEMENT WITH KNOWER ACADEMICS, LLC

RESOLVED, the Randolph Board of Education approve a contract with Kowner Academics, LLC for the individualized academic instruction of pupil I.D. # 80010137 with the terms of the agreement between the Board and Kowner Academics LLC.

13. MOTION TO APPROVE TUITION STUDENT

RESOLVED, the Randolph Township Board of Education approves the acceptance of pre-school student, I.D. No: **SE16-63** as a tuition student per terms of the agreement between the Board and the Mount Arlington Board of Education, services commencing December 14, 2015 and shall terminate on June 30, 2016.

EDUCATION MOTIONS 1 – 4 v3

DECEMBER 15, 2015

Amended: 12-15-15

On behalf of the Education Committee, Board member Anne Standridge made a motion seconded by Board member Ronald Conti and carried by a roll call vote to approve Education Motions 1 – 4 with an exception:

Board members Alfredo Z. Matos and Colleen Pascale were absent.

1. Field Trips

- a. MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
2-18-16	9-12/D. Russo, TBD	NJMEA State Music Conference, East Brunswick, NJ	Approx. 51
Feb. – April 2016	9-12/M. Hefferan, TBD	Winter Guard trips to competitions in New Jersey and Pennsylvania	15
Dec. 2015 – May 2016	Transition students/A. Eva	Interfaith Food Pantry, Morristown, NJ	5
Dec. 2015 – May 2016	Transition students/K. Morris	Green Vision, Inc. Randolph, NJ	5
Jan. 2016	Grades 11 & 12/A. Kanya & TBD	TCNJ, Ewing, NJ	20
Mar. – May 2016	Grades 11 & 12/A. Kanya & TBD	Tomorrow's Teacher Conference @ Ryder Univ. Glassboro, NJ	20

- b. MOTION** to approve field trips for Randolph Middle School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
Dec. 2015	7 Gr. Programming Class/N. Sheehy, Mr. Dale	Technology House, Randolph, NJ	Approx. 22
1/15/16	RMS Choir/M. French, F. Perrone	Morris Area Middle School Honor Choir rehearsal at Randolph High School	4

- c. **MOTION** to approve a field trip for all elementary schools on the following date. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
2/22/16	All 5 th Grade Orchestra Students /K. Chiesa, R. Akopjan, D. Miller, F. Perrone	Stringfest rehearsal at Randolph High School	Maximum 40 per school

2. Professional Learning

- a. **MOTION** to approve up to 25 teachers, the World Languages supervisor, and the Special Education supervisor to attend three “Sheltered Instruction (SIOP) Training” workshops during December 2015 to be held in district. Substitute costs to be paid through district funds.
- b. **MOTION** to amend the October 20, 2015 2.b. motion to correct the dates to include:

Paredes-Corbel	Paula	RHS	2015 Annual Convention and World Languages Expo	11/19/15, 11/20/15, 11/21/15, 11/22/15 & 11/23/15	\$1,000.00
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- c. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Armstrong	Tiffany	CG	Least Restrictive	02/02/16	\$51.50

			Environment Workshop		
Coppola	Adriana	RHS	Pennsylvania Institute of Instructional Coaching	1/11/16, 1/12/16 & 1/13/16	\$928.78
Funginello	Monica	RHS	Be the Best Coaches Clinic	1/28/16, 1/29/16 & 1/30/16	\$341.00
Leach	Jennifer	SH	ISCI Fall Cohort Meeting	12/02/15	\$103.00
Marucci	Donna	CG	Least Restrictive Environment Workshop	02/02/16	\$51.50
McClennan	Jami	CG	Least Restrictive Environment Workshop (LER)	02/02/16	\$51.50
Mousis	George	RHS	Morris County "All County Boys Soccer" banquet	11/24/15	\$51.50
Quinn	Peter	RHS	New Jersey Council for History Education Annual Conference	12/04/15	\$103.00
Schanenbacher	Hannalore	RMS	Introduction to Next Generation Science Standards (NGSS) Science and Engineering Practices	01/21/16	\$245.51
Schanenbacher	Hannalore	RMS	The Most Critical NGSS Science and Engineering Practices	04/06/16	\$245.51
Silva	Stephanie	CG	Least Restrictive	02/02/16	\$51.50

			Environment Workshop (LER)		
Sufly	Colleen	RMS	Morris County Girls Soccer Banquet	12/08/15	\$138.00

d. **MOTION** to approve Megan French to attend the Morris Area Middle School Honor Choir rehearsal at RHS on Friday, January 15, 2016. Substitute costs to be paid through the Visual and Performing Arts funds.

e. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Acosta	David	TECH	TECHSPO	1/28/16 & 1/29/16	\$863.00
Akers	Christa	RHS	Executive Dysfunction: Strategies for at Home and at School	1/28/16	\$26.00
Cafaro	Karen	RHS	Association of Math Teachers of New Jersey	1/6/16	\$116.67
Chiarolanzio	Andrea	RMS	Association of Math Teachers of New Jersey	1/6/16	\$113.91
Cox	Brett	RHS	Pennsylvania Institute of Instructional Coaching	1/11/16, 1/12/16 & 1/13/16	\$1,002.44
Emmel	Peter	TECH	TECHSPO	1/28/16 & 1/29/16	\$863.00
Fano	Jenn	CO	TECHSPO	1/27/16, 1/28/16 & 1/29/16	\$1,120.00
Greco	Suzanne	RMS	Association of Math Teachers of New Jersey	1/6/16	\$120.00

Iosso	Debbie	RHS	Pennsylvania Institute of Instructional Coaching	1/11/16 & 1/12/16	\$885.00
Land	Michelle	RMS	2016 Regional Conferences - Accessing the ACCESS 2.0: Everything You Need To Know	1/23/16	\$82.17
Mariani	Jennifer	FB	2016 Conference for New Jersey Kindergarten Teachers	2/22/16 & 2/23/16	\$710.11
McKeever	Rebecca	CG	NJ CEC Spring Conference	3/14/16	\$14.76
Meehan	Elizabeth	RHS	Pennsylvania Institute of Instructional Coaching	1/11/16, 1/12/16 & 1/13/16	\$1,008.50
Reiche	Katherine	RMS	Makey Makey: Instruments and Operations Game	1/22/16	\$175.38
Reiche	Katherine	RMS	Raspberry Pi Day: Basics and Beyond	2/12/16	\$175.38
Reiche	Katherine	RMS	Design Your Own Maker Project	2/26/16	\$175.38
Wasylyk	Lena	RHS	Pennsylvania Institute of Instructional Coaching	1/11/16, 1/12/16 & 1/13/16	\$1,002.44

IDEA FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Akers	Christa	RHS	Executive Dysfunction: Strategies for at Home and at	1/28/16	\$199.99

			School		
Cafaro	Karen	RHS	Association of Math Teachers of New Jersey	1/6/16	\$179.00
Chairolanzio	Andrea	RMS	Association of Math Teachers of New Jersey	1/6/16	\$179.00
Greco	Suzanne		Association of Math Teachers of New Jersey	1/6/16	\$179.00
McKeever	Rebecca	CG	NJ CEC Spring Conference	3/14/16	\$105.00

3. Special Education

- a. **MOTION** to approve Randolph Student **IT16-07** to receive Itinerant Services from Mountain Lakes Lake Drive School for Deaf and Hard of Hearing Children Program effective December 2015 – June 2016 for \$11,340.
- b. **MOTION** to approve the placement of Randolph Student **16-57 Grade 6** in the special education program at Inclusive Learning Butler Middle School Campus effective December 14, 2015 and BE IT FURTHER MOVED, that a contract be entered into with Inclusive Learning Butler Middle School Campus at the tuition rate of \$31,433.

4. Miscellaneous

- a. **MOTION** to approve the Harassment, Intimidation, and Bullying (HIB) reports dated November 20 and 27, 2015 and December 4 and 11, 2015.
- b. **MOTION** to approve the following student teacher/practicum/internship placement(s) for the 2015-2016 school year pending criminal background clearance as follows:

Name: Sara Foulkes
University: Seton Hall University
Experience: Student Teacher
School Assigned: Shongum
Cooperating Teacher: Jenifer Leach Hypes
Dates of Assignment: January – May 2016

Name: Jennifer Huebner

University: Montclair University
Experience: Student Teacher (I)
School Assigned: Randolph High School
Cooperating Teacher: Tracy Platt
Dates of Assignment: January – March 2016

Name: Jennifer Huebner
University: Montclair University
Experience: Student Teacher (II)
School Assigned: Randolph High School
Cooperating Teacher: Maura Boucher
Dates of Assignment: March – May 2016

- c. **MOTION** to approve a new RHS STEM course: Introduction to College Algebra.
- d. **MOTION** to approve a new RHS STEM course: AP Computer Science Principles.
- e. **MOTION** to approve a new RHS Humanities course: Journalism I.
- f. **MOTION** to approve a new RHS Humanities course: Journalism II.
- g. **MOTION** to approve a new RHS Visual and Performing Arts course: Piano II.
- h. **MOTION** to approve a new RHS World Languages course: Sign Language II.
- i. **MOTION** to approve a new RHS Transition course: Functional Occupational Curriculum for Unique Students (FOCUS).
- j. **MOTION** to approve a new RMS STEM course: Robotics II.
- k. **MOTION** to approve a new RMS Humanities course: 3D Storytelling.
- l. **MOTION** to approve the following student teacher/practicum/internship placement(s) for the 2015-2016 school year pending criminal background clearance as follows:

Name: Dina Comparetto
University: Eastwick College
Experience: Internship
School Assigned: Center Grove and Ironia
Cooperating Teacher: Helen Ogoff and Shannon Kastner

Dates of Assignment: January – May 2016

Name: Tiffany Tavares

University: Montclair State University

Experience: Practicum

School Assigned: Shongum

Cooperating Teacher: Sarah Murray

Dates of Assignment: January – May 2016

- m. **MOTION** to approve Jasmine Davis, a doctoral student at Fairleigh Dickinson University, to gather data regarding teacher knowledge of RTI and emotional/behavioral disorders via an anonymous teacher survey. No student data will be collected and the school district will not be identified in any of Ms. Davis' reports.

POLICY MOTIONS 1 – 2

DECEMBER 15, 2015

Board member Dr. Diana Thomas made a motion, seconded by Board member Ronald Conti and carried by roll call vote to approve Policy Motions 1 – 2 with the following exceptions:

Board member Jeffrey Braverman voted NO on policy *4321 Acceptable Use of Computer Network(s)/Computer(s) and Resources (Support Staff)* and voted YES on all other policy motions.

Board members Alfredo Z. Matos and Colleen Pascale were absent.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies for first reading:

<u>Number</u>	<u>Title</u>
2361	Acceptable Use of Computer Networks/Computers and Resources (M) (Students)
3321	Acceptable Use of Computer Network(s)/Computer(s) and Resources (Teaching Staff Members)
3431.1	Family Leave (Teaching Staff Members) (M)
4321	Acceptable Use of Computer Network(s)/Computer(s) and Resources (Support Staff Members)
4431.1	Family Leave (Support Staff Members) (M)
5337	Service Animals

2. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following bylaw for second reading:

<u>Number</u>	<u>Title</u>
0157	Board of Education Website

Closed Session – 10:37 p.m.

Board President Tammy MacKay made a motion seconded by Board member Sheldon Epstein and carried by roll call vote to adopt the following:

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board members Alfredo Z. Matos and Colleen Pascale were absent.

Board Counsel Marc H. Zitomer, Esquire was present.

The following administrators were excused from Executive Closed Session: Miss Jennifer Fano, Interim Superintendent, Mr. Gerald M. Eckert, Board Business Administrator / Board Secretary, Mr. Eric Burnside, Assistant Board Business Administrator / Assistant Board Secretary.

Adjournment

Board President Tammy MacKay made a motion seconded Board member Sheldon Epstein and carried by roll call vote to adjourn the meeting at 11:20 p.m. with an exception:

Board members Alfredo Z. Matos and Colleen Pascale were absent.

The board adjourned the meeting at 11:20 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary