

The Randolph Township Board of Education held a Business Session meeting on Tuesday, April 19, 2016 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Mr. Jeffrey Braverman, Mr. Ronald Conti, Mr. Sheldon Epstein, Tammy MacKay, Dr. Diana Thomas and Alfredo Z. Matos.

Board members Ms. Christine Aulenbach, Colleen Pascale and Ms. Anne Standridge were absent.

The following administrators were present: Miss Jennifer Fano, Interim Superintendent, Mr. Gerald M. Eckert, Board Business Administrator / Board Secretary, Mr. Eric Burnside, Assistant Board Business Administrator / Assistant Board Secretary and Board Counsel Marc H. Zitomer, Esquire was also present.

Closed Session – 07:17 p.m.

Board member Tammy MacKay made a motion seconded by Board President Alfredo Z. Matos and carried by a roll call vote to adopt the following:

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Anne Standridge arrived at 07:29 p.m.

Board Member Colleen Pascale arrived at 07:52 p.m.

The Board returned to open session at 08:00 p.m.

Pledge of Allegiance

Approval of Board Minutes

Board member Anne Standridge made a motion, seconded by Board member Ronald Conti and carried by a roll call vote to approve the following Board minutes with an exception.

Board Vice President Christine Aulenbach was absent.

Closed Executive Sessions: 03-02-16, 03-08-16, 03-15-16

Work & Business Sessions: 03-08-16, 03-15-16

Correspondence - None

President's Report

Mr. Matos informed the Board he has reached out to various organizations such as PTO, REF and VPAC. He will try to schedule more meetings for the future.

Mr. Matos attended the first session in the Steamworks room. Messrs. Jonathan Olsen, Steve Cullis, and Ms. Miller had the students build a smart city after learning concepts. Mr. Matos shared some pictures from the session. Next weekend will be another session.

Mr. Matos performed a presentation on HIB. It will be on the Randolph school website and an alert sent to parents notifying them when it will be available.

Mr. Epstein left at 8:39p.m.

Mr. Matos reported that U.S. News & World Report released their high school rankings. It will be available on the Randolph school website.

Superintendent's Report

Ms. Fano introduced the RHS swim team. Ms. Fano recognized the boys swim team; undefeated champion & sectional champions. Ms. Fano also announced National Teacher Day.

Student Council Representative Report

Student council representative Miss Molly O'Meara announced Randolph beat Park Hills in the track meet. She stated that RHS does a great job with preventing bullying. Ms. O'Meara stated that PARCC testing is still in process. She likes the

advantage of being more awake because of less homework during testing. She asked if there can be less homework. Ms. O'Meara gave constructive criticism on PARCC testing.

Committee Reports

Policy:

Dr. Thomas gave an update from the latest policy meeting regarding the breathalyzer discussion. The committee has decided to table the policy until July. Discussion regarding liability is an issue and the committee will consult with Mr. Zitomer.

Mr. Zitomer stated transgender policy on page two, may have possible problems with language regarding the school district meeting with child's parents regarding identity.

Education:

Ms. Standridge indicated there is an upcoming education meeting on April 26th at 5:00 p.m.

Liaison Reports - None

Public Discussion

A concerned Randolph resident declared she would like the education motions to have amounts of cost reported. The resident also saw an HIB presentation in Trenton.

A concerned Randolph resident stated she is extremely excited about Steamworks days. The Randolph Education Foundation (REF) will be announcing grant award winners soon. Looking forward to Mr. Matos attending Board meeting for (REF). The Randolph Rocks 5K registration is now open.

A concerned Randolph resident wanted to know about the soft lockdown at Center Grove school because the resident received different information from the recreation committee. The resident asked if PARCC testing is mandatory or if the district has the authority to implement different testing.

Old Business

Strategic Planning is open.

Intersection of Millbrook Avenue and School House Road, traffic data is closed.

Breathalyzer policy is tabled and closed.

Does Blackboard have legal rights to student content is open.

Teachers recognized for retirement and teacher of the year is closed.

New Business

Ms. Fano declared a new resolution for National Teachers Day. She stated there are 472 teachers in Randolph Township Schools and May 3rd is National Teachers Day.

Mr. Braverman would like to see 3-5 year. plans from supervisors. He is interested in seeing their vision going forward. Mr. Matos added that the Board needs to provide vision before supervisors can create plans. Dr. Thomas stated it is difficult because staff doesn't really know what to write and there is usually something missing in implementation.

Ms. MacKay commented on the homework survey and the amount of homework results will be useful. Ms. Fano replied that the survey summary should be available next week and will be useful in researching to make recommendations to current policy.

Ms. MacKay commented on morning traffic and students late for homeroom. Students are getting detention because they can't park cars in time. Ms. MacKay stated this needs to be reviewed.

MOTIONS:

Personnel Motions 1 – 4

Finance, Facilities and Transportation Motion 1 – 17

Education Motions 1 – 4

Policy Motion 1 – 2

FINANCE/FACILITIES & TRANSPORTATION 1 – 17_{v3}

April 19, 2016

Pursuant to the recommendation of the Finance, Facilities and Transportation Committee, Board member Tammy MacKay made a motion seconded by Board member Ronald Conti to approve Finance, Facilities and Transportation Motions 1 – 17, with an exception.

Board members Christine Aulenbach and Sheldon Epstein were absent.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and

made a part of the minutes.

1.	Check Register – 03/31/16	\$ 6,661,250.12
1.1	Check Register – 04/18/16	\$ 2,248,041.03

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **March 2016** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report - 03/31/16
2.2	Expense Account Adjustment - 03/31/16

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **March 2016 Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet/Board Secretary Report - 03/31/16
3.2	Revenue Report - 03/31/16
3.3	Budget Report - 03/31/16
3.4	Petty Cash Report - 03/31/16
3.5	Treasurer Report – 03/31/16

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. RESOLUTION TO APPROVE RANDOLPH HIGH SCHOOL ROOF REPLACEMENT PROJECT

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH, COUNTY OF MORRIS, IN THE STATE OF NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH PROPOSED SCHOOL FACILITIES PROJECTS;

WHEREAS, the Board of Education of the Township of Randolph, County of Morris, in the State of New Jersey (the "Board"), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education seeks to submit the following project: Randolph High School Roof Replacement to the New Jersey Department of Education, School Development Authority.

WHEREAS, the School District will not seek funding through the New Jersey Department of Education School Development Authority. The district will use "Other Capital" funding that is currently budgeted in the 2016-17 school year.

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of the Project.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Randolph, County of Morris, in the State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-56.3 of the New Jersey Administrative Code, the Board approves the preparation of schematic plans and educational specifications by Parette Somjen Architects LLC in connection with the Project and the Board further authorizes and directs Parette Somjen Architects LLC to submit same to the New Jersey Department of Education and to the Morris County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of schematic plans to the Randolph Township Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-2.2 of the New Jersey Administrative Code, the Board hereby approves the Project applications and authorizes Parette Somjen Architects LLC to submit such applications to the New Jersey Department of Education seeking approval.

Section 4. With respect to the Project, the Board hereby authorizes and directs the Board President, the Interim Superintendent and the Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allow submission of same to the New Jersey Department of Education.

Section 5. This resolution shall be effective immediately upon Board approval.

5. RESOLUTION TO APPROVE RANDOLPH HIGH SCHOOL FAMILY AND CONSUMER SCIENCE ROOM / TRANSITION ROOM RENOVATION PROJECT

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH, COUNTY OF MORRIS, IN THE STATE OF NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH PROPOSED SCHOOL FACILITIES PROJECTS;

WHEREAS, the Board of Education of the Township of Randolph, County of Morris, in the State of New Jersey (the "Board"), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education seeks to submit the following project: Randolph High School Family and Consumer Science Room/Transition Room Renovation to the New Jersey Department of Education, School Development Authority.

WHEREAS, the School District will not seek funding through the New Jersey Department of Education School Development Authority. The district will use "Other Capital" funding that is currently budgeted in the 2016-17 school year.

WHEREAS, the Board now sees to take the initial steps in order to proceed with the planning and authorization of the Project.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Randolph, County of Morris, in the State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-56.3 of the New Jersey Administrative Code, the Board approves the preparation of schematic plans and educational specifications by Parette Somjen Architects LLC in connection with the Projects and the Board further authorizes and directs Parette Somjen Architects LLC to submit same to the New Jersey Department of Education and to the Morris County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of schematic plans to the Randolph Township Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Projects and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-2.2 of the New Jersey Administrative Code, the Board hereby approves the Projects applications and authorizes Parette Somjen Architects LLC to submit such applications to the New Jersey Department of Education seeking approval.

Section 4. With respect to the Projects, the Board hereby authorizes and directs the Board President, the Interim Superintendent and the Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allow submission of same to the New Jersey Department of Education.

Section 5. This resolution shall be effective immediately upon Board approval.

6. RESOLUTION TO APPROVE RANDOLPH HIGH SCHOOL DUST COLLECTION SYSTEM PROJECT

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH, COUNTY OF MORRIS, IN THE STATE OF NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH PROPOSED SCHOOL FACILITIES PROJECTS;

WHEREAS, the Board of Education of the Township of Randolph, County of Morris in the State of New Jersey (the "Board"), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education seeks to submit the following project: Randolph High School Dust Collection System to the New Jersey Department of Education, School Development Authority.

WHEREAS, the School District will not seek funding through the New Jersey Department of Education School Development Authority. The district will use "Other Capital" funding that is currently budgeted for the 2016-17 school year.

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of the Project.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Randolph, County of Morris, in the State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-56.3 of the New Jersey Administrative Code, the Board approves the

preparation of schematic plans and educational specifications by Parette Somjen Architects LLC in connection with the Projects and the Board further authorizes and directs Parette Somjen Architects LLC to submit same to the New Jersey Department of Education and to the Morris County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of schematic plans to the Randolph Township Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Projects and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-2.2 of the New Jersey Administrative Code, the Board hereby approves the Projects applications and authorizes Parette Somjen Architects LLC to submit such applications to the New Jersey Department of Education seeking approval.

Section 4. With respect to the Projects, the Board hereby authorizes and directs the Board President, the Interim Superintendent and the Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allow submission of same to the New Jersey Department of Education.

Section 5. This resolution shall be effective immediately upon Board approval.

7. RESOLUTION TO APPROVE DISTRICT PARTICIPATION IN COORDINATED TRANSPORTATION PROGRAM IMPLEMENTED BY THE SUSSEX COUNTY REGIONAL COOPERATIVE (SCRC) FOR THE 2016-2017 SCHOOL YEAR

RESOLVED, that the Randolph Township Board of Education approve the district participation in the coordinated transportation program implemented by the **Sussex County Regional Cooperative (SCRC)**, for period July 1, 2016 through June 30, 2017 and further summarized in resolution for participation in joint transportation agreement (**FFT Exhibit 4**) attached to and made a part of the minutes.

8. RESOLUTION TO APPROVE DISTRICT PARTICIPATION IN ADDITIONAL COORDINATED TRANSPORTATION SERVICES IMPLEMENTED BY THE SUSSEX COUNTY REGIONAL COOPERATIVE (SCRC) FOR THE 2016-2017 SCHOOL YEAR

RESOLVED, that the Randolph Township Board of Education approve the district participation in additional coordinated joint transportation services for the 2016-2017

school year. Additional services implemented by the **Sussex County Regional Cooperative (SCRC)**, for period July 1, 2016 through June 30, 2017 and further summarized in resolution for participation in joint transportation agreement (**FFT Exhibit 5**) attached to and made a part of the minutes.

9. RESOLUTION TO APPROVE JOINT TRANSPORTATION AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY FOR THE 2016-2017 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve a joint transportation agreement between the Randolph Township Board of Education and Educational Services Commission of Morris County for period July 1, 2016 – June 30, 2017, as summarized in (**FFT Exhibit 6**) attached to and made a part of the minutes.

10. RESOLUTION TO AUTHORIZE THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION TO OBTAIN QUOTES FOR LEASE PURCHASE OF BUSES AND TECHNOLOGY PC UPGRADES, CABLING PROJECTS AND SECURITY UPGRADES.

RESOLUTION, that the Board hereby authorizes the Hunterdon County Educational Services Commission to obtain quotes on behalf of the Randolph Board of Education for the financing of the lease purchase of buses and technology upgrades: PA cabling and network expansion, security camera expansion and computer replacements and VDI expansion in the amount of \$ 1,335,000.00.

11. MOTION TO APPROVE FUNDS TRANSFER

MOTION to approve the following \$ 100,000 discretionary transfer for the purpose of purchasing new marching band uniforms:

Transfer from: 11-000-291-270-40-8203 - \$ 100,000

Transfer to: 11-401-100-890-44-0440 - \$ 100,000

12. APPROPRIATION OF 2015-2016 EXTRAORDINARY AID FOR THE PURPOSE OF COMPLETING 2015-2016 DISTRICT PROJECTS

WHEREAS, the Randolph Township Board of Education was awarded \$827,523 in extraordinary aid for the 2015-2016 school year by the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED, that the district appropriate \$90,142.00 for the Ironia Fire Alarm project and \$10,474 for the high school elevator project to 2015-2016 budget lines as follows:

12-000-400-450-18-9102 District Building Project \$100,616

13. RESOLUTION FOR THE AWARD OF BID – ELEVATOR MODERNIZATION / UPGRADES AT RANDOLPH HIGH SCHOOL

WHEREAS, THE Randolph Board of Education, pursuant to N.J.S.A. 18:18A-1, et.seq., publicly advertised and solicited for sealed bids for the elevator modernization/upgrades at Randolph High School (the “Project”); and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud in the Office of the Business Administrator, 25 Schoolhouse Road, Randolph, New Jersey 07869 on April 15, 2016; and

WHEREAS, Standard Elevator Corporation submitted a bid in the total amount of \$150,474.00 for Alternate A-1, for the elevator modernization/upgrades at the Randolph High School; and

WHEREAS, Standard Elevator Corporation has been deemed to be the lowest responsive bidder for the project; and

WHEREAS, the Board of Education is currently awaiting the New Jersey Department of Education’s approval of the Project;

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Interim Superintendent of Schools, that the Board hereby awards a contract to Standard Elevator Corporation, 68 Union Avenue, Clifton, New Jersey 07011 in the amount of \$150,474.00, subject to approval of the Project by the New Jersey Department of Education and subject to the terms and conditions of the contractual agreement to be entered into by the Board and Standard Elevator Corporation; and

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute the appropriate contract to effectuate the terms of this resolution, upon the approval of the form of agreement by Board counsel.

14. RESOLUTION FOR THE AWARD CONTRACT IRONIA FIRE ALARM REPLACEMENT

WHEREAS, the Randolph Board of Education (the “Board”) is a member of the cooperative bidding system operated by the Middlesex Regional Education Service Commission (the “MRESC”) and administered by the MRESC;

WHEREAS, the Board may utilize the time and material pricing established through the competitive public bidding procurement processed conducted by the MRESC;

WHEREAS, on June 18, 2015, the MRESC received and publicly opened sealed bids for fire alarm systems – integrated software based intelligent life safety;

WHEREAS, based on the bids received by the MRESC on June 26, 2015, the MRESC determined that Open Systems Integrators, Inc. submitted the lowest time and material pricing and is qualified to perform fire alarm systems – integrated software based intelligent life safety work on school districts in the County of Morris;

WHEREAS, Open System Integrators Inc., submitted a quote to the Board for work on the Ironia Elementary School fire alarm system (the “Project”) based on pricing approved by the MRESC, pursuant to the above referenced public bidding process;

WHEREAS, the Board, wishes to award the contract to Open System Integrators Inc. by utilizing the pricing established by the MRESC through its public bidding procurement process;

WHEREAS, under the MRESC’s bidding procedures, the pricing offered by Open Systems Integrators Inc. is valid through June 25, 2017; and

WHEREAS, the Board of Education is currently awaiting the New Jersey Department of Education’s approval of the Project;

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the contract for the Project to Open Systems Integrators, Inc., 207D Woodward Road, Manalapan, New Jersey 07726 in the amount not to exceed \$290,142.00, subject to approval of the Project by the New Jersey Department of Education; and

BE IT FURTHER RESOLVED that the Board authorizes the Board’s President to execute the appropriate contract to effectuate the terms of this resolution, upon the approval of the form of contract by Board Counsel.

15. RESOLUTION TO ACCEPT AND APPROVE BLACKBOARD LICENSED SOFTWARE, SUPPORT AND/OR SERVICES

RESOLVED that the Board of Education hereby approves Blackboard addendum to License and Services agreement for SCH-PREM-MISC effective 05-01-16 and per terms and conditions as summarized in **(FFT Exhibit 7)** attached to and made a part of the minutes.

16. MOTION TO APPROVE PAYMENT MANAGEMENT SOFTWARE

BE IT RESOLVED that the Randolph Township Board of Education approve and

enter into a one-year software subscription with Capturepoint.com, an online registration and payment management system to be used by central office staff for \$4,748.

BE IT FURTHER RESOLVED that the platforms and associated set up fees including training of central office personnel in the amount of \$4,000 to be disbursed from district account 63-602-100-320-23-0037.

17. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **District Schools:**

Donation from the **Randolph Education Foundation**; “Next Practices” and “Wellness” Grants totaling **\$14,349.90** to be used as detailed below:

Grant Name	School	Description	Amount
2015-2016 Next Practices	Center Grove	Little Bits: a pilot program to provide student with innovative materials to use during Genius hour & STEM sessions. Students will be able to problem solve, plan, create, collaborate in second grade classrooms. Electronics, engineering and other concepts will be learned with hands on materials.	\$ 1,139.70
2015-2016 Next Practices	Middle School	Trout in the classroom: a pilot program to engage 8 th grade science students in hands-on, cross-curricular learning. Students will be taught about the importance of cold water conservation,	\$ 1,210.68

		organisms & interdependency. This program is run through a partnership with NJ Div. of Fish & Wildlife.	
2015-2016			
Wellness Grant	Fernbrook	Promoting Learning & Wellness through Movement: stability ball classroom aims to support students in grade 2 by offering alternative seating that helps with physical, emotional & cognitive development.	\$ 933.66
2015-2016			
Wellness Grant	Ironia / Shongum	Wheel Make Learning Easier: will assist students in two schools with implementation of desk cycles that aim to assist with focus, physical & emotional health of children in several grades.	\$ 3,180.00
2015-2016			
Wellness Grant	High School	Randolph Twp. Wellness Center: aims to blend & collaborate with the community to encourage wellness-physical fitness, nutrition, training, adaptive physical education, exercise classes for students & staff. Funds will be used to further enhance the space created at RHS to meet a variety of needs and populations.	\$ 6,863.00
2015-2016			
Wellness Grant	Shongum School	Promoting Learning & Wellness through Movement Uses: variety of workspaces with an inclusive classroom	\$ 1,022.86

		setting; incorporation of standing desks, yoga balls, stools and desk cycles aims to improve the classroom workspace with particular support to students with ADD/ADHD	
		TOTAL	\$14,349.90

➤ **High School**

- donation from Mr. John Berg in the amount of \$400 to be used for “Ramden Dreams” – canvases / set supplies.
- donations from the RHS PTSO:
 - Apple MacBook Pro with 2.2 GH processor and 256GB storage for classroom use by staff member K. DiFiore. Donation having an estimated value of \$ 1,899; and
 - iPad 2 64GB, iPad cover and Apple TV for classroom use by staff member Amanda Brodeen, value estimated at 587; and
 - Apple iPad Air 2 64 GB and cover for classroom use by staff member R. Howe, value estimated at \$518.

BE IT RESOLVED that Mr. Mario Rodas, Principal of Center Grove School, Ms. Danielle Soldivieri, Principal of Fernbrook School, Ms. Deborah Iosso, Principal of Randolph High School, Mr. David Kricheff, Principal of Ironia School, Dr. Dennis Copeland, Principal of the Middle School and Mr. Clifford Burns, Principal of Shongum School acknowledge the donations in a letter to the appropriate parties.

PERSONNEL MOTIONS 1 – 4

APRIL 19, 2016

Pursuant to the recommendation of the Interim Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay made a motion seconded by Board member Anne Standridge and carried by a roll call vote to approve Personnel and Administration Motions 1 – 4 with an exception:

Board members Jeffrey Braverman, Ronald Conti, Tammy MacKay, Colleen Pascale, Anne Standridge, Dr. Thomas and Alfredo Z. Matos voted YES.

Board members Christine Aulenbach and Sheldon Epstein were absent.

1. TEACHERS/PROFESSIONAL STAFF

A. Retirements/Resignations

1. Approve the resignation of Peter Bond, Teacher of Social Studies at Randolph High School for purpose of retirement, effective July 1, 2016.
2. Approve the resignation of Erin Collins-Darakjy, Teacher of Elementary at Fernbrook School for purpose of retirement, effective July 1, 2016.
3. Approve the resignation of Leane Brita, Speech Correction/Language Specialist at Center Grove School, effective July 1, 2016.
4. Approve the resignation of Emily Milde, Teacher of Mathematics at Randolph Middle School, effective July 1, 2016.
5. Approve the resignation of David Pede, Teacher of Physics at Randolph High School, effective July 1, 2016.

B. New Hires

1. Approve the appointment of Kaitlin Czura, as a long term substitute at Randolph High School, effective March 21, 2016 at the rate of \$130.00 for the first 20 days; on day 21 the daily rate will increase to \$264.55 for the remainder of the agreement.
2. Approve the appointment of Deborah Kander, as a long term substitute at Randolph Middle School, effective April 1, 2016 at the rate of \$90.00 for the first 20 days; on day 21 the daily rate will increase to \$264.55 for the remainder of the agreement.
3. Approve the appointment of Melissa Teresco, as a long term substitute at Ironia and Shongum Schools, effective on or about April 25, 2016 at the rate of \$90.00 for the first 20 days; on day 21 the daily rate will increase to \$264.55 for the remainder of the agreement.

C. Leaves of Absences

1. Resolved, that Employee I.D. # 6086 identified on Schedule A be placed on a paid leave from April 20, 2016 through May 10, 2016 using accumulated sick days; and be it further resolved that said employee be placed on an unpaid FMLA leave from May 11, 2016 until on or about June 22, 2016; and Be it resolved the entire leave is with benefits.
2. Rescind the motion, that Employee I.D. # 7234 identified on Schedule B be placed on a paid leave of absence from April 12, 2016 through April 20, 2016 using accumulated sick days; and be it further resolved that said employee be placed on an unpaid leave of absence from April 21, 2016 until on or about May 1, 2016; and

Be it resolved the entire leave is with benefits.

3. Resolved, that Employee I.D. # 7234 identified on Schedule B be placed on a paid leave of absence from March 17, 2016 through March 28, 2016 using accumulated sick days; and be it further resolved that said employee be placed on an unpaid leave of absence from March 29, 2016 until on or about June 16, 2016, 2016; and Be it resolved the entire leave is with benefits.

4. Resolved, that Employee I.D. # 4378 identified on Schedule D be placed on an unpaid long-term Child Rearing Leave of Absence without benefits for the 2016-2017 school year effective September 1, 2016, pursuant to the collective bargaining unit.

5. Resolved, that Employee I.D. # 6208 identified on Schedule E be placed on an unpaid long-term Child Rearing Leave of Absence without benefits for the 2016-2017 school year effective September 1, 2016 through November 30, 2016, pursuant to the collective bargaining unit.

6. Resolved, that Employee I.D. # 4132 identified on Schedule F be placed on an unpaid N.J. FLA from April 11, 2016 through on or about June 22, 2016; and Be it further resolved the entire leave is with benefits.

7. Resolved, that Employee I.D. # 6928 identified on Schedule H be placed on an unpaid N.J. FLA from May 6, 2016 through on or about June 22, 2016; and Be it further resolved the entire leave is with benefits.

D. Appointments

1. Approve the appointment of the following substitute teachers for the 2015-2016 school year at the daily rate of \$90.00, pending NJ Department of Education fingerprint clearance and completed paperwork:

Michael Omura

Christina Creighton

Sean O'Donnell

Stephanie Gonzalez

Louis Scerbo

Brianna Gowe

Gianni Parisi

2. Approve the appointment of the following substitute teachers for the 2015-2016 school year at the daily rate of \$70.00, pending NJ Department of Education fingerprint clearance and completed paperwork:

Steven Nowakowski

Joseph Blauner

3. Approve the appointment of the following substitute nurse for the 2015-2016 school year at the daily rate of \$130.00, pending NJ Department of Education fingerprint clearance and completed paperwork:

Barbara McKenna

E. Step/Salary Change

1. Approve the salary change for the below listed **Randolph High School** staff member for the 2015-2016 school year, effective September 1, 2015:

<u>Name</u>	<u>From</u>	<u>To</u>
Ami Bauer	\$53,240 (BA, Step1)	\$54,240 (BA, Step 2)

F. Sick Time Payout

1. Approve the following sick time payout for the following retired staff member listed below:

<u>Name</u>	<u>Sick Time Payout</u>
Charlotte Murdock	\$1,560.00

F. Extra Duty

1. Approve the appointment of the following certificated staff to work the Saturday Enrichment Program for the 2015-2016 school year from April 23, 2016 through June 11, 2016 at the hourly rate of \$50.00 each, to be funded by the IDEA Grant – account # 20-251-200-105-07-3610 but not to exceed \$11,000:

Diane Nack	Christine Shay	Jose Rodriguez
Kerri Pizzi		

2. Approve the appointment of Thomas Davidson for extracting and digitizing the marching band music for the 2016-2017 Marching Band season, at the hourly rate of \$50.00, for up to a maximum of 12 hours.

3. Approve the appointment of Sean Sullivan for arranging the percussion book for the 2016-2017 Marching Band season, at the hourly rate of \$50.00, for up to a maximum of 20 hours, pending NJ Department of Education fingerprint clearance and completed paperwork.

G. Stipends

1. Approve the appointment of the following Randolph High School Marching Band stipend for the 2016-2017 school year, pending NJ Department of Education fingerprint clearance and completed paperwork:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Sean Sullivan	Ass't Marching Band Director - Percussion	\$2,894

2. ADMINISTRATORS

A. Retirements/Resignations

1. Approve the resignation of Michael Cascione, STEM Supervisor 9-12 at Randolph High School for purpose of retirement, effective July 1, 2016.

3. SUPPORT STAFF

A. Leaves of Absences

1. Resolved, that Employee I.D. #6567 identified on Schedule C be placed on an unpaid N.J. FLA leave from March 29, 2016 through June 22, 2016; and Be it resolved the entire leave is with benefits.

2. Resolved, that Employee I.D. #6794 identified on Schedule I be placed on an unpaid leave of absence from April 19, 2016 through on or about April 29, 2016; and Be it resolved that health benefit buy-back payments will cease during this time.

B. Appointments

1. Approve the appointment of the following substitute secretaries for the 2015-2016 school year at the hourly rate of \$12.00, pending NJ Department of Education fingerprint clearance and completed paperwork:

Stephanie Gonzalez Adrian Bockian

2. Approve the appointment of the following substitute custodian for the 2015-2016 school year at the hourly rate of \$12.50, pending NJ Department of Education fingerprint clearance and completed paperwork:

Jorge Hoyos-Buitrago

3. Approve the appointment of Matthew Knox as a .5 groundskeeper for the 2015-2016 school year, effective April 20, 2016 through June 30, 2016 not to exceed 20 hours per week, at the hourly rate of \$10.00.

C. Termination

1. Approve the termination of Employee I.D. #6686, Identified on Schedule G as a café/recess aide for the 2015-2016 school year, effective April 1, 2016.

D. Café/Recess Aides

1. Approve the following rate change for the below listed substitute café/recess aide, effective April 11, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Sheryl Bogardus	\$11.00/hour	\$13.50/hour

E. Resignations

1. Approve the resignation of Lisa Klein, .5 Paraprofessional at Fernbrook School, effective April 30, 2016.

F. Transfers

1. Approve the transfer of the below listed paraprofessional for the 2015-2016 school year, effective April 18, 2016 through June 30, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Michelle DeMayo	RHS	CG

2. Approve the transfer of the below listed paraprofessional for the 2015-2016 school year, effective April 21, 2016 through June 30, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Thomas Sharkey	RMS	RHS

G. Extra Duty

1. Approve the appointment of the following substitute teacher to work the Saturday Enrichment Program for the 2015-2016 school year from April 23, 2016 through June 11, 2016 at the hourly rate of \$50.00, to be funded by the IDEA Grant – account # 20-251-200-105-07-3610 but not to exceed \$1,600:

Ellyn Shaw

4. COMMUNITY SCHOOL

A. Appointments

1. Approve the appointment of the following Randolph Middle School Staff as a Spanish translator on an as-needed basis for the remainder of the 2015-2016 school year at the hourly rate of \$50.00:

Maria Reilly

2. Approve the following Community School appointment, effective April 19, 2016:

Junior Aide at the rate of \$8.40 per hour

Liam Klopper

POLICY MOTIONS 1 – 2

APRIL 19, 2016

On behalf of the Policy Committee, Dr. Diana Thomas made a motion seconded by Board member Anne Standridge and carried by roll call vote to approve the following Policy Motions 1 – 2, with an exception:

Board members Christine Aulenbach, Sheldon Epstein were absent

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulations for first reading:

<u>Number</u>	<u>Title</u>
P1240	Evaluation of Superintendent (M) (Revised)
R 1240	Evaluation of Superintendent (M) (Revised)
P3221	Evaluation of Teachers (M) (Revised)
R 3221	Evaluation of Teachers (M) (Revised)
P3222	Evaluation of Teachers Staff Members, Excluding Teachers and Administrators (M) (Revised)
R 3222	Evaluation of Teachers Staff Members, Excluding Teachers and Administrators (M) (Revised)
P3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (Revised)
R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (Revised)
P3224	Evaluation of Principals and Assistant Principals (M) (Revised)
R 3224	Evaluation of Principals and Assistant Principals (M) (Revised)
P5516	Use of Electronic Communications and Recording Devices (ECRD) (M) (Revised)
P5756	Transgender Students
P8500	Lunch Programs

2. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policy and regulation for second reading:

<u>Number</u>	<u>Title</u>
5843	Before and After School Programs
R 5200	Attendance (M)

On behalf of the Education Committee, Board member Anne Standridge made a motion seconded by Board member Ronald Conti and carried by a roll call vote to approve Education Motions 1 – 4, with an exception:

Board members Christine Aulenbach, Sheldon Epstein were absent.

1. **Field Trips**

- a. **MOTION** to approve field trips for Randolph Middle School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
May 16, 2016	STEM for Girls Club/Cara Gilligan/Jessica Dingman/Chaperones	Great Meadows Middle School, Great Meadows, NJ	Approx. 20

- b. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
May 2016	Student Council students/L. D’Zio, M. Pignaloso	Student Council Summit @ Madison High School, Madison, NJ	20
June 2016	Grades 9 – 12/L. Brinkerhoff, L. D’Zio & TBD	Student Council trip to Six Flags, Jackson, NJ	30
June 2016	Grades 9 – 12/K. Germinario & TBD	Science Fair at Randolph Middle School	80

May 2016	Grade 11 T. Holman, DJ Catalano, O. Rusynko	College tours of the following: East Stroudsburg University, East Stroudsburg, PA, Lafayette College, Easton, PA & Moravian College, Bethlehem, PA	21
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- c. **MOTION** to approve a field trip for a maximum of 60 student members of the RMS Jazz Ensemble, RMS Percussion Ensemble and RHS Percussion Ensemble to perform at the Rockaway Townsquare Mall on Friday, April 29, 2016. There is no cost associated with this trip. Transportation will be provided by parents. 60 students max.
- d. **MOTION** to approve an overnight field trip for five members of the RHS Forensics Team to attend the NCFL Grand National Tournament. The trip will take place on May 27, 2016 to May 30, 2016 in Sacramento, California. Student costs will be funded by their families and the Booster Club. Chaperone costs will be funded through district funds not to exceed \$1,804.76.

2. Professional Learning

- a. **MOTION** to approve a maximum of twenty-five teachers and up to ten administrators to attend Blackboard Training on the afternoon of May 17, 2016 and for the full day on May 18, 2016 as part of the district's blended learning initiative. The cost for this training will be funded through NCLB Title II funds not to exceed \$3,000.00; substitute costs will be paid by the district substitute account, not to exceed \$3,850.00.
- b. **MOTION** to approve two elementary school teachers to partner with Montclair State University and IDE to pilot a Wild Weather Science Unit during the spring 2016. All costs will be covered by elementary supervisor funds not to exceed \$5,000.00.
- c. **MOTION** to approve one Instructional Coach to attend the Pennsylvania Institute of Instructional Coaching from May 2, 2016 through May 4, 2016. Costs to be paid by RHS budget. The cost should not exceed \$900.00.
- d. **MOTION** to approve the following:

**DISTRICT
FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Bonura	Celeste	RMS	NJ Association of School Psychologists	5/6/16	\$18.01

			Spring Conference		
Canfield	Cara	RHS	NJ Writing Alliance "Writing Across Boundaries"	5/25/16	\$165.41
Chang	Wen Chio	RHS	2016 GeoSTEM Summer Academy	7/12/16, 7/13/16 & 7/14/16	\$113.69
Cruz	Yacqueline	FB	2016 SPRING CONFERENCE Leadership & Partnership for Language Acquisition	6/2/16	\$304.23
Drew	Henry	RHS	The PARCC Data Series - Effective Instructional Practices in English Language Arts and Mathematics	5/16/16	\$264.43
Land	Michelle	RMS	NJTESOL/ NJBE Conference	6/1/16, 6/2/16 & 6/3/16	\$241.51

Meskowitz	Richard	RMS	2016 GeoSTEM Summer Academy	7/12/16, 7/13/16 & 7/14/16	\$111.64
Rivero	Raquel	RMS	50 Mindfulness Techniques for Children & Teens	6/10/16	\$204.95
Spencer	Katie	CO	SchoolWide's Literacy Workshop: Independent Practices During	5/3/16	\$25.00

			Workshop Teaching in Reading and Writing		
Vorhies	Carol	RHS	CPR AED Renewal	4/25/16	\$198.82
Wisniewski	Diana	RMS	Google Classroom NJCGTP	6/3/16	\$106.10

e. **MOTION** to approve the following professional development opportunities:

IDEA FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Bonura	Celeste	RMS	New Jersey Association of School Psychologists Spring Conference	5/6/16	\$165.00

Furman	Maya	RMS	New Jersey Association of School Psychologists Spring Conference	5/6/16	\$110.00
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- f. **MOTION** to approve RMS STEM Supervisor to attend a full day workshop "How Can I Foster Perspective Taking?" at the Metropolitan Museum of Art on June 9, 2016 as part of STEAM and Humanities joint initiative. Cost not to exceed \$150.00. All costs to be paid by RMS STEM funds.
- g. **MOTION** to approve RMS Humanities Supervisor to attend a full day workshop "How Can I Foster Perspective Taking?" at the Metropolitan Museum of Art on June 9, 2016 as part of STEAM and Humanities joint initiative. Cost not to exceed \$150.00. All costs to be paid by RMS Humanities funds.
- h. **MOTION** to approve for RMS STEM Supervisor to attend NJ Education Innovation Summit offered by the NJDOE on May 20, 2016. All costs to be paid by RMS STEM Supervisor funds and not to exceed \$100.00.
- i. **MOTION** to approve the following professional development opportunities:

**DISTRICT
FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Belli	Diane	RMS	Focus on Writing Craft	6/3/16	\$273.00
Delanoy	Maureen	SH	Passive Aggression, Sarcasm, Cold Anger, Hostility and aggression: Brain-Based Advances in Managing Anger	4/29/16	\$226.98

Fik	Jackie	RMS	Rutgers Center for Literacy Development Series: Penny Kittle: Focus on Writing	6/3/16	\$150.00
Foran	Marybeth	RHS	Inclusive athletics and physical education for all students	5/9/16	\$100.00
Meehan	Elizabeth	RHS	Assessment Strategies for Student Success in STEM	6/8/16	\$4.15
Pignaloso	Michael	RHS	Computer Science Principles Rutgers, Summer	6/27/16, 6/28/16, 6/29/16 & 6/30/16	\$1,025.00
			<i>Advanced Placement Institute</i>		
<i>Seanor</i>	<i>Krista</i>	<i>RHS</i>	<i>Advanced Placement Summer Institute in Environmental Science</i>	<i>6/27/16, 6/28/16, 6/29/16 & 6/30/16</i>	<i>\$725.00</i>
<i>Soldivieri</i>	<i>Danielle</i>	<i>FB</i>	<i>The College of New Jersey Job Fair</i>	<i>4/21/16</i>	<i>\$50.00</i>
<i>Vitale</i>	<i>Anne</i>	<i>RMS</i>	<i>NJDOE Education Innovation Summit</i>	<i>5/20/16</i>	<i>\$45.00</i>

j. **MOTION** to approve the following professional development opportunities:

IDEA FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Weiner	Amanda	RMS	School Refusal Behavior - Effective Techniques to Help Children Who Can't or Won't Go to School	5/20/16	\$189.99

- k. **MOTION** to approve an overnight field trip for one member of the RHS Forensics Team to compete in the National Speech & Debate Association National Tournament. The trip will take place on June 13, 2016 to June 17, 2016 in Salt Lake City, Utah. Student costs will be funded by their families and the Booster Club. Chaperone costs will be funded through district funds. Costs not to exceed \$2,619.98.

- l. **MOTION** to approve the following professional development opportunities:

**DISTRICT
FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Altis	Meghan	RHS	The PARCC Data Series – Part 3I	5/16/16	\$273.26
DiAgostino	Lisa	RMS	NJPSA/FEA Fall Conference	10/20/16 & 10/21/16	\$401.80
Suttle	Luke	RHS	Penn Relays	4/29/16	\$103.00

3. **Special Education**

- a. **MOTION** to adopt the following resolution designating the week of May 8-14 2016, as “Special Education Week”.

WHEREAS, the public school districts and private schools of New Jersey make a major contribution to the public welfare by preparing thousands of exceptional persons to participate as citizens of this State and as members of society; and,

WHEREAS, the local public school board members, as well as the administrators, teachers and parents of Randolph Township District serve as advocates of the rights of exceptional citizens; and,

WHEREAS, we recognize the need for dedication to provide quality education for the exceptional students of our district;

THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Randolph that:

The week of May 8-14, 2016 is proclaimed as “Special Education Week” in Randolph Township Schools.

- b. **MOTION** to approve the contract between St. Clare’s Hospital (Denville and Boonton) for outpatient behavioral health assessments effective April 1, 2016 – June 30, 2016. Cost per evaluation is no more than \$222.00 per visit. Where medical insurance exists, St. Clare’s will bill insurance first and the remainder will be paid by Randolph Township Schools.
- c. **MOTION** to approve the placement of Randolph Student **SE17-25 Grade 4** in the extended special education program at DCCF effective July 6, 2016 and **BE IT FUTHER MOVED**, that a contract be entered into with DCCF at the tuition rate of \$5,350.00.
- d. **MOTION** to approve the placement of Randolph Student **SE17-47 Grade 6** in the extended special education program at DCCF effective July 6, 2016 and **BE IT FUTHER MOVED**, that a contract be entered into with DCCF at the tuition rate of \$5,350.00.
- e. **MOTION** to approve the placement of Randolph Student **SE17-52 Grade 9** in the extended special education program at DCCF effective July 6, 2016 and **BE IT FUTHER MOVED**, that a contract be entered into with DCCF at the tuition rate of \$5,350.00.

4. Miscellaneous

- a. **MOTION** to approve the Harassment, Intimidation, and Bullying (HIB)

reports dated March 18, 2016, March 24, 2016, April 1, 2016, April 8, 2016 and April 15, 2016.

- b. **MOTION** to adopt the following resolution designating May 3, 2016 as National Teacher Day (Exhibit 1):

WHEREAS, teachers make public schools great; and

WHEREAS, teachers work to open students' minds to ideas, knowledge, and dreams; and

WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators, and mentors; and

WHEREAS, teachers continue to influence us long after our school days are only memories;

THEREFORE, be it resolved, by the Board of Education of the Township of Randolph, that:

Tuesday, May 3, 2016 is proclaimed as National Teacher Day in Randolph Township Schools.

- c. **MOTION** to approve one RHS teacher for one day to revise the Advanced Drafting curriculum at a total cost of \$246.00 to be paid by district funds.
- d. **MOTION** to approve one RHS teacher for three days to revise the Mathematics of Personal Finance curriculum at a total cost of \$738.00 to be paid by district funds.
- e. **MOTION** to approve two RHS teacher for two days to revise the Basic Programming curriculum at a total cost of \$984.00 to be paid by district funds.
- f. **MOTION** to approve two RHS teacher for two days to write the AP Computer Science Principles curriculum at a total cost of \$984.00 to be paid by district funds.
- g. **MOTION** to approve two RHS teacher for five days to revise the RHS Biology curriculum at a total cost of \$2,460.00 to be paid by district funds.
- h. **MOTION** to approve two RHS teacher for five days to revise the RHS

Chemistry curriculum at a total cost of \$2,460.00 to be paid by district funds.

- i. **MOTION** to approve two RHS teacher for five days to revise the RHS Physics curriculum at a total cost of \$2,460.00 to be paid by district funds.
- j. **MOTION** to approve two RHS teacher for three days to write the Introduction to College Algebra curriculum at a total cost of \$1,476.00 to be paid by district funds.

Adjournment

Board President Alfredo Z. Matos made a motion seconded by Board member Ronald Conti and carried by roll call vote to adjourn the meeting at 09:56 p.m.

The Board adjourned the meeting at 09:56 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary