

The Randolph Township Board of Education held a Business Session meeting on Tuesday, May 03, 2016 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach, Mr. Jeffrey Braverman, Mr. Ronald Conti, Mr. Sheldon Epstein, Ms. Tammy MacKay, Ms. Anne Standridge, Dr. Diana Thomas and Alfredo Z. Matos.

Board member and Colleen Pascale was absent.

The following administrators were present: Miss Jennifer Fano, Interim Superintendent, Mr. Gerald M. Eckert, Business Administrator/Board Secretary, Mr. Eric Burnside, Assistant Business Administrator/Assistant Board Secretary and Board Counsel Marc H. Zitomer, Esquire was also present.

Closed Session – 07:18 p.m.

Board Vice President Christine Aulenbach made a motion seconded by Board member Alfredo Z. Matos and carried by a roll call vote to adopt the following:

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Colleen Pascale was absent.

The Board returned to open session at 08:15 p.m.

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

Pledge of Allegiance

Review of Board Minutes

Correspondence

Mr. Matos informed the Board of a news article from NJ.com on the topic of later start times and also referenced an e-mail from Dr. Kahn.

President's Report

Mr. Matos stated he has been visiting with educational groups. One of the issues raised is the school start times. Mr. Matos shared facts of Randolph school start times with a PowerPoint slide. He explained the next step is to look at bussing times for children getting home and school start time survey. Mr. Matos also met with the REF and their Rock-Stars program is accepting administrator or staff nomination from Board. Mr. Matos will be absent at the next board meeting. He will be at the "IOT" Internet of things conference. Mr. Matos gave a speech on how to prepare students for the future.

SUPERINTENDENT'S REPORT:

Ms. Fano – Recognition of 6 teachers of the year at next Thursday's Board meeting. Marissa Kulahi (Center Grove, grade four), Maureen Frio (Fernbrook, Kindergarten), Janice Freidland (Ironia, grade two), Natalie Ernstes (Shongum, general music), Rio Clemente (Randolph Middle School, grade six, social studies) and Martel Roberts (Randolph High School, business).

Student Council Representative Report

Representative Molly O'Meara stated that PARCC testing is done and AP tests are currently being taken. Students are excited and waiting for feedback on scheduling. County relays were hosted at Randolph. The Global Café was last week. Ms. O'Meara asked who dictates what gets blocked on the internet at school. Ms. Fano stated there are federal guidelines. Ms. O'Meara announced school elections will be starting soon.

Committee Reports

Personnel:

Ms. Mackay informed the board the Personnel committee met prior to board meeting.

Education:

Ms. Aulenbach stated the education committee met last week. Mr. Perrone attended and gave an overview of the Visual and Performing Arts department, and the 40 teachers he oversees. The next committee meeting at 5/24.

Policy:

Dr. Thomas said the policy committee met on 5/12 at 6:00 pm. She disclosed that there will be no further discussion for breathalyzer policy.

Transgender wording was provided by Mr. Zitomer.

Finance, Facilities and Transportation:

Mr. Epstein updated the Board on Finance, Facilities and Transportation. Public Hearing on the Final 2016-2017 Budget from Mr. Epstein and Ms. Fano using the same presentation for Town Council meeting. Mr. Epstein gave a review of the FFT meeting on 5/4/16. During the meeting the committee interviewed Health Benefits brokers, Audit Corrective Action Plan, Lead Testing in water, Capital Projects, and budget presentation.

Liaison Reports

Ms. Fano announced the next Town Council meeting 5/11 at 8:00 am.

Public Discussion

A concerned Randolph resident inquired when is the public hearing on the budget and when is the next policy meeting.

A concerned Randolph resident commented they are glad the Board is keeping on top of the internet of things. The resident urged the Board to not change the physics curriculum, rather supplement the curriculum. The more the school reflects the interdisciplinary approach the better. The resident expressed concern about statistics & privacy issues as it pertains to the IOT.

A concerned Randolph resident requests the Board take research regarding elementary students into considerations for start times.

Old Business

Strategic planning session on hold.

Use of breathalyzer is now closed.

Blackboard legality of student consent is closed.

Teacher appreciation is closed.

Six teachers-of-the-year recognized next week.

Recognizing retirees on June 14th closed.

Homework survey status – completed. Summary analysis was sent to Board. Data

is being reviewed by administration and will have recommendations after the review of the data is complete. Will remain open.

New Business

Public Hearing on Budget:

A concerned Randolph resident questioned where the nurse's salary was located in the budget. She requests each teacher's salary be made public. She believes the Board should have a bigger budget because people are underpaid.

PERSONNEL AND ADMINISTRATION MOTIONS 1 - 3 v2

MAY 3, 2016

Revised: 5-3-16

Pursuant to the recommendation of the Interim Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay made a motion seconded by Board member Anne Standridge and carried by a roll call vote to approve Personnel and Administration Motions 1 – 3, with an exception:

Board member Colleen Pascale was absent.

1. TEACHERS/PROFESSIONAL STAFF

A. Retirement

1. Approve the resignation of Marvin Leffler, Teacher of Technology at Randolph Middle School, for purpose of retirement, effective June 1, 2016.
2. Approve the resignation of Rebecca McKeever, Learning Disabilities Teacher Consultant at Center Grove School, for purpose of retirement, effective July 1, 2016.

2. ADMINISTRATORS

A. Resignation

1. Approve the resignation of Jessie Spencer, Athletic Director at Randolph High School, effective June 25, 2016.
2. Approve the resignation of Katie Spencer, Elementary Supervisor K – 5 for the Randolph School District, effective June 25, 2016.

3. SUPPORT STAFF

A. Retirements/Resignations

1. Approve the resignation of Donna Gidich, Paraprofessional at Fernbrook School,

for the purpose of retirement, effective July 1, 2016.

FINANCE/FACILITIES & TRANSPORTATIONS MOTIONS 1 – 5

May 3, 2016

Revised: 5-3-16

Pursuant to the recommendation of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein made a motion seconded by Board member Ronald Conti and carried by a roll call vote to approve Finance, Facilities and Transportation Motions 1 – 5, with an exception.

Board member Colleen Pascale was absent.

1. ADOPTION OF 2016 – 2017 FINAL SCHOOL BUDGET

BE IT RESOLVED by the Randolph Township Board of Education, to approve the 2016-2017 school district budget as follows:

| | GENERAL FUND | SPECIAL REVENUES | DEBT SERVICE | TOTAL |
|---------------------------------|-------------------------|-----------------------------|-------------------------|---------------|
| 2016-17 Total Expenditures | \$ 86,749,502 | \$ 1,218,857 | \$ 3,903,769 | \$ 91,872,128 |
| Less Anticipated Revenues | \$ 15,531,469 | \$ 1,218,857 | \$ 332,882 | \$ 17,083,208 |
| Taxes to be Raised | \$ 71,218,033 | -0- | \$ 3,570,887 | \$ 74,788,920 |

2. 2016 - 2017 MAXIMUM PROFESSIONAL SERVICES APPROVAL

WHEREAS, N.J.A.C. 6A:23A:5.2, a Board of Education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14;

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Board of Education hereby establishes the following maximums for the 2016-2017 school year as follows:

| | |
|---------------------------|-------------------|
| Architectural/Engineering | \$ 152,200 |
| Legal | \$ 249,220 |
| Audit | \$ 61,200 |
| Physician | \$ 30,000 |
| For a total amount of | <u>\$ 492,620</u> |

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

3. 2016 - 2017 MAXIMUM TRAVEL EXPENDITURE APPROVAL

The Randolph Board of Education approves establishing a maximum travel expenditure amount of \$ 80,000 for the 2016 - 2017 school year. The maximum travel expenditure for the 2015 - 2016 school year is \$ 80,000 of which, \$ 27,527 has been spent and \$ 2,450 encumbered to date.

4. MOTION TO ADOPT THE FOLLOWING RESOLUTION FOR CASUALTY INSURANCE BROKERAGE AND HEALTH INSURANCE BROKERAGE SERVICES

WHEREAS, the Randolph Township Board of Education requires the services of a casualty insurance broker and health insurance broker; and

WHEREAS, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(10), may negotiate and award a contract for the provision of insurance consultant services without the necessity of public advertising for bids and bidding therefore; and

WHEREAS, Arthur J. Gallagher & Co has submitted a proposal to provide casualty insurance brokerage services and health insurance brokerage services; and

WHEREAS, based on its interviews of several brokers and finding Arthur J. Gallagher & Co. best suited, the Board desires to appoint Arthur J. Gallagher & Co. as the district's casualty and health insurance broker of record; and

NOW THEREFORE, BE IT RESOLVED, that Arthur J. Gallagher & Co. be appointed as casualty and health insurance broker of record for the Randolph Township Board of Education, effective May 4, 2016 through June 30, 2017; and

BE IT FURTHER RESOLVED, that:

1. The Board hereby terminates its contract with Wells Fargo, it's current casualty insurance broker and health insurance broker, and directs the Business Administrator to provide a written notice of the same to Wells Fargo; and
2. That a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5(a)(1) and (2).

5. RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Randolph Township Board of Education, (“Educational Facility”) has resolved to join the School Alliance Insurance Fund (“SAIF”) following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the Randolph Township Board of Education does hereby appoint Arthur J. Gallagher Inc. as its Risk Management Consultant in accordance with the Fund’s Bylaws.

Closed Session – 09:45 p.m.

Board President Alfredo Z. Matos read the following motion. All in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Colleen Pascale was absent.

The Board reconvened to open session at 10:00 pm.

Adjournment

Board President Alfredo Z. Matos made a motion seconded by Board Vice President Christine Aulenbach and carried by roll call vote to adjourn the meeting at 10:00 p.m.

The Board adjourned the meeting at 10:00 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary