

The Randolph Township Board of Education held a Work Session meeting on Tuesday, September 13, 2016 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach, Mr. Jeffrey Braverman, Mr. Ronald Conti, Mr. Sheldon Epstein, Ms. Tammy MacKay, Ms. Anne Standridge, Dr. Diana Thomas and Mr. Alfredo Z. Matos.

Board member Ms. Colleen Pascale was absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Eric Burnside, Assistant Business Administrator/Assistant Board Secretary and Board Counsel Marc H. Zitomer, Esquire was also present.

Mr. Matos raised a new business item and read in the following resolution:

RESOLVED that the Board hereby appoints Eric Burnside as Acting Board Secretary for tonight's Board meeting. Motion seconded by Board member Ronald Conti and carried by a roll call vote with the following exception:

Board member Colleen Pascale was absent.

Closed Session – 07:20 p.m.

Board Vice-President Christine Aulenbach read the following to go into closed session, seconded by Ronald Conti. Board members present, all in favor.

Board member Colleen Pascale was absent.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not

yet possible to determine when the matters discussed in Closed Session will be made public.

The Board returned to open session at 08:19 p.m.

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

Pledge of Allegiance

Review of Board Minutes

- Closed Executive Session 08-16-16
- Work - Business Session 08-16-16

Correspondence - None

President's Report

Mr. Matos welcomed back students and parents. He discussed Randolph's ranking of 16 of top 100 schools in NJ.

Mr. Matos announced the resignation of Dr. Thomas and Mr. Conti will take over as Chair of the Policy committee.

Dr. Thomas made a statement thanking the Board. Ms. Mackay made a statement thanking Dr. Thomas for her service. Ms. Aulenbach made a statement thanking Dr. Thomas for her contributions. Mr. Epstein stated he appreciates her background and thoroughness. Ms. Standridge stated that she respects Dr. Thomas and wishes her luck.

Mr. Matos read-in the following resolution as part of new business.

RESOLVED, that the Randolph Board of Education hereby accept the resignation of Dr. Diana Thomas at the conclusion of this evening's Board meeting, and

BE IT FURTHER RESOLVED, that the Board Secretary is directed to advertise the vacancy in accordance with Board Policy with applications due at the close of business of September 30, 2016.

Motion seconded by Board member Anne Standridge and carried by a roll call vote to accept the resignation of Dr. Diana Thomas with the following exceptions:

Board member Colleen Pascale was absent and Dr. Thomas abstained.

Dr. Diana Thomas left the meeting after the roll call vote.

Superintendent's Report

Self-Assessment to Determine Grades under the Anti-Bullying Bill of Rights Act presentation:

Mary Alice Thomas, SAC; Everlydis Falcon-Duran, Special Education Supervisor; and Meredith Conway, Human Resources Officer gave a PowerPoint presentation on Self-Assessment to Determine Grades under the Anti-Bullying Bill of Rights Act.

Student Council Representative Report

Miss Alyssa Horowitz was announced as the new student council representative. Miss Horowitz informed the Board freshmen are still adjusting to school, sophomores are making bulletin boards, juniors are planning an ice cream social, and seniors are planning spirit week. She stated the only complaint is students are getting locked out of school after 3:15 pm and can't get to their lockers.

Committee Reports

Education:

Ms. Aulenbach reported that Ms. Iosso from the high school discussed AP Capstone and Capstone research. Mr. Ben Horowitz discussed journalism. Ms. Winters talked about AP physics. Mr. Perrone spoke about art classes and software being implemented. Ms. Parades-Corbel discussed world language, Ms. Falcon-Duran spoke about study skills, and Mr. Olsen with Ms. Thorn spoke about social studies curriculum.

Finance, Facilities and Transportation:

Mr. Epstein updated the Board on summer projects that are in the finishing stages. This included the Culinary Arts/Transition Room; Ironia Fire Alarm; H.S. Elevator; Dust collection statement; H.S. Roof; Rekeying project in H.S.; Shongum Windows; Maintenance Building; H.S. Paving. Mr. Epstein stated a high level budget planning was discussed with capital planning being provided to architects earlier in the process. Facilities Use Policy rates were discussed and will be researched. Lighting upgrade for direct install. A transportation update was presented for the beginning of the school year and cash management was reviewed.

Personnel:

Ms. Mackay announced there will be a personnel committee update next week.

Policy:

Mr. Conti informed the Board the next policy meeting will be next week and Policy 7510 Facility Use and rates to be charged will be discussed.

Liaison Reports - None

Public Discussion

A concerned Randolph resident commented the school website has improved tremendously and she can see when meetings are scheduled. The resident commented that she attended two committee meetings recently and was the only citizen present. She also stated the Superintendents report was hard to hear and finds presentations hard to read.

Old Business – None

New Business

Personnel Motions 1 – 3

Education Motions 1 – 4

Policy / Regulation Motion 1

PERSONNEL AND ADMINISTRATION MOTIONS 1 – 3 SEPTEMBER 13, 2016

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay made a motion seconded by Board member Ronald Conti and carried by a roll call vote to approve Personnel and Administration Motions 1 – 3 with the following exceptions:

Board member Colleen Pascale and Dr. Diana Thomas were absent.

1. TEACHERS/PROFESSIONAL STAFF

A. Resignations

1. Approve the resignation of Carol Vorhies, School Nurse at Randolph High School, effective September 6, 2016.

B. New Hires

1. Approve the appointment of Andrea Hodgson, Teacher of Special Education at Randolph Middle School at the annual salary of \$59,140, (pro-rated), (BA +30, Step 1), effective September 1, 2016, pending NJ Department of Education Fingerprint clearance and completed paperwork.
2. Approve the appointment of Amanda Hazen, .5 Teacher of Special Education at Fernbrook School at the annual salary of \$29,570, (pro-rated), (BA +30, Step 1), effective September 1, 2016, pending NJ Department of Education Fingerprint clearance and completed paperwork.
3. Approve the appointment of Jessica DePugh, as a long term substitute at Center Grove School, effective September 1, 2016 until on or about March 1, 2017 at the rate of \$95.00 per day for the first 20 days; on day 21 the daily rate will increase to \$264.55 for the remainder of the agreement.
4. Approve the appointment of Benjamin Eaton, Teacher of Mathematics at Randolph High School at the annual salary of \$65,410, (pro-rated), (BA, Step 12), effective on or before October 1, 2016, pending NJ Department of Education Fingerprint clearance and completed paperwork.
5. Approve the appointment of Melissa Neamand, .5 Teacher of Art at Fernbrook and Shongum Schools at the annual salary of \$27,120, (pro-rated), (BA, Step 2), effective September 16, 2016, pending NJ Department of Education Fingerprint clearance and completed paperwork.

C. Transfers

1. Approve the transfer of the following certificated staff for the 2016-2017 school year, effective September 1, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Stacey Clark – LDTC	FB	SH

D. Leaves of Absences

1. Resolved, that Employee I.D. # 6747 identified on Schedule A be placed on a paid FMLA from September 1, 2016 through September 16, 2016 using accumulated sick days; and be it further resolved that said employee be placed on an unpaid FMLA from September 17, 2016 through on or about October 12, 2016; and Be it resolved the entire leave is with benefits.
2. Resolved, that Employee I.D. # 6747 identified on Schedule A be placed on an unpaid N.J. FLA from October 13, 2016 until on or about December 31, 2016; and Be it further resolved the entire leave is with benefits.

E. Rate Change

1. Adjust the substitute teacher rate for the 2016-2017 school year to be \$95.00 per day, effective September 1, 2016 through June 30, 2017.

2. SUPPORT STAFF

A. New Hires

1. Approve the appointment of Alejandra Ferrari as a Custodian at Ironia School for the 2016-2017 school year at the annual salary of \$43,364, (pro-rated), effective September 1, 2016.

B. Transfers

1. Approve the transfer of the following Paraprofessionals for the 2016-2017 school year, effective September 1, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Rebecca Mattson	FB	CG
David Lucia	RHS	FB
Jennifer Mambelli	CG	RMS
Jodi Anzis-Federico	CG	FB
Michelle Hauryluke	CG	IR
Michelle DeMayo	CG	FB
Lou Ann Chiotelis	IR	SH
Nancy Podesta	RMS	RHS
Dushani Wickramsinghe	CG	FB
Karen DiRienzo	IR	RHS

C. Rate Change

1. Adjust the substitute Paraprofessional rate for the 2016-2017 school year to be \$95.00 per day, effective September 1, 2016 through June 30, 2017.

2. Adjust the substitute Transportation Driver rate for the 2016-2017 school year to be \$20.00 per hour, effective September 1, 2016 through June 30, 2017.

3. JOB DESCRIPTIONS

1. Resolved, that the Board of Education hereby approves the job description of Director of Elementary Education for the Randolph Township School District, effective immediately.

2. Resolved, that the Board of Education hereby approves the adjustment of the job description of Director of Secondary Education for the Randolph Township School District, effective immediately.

EDUCATION MOTIONS 1 - 4

SEPTEMBER 13, 2016

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Education Committee, Board Vice President Christine Aulenbach moved the following resolutions 1 – 4. Motion seconded by Board member Ronald Conti.

A brief Board discussion took place regarding curriculum motions with recommendation to table motions 3b, 3u and 3z.

Board member Anne Standridge made a motion, seconded by Board member Sheldon Epstein to table motions 3b, 3u and 3z.

Ms. Aulenbach and Ms. Standridge voted NO.

Mr. Braverman abstained.

Mr. Conti, Mr. Epstein, Ms. MacKay and Mr. Matos votes YES, and

Ms. Pascale and Dr. Thomas were absent. Motion carried.

Vote to approve Education Motions 1 – 4 as amended:

Ms. Aulenbach, Mr. Braverman, Mr. Conti, Mr. Epstein Ms. MacKay, Ms. Standridge and Mr. Matos voted YES. Board member Colleen Pascale and Dr. Diana Thomas were absent. Motion as amended carried.

1. Field Trips

a. **MOTION** to approve the RHS Girls Soccer program to attend and participate in the Kaleidoscope of Hope Foundation Walkathon on September 18, 2016 in Morristown, NJ. The cost of the bus transportation will be paid by the Athletic Department, not to exceed \$1,000.00.

b. **MOTION** to approve the RHS Boys Soccer program to attend the Red Bulls MLS game on Saturday, September 24, 2016 in Harrison, NJ. The cost of the bus will be paid by the RHS Athletic Department, cost not to exceed \$1,000.00. All other incurred costs will be covered by the RHS Boy Soccer Team Booster Club.

2. Professional Development

a. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Falcon-Duran	Everlydis	CO	Effective IEP Development: LEE Decision-Making: Part-time 1 and 2	9/20/16	\$11.28
Kesten	Joanne	SH	Junior Achievement (JA) Biztown Training	9/14/16	\$114.38

3. Curriculum

- a. **MOTION** to approve the RHS Option II Internship Update
- b. *Motion tabled*
- c. **MOTION** to approve the Elementary curriculum: Social Studies Grade K
- d. **MOTION** to approve the Elementary curriculum: Social Studies Grade 1
- e. **MOTION** to approve the Elementary curriculum: Social Studies Grade 5
- f. **MOTION** to approve the Elementary curriculum: Visual Arts Grades K-2
- g. **MOTION** to approve the Elementary curriculum: Visual Arts Grades 3-5
- h. **MOTION** to approve the RMS curriculum: Chefs in Training
- i. **MOTION** to approve the RMS curriculum: Foods & Sewing
- j. **MOTION** to approve the RMS curriculum: Media Arts I
- k. **MOTION** to approve the RMS curriculum: Spanish Culture & Language II
- l. **MOTION** to approve the RMS curriculum: Study Skills
- m. **MOTION** to approve the RHS curriculum: Advanced Drafting
- n. **MOTION** to approve the RHS curriculum: American Sign Language I

- o. **MOTION** to approve the RHS curriculum: American Sign Language II
- p. **MOTION** to approve the RHS curriculum: AP Computer Science Principles
- q. **MOTION** to approve the RHS curriculum: AP Psychology
- r. **MOTION** to approve the RHS curriculum: AP Physics
- s. **MOTION** to approve the RHS curriculum: AP Capstone Research
- t. **MOTION** to approve the RHS curriculum: AP Capstone Seminar
- u. *Motion tabled*
- v. **MOTION** to approve the RHS curriculum: BASICS Programming
- w. **MOTION** to approve the RHS curriculum: Biology
- x. **MOTION** to approve the RHS curriculum: Chemistry
- y. **MOTION** to approve the RHS curriculum: Civil Law Honors
- z. *Motion tabled*
- aa. **MOTION** to approve the RHS curriculum: Journalism II
- bb. **MOTION** to approve the RHS curriculum: Mass Media III
- cc. **MOTION** to approve the RHS curriculum: Math Applications in Society
- dd. **MOTION** to approve the RHS curriculum: Mathematics of Personal Finance
- ee. **MOTION** to approve the RHS curriculum: Piano I & II
- ff. **MOTION** to approve the RHS curriculum: Study Skills
- gg. **MOTION** to approve the RHS curriculum: Television Production III
- hh. **MOTION** to approve the RHS curriculum: Transition
- ii. **MOTION** to approve the RHS curriculum: Theatre Arts II
- jj. **MOTION** to approve the RHS curriculum: World Language I; Spanish & French
- kk. **MOTION** to approve the RHS curriculum: World Language IIA; Spanish & French

II. **MOTION** to approve the RHS curriculum: World Language II Honors

4. Miscellaneous

- a. **MOTION** to approve the HIB School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act report for the period July 1, 2015 through June 30, 2016 for the 2015–2016 school year.

POLICY / REGULATION MOTION 1

SEPTEMBER 13, 2016

On behalf of Policy Committee, Board member Ronald Conti made a motion seconded by Board member Anne Standridge and carried by roll call vote to approve the following Policy / Regulation Motion 1 with exceptions:

Board member Colleen Pascale and Dr. Diana Thomas were absent.

1. **RESOLVED**, that the Randolph Township Board of Education hereby adopt the following policies and regulations for second reading:

<u>Number</u>	<u>Title</u>
0164.2	Electronic Participation by Board Member
P1220	Employment of Chief School Administrator (M)
P1310	Employment of School Business Administrator/Board Secretary
P3111	Creating Positions
P3124	Employment Contract
P3125	Employment of Teaching Staff Members (M)
P3125.2	Employment of Substitute Teachers
P3126	District Mentoring Program
P3141	Resignation
P3144	Certification of Tenure Charges
P3159	Teaching Staff Member/School District Reporting Responsibilities
P3231	Outside Employment as Athletic Coach
P3240	Professional Development for Teachers and School Leaders (M)
P4159	Support Staff Member/School District Reporting Responsibilities
P5305	Health Services Personnel
R 5330	Administration of Medication (M)
P5339	Screening for Dyslexia (M)
P5350	Student Suicide Prevention
P8441	Care of Injured and Ill Persons (M)
R 8441	Care of Injured and Ill Persons (M)
P9541	Student Teachers/Interns

Adjournment

Board President Alfredo Z. Matos made a motion seconded by Ms. Anne Standridge to adjourn the meeting at 09:48 p.m. Board members present, all in favor.

The Board adjourned the meeting at 09:48 p.m.

Respectfully submitted,

Eric Burnside
Acting Board Secretary, Pro Tempore