

The Randolph Township Board of Education held a Business Session meeting on Tuesday, March 21, 2017 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach, Mr. Ronald Conti, Ms. Susan DeVito, Mr. Sheldon Epstein, Mr. Joseph Faranetta, Ms. Tammy MacKay, Ms. Colleen Pascale, Ms. Anne Standridge and Mr. Alfredo Z. Matos.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, Business Administrator/Board Secretary, Mr. Eric Burnside, Assistant Business Administrator/Board Secretary, Board Counsel Katherine A. Gilfillan, Esquire was also present.

Closed Session – 07:17 p.m.

Board Vice President Mr. Ronald Conti made a motion to go into closed executive session. All in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to open session at 07:55 p.m.

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

Pledge of Allegiance

Approval of Board Minutes

Board member Joseph Faranetta made a motion, seconded by Board member Sheldon Epstein to approve the following Board meeting minutes. Motion carried by a roll call vote with an exception:

Board member Sheldon Epstein abstained on executive closed minutes and work session minutes of 02/15/17.

- Board Executive Closed Sessions: 02-07-17, 02-15-17
- Board Work, Special and Business Sessions: 02-07-17, 02-13-17 and 02-15-17

Correspondence - None

President's Report - None

Superintendent's Report – Recognition of winter captains next month.

Student Council Representative Report - None

Committee Reports

Policy:

Mr. Conti stated the policy committee met in closed session. The committee discussed field trips being funded for disadvantaged, special education and open vs. closed meetings every other meeting only for policy committee.

Liaison Reports

PTO meeting on Thursday.

Public Discussion

A concerned Randolph resident came to attend a policy committee meeting. Claims there was no information that it was a closed meeting. She claims the Board missed a delightful band concert. She does not believe the paid administration needs to attend such events but the board members should.

Another concerned Randolph resident would like to commend the freshman kids and was pleased to see how her former students were accommodating to the underclassmen at a luncheon.

Old Business

- Mr. Conti stated the strategic planning meeting went well. The Board members that attended reviewed the goals and modified them. The next steps are to see changes and take action.

- Ms. Standridge attended the dodgeball tournament and expressed it was very successful with thirty-two teams participating. Ms. Standridge announced tomorrow night is the Spring Fling at the middle school. Mr. Perrone will be the Disc Jockey.
- Ms. MacKay revealed Randolph won the rec basketball game and will be donating money to charity.
- Mr. Faranetta and Ms. Standridge stated the recognition program for this year will stay the same. The strategic planning goal integrates the communication and recognition piece.

New Business

Mr. Epstein announced April 26th is the scheduled date for the school budget presentation to the Town Council.

Motions:

- Personnel Motion 1 - 4
- Finance, Facilities and Transportation Motions 1 – 7
- Education Motions 1 – 4
- Policy Motion 1 - 2

PERSONNEL AND ADMINISTRATION MOTIONS 1 – 4 v3

MARCH 21, 2017

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay made a motion seconded by Board Vice President Ronald Conti and carried by a roll call vote to approve Personnel and Administration Motions 1 - 4 with an exception:

Board member Joseph Faranetta abstained on Motion 3.d and voted YES on all other Personnel Motions 1 – 4.

1. TEACHERS/PROFESSIONAL STAFF

A. Resignations/Retirements

1. Approve the resignation of Geraldine Restivo, Teacher of Elementary at Fernbrook School, for purpose of retirement, effective July 1, 2017.
2. Approve the resignation of Kendra Weiss, Teacher of Art at Center Grove School, for the purpose of retirement, effective July 1, 2017.
3. Approve the resignation of Bonnie Baumert, Teacher of French at Randolph High School, for the purpose of retirement, effective July 1, 2017.

4. Approve the resignation of Robert Weber, Teacher of Social Studies at Randolph High School, effective July 1, 2017.

B. New Hires

1. Approve the appointment of MaryAnn Kasper as a leave replacement teacher at Fernbrook School, effective April 6, 2017 at the daily rate of \$95.00 for the first 20 days; on day 21 the daily rate will increase to \$266.20 for the remainder of the agreement.

2. Approve the appointment of Danielle Bartke as a leave replacement teacher at Randolph High School, effective April 19, 2017 at the daily rate of \$95.00 for the first 20 days; on day 21 the daily rate will increase to \$266.20 for the remainder of the agreement.

3. Approve the appointment of Matthew Horner, Teacher of Mathematics at Randolph High School at the annual salary of \$65,040, (pro-rated), (MA +30, Step 1), effective on or before May 22, 2017, pending New Jersey Department of Education Fingerprint clearance and completed paperwork.

B. Stipends

1. Rescind the appointment of Brittany Dungan as Newspaper Advisor at Center Grove School for the 2016-2017 school year at the annual stipend amount of \$1,301. To be charged to Account # 11-401-100-110-15-1014.

2. Rescind the following coaching appointment for the Spring 2016-2017 school year at the stipend amount and step listed below, effective immediately:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Thomas Fischer	Ass't Baseball Coach	\$6,343	1

3. Approve the following coaching appointment for the Spring 2016-2017 school year at the shared stipend amount of \$7,326 and step listed below, pending New Jersey State Criminal History review and pending paperwork:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Thomas Fischer	Co - Ass't Baseball Coach	\$3,663	4
Paul Conboy	Co - Ass't Baseball Coach	\$3,663	4

4. Approve the appointment of Kelsey Mott as Makerspace Club Advisor at Center Grove School for the 2016-2017 school year at the annual stipend amount of \$1,301. To be charged to Account # 11-401-100-110-15-1014.

5. Rescind the following coaching appointment for the Spring 2016-2017 school year at the stipend amount and step listed below, pending New Jersey State

Criminal History review and pending paperwork:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Ashley Thomson	Head Softball Coach	\$8,464	3

6. Approve the following coaching appointment for the Spring 2016-2017 school year at the stipend amount and step listed below, pending New Jersey State Criminal History review and pending paperwork:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Ashley Kanya	Head Softball Coach	\$8,464	3

C. Extra Duty

1. Approve the following Randolph High School certificated staff to teach a sixth period assignment from March 24, 2017 through June 21, 2017, for the 2016-2017 school year, at the daily rate of \$40.00. To be charged to Account # 11-140-100-101-15-2140:

<u>Name</u>	<u>Class</u>
Ami Bauer	Genetics Honors

2. Approve the following Randolph High School certificated staff to teach a sixth period assignment from April 17, 2017 through May 26, 2017, for the 2016-2017 school year, at the daily rate of \$40.00. To be charged to Account # 11-140-100-101-15-2140:

<u>Name</u>	<u>Class</u>
Monica Matlosz	US History II

3. Approve the following Randolph High School certificated staff to teach a sixth period assignment from February 21, 2017 through May 26, 2017, for the 2016-2017 school year, at the daily rate of \$40.00. To be charged to Account # 11-140-100-101-15-2140:

<u>Name</u>	<u>Class</u>
Valarie Moore	Algebra I

4. Approve the appointment of the following certificated staff as Supplemental Reading Instructors, on an as-needed basis, for the 2016-2017 school year at the hourly rate of \$50.00, not to exceed \$151,022, to be Funded by 2017 IDEA Grant – Account # 20-251-100-101-07-3601:

Tiffani Armstrong	Kristine Bost	Marissa Caruso
Brittany Duncan	Kimberly Eiseman	Lindsay Joice
Dawn Lucas	Luke Mason	Alison McColligan
Kelsey Mott	Jacquelyn O'Malley	Kerri Pizzi

Carolyn Quigley
Ralph Scimeca

Erica Rossman
Jennifer Widuta

Richard Sackerman
Amy Eva

5. Approve the appointment of the following Randolph Middle School certificated staff as a Mandarin Chinese Translator, on an as-needed basis, for the 2016-2017 school year, at the hourly rate of \$50.00:

Hsiao-yu Lin Griggs

D. Leave of Absences

1. Resolved, that Employee I.D # 6434, identified on Schedule A be placed on an unpaid N.J. FLA leave from February 20, 2017 through on or about May 19, 2017; and Be it further resolved that the entire leave is with benefits.
2. Resolved, that Employee I.D # 6845, identified on Schedule B be placed on an unpaid N.J. FLA leave from February 21, 2017 through on or about April 28, 2017; and Be it further resolved that the entire leave is with benefits.
3. Resolved, that Employee I.D # 6619, identified on Schedule C be placed on a paid medical leave of absence from March 6, 2017 through on or about May 16, 2017, using accumulated sick days; and Be it further resolved that the entire leave is with benefits.
4. Resolved, that Employee I.D # 4036, identified on Schedule E be placed on an unpaid medical leave of absence from February 27, 2017 through February 28, 2017; and Be it further resolved that the entire leave is with benefits.
5. Resolved, that Employee I.D # 6662, identified on Schedule G be placed on an Intermittent unpaid FMLA leave starting March 7, 2017; and Be it resolved that the entire leave is with benefits.
6. Resolved, that Employee I.D # 4243, identified on Schedule H be placed on a paid medical leave of absence from April 27, 2017 through on or about June 22, 2017, using accumulated sick days; and Be it further resolved that the entire leave is with benefits.
7. Resolved, that Employee I.D # 6772, identified on Schedule I be placed on a paid medical leave of absence from April 17, 2017 through May 15, 2017, using accumulated sick days; and Be it resolved that said employee be placed on an unpaid FMLA leave from May 16, 2017 through on or about June 22, 2017; and Be it further resolved that the entire leave is with benefits.
8. Resolved, that Employee I.D # 6202, identified on Schedule J be placed on a paid medical leave of absence from March 24, 2017 through May 1, 2017, using accumulated sick days; and Be it resolved that said employee be placed on an

unpaid FMLA leave from May 2, 2017 through on or about June 22, 2017; and Be it further resolved that the entire leave is with benefits.

9. Resolved, that Employee I.D # 6839, identified on Schedule L be placed on a paid medical leave of absence from April 24, 2017 through May 31, 2017, using accumulated sick days; and Be it resolved that said employee be placed on an unpaid FMLA leave from June 1, 2017 through on or about June 22, 2017; and Be it further resolved that the entire leave is with benefits.

E. Volunteers

1. Rescind the following volunteer coaching appointment for the Spring 2016-2017 school year, effective immediately:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Paul Conboy	Volunteer Ass't Baseball Coach	N/A	N/A

F. Mentors

1. Approve the following certificated staff as a mentor for the 2016-2017 school year for the below listed staff member:

<u>Mentor</u>	<u>Staff Member</u>
Nicole Cannici	Mary Ann Kasper

G. Assignment Adjustment

1. Approve the assignment adjustment for the below listed certificated staff at Randolph Middle School for the 2016-2017 school year, effective April 4, 2017 through June 30, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Maya Furman	F/T School Psychologist \$66,040, Step 2 MA +30	.40 School Psychologist – Tuesday & Thursday \$26,416 (pro-rated), Step 2 MA +30

H. Appointments

1. Approve the appointment of the following substitute teachers for the 2016-2017 school year at the daily rate of \$95.00, pending New Jersey Department of Education fingerprint clearance and completed paperwork:

Lea Audino	Tyler Pennec	Laura Assante
Stephanie Michaels	Brian Petroski	Jennifer Karros
Mark Dolce	Natalie Johnson	Antonio Ruggiero

Anne Tresca

Lea Audino

2. Approve the appointment of the following substitute nurses for the 2016-2017 school year at the daily rate of \$135.00, pending New Jersey Department of Education fingerprint clearance and completed paperwork:

Jaycee Cahill

Megan Fernandez

2. ADMINISTRATORS

A. Buy Back Payout

1. Approve the following buyback of personal days for the following RTAA staff members listed below as per the RTAA contract on June 15, 2017:

<u>Name</u>	<u># of Personal Days</u>	<u>Personal Days Payout</u>
Michelle Telischak	2	\$1,092.22
Matthew Agrati	2	\$1,029.34

2. Approve the following buyback of vacation days for the following RTAA staff members listed below as per the RTAA contract on June 15, 2017:

<u>Name</u>	<u># of Vacation Days</u>	<u>Vacation Days Payout</u>
Clifford Burns	2	\$1,193.64
Dennis Copeland	2	\$1,321.40
Lisa DiAgostino	2	\$ 922.84
Charles Dimiceli	2	\$1,113.90
Marybeth Foran	2	\$ 934.48
Lee Hackney	2	\$1,147.96
Debbie Iosso	2	\$1,337.50
David Kricheff	2	\$1,116.68
Michael LoRicco	2	\$1,111.58
Mario Rodas	2	\$1,206.30
Michael Sorge	2	\$1,007.78
Anne Richardson	2	\$ 880.14
Danielle Soldivieri	2	\$1,188.62
Matthew Agrati	2	\$1,029.24
Frank Perrone	2	\$ 854.38
Paula Paredes-Corbel	2	\$ 880.14
Benjamin Horwitz	2	\$ 854.38
Everlydis Falcon-Duran	2	\$ 909.18

3. SUPPORT STAFF

A. Resignations/Retirements

1. Approve the resignation of Hector Kelly, Café / Recess Aide at Shongum School, effective March 3, 2017.

B. New Hires

1. Approve the appointment of Toni Branch, as an Administrative Secretary at Fernbrook School for the 2016-2017 school year, effective May 1, 2017 at the annual salary of \$50,251 (pro-rated), Step 3.

2. Approve the appointment of Christine Shivas, as a Paraprofessional at Center Grove School for the 2016-2017 school year, effective March 22, 2017 at the annual salary of \$22,259 (pro-rated), Step 4.

3. Approve the appointment of Joseph Reynolds, as a Custodian at Randolph High School for the 2016-2017 school year, effective April 17, 2017 at the annual salary of \$43,364 (pro-rated), Step 1, pending New State Criminal History review and pending paperwork.

4. Approve the appointment of Jill Frankel as a full-time STEAM Extension Paraprofessional at Fernbrook School for the 2016-2017 school year, effective on or after March 22, 2017, at the annual salary of \$22,259, (pro-rated), (Step 4), funded by 2017 NCLB Title 1A – account # 20-231-100-100-08-3210, pending paperwork.

C. Appointments

1. Approve the appointment of Nada Karram as a Café / Recess Aide at Shongum School for the 2016-2017 school year, effective March 22, 2017, at the hourly rate of \$11.00, pending New State Criminal History review and pending paperwork.

2. Approve the appointment of Jeanne Bermudez as a Café / Recess Aide at Shongum School for the 2016-2017 school year, effective March 22, 2017, at the hourly rate of \$11.00, pending New State Criminal History review and pending paperwork.

3. Approve the appointment of Laura Assante as a substitute secretary for the 2016-2017 school year at the hourly rate of \$12.00, effective March 22, 2017, pending New State Criminal History review and pending paperwork.

D. Leaves of Absences

1. Resolved, that Employee I.D # 4775, identified on Schedule D be placed on an unpaid N.J. FLA leave from February 21, 2017 through February 24, 2017; and Be it further resolved that the entire leave is with benefits.

2. Resolved, that Employee I.D # 6751, identified on Schedule F be placed on a paid medical leave of absence from March 20, 2017 through on or about April 7,

2017, using accumulated sick days; and Be it further resolved that the entire leave is with benefits.

3. Resolved, that Employee I.D # 6020, identified on Schedule K be placed on a paid medical leave of absence from March 3, 2017 through on or about March 27, 2017, using accumulated sick days; and Be it resolved that said employee be placed on an unpaid FMLA leave from March 28, 2017 through on or about April 10, 2017; and Be it further resolved that the entire leave is with benefits.

E. Transfers

1. Approve the transfer of the following Paraprofessional listed below for the 2016-2017 school year, effective February 28, 2017, to be charged to Account # 11-130-100-101-15-2136:

<u>Name</u>	<u>From</u>	<u>To</u>
Jackeline Valle	Fernbrook	RMS

2. Approve the transfer of the following Café / Recess Aide listed below for the 2016-2017 school year, effective March 8, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Darcy Ronchi	Shongum	Fernbrook

F. Salary Amendments

1. Approve the following salary amendments for the below listed Ram Guards for the school years listed below:

Anna Competiello

<u>School Year</u>	<u>From</u>	<u>To</u>
2014-2015	\$23,341, Step 8 \$100 longevity	\$23,796, Step 9 \$100 longevity
2015-2016	\$24,188, Step 9 \$100 Longevity	\$24,643, Step 10 \$100 Longevity
2016-2017	\$24,989, Step 10 \$100 Longevity	\$25,444, Step 11 \$100 Longevity

Charles Taylor

<u>School Year</u>	<u>From</u>	<u>To</u>
2014-2015	\$23,341, Step 8 \$100 longevity	\$23,796, Step 9 \$100 longevity
2015-2016	\$24,188, Step 9	\$24,643, Step 10

	\$100 Longevity	\$100 Longevity
2016-2017	\$24,989, Step 10 \$100 Longevity	\$25,444, Step 11 \$100 Longevity
Scott Smith <u>School Year</u> 2014-2015	<u>From</u> \$22,886, Step 7 \$0 Longevity	<u>To</u> \$23,341, Step 8 \$0 Longevity
Douglas Paugh <u>School Year</u> 2014-2015	<u>From</u> \$22,886, Step 7 \$0 Longevity	<u>To</u> \$23,341, Step 8 \$0 Longevity
2015-2016	\$23,733, Step 8 \$0 Longevity	\$24,188, Step 9 \$0 Longevity
2016-2017	\$24,534, Step 9 \$0 Longevity	\$24,989, Step 10 \$0 Longevity

4. COMMUNITY SCHOOL

A. Resignations

1. Approve the resignation of Kristen Iaconetti, Group Leader for the Randolph Community School Childcare Program, effective March 3, 2017.

B. Appointments

1. Amend the name of Sarah O'Neill to Sarah Jane O'Neill as an Art Instructor for Young Rembrandts, effective February 16, 2017.

2. Approve the appointment of Alexis Damelio as a Dance Instructor from South Street Dance Center for the Community School Dance class, effective March 22, 2017, pending New Jersey State Criminal History Review and pending paperwork.

3. Approve the appointment of Marc Attinello as a Senior Aide for the Community School Childcare Program at the hourly rate of \$10.00, effective March 22, 2017, pending New Jersey State Criminal History Review and pending paperwork.

4. Approve the appointment of Amanda Clark as a Junior Aide for the Community School Childcare Program at the hourly rate of \$8.90, effective March 22, 2017, pending New Jersey State Criminal History Review and pending paperwork.

5. Approve the appointment of Deborah Boggio as a Young Rembrandts Art Instructor, effective March 22, 2017, pending New Jersey State Criminal History Review and pending paperwork.

6. Approve the appointment of the following Garden State Golf Academy personnel to teach the Community School Golf Program, effective March 22, 2017, pending New Jersey State Criminal History Review and pending paperwork:

Christopher Olmo

7. Approve the appointment of Rosemarie Cassie as a substitute Group Leader, effective March 22, 2017, at the hourly rate of \$17.00.

C. Rate Change

1. Approve the following rate change for the below listed Randolph Community School staff member, effective January 3, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Lisa Mackenzi	\$17.00	\$19.00

FINANCE/FACILITIES & TRANSPORTATION 1 – 7

MARCH 21, 2017

On behalf of the Finance, Facilities and Transportation committee, Board member Sheldon Epstein made the motion seconded by Board Vice President Ronald Conti and carried by a roll call vote to approve Finance Facilities and Transportation motions 1 – 7 with an exception.

Board member Susan DeVito abstained on motion 1 and voted YES to all other Finance, Facilities and Transportation motions.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 02/28/17	\$ 2,934,771.75
1.1	Check Register – 03/20/17	\$ 5,431,185.75

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **February 2017** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 02/28/17
2.2	Expense Account Adjustment – 02/28/17

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **February 2017 Finance Exhibits # 3.1 – 3.5** consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 02/28/17
3.2	Revenue Report – 02/28/17
3.3	Budget Report – 02/28/17
3.4	Petty Cash Report –02/28/17
3.5	Treasurer Report – 02/28/17

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

4. RESOLUTION TO APPROVE THE EMERGENCY EVACUATION USE AGREEMENT WITH THE COUNTY COLLEGE OF MORRIS

RESOLVED, that the Board of Education hereby approves the Emergency Evacuation Use Agreement between the Board and the County College of Morris through June 30, 2018; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Business Administrator to execute a one-year renewal of said agreement for the term July 1, 2017 through June 30, 2018 upon the same terms and conditions.

5. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY DETERMINING TO ACQUIRE AND TO FINANCE EQUIPMENT BY MEANS OF A LEASE PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING \$1,520,000, AUTHORIZING AN ADVERTISEMENT FOR BIDS TO FINANCE THE EQUIPMENT IF NECESSARY, DELEGATING THE AWARD OF THE BID, AUTHORIZING THE EXECUTION OF THE LEASE AND RELATED DOCUMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO COMPLETE THE TRANSACTION

WHEREAS, The Board of Education of the Township of Randolph in the County of Morris, New Jersey (the "Board") is created and is charged by law with the responsibility to provide a system of public education within the school district over which it has jurisdiction and to acquire equipment therefor; and

WHEREAS, the Board has determined to fund the acquisition and installation of various equipment consisting of computers (replacements and VDI expansion), a High School PA system replacement, card access and camera system expansion, production network server upgrades, network switch replacements, buses, a pick up truck with plow, and a utility body maintenance vehicle with plow, including related work and equipment, financing and all incidental or related costs (the "Equipment") by means of a lease purchase financing for a term that does not exceed five (5) years pursuant to the provisions of N.J.S.A. 18A:20-4.2(f) and N.J.S.A. 18A:18A-1 *et. seq.*; and

WHEREAS, the Board has selected the Hunterdon County Educational Services Commission as financial advisor (the "Financial Advisor") and McManimon, Scotland & Baumann, LLC, as special counsel (the "Special Counsel") for the purpose of advising and assisting with the proposed lease purchase financing of the Equipment; and

WHEREAS, in accordance with the procedures set forth in N.J.S.A 18A:18A-1 *et. seq.* (the "Public School Contracts Law") and the regulations promulgated thereunder, a notice of the bid will be published if required and bids or quotes (hereinafter simply referred to as bids) are scheduled to be returned to the Business Administrator, who, with the assistance of the Special Counsel and the Financial Advisor, will determine the lowest responsive and responsible bidder to purchase the

Lease (as hereinafter defined) from the Board (hereinafter referred to as the "Purchaser"); and

WHEREAS, the Board will enter into a lease purchase agreement (the "Lease") and other related documents with the Purchaser in an amount not to exceed \$1,520,000 to finance the acquisition and installation of the Equipment; and

WHEREAS, the Board desires to authorize the delegation of the award of the bid to the Business Administrator and further authorizes the Board President, Business Administrator/Board Secretary, Financial Advisor and Special Counsel to prepare and to execute the Lease and certain other documents and agreements necessary or incidental to the transactions contemplated thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, as follows:

Section 1. The Board hereby determines to finance the acquisition and installation of the Equipment by means of a lease purchase financing in a principal amount not exceeding \$1,520,000 in accordance with the requirements of the Public School Contracts Law. The lease shall be for a period not to exceed five years and the interest portion of rent shall be calculated at a rate per annum not in excess of the rate set forth in the bid producing the lowest yield. The Business Administrator/Board Secretary, the Financial Advisor, the Special Counsel and other appropriate representatives of the Board (the "Professionals") are hereby authorized to prepare the necessary timetables, bid documents and other related documents as may be necessary and to take other steps necessary to prepare for and to implement the proposed financing.

Section 2. The Board hereby authorizes the publication of a request for bid if required in accordance with the Public School Contracts Law or the solicitation of quotes in order to prepare for the proposed transaction.

Section 3. The Board President and/or the Business Administrator are authorized to award the bid and the Lease in accordance with the terms of this resolution to the lowest bidder in accordance with the bid proposals or quotes submitted to the Business Administrator, which winning bid proposal or quote will be retained on file in the Business Administrator's office. The Purchaser's interest rate will be held fixed for a period of thirty (30) days from the date of the bid. If the closing does not occur within thirty (30) days of the date of the bid, the interest rate will be calculated in accordance with the index rate recommended by the Financial

Advisor as set forth in the bid specifications.

Section 4. The Board President and/or the Business Administrator are hereby authorized to execute and deliver the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction in a form approved by Special Counsel. Specifically, the Board authorizes the Board President or the Business Administrator to establish an escrow account for the deposit of the Lease proceeds and to direct the deposit and investment of the Lease proceeds in the escrow in accordance with the requirements of law. The Business Administrator are also authorized to pay any agreed upon fees in connection with the transaction including any escrow agent fee. The Board President and/or Business Administrator is also authorized and directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the Equipment in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereto.

Section 5. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board, nor any agency, department or political subdivision thereof, shall be obligated to pay any sum due under the Lease to the Purchaser from any taxing source unless an appropriation is made in a duly approved budget of the Board. The obligations of the Board shall not constitute indebtedness of the Board or of the Township of Randolph or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the lease purchase agreement for the Equipment, the rental payments to be paid by the Board in respect thereof and the dates on which such rent shall be due and payable.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable. The Board authorizes the Business Administrator to act and determine on behalf of the Board whether the Lease will be designated as "bank qualified" within the meaning of Section 265 of the Code. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the costs of the purpose for which

the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 7. This resolution shall take effect immediately.

6. RESOLUTION TO APPROVE LEASE AGREEMENT WITH THE RANDOLPH CHEMICAL ENGINE COMPANY NO.2 FOR PERIOD JUNE 1, 2017 THROUGH MAY 31, 2022:

WHEREAS, the Randolph Board of Education (“Board”) has determined that it will be in the best interest of the school district to enter into a lease (hereinafter “the Lease”) with Randolph Chemical Engine Company #.2, Inc. for the storage of records;

WHEREAS, the space being leased for storage includes two offices on the upper floor of 99 Quaker Church Road, Randolph, New Jersey;

WHEREAS, the Lease will remain in effect for five (5) years beginning June 1, 2017 and ending May 31, 2022;

WHEREAS, rent under the Lease will be One Thousand Two Hundred and Fifty Dollars (\$1,250.00) per month; and

WHEREAS, the continuation of the Lease over multiple years will be subject to the availability and appropriation annually of sufficient funds required to cover the extended obligations of the Lease;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the Lease of rental space located at 99 Quaker Church Road, Randolph, New Jersey with monthly rental payments equal to One Thousand Two Hundred and Fifty Dollars (\$1,250.00); and be it

FURTHER RESOLVED, that the Board authorizes its President to execute the Lease consistent with this resolution, subject to final review by Board counsel.

7. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **Center Grove School:**

- donation from the Center Grove PTO of \$1,300 for purchase of laminator for Pre-Kindergarten teachers for use in classroom projects.

➤ **High School:**

- donation from Mr. Seth Zwiebel of four (4) Strand Quartet 650F Fresnel studio lights (used), good condition for use in TV studio to light the set, having an estimated value of \$600.
- donation from Mr. Steven Mellace of Mackie 1604VLZ4 16 channel audio mixer (new) and dust cover, for use in TV studio control room, having an estimated value of \$922.

BE IT FURTHER RESOLVED that Mr. Mario Rodas, Principal of Center Grove School, and Deborah Iosso, Principal of RHS acknowledge the donation in a letter to the appropriate parties.

EDUCATION MOTIONS 1 – 4 v2

MARCH 21, 2017

On behalf of the Education Committee, Board member Christine Aulenbach made a motion seconded by Board Vice President Ronald Conti and carried unanimously by a roll call vote to approve Education Motions 1 – 4.

1. Field Trips

- a. MOTION to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
April 4, 2017	RHS Jazz Ensemble II members & T. Davidson	Performance at the Randolph Senior Center, Randolph, NJ	24
April 30, 2017	RHS Jazz Ensemble I & II members, D. Miller & T. Davidson	Essentially Ellington Regional Festival Trip, Newark Academy, Livingston, NJ	42

- b. MOTION to approve field trip for district music/brass students from Randolph High School and Randolph Middle School on the following date. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
April 19, 2017	RMS/RHS Music/Band	Alice Tully Hall,	Approx.

	Students, D. Sampson, E. Schaberg, K. Siebenhuener & F. Perrone	Lincoln Center, New York, NY	86
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c. MOTION to approve field trip for Randolph Middle School on the following date. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
April 1, 2017	Forensics Club Students/Mrs. Mlenak & two chaperones	Forensics Tournament Livingston High School, Livingston, NJ	Approx. 20

d. AMEND the February 15, 2017 1e motion to approve an overnight field trip for Randolph High School students attending the FCCLA State Leadership Conference, March 22-24, 2017 in Cherry Hill, NJ. Student costs are paid by students, their families and fundraising. Chaperone costs for one chaperone will be paid through VPA Department budget, not to exceed \$550.00.

e. MOTION to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
April 2017	Grades 11 & 12 K. Seanor & TBD	Roxbury Waste Water Treatment, Succasunna, NJ	14

2. Professional Development

a. MOTION to approve up to 25 second grade teachers to attend a half day, in-district workshop on MAP-NWEA Data Analysis, to take place March 2017. All costs to be paid through the district funds, not to exceed \$1,236.00.

b. MOTION to approve up to four teachers to attend a half day, in-district workshop on Media Center Curriculum Articulation, to take place April 2017. All costs to be paid through the Elementary Building funds, not to exceed \$210.00.

c. MOTION to approve up to 14 elementary teachers to attend a half day, in-district workshop on NGSS/Science Program, to take place May 2017. All costs to be paid through the Elementary Supervisor funds, not to exceed

\$800.00.

d. MOTION to approve up to 14 elementary teachers to attend a half day, in-district workshop on NGSS/NJSLS Curriculum Framework and Understanding by Design, to take place May 2017. All costs to be paid through the Elementary Supervisor funds, not to exceed \$800.00.

e. MOTION to approve up to 14 elementary teachers to attend a full day, in-district workshop on NGSS/NJSLS Curriculum Framework to take place June 2017. All costs to be paid through the Elementary Supervisor funds, not to exceed \$1,700.00.

f. MOTION to approve the following:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Bergman	Russell	RMS	Preventive Maintenance Course	3/25/17, 4/1/17 & 4/8/17	\$560.00
Bonura	Celeste	SH	Helping Anxious Students: Integrating Evidence-Based Intervention with Practical Collaborative Strategies for School Professionals	3/24/17	\$6.35
Chiesa	Kimberly	FB	National Association for Music Education Eastern Division Conference	4/6/17 & 4/7/17	\$180.00
Costello	Kari	RMS	National Association of Social Workers - NJ Annual Conference	5/1/2017 & 5/2/17	\$390.00

Cruz	Yacqueline	FB	2017 Spring Conference Engage and Empower ELLs for Excellence	5/31/17, 6/1/17 & 6/2/17	\$540.00
Femminella	Regina	RHS	Accelerate Your Students' Communicative Proficiency: Practical Strategies for Maintaining 90% Target Language Use in Your World Language Classroom	4/25/17	\$362.63
Hackney	Lee	RHS	Addressing Student Mental Health Issues	4/28/17	\$158.00
Iosso	Deborah	RHS	# Not Even Once	3/30/17	\$50.00
Ivin	Karen	RMS	School Nurses: Best, Current Practices for School Medical Emergencies	4/25/17	\$395.00
Migueis	Jennifer	RHS	Foreign Language Educators of NJ Annual Conference	4/1/17	\$191.91
Ogoff	Helen	CG	Visual Processing Therapy	4/7/17	\$99.00
Olsen	Jonathan	CO	ESSA: Fiscal Requirements for Non Public School Services	3/22/17	\$50.00
Olver	Caitlin	FB	Visual Processing Therapy	4/7/17	\$109.59
Paredes-Corbel	Paula	RHS	English Language Learners & the	4/5/17	\$183.00

			Law		
Poppy	Linda	RHS	Mindfulness Fundamentals	4/7/17	\$125.00
Quinn	Peter	RHS	Taft Educational Center AP Human Geography Workshop	7/9/17, 7/10/17, 7/11/17, 7/12/17, 7/13/17 & 7/14/17	\$1,394.00
Rebyak-Cross	Linda	RMS	Mindfulness Fundamentals	4/7/17	\$125.00
Richardson	Anne V.	RMS	The College of New Jersey Interview Day	4/26/17	\$53.00
Sackerman	Richard	RMS	National Geography Bee State Competition	3/31/17	\$173.18
Sufly	Colleen	RHS	Mindfulness Fundamentals	4/7/17	\$125.00
Thorn	Katherine	CO	TEACHNJ- A New Paradigm for Corrective Action Plans and Progressive Supervision	5/24/17	\$170.00

g. **MOTION** to approve the following:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Argibay	Maria	RHS	Foreign Language Educators of NJ Conference	4/1/17	\$150.00
Black	Nancy	RHS	NJ Teachers of English to Speakers of Other	6/1/17 & 6/2/17	\$342.00

			Languages/NJ Bilingual Educators Conference		
Bocchino	Joseph	SH	Morris Area Math Alliance	4/5/17	\$10.00
Copeland	Dennis	RMS	National Geography Bee State Competition	3/31/17	\$42.16
Flood	Estela	RHS	Foreign Language Educators of NJ Conference	4/1/17	\$180.20
Gunness	David	RHS	Foreign Language Educators of NJ Conference	3/31/17	\$292.00
Land	Michelle	RMS	NJ Teachers of English to Speakers of Other Languages/NJ Bilingual Educators Conference	5/31/17, 6/1/17 & 6/2/17	\$391.91
MacLeod	Jessica	RMS	Advanced Wilson Word Study (WRS Steps 7-12)	3/22/17	\$750.00
Oliveira	Anne	RHS	School Law for Administrative Assistants	4/27/17	\$139.14
Olsen	Jonathan	CO	ASCD Conference on Teaching Excellence	6/29/17, 6/30/17, 7/1/17 & 7/2/17	\$2,557.00
Paredes-Corbel	Paula	RHS	Foreign Language Educators of NJ Conference	3/31/17 & 4/1/17	\$721.00
Paredes-Corbel	Paula	RHS	NJ Teachers of English to Speakers of Other Languages/NJ	6/1/17	\$483.00

			Bilingual Educators Conference		
Pasiak	Brooke	RHS	NJ Council for Teachers of English Conference "Great Literacy for All"	4/1/17	\$57.98
Polhemus	Sherry	CG	Spring SEMI Regional Meeting	3/24/17	\$15.12
Sauer	Karen	IR	School Law for Administrative Assistants	4/27/17	\$219.00
Shay	Christine	RMS	Advanced Wilson Word Study (WRS Steps 7-12)	3/22/17	\$750.00
Thomas	Michelle	RHS	NJ Council for Teachers of English Conference "Great Literacy for All"	4/1/17	\$50.20

3. Miscellaneous

- a. MOTION to approve the Harassment, Intimidation, and Bullying (HIB) reports dated and February 17 and 24, 2017 and March 3, 10 and 17, 2017.
- b. MOTION to approve the RMS curriculum: Media Arts II (**EXHIBIT 1**)
- c. MOTION to approve the district grant application to the Hess Toy Truck Company for free STEM curriculum kits, which include 10 Hess Trucks. The Hess Truck Company has designed a program to help students learn Science, Technology, Engineering and Mathematics using the Hess Toy Truck as a learning tool. These kits were developed by the Baylor College of Medicine's Center for Educational Outreach.

4. Special Education

- a. MOTION to approve Randolph Student SE17-62 Grade K to attend Social Skills Group for an eight-week session at Kid Therapy for \$520.00 effective April 4, 2017.

- b. AMEND the motion 3d from October 18, 2016 to read: approve the New Jersey Commission for the Blind and Visually Impaired to provide educational services to the following Randolph Students: BL17-04 Grade 8 effective September 1, 2016 – June 30, 2017 at the rate of \$1,900.00 and BL17-03 Grade 9 effective September 1, 2016 – March 6, 2017 at the rate of \$1,173.00 for Level 1 services to be paid by state aid.
- c. MOTION to approve the New Jersey Commission for the Blind and Visually Impaired to provide educational services to the following Randolph Student: BL17-03 Grade 9 effective March 7, 2017 – June 30, 2017 at the rate of \$1,723.00 for Level 2 services to be paid by state aid.

POLICY MOTIONS 1 – 2

MARCH 21, 2017

Board Vice President Ronald Conti made a motion to approve Policy Motions 1 – 2. Board member Susan DeVito seconded and motion carried by roll call vote to approve Policy Motions 1 – 2 with an exception:

Board member Sheldon Epstein voted NO on policy P2430 and voted YES on all other Policy Motions 1 - 2.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies for first reading:

<u>Number</u>	<u>Title</u>
0155	Board Committees
0164.3	Standing Rules
P2430	Co-Curricular Activities (M)
P2460	Special Education/Sending Schools (M)
R 2460	Special Education (M)
R 2460.1	Special Education – Location, Identification and Referral (M)
R 2460.8	Special Education – Free and Appropriate Public Education (M)
R 2460.9	Special Education – Transition from Early Intervention Programs to Preschool Programs (M)
R 2460.15	Special Education – In-service Training Needs for Professional and Paraprofessional Staff (M)
R 2460.16	Special Education – Instructional Material to Blind or Print-Disabled Students (M)
P2467	Surrogate Parents and Foster Parents (M)
P5116	Education of Homeless Children (Revised)
R 5116	Education of Homeless Children (Revised)
P8330	Student Records (M) (Revised)

R 8330 Student Records (M) (Revised)

2. **RESOLVED**, that the Randolph Township Board of Education hereby adopt the following policies for second reading:

Number **Title**

P1510 Americans with Disabilities Act (M) (Revised)
R 1510 Americans with Disabilities Act (M) (Revised)
P2418 Section 504 of the Rehabilitation Act of 1973 – Students (M)
 (Revised)
R 2418 Section 504 of the Rehabilitation Act (M)
P5330.01 Administration of Medical Marijuana (M)
R 5330.01 Administration of Medical Marijuana (M)
P5330.04 Administering an Opioid Antidote

Adjournment

Board President Alfredo Z. Matos made a motion seconded Mr. Ronald Conti. All in favor.

The Board adjourned the meeting at 08:34 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary