

The Randolph Township Board of Education held a Business Session meeting on Tuesday, October 17, 2017 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach, Mr. Ronald Conti, Mr. Sheldon Epstein, Mr. Joseph Faranetta, Ms. Tammy MacKay, Ms. Colleen Pascale Ms. Anne Standridge and Mr. Alfredo Z. Matos.

Board member Ms. Susan DeVito was absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, School Business Administrator/Board Secretary, Board Counsel Marc H. Zitomer and John P. Allen were also present.

Closed Session – 07:17 p.m.

Board Vice President Ronald Conti moved a motion seconded by Board member Tammy MacKay to go into closed executive session. Board members present in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 08:06 p.m.

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

Pledge of Allegiance

Approval of Board Minutes

Board member Colleen Pascale made a motion, seconded by Board Vice President Ronald Conti and carried by a roll call vote to approve Executive Closed Session and Board Work and Business Session minutes with exceptions:

Board member Tammy MacKay abstained from voting on both Executive and Business Session minutes of September 12, 2017 and voted YES to all other minutes. Board member Susan DeVito was absent

- Board Executive Closed Session: 09-12-17(2) & 09-19-17
- Board Work and Business Session: 09-12-17 & 09-19-17

Correspondence - None

President's Report

Mr. Matos reminded Board members that we are meeting here on October 19 for Board Goals.

Superintendent's Report

Update on Program and Instruction – Elementary School

Miss Fano introduced the Elementary Administrative Team who gave an update on elementary school programs.

Student Council Representative Report

Student Council Representative Evan Poles thanked the Elementary Administrative Team for what they are doing across the district. Stated that the high school is preparing for *Spirit Week* next week. Reported on an active shooter drill that occurred during lunch today. Stated that he has noticed that the freshman class has adjusted well to high school.

Board member Sheldon Epstein left the meeting at 08:42 p.m.

Mr. Matos reminded the Board that the New Jersey School Boards Association conference is happening next week.

Committee Reports

Communications:

Mr. Conti stated that the committee met last week and had a productive meeting and will work with Open Media at its next meeting on October 23.

Mr. Conti also stated that the committee is working on a Board of Ed

handbook.

Education:

Ms. Aulenbach reported that the committee met on October 10 and reviewed curriculum. Ms. Aulenbach mentioned AP literature and Spanish classes where no English is spoken in the class.

Finance, Facilities and Transportation:

Mr. Eckert reported that the committee met on October 11 with six Board members present. He stated that the committee met with a consultant who will lead a meeting to gather community input on our facilities. Mr. Eckert stated that the committee also discussed the tax levy for 2018-19 and agreed to go to the 2% cap. Mr. Faranetta reported on the high school baseball field and stated that the committee decided not to spend additional money on redoing the infield.

Negotiations:

Mr. Faranetta stated that the committee met last night with REA.

Ms. MacKay stated that the personnel committee met prior to the last Board meeting.

Policy:

Mr. Conti stated that the committee met tonight and discussed the substance abuse policy 5530 and discussed a proposed breathalyzer policy.

Liaison Reports

Ms. Standridge stated that athletic hall of fame is having their inductions on October 28.

Mr. Conti reported that the PTO Council met.

Public Statement

A concerned Randolph resident enjoyed hearing from the elementary staff and could not read the presentations.

A high school student had information regarding handicapped access stating that the distance is too far to main entrance. He asked to have old administrator doors converted for handicapped access because there is no way to get up from main entrance without using the elevator. He also suggested considering adding a second elevator in the high school.

Another Randolph resident reported on an issue at a bus stop on South Road where

a car went through bus stop. He said that he watched a vehicle go through stop sign.

Old Business

Mr. Matos reported that there is a strategic planning meeting on October 19 at 6:00 p.m.

Events of September 1; no new information to report.

New Business

Board President Alfredo Z. Matos moved a motion seconded by Board Vice President Ronald Conti to approve a proclamation – American Education Week.

Miss Fano reported that November 13 -17 is American Education Week and stated some of the events that will be taking place throughout the district. Ms. Fano then read the proclamation:

**AMERICAN
EDUCATION WEEK
NOVEMBER 13 – 17, 2017**

A PROCLAMATION

Whereas, public schools are the backbone of our democracy, providing young people with the tools they'll need to maintain our nation's precious values of freedom, civility, and equality; and

Whereas, by equipping young Americans with both practical skills and broader Intellectual abilities, schools give them hope for, and access to, a productive future; and

Whereas, education employees, be they substitute educators, custodians, teachers, support professionals, bus drivers or librarians, work tirelessly to serve our children and communities with care and professionalism; and

Whereas, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise.

Now, therefore,


Jennifer A. Fano

Serving as Superintendent of Randolph Township Schools, Randolph, New Jersey do hereby proclaim November 13 - 17, 2017 as the 96th annual observance of:

AMERICAN EDUCATION WEEK

Signed this 17th day of October 2017

Motion carried by a roll call vote to approve the proclamation of American Education Week with an exception:

Board members Susan DeVito and Sheldon Epstein were absent. Motion passed.

Miss Fano presented the proclamation to Ms. Angela Cordova, REA member.

Board President Alfredo Z. Matos raised a motion to review 2018 - 2019 district school calendar. Motion seconded by Ms. Pascale.

Miss Fano reported on three options for the Board to consider.

Ms. Pascale expressed concern about starting before Labor Day. She asked if this was discussed with staff and was there any feedback. Ms. Pascale also asked if we spoke with administrators to get feedback.

Ms. Pascale stated – need to communicate more in advance.

Board member Christine Aulenbach made motion for Option 1 (Education Exhibit 1). Motion seconded by Board member Joseph Faranetta and carried by a roll call vote to approve the 2018 – 2019 district school calendar, Option 1, with exceptions:

Board member Colleen Pascale voted NO and Board members Susan DeVito and Sheldon Epstein were absent. Motion passed.

Board member Christine Aulenbach made a motion that a tentative 2019 – 2020 district school calendar be drafted prior to the December meeting. The Board discussed further.

After a brief discussion, Board member Joseph Faranetta made a motion to amend Board member Christine Aulenbach motion to set only the tentative start date prior to Labor Day of the 2019 – 2020 school district calendar. Motion seconded by Board member Ronald Conti and carried by a roll call vote with an exception.

Board members Susan DeVito and Sheldon Epstein were absent.

Motions:

Personnel Motions 1 -8

Finance, Facilities and Transportation Motions 1 – 11

Education Motions 1 – 4

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay made a motion, seconded by Board Vice President Ronald Conti and carried by a roll call vote to approve Personnel and Administration Motions 1 – 8 with an exception:

Board members Susan DeVito and Sheldon Epstein were absent.

1. RESIGNATIONS

A. Certificated Staff

1. Accept the resignation of Karl Lutschewitz, Media Specialist at Shongum School, for the purpose of retirement, to be effective December 1, 2017.

B. Support Staff

1. Accept the resignation of Maryann Kasper, Paraprofessional at Randolph High School, effective October 6, 2017.

2. Accept the resignation of Kyle Plucinsky, Assistant Swimming Coach at Randolph High School, effective September 27, 2017.

2. NEW HIRES/APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of the following Substitute Teachers for the 2017-2018 school year at the rate of \$95.00 per day, pending CHRU clearance and completed employment paperwork:

Denise Archer

Christine DeMicco

Carson Michura

Macob Maier

Monica Mehta

Brianna Piccolo

Sridevi Vadali

Peter Gangemi

Nicole Degel

Amanda Murphy

Jackie Ferguson

Eileen Scanlan

Patrick Glory

Linda Bartek-Smith

2. Approve the appointment of the following Substitute Nurses for the 2017-2018 school year at the rate of \$170.00 per day, pending CHRU clearance and completed employment paperwork:

Brigid McEvoy

B. Support Staff

1. Approve the appointment of the following Substitute Cafeteria/Recess Aides for the 2017-2018 school year at the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork:

Rosemarie Cassie Christina Creighton Amanda Murphy

2. Approve the appointment of the following Substitute Secretaries for the 2017-2018 school year at the rate of \$12.00 per hour, pending CHRU clearance and completed employment paperwork:

Christina Creighton

3. Approve the appointment of Kristin Torres, Volunteer Girls Basketball Coach for the 2017-2018 school year.

4. Approve the appointment of Alyssa Koenig, Administrative Secretary at Central Office effective January 2, 2018 through June 30, 2018 for the 2017-2018 school year at a salary of \$53,991 (Administrative Level, Step 5) to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

5. Approve the appointment of the following paraprofessionals for the 2017-2018 school year, effective on or about October 23, 2017 through June 30, 2018, salaries are to be prorated based on assignment; be it further resolved that salaries may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Location</u>	<u>Salary- Para Level, Step 4</u>	<u>Account # to be charged</u>
Linda Bartek Smith	Ironia	\$22,259	11-204-100-106-15-2102
Carson Michura	Center Grove	\$22,259	11-000-217-100-15-2702
Joanne Balzer	Fernbrook	\$22,259	11-000-217-100-15-2702

6. Approve the appointment of Jay Wolinsky, Equipment Manager, for the 2017-2018 school year, to receive a stipend in the amount of \$10,853 to be charged to account number 11-402-100-110-15-1013; be it further resolved the stipend amount may be adjusted upon completion of negotiations.

3. LEAVES OF ABSENCE

A. Certificated Staff

1. Approve Employee I.D. # 6704 identified on Schedule B be placed on an unpaid NJFLA leave of absence effective October 12, 2017 through on or about January 12, 2018 with an anticipated return date of January 16, 2018; be it further resolved that this entire leave is with benefits.
2. Approve Employee I.D. # 6680 identified on Schedule C be placed on an unpaid child rearing leave of absence with no benefits effective November 24, 2017 through on or about January 1, 2018 with an anticipated return date of January 2, 2018.
3. Approve Employee I.D. # 7002 identified on Schedule D be placed on a paid disability leave of absence on or about January 15, 2018 through February 23, 2018, followed by an unpaid FMLA leave of absence effective approximately February 24, 2018 through March 2, 2018, followed by an unpaid NJFLA leave of absence effective approximately March 3, 2018 through June 1, 2018; be it further resolved the entire leave is with benefits.
4. Approve Employee I.D. # 7002 identified on Schedule D be placed on an unpaid child rearing leave of absence with no benefits effective approximately June 2, 2018 through June 30, 2018.
5. Approve Employee I.D. #6928 identified on Schedule F be placed on a paid medical leave of absence using accumulated sick days effective January 2, 2018 through January 29, 2018 followed by an unpaid FMLA leave of absence effective January 30, 2018 through approximately March 23, 2018; be it further resolved that the entire leave is with benefits.
6. Approve Employee I.D. #4590 identified on Schedule G be placed on an unpaid NJFLA leave of absence intermittently during the 2017-2018 school year; be it further resolved the entire leave will be with benefits.
7. Adjust the leave of Employee I.D. #6700 identified on Schedule H to reflect a medical leave of absence using accumulated sick days effective October 27, 2017 through December 22, 2017; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Approve the extension of Employee I.D. # 5119 identified on Schedule A to continue an unpaid NJFLA leave of absence effective September 13, 2017 through October 6, 2017 with an anticipated return date of October 10, 2017; be it further resolved the entire leave is with benefits.
2. Approve the extension of Employee I.D. # 6984 identified on Schedule E to continue on a paid medical leave of absence through October 16, 2017 with an anticipated return date of October 17, 2017; be it further resolved the entire leave is

with benefits.

4. EXTRA PAY

A. Administration

1. Approve Clifford Burns, Principal at Shongum School, to receive a stipend in the amount of \$1,500 for completing a doctoral program.
2. Approve Michelle Telischak, Principal at Fernbrook School, to receive a stipend in the amount of \$1,500 for completing a doctoral program.

B. Certificated Staff

1. Adjust the stipend of Chemical Hygiene Coordinator, William Zagoren, at Randolph Middle School to \$2,617 for the 2017-2018 school year; stipend may be adjusted upon completion of negotiations.
2. Adjust the stipend of Assistant Chemical Hygiene Coordinator, Carol McCarthy, at Randolph High School to \$2,875 for the 2017-2018 school year; stipend may be adjusted upon completion of negotiations.
3. Adjust the stipend of K Kids at Center Grove School, to be shared between Donna Marucci and Marissa Caruso, each are to receive \$650.50; stipend may be adjusted upon completion of negotiations.
4. Approve the following staff members as mentors and to receive payment for mentoring services for the 2017- 2018 school year in accordance with the list below:

<u>Mentor</u>	<u>Payment Amount</u>
Bree Valvano	\$550
Kelly Lambert	\$385
Megan Murphy	\$275
Matthew Swiss	\$183
Nick Albanito	\$550
Annie Ferrat	\$550
Patricia Bourke	\$550
Susan Elmore	\$550
Dawn Melody	\$550
Jill Shirkey	\$550
John Rittweger	\$275
Ruzanna Akopjan	\$550
Kerri Pizzi	\$550
Lisa Holloway	\$1,000

Yadira Salazar	\$550
Stephanie Gregory	\$550
Andrew Piascik	\$550
Amy Eva	\$550
Sandra Harmon	\$550
Amanda Connolly	\$275

5. Adjust the appointment of the following staff for Coordinating Stipends for the 2017-2018 school year to be charged to account number 11-401-101-110-15-1014; be it further resolved the stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Stipend Amount</u>
Dominick LoPresti	Environmental Education Coordinator	Middle School	\$1,372 per team (3 6 th grades teams)
Stacy Wess	Environmental Education Coordinator	Middle School	\$1,372 per team (3 6 th grades teams)

6. Approve the following Athletic Trainers at Randolph High School to receive their Athletic Trainer stipend per the REA agreement for the 2017-2018 school year in accordance with the list below; be it further resolved the stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Stipend Amount</u>
Thomas Grable	\$7,028
Maesoon Deeb	\$7,028

7. Approve the payout of accumulated sick days per the REA agreement for Theresa Ferree in the amount of \$2,288; be it further resolved this amount may be adjusted upon completion of negotiations.

8. Approve the following Staff as Co-Curricular Advisors for the 2017-2018 school year to be charged to account # 11-401-100-110-15-1014; stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Stipend</u>
Michael Lichtenfeld	Stage Band Director- Jazz II	High School	\$2,894

9. Appoint the following staff for Coordinating Stipends for the 2017-2018 school year to be charged to account number 11-401-101-110-15-1014; be it further resolved the stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Stipend Amount</u>
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Noah Galembo	RHS Auditorium Technical Director	High School	\$3,538
Michael Lichtenfeld	RHS Auditorium Technical Director	High School	\$3,538
Peter Norell	RHS Auditorium Technical Director	High School	\$3,538

C. Support Staff

1. Approve Laura Assante, Paraprofessional at Center Grove School, to provide translation/interpretation services as needed in Spanish and Italian, at a rate of \$50.00 per hour for the 2017-2018 school year; hourly rate may be adjusted upon completion of negotiations.

5. UNIQUE POSITION CODES

A. Support Staff

1. Create unique position code 401-06-0000-140-06, Paraprofessional at Randolph High School for the 2017-2018 school year.

6. POSITION ADJUSTMENTS

A. Administration

1. Adjust the title of Benjamin Horwitz from Director of Instruction to Supervisor of Humanities effective September 1, 2017 for the 2017-2018 school year, salary to remain the same.

B. Certificated Staff

1. Adjust the rate of Substitute Nurses for the 2017-2018 school year to be \$170.00 per day, effective October 1, 2017 through June 30, 2018.

7. Transfers

A. Certificated Staff

1. Approve the transfer of Barbara Gontarski, Behaviorist, to work in the following buildings for the 2017-2018 school year: Center Grove, Ironia, Fernbrook, Middle School and High School, additionally please note that her home school will transfer from Ironia to Center Grove.

2. Adjust the location of Susan Finn, Teacher of Health and Physical Education at Fernbrook and Ironia Schools to reflect Ironia School for the 2017-2018 school year.

B. Support Staff

1. Approve the transfer of Norma Lopez, Paraprofessional at Fernbrook School to Paraprofessional at Randolph High School effective on or about October 23, 2017 for the 2017-2018 school year; salary to remain the same.

8. Community School

1. Approve the appointment of Jeanette Porsello, as a Community School Program Aide at the hourly rate of \$12.50, effective October 18, 2017, pending New Jersey Board of Education/ Fingerprint clearance and completed paperwork.

2. Approve the appointment of the following, as sub site coordinators at the hourly rate of \$19.00, effective October 18, 2017.

Kathy Katsanos

Rosemary Federico

3. Approve the appointment of the following Community School employees from Program Aides to Group Leaders at the hourly rate of \$14.00 effective October 18, 2017.

Pamela Edelman

Jennifer Combes

4. Approve the appointment of the following instructor for the Community School, Mad Science Program of Morris & Sussex, retroactive to October 16, 2017.

Maria Salama

5. Approve the appointment of Natalia Melo, as a Community School Program Aide at the hourly rate of \$15.00, effective October 18, 2017, pending New Jersey Board of Education/ Fingerprint clearance and completed paperwork.

6. Approve the resignation of Lisa Mackenzie, Group Leader for the Randolph Community School Childcare Program, effective October 4, 2017.

7. Amend the name of Paul Rossomanno to Paul Russomanno.

**EDUCATION MOTIONS 1 – 4 v3
2017**

OCTOBER 17,

Revised: October 16, 2017

On behalf of the Education Committee, Board member Christine Aulenbach made a motion, seconded by Board Vice President Ronald Conti and carried by a roll call vote to approve Education Motions 1 – 4 with an exception:

Board members Susan DeVito and Sheldon Epstein were absent.

1. Field Trips

- a. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Oct. 2017	Grade 12, T. Schuele, K. Plucinsky & TBD	Spirit Cruises, Weehawken, NJ	300
Nov. 2017	Grades 10 – 12, A. Piascik & TBD	New Jersey Sea Gran Consortium Fort Hancock, NJ	55
May 2018	Grades 10 – 12, A. Piascik & TBD	New Jersey Sea Gran Consortium Fort Hancock, NJ	55
Dec. 2017	Grades 11 & 12, L. Weinstein, A. Kanya & TBD	9/11 Museum New York City, NY	50
Dec. 2017	RHS Mass Media/Film Students, Rob Finning & Noah Galembo	Fernbrook Shongum Center Grove Ironia To film the Holiday concerts	6 per concert

- b. **MOTION** to approve Frank Perrone, Rob Finning and Noah Galembo to visit up to three area schools during 2017-2018 school year to observe and evaluate Mass Media programs and facilities. Mileage costs will be paid by the Visual and Performing Arts budget.
- c. **MOTION** to approve Frank Perrone, Karen GaNung and Jill Petrucelli to visit up to three area schools during 2017-2018 school year to observe and evaluate ProStart and other similar culinary arts programs. Mileage costs will be paid by the Visual and Performing Arts budget.
- d. **MOTION** to approve field trip for Center Grove, Fernbrook, Ironia and Shongum Schools on the following date.

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DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
February 2018	All 5 th Grade Orchestra students, Jim Scanlan, Ruzanna Akopjan, David Miller & Frank Perrone	Students will participate in a rehearsal at RHS for String Fest	Max. 40 per school.
March 2018	All 4 th and 5 th Grade Chorus students, Alicia Cadmus, Carey Hackett, Natalie Ernstes & Cindy Feeney	Students will participate in a rehearsal at RHS for District Choral Concert	Max. 80 per school.

- e. **MOTION** to approve an overnight field trip for members of the RHS Band Program to attend a Concert Band and Jazz Ensemble Competition in Baltimore, MD, during the spring of 2018. Student costs will be funded by families and fundraising. Chaperone costs will be paid through the Performing Arts consultants.
- f. **MOTION** to approve the following field trip for Randolph Middle School: Cost for transportation and any associated fees will be paid by the students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
April 13, 2018	RMS Jazz Ensemble, Mrs. Siebenhuhner, Mr. Davidson, Mr. Fusaro & Parent Chaperone	Bridgewater-Raritan Middle School Jazz Festival, Bridgewater, NJ	Approx. 26

2. Professional Development

- a. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Ashley	Maraline	RMS	New Jersey Science Convention	10/24/17	\$278.00
Buchanan	Andrew	RHS	Arkansas 26th Annual Holocaust Conference	10/26/17 & 10/27/17	\$206.00
Consales	Linda	CG	NJ Improving Executive Functions with George McCloskey, Ph.D.: Strategies to Rewire the Brain and Change Behavior	11/2/17	\$231.29
Cullis	Stephen	RHS	NJ Association of School Librarians-2017 Fall Conference	11/16/17 & 11/17/17	\$189.68
Dingman	Jessica	RMS	Pennsylvania Institute for Instructional Coaching	10/30/17, 10/31/17 & 11/1/17	\$809.58
Drury	Annemarie	CO	Special Education Medicaid Initiative (SEMI) Fall 2017 Regional Meeting	10/17/17	\$23.59
Gontarski	Barbara	IR	35th Annual Autism New Jersey Conference	10/19/17 & 10/20/17	\$512.00

Greco	Suzanne	RMS	Pennsylvania Institute for Instructional Coaching	10/30/17, 10/31/17 & 11/1/17	\$809.58
Howe	Richard	RHS	New Jersey Science Convention	10/25/17	\$321.46
Mizzoni	LuAnne	RMS	Understanding Grief & Loss- Creating a Culture of Empathy	10/24/17	\$125.00
Naclerio	Gina	RMS	Understanding Grief & Loss- Creating a Culture of Empathy	10/24/17	\$125.00
Quinn	Peter	RHS	NJ Council for Social Studies Fall Conference	10/23/17	\$263.00
Richman	Cosette	CG	NJ Improving Executive Functions with George McCloskey, Ph.D.: Strategies to Rewire the Brain and Change Behavior	11/2/17	\$219.99
Rivero	Racquel	RMS	Understanding Grief & Loss- Creating a Culture of Empathy	10/24/17	\$125.00
Rodriguez	Diana	IR	NJ Association of School Librarians-2017 Fall Conference	11/17/17	\$252.68

Romano	Jennifer	CG	NJ Association of School Librarians-2017 Fall Conference	11/17/17	\$239.47
Savvides	Michele	FB	NJ Association of School Librarians Annual Conference	11/17/17	\$329.11
Stork	Kimberly	CG	Autism New Jersey Annual Conference	10/19/17 & 10/20/17	\$867.78
Wisniewski	Diana	RMS	Jr. Model U.N.	2/2/18 & 2/9/18	\$212.81
Verran-Horvot	Elisa	RHS	Rider Counselor Day	10/26/17	\$30.75

b. **MOTION** to amend the September 19, 2017 2v motion to read:

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Burns	Clifford	SH	University Council for Educational Administration (UCEA) Convention 2017	11/16/17, 11/17/17, 11/18/17 & 11/19/17	\$1,775.00

c. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
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Abrusci	Kelly Ann	SH	Physical Education Ed Camp	10/9/17	\$9.68
Atelek	Kristin	FB	Oppositional, Defiant, and Disruptive Children and Adolescents: Non-medication Approaches for the Most Challenging Behaviors	11/28/17	\$169.99
Aymil	John	Trans.	NJ School Board Association Annual Workshop	10/24/17 & 10/25/17	\$217.99
Barrow	Stephen	RHS	New Jersey Council for History Education: 25th Annual History Conference at Princeton University	12/1/17	\$219.54
Buchanan	Andrew	RHS	Father Patrick Desbois Presentation W/ CBS's Lara Logan/ Enhanced Teacher Workshop/ USHMM Training	11/6/17, 11/7/17 & 11/8/17	\$257.50
Burlas	Jacob	RMS	Echoes and Reflections: Elie Wiesel's Night	11/1/17	\$103.00

Conway	Meredith	CO	Morris-Union Jointure Commission Personnel Subcommittee	10/19/17	\$13.08
Conway	Meredith	CO	Morris-Union Jointure Commission Personnel Subcommittee	3/22/18	\$13.08
Corley	Jennifer	RHS	New Jersey Council for History Education: 25th Annual History Conference at Princeton University	12/1/17	\$239.15
Dawson	Dana Lynn	CG	NGSS-Using Cross Cutting Concepts to Investigate Natural Phenomena	12/12/17	\$228.00
Falcon-Duran	Everlydis	CO	Least Restrictive Environment (LRE) Settlement Agreement Year 3, Day 1 Training	11/8/17	\$4.34
Freeman	Allison	CO	New Jersey School Public Relations Association 2018-2018 Workshop: Social Media- Don't Delete that Comment; 1st Amendment Rights & Public	12/7/17	\$35.03

			Records		
Fugger	Christine	RMS	Teaching Students Beyond the Test Score- Social, Emotional and Character Development Instruction in the Classroom	11/2/17 & 11/3/17	\$75.00
Holloway	Lisa	RHS	NJ Business Education Summit	11/16/17	\$103.00
Jennifer	Huey	RHS	College Town and Gown Tour	11/13/17, 11/14/17, 11/15/17 & 11/16/17	\$60.50
Konikowski	Leah	CG	NGSS-Using Cross Cutting Concepts to Investigate Natural Phenomena	12/12/17	\$228.00
Lambert	Kelly	RHS	Teens for Healthy Relationships Conference	11/8/17	\$103.00
Lauria	Carol	RMS	Teaching Students Beyond the Test Score- Social, Emotional and Character Development Instruction in the Classroom	11/2/17 & 11/3/17	\$75.00

Marsh	Audra	RMS	Pennsylvania State Association for Health, Physical Education, Recreation and Dance Convention	11/16/17, 11/17/17, 11/18/17 & 11/19/17	\$1,065.00
Matlosz	Monica	RHS	New Jersey Council for History Education: 25th Annual History Conference at Princeton University	12/1/17	\$227.18
Mousis	George	RHS	41st Annual New Jersey Science Convention	10/25/17	\$305.50
Richardson	Anne V.	RMS	New Jersey Science Roundtable	3/22/18	\$10.23
Roberts	Martel	RHS	NJ Business Education Summit	11/16/17	\$107.06
Rome	Michelle	CG	NGSS-Using Cross Cutting Concepts to Investigate Natural Phenomena	12/12/17	\$228.00
Rossmann	Erica	CG	NGSS-Using Cross Cutting Concepts to Investigate Natural Phenomena	12/12/17	\$230.23

Scanlan	James	FB	Philadelphia Area Orff Schulwerk Association (PAOSA)-Orff Schulwerk on the Stage	3/3/18	\$51.07
Sufly	Colleen	RHS	Morris County Girls Soccer All County Awards	12/5/17	\$138.00
Tartaglia	Victoria	CO	Pension Workshop: "Employer Responsibilities"	12/1/17	\$141.04
Thorn	Katherine	CO	Progressive Discipline and Ongoing Feedback for All	11/17/17	\$190.00
Verran-Horvot	Elisa	RHS	Counselor Day at Marist	11/7/17	\$54.49
Verran-Horvot	Elisa	RHS	Counselor Workshop at Montclair State University	12/8/17	\$16.24
Wasylyk	Lena	RHS	New Jersey Council for History Education: 25th Annual History Conference at Princeton University	12/1/17	\$167.89
Webster	Shannon	CG	National Council for Teachers of English	11/16/17, 11/17/17 & 11/18/17	\$1,140.81
Weinstein	Linda	RHS	New Jersey Council for History Education: 25 th Annual History	12/1/17	\$103.00

			Conference at Princeton University		
Wilke	Agatha	RMS	Echoes and Reflections: Elie Wiesel's Night	11/1/17	\$103.00
Wilke	Agatha	RMS	Morris County Association of Elementary and Middle School Administrators (MCAEMSA) Winter Conference	12/1/17	\$103.00
Winkelstein	Elissa	FB	Oppositional, Defiant, and Disruptive Children and Adolescents: Non-medication Approaches for the Most Challenging Behaviors	11/28/17	\$19.99

- d. **MOTION** to approve Nicole Dixon and Ashley Kanya, Option II Coordinators to conduct site visits for structured learning students during the 2017-2018 school year, mileage costs to be charged to account #11-190-100-580-06-0010.
- e. **MOTION** for up to ten staff members/administrators to attend or go online for DLM/APA training October 2017 - February 2018. Substitute and mileage reimbursement will be paid through Special Services Department if needed. Costs not to exceed \$2,500.00.
- f. **MOTION** to approve up to 30 new staff to attend a two and a half day in district Sheltered English Instruction training on October 30, 2017 (full day), November 7, 2017 (full day) and November 16, 2017 (half day). Substitute costs to be paid through district funds.
- g. **MOTION** to approve up to 20 teachers to attend an in district half day Sheltered English Instruction training on November 16, 2017 in order to complete training which they started during the 2016-2017 school year.

Substitute costs to be paid through district funds.

h. **MOTION** to rescind the September 19, 2017 motion 2.z.:

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Plucinsky	Kyle	RHS	Water Safety Instructor Course	10/22/17 & 10/25/17	\$515.77

i. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Feeney	Cynthia	IR	Northern New Jersey Orff Schulwerk Association Workshop Series	11/18/17, 1/27/18, 3/10/18 & 4/14/18	\$120.00

3. Special Education

- a. **MOTION** to approve the placement of Randolph Student SE18-25 Grade 11 in the special education program at The Midland School effective July 5, 2017 – June 30, 2018 and BE IT FUTHER MOVED, that a contract be entered into with The Midland School at the tuition rate of \$67,785.90.
- b. **MOTION** to approve the placement of Randolph Student SE18-73 Grade 12 in the special education program at The Midland School effective September 7, 2017 – June 30, 2018 and BE IT FUTHER MOVED, that a contract be entered into with The Midland School at the tuition rate of \$58,102.20.
- c. **MOTION** to approve the placement of Randolph Student SE18-28 Grade 12 in the special education program at Cornerstone Day School effective July 10, 2017 – October 13, 2017 and BE IT FUTHER MOVED, that a contract be

entered into with Cornerstone Day School at the tuition rate of \$22,640.00.

- d. **MOTION** to approve the following agency to provide home based Applied Behavior Analysis therapy to Randolph Student SE18-29 Grade 5 at the rate of \$60.00 per hour for twelve hours per week effective July 2017 – June 2018:

Reed Academy Bridge Program

- e. **MOTION** to approve the following agency to provide coordination conducted by a case manager to Randolph Student SE18-29 Grade 5 at the rate of \$85.00 per hour for two hours per month effective July 2017- June 2018:

Reed Academy Bridge Program

- f. **MOTION** to approve the following agency to supervise the program provided by a Board Certified Behavior Analyst (BCBA) to Randolph Student SE18-29 Grade 5 at the rate of \$125.00 per hour for four hours per month effective July 2017 - July 2018:

Reed Academy Bridge Program

- g. **MOTION** to approve the following agency to provide Administrative Services for Randolph Student SE18-29 Grade 5 at the rate of \$300.00 per month July 2017-June 2018:

Reed Academy Bridge Program

- h. **MOTION** to approve the following school to provide Paraprofessional Support, per student's IEP, to Randolph Student SE18-21 Grade 9 at the rate of \$190.00 per day for 180 days not to exceed \$34,200 effective September 2017 – June 2018:

Cerebral Palsy of North Jersey- Horizon High School

- i. **MOTION** to approve the placement of Randolph Student SE18-56 Grade 8 in the special education program at Black River Middle School in Chester NJ effective September 5, 2017 – June 30, 2018 and BE IT FUTHER MOVED, that a contract be entered into Black River Middle School with at the tuition rate of \$40,978.76.

- j. **MOTION** to approve the following school to provide Related Services and Paraprofessional Support per student's IEP, to Randolph Student SE18-56 Grade 8 at the rate of \$10,584.00 effective September 2017 – June 2018:

Black River Middle School

- k. **MOTION** for up to ten staff members/administrators to attend or go online for DLM/APA training October 2017 - February 2018. Substitute and mileage

reimbursement will be paid through Special Services Department if needed.
Costs not to exceed \$2,500.00.

- I. **MOTION** to approve the following agency to provide Physical Therapy to SE18-74 Grade 4 for School Year 2017-2018 at the rate of \$130.00 per visit not to exceed \$15,600.00 to be paid from Special Services Related Services budget:

Bayada Home Health Care

4. Miscellaneous

- a. **MOTION** to approve the Harassment, Intimidation, and Bullying (HIB) reports dated, September 22 and 29, 2017 and October 6 and 13, 2017.
- b. **MOTION** to accept the proclamation designating November 13-17, 2017 as the annual observance of American Education Week in Randolph Township Schools.
- c. **MOTION** for RMS Supervisor to apply for BASF Science Education Grants Program in the amount of \$5,000.00 for the purchase of mini drones and collaborative technology stations.
- d. **MOTION** to approve the following agency to provide educational home instruction services at the rate of \$50.00 per hour for Randolph students during the 2017-2018 school year:

Brookfield Academy, Inc. D/B/A Brookfield Schools

- e. **MOTION** to approve the Elementary curriculum: ELA/Literacy Kindergarten
- f. **MOTION** to approve the Elementary curriculum: ELA/Literacy Gr. 1
- g. **MOTION** to approve the Elementary curriculum: ELA/Literacy Gr.3
- h. **MOTION** to approve the Elementary curriculum: Mathematics Kindergarten
- i. **MOTION** to approve the Elementary curriculum: Mathematics Gr. 1
- j. **MOTION** to approve the Elementary curriculum: Mathematics Gr. 3
- k. **MOTION** to approve the Elementary curriculum: Social Studies Kindergarten
- l. **MOTION** to approve the Elementary curriculum: Social Studies Gr. 1
- m. **MOTION** to approve the Elementary curriculum: Social Studies Gr. 2
- n. **MOTION** to approve the Elementary curriculum: Social Studies Gr. 3
- o. **MOTION** to approve the Elementary curriculum: Social Studies Gr. 4
- p. **MOTION** to approve the Elementary curriculum: Social Studies Gr. 5
- q. **MOTION** to approve the RMS curriculum: ELA Gr. 6
- r. **MOTION** to approve the RMS curriculum: Spanish Natives II
- s. **MOTION** to approve the RHS curriculum: AP Spanish Literature

- t. **MOTION** to approve the RHS curriculum: Algebra III/Trigonometry
- u. **MOTION** to approve the RHS curriculum: Algebra II, Honors IIA, IIB
- v. **MOTION** to approve the RHS curriculum: Pre-Calculus Honors A
- w. **MOTION** to approve the RHS curriculum: Math Applications in Society
- x. **MOTION** to approve the RHS curriculum: Digital Marketing
- y. **MOTION** to approve the RHS curriculum: Forensic Science
- z. **MOTION** to approve the RHS curriculum: Environmental Science
- MOTION** to approve the RHS curriculum: Interior Design Studio I
- aa. **MOTION** to approve the RHS curriculum: Smartphone Photography
- bb. **MOTION** to approve the RHS curriculum: Sports & Entertainment Management
- cc. **MOTION** to approve the RHS curriculum: Animation & Web Design
- dd. **MOTION** to approve the RHS curriculum: ProStart Go!
- ee. **MOTION** to approve the RHS curriculum: Mass Media 4 Honors
- ff. **MOTION** to approved the RHS curriculum: Mass Media/TV Production

- gg. **MOTION** to approve the name change of the RHS curriculum from Statistical Measures to Statistics Outside of the Classroom.

- hh. **MOTION** to approve private school student (PS 16-17-003), grade 11 to participate in the Randolph Township Schools Fencing and Tennis programs for the 2017-2018 season.

- ii. **MOTION** to approve private school student (PS 17-18-003), grade 10 to participate in the Randolph Township Schools Tennis program for the 2017-2018 season.

- jj. **MOTION** to approve the following student teacher/practicum/internship placement(s) for the 2017-2018 school year pending criminal background clearance as follows:

Name:	Abigail Biggs
University:	Eastwick College
Experience:	Occupational Therapy Assistant Internship
Schools/Grade:	Center Grove & Ironia
Cooperating Teacher:	Shannon Kastner
Dates of Assignment:	October - December 2017

Name:	Kaitlyn Gallagher
University:	Eastwick College
Experience:	Occupational Therapy Assistant Internship
School/Grade:	Center Grove
Cooperating Teacher:	Helen Ogoff
Dates of Assignment:	October - December 2017

kk. **WHEREAS**, the Randolph Township Board of Education in the County of Morris has completed the NJ QSAC Statement of Assurance for the 2017-2018 school year, and

WHEREAS, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's District Statement of Assurance (SOA) with respect to this process, and

WHEREAS, the Randolph Township Board of Education in the County of Morris has reviewed the district's SOA and hereby approves this document.

NOW THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached SOA to the Commissioner of Education in compliance with the provisions of N.J.A.C.

ll. **MOTION** to approve the 2017-2018 Nursing Services Plan.

mm. **MOTION** to approve the RHS curriculum: Astronomy.

FINANCE/FACILITIES & TRANSPORTATION 1 – 11 v5

OCTOBER 17, 2017

Revised: 10/17/17

On behalf of the Finance, Facilities and Transportation Committee, Board member Joseph Faranetta made a motion, seconded by Board Vice President Ronald Conti to approve Motions 1 – 11.

After Board brief discussion, Board President Alfredo Z. Matos made a motion seconded by Vice President Ronald Conti to change to Motion No.11 changing the word "presentation" to "acceptance." Motion carried by a roll call vote with an exception.

Board members Susan DeVito and Sheldon Epstein were absent.

Board member Joseph Faranetta made a motion, seconded by Board Vice President Ronald Conti to approve Motions 1 – 11 with Motion No. 11 as amended. Motion carried by a roll call vote with an exception.

Board members Susan DeVito and Sheldon Epstein were absent. Motions passed.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and

made a part of the minutes.

1.	Check Register – 09/30/17	\$ 2,762,097.35
1.1	Check Register – 10/13/17	\$ 5,541,795.67

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve September 2017 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 09/30/17
2.2	Expense Account Adjustment – 09/30/17

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of September 2017 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 09/30/17
3.2	Revenue Report – 09/30/17
3.3	Budget Report – 09/30/17
3.4	Petty Cash Report – 09/30/17
3.5	Treasurer Report – 09/30/17

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. RESOLUTION TO WITHDRAW FROM MAINTENANCE RESERVE ACCOUNT

WHEREAS, NJSA 6A:23A-14.2 (d) permits a Board of Education to withdraw from the maintenance reserve account at any time during the year and appropriate the funds into required maintenance account lines for use on required maintenance activities for a school facility, as reported in the comprehensive maintenance plan pursuant to NJAC 6A:26A-4, and

WHEREAS, the Randolph Township Board of Education wishes to withdraw \$120,000 from its maintenance reserve account and appropriate the funds into the 2017- 2018 required maintenance account lines;

NOW THEREFORE BE IT RESOLVED by the Randolph Township Board of Education that it hereby authorizes the district's School Business Administrator to make this withdrawal consistent with all applicable laws and regulations.

5. ACCEPTANCE AND APPROVAL OF THE COMPREHENSIVE MAINTENANCE PLAN

BE IT RESOLVED, the Randolph Township Board of Education accept and approve the attached Finance Exhibit # 4. Annual Comprehensive Maintenance Budget Amount Worksheet, which is the annual update of the Comprehensive Maintenance Plan approved by the Board of Education on September 20, 2001 pursuant to N.J.A.C.6A:26-20.1 et seq.

6. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

Revised: 10/13/17

➤ **Center Grove:**

- donation from the Center Grove PTO of eight folding tables to assist with school events. The tables purchased by the PTO valued at approximately \$320.

➤ **Fernbrook School:**

- donation from Runners Haven forty-four pairs of youth (mostly girls) sneakers, having an estimated retail value of \$2,475.

BE IT FURTHER RESOLVED that Dr. Michelle Telischak, Principal of the Fernbrook School acknowledge the donation in a letter to the appropriate parties.

**7. RESOLUTION TO APPROVE SETTLEMENT AND RELEASE AGREEMENT
C.C. AND C.B. vs. RANDOLPH TOWNSHIP BOARD OF EDUCATION**

RESOLVED, that the Board approves the settlement and release in the matter captioned C.B. and C.C. o/b/o I.T. & S.T. vs. Randolph Township Board of Education., Dkt. No. EDU 12876-17.

**8. RESOLUTION TO APPROVE SERVICES CONTRACT AGREEMENT WITH
D.M. - PARENT OF STUDENT SE-18-62**

RESOLVED, the Randolph Township Board of Education approve contract agreement with parent of student SE-18-62 for payment of services at per diem rate of \$50.00, for services rendered at school on day when school is in session during the 2017–2018 school year and per terms and conditions set forth in the agreement.

**9. RESOLUTION TO APPROVE RENEWAL AGREEMENT WITH THE
COUNTY COLLEGE OF MORRIS FOR SEASONAL USE OF AQUATIC
FACILITY**

RESOLVED, that the Randolph Board of Education hereby approves renewal agreement with the County College of Morris for the 2017-2018 Swim Season in the amount of \$12,000.00.

10. MOTION TO ACCEPT FUNDS

RESOLVED, the Randolph Township Board of Education accept the 2018 Elementary and Secondary Education Act (ESEA) funds from the New Jersey Department of Education, project period July 1, 2017 to June 30, 2018, as summarized in the Finance Exhibit # 5 attached hereto and made a part of the minutes.

Title I – Part A	\$111,746
Title II – Part A	\$ 71,247
Title III	\$ 22,533
Title II Immigrant	\$ 10,682

**11. RESOLUTION GRANTING AUTHORITY TO GERALD M. ECKERT, BUSINESS
ADMINISTRATOR TO ISSUE REIMBURSEMENT TO PARENTS RELATED TO
THE SEPTEMBER 1, 2017 INCIDENT**

RESOLVED, that the Board of Education hereby grants authority to Gerald M. Eckert, Business Administrator, to issue reimbursement to parents for any alcohol/drug testing related to the September 1, 2017 incident at Randolph High School upon the acceptance of appropriate documentation to Mr. Eckert.

Board President Alfredo Z. Matos made a motion to suspend Bylaw 0164.3 Standing Rules and extending the Board meeting fifteen minutes beyond 10:00 p.m. Motion seconded by Board member Joseph Faranetta. Board members present all in favor.

For the Good of the Order

Ms. Pascale attended professional development training and attended a presentation by Randolph staff about HIB and it was impressive. Teachers from her school were talking about what the Randolph staff presented.

Ms. Pascale stated that passing the buses is Title 39. Should contact the traffic department of the Police Department.

Ms. MacKay stated that she attended the maintenance open house and commented that the building is already full.

Mr. Faranetta reminded Board to follow administrators on twitter.

Ms. Aulenbach reported that last week was the *Under-the-Stars* program and it was a success.

Adjournment

Board member Joseph Faranetta made a motion seconded Tammy MacKay to adjourn the meeting. All present in favor.

The Board adjourned the meeting at 10:07 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary