

The Randolph Township Board of Education held a Work Session meeting on Tuesday, November 14, 2017 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach, Mr. Ronald Conti, Ms. Susan DeVito, Mr. Sheldon Epstein, Mr. Joseph Faranetta, Ms. Anne Standridge and Mr. Alfredo Z. Matos.

Board members Ms. Tammy MacKay and Ms. Colleen Pascale were absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, Business Administrator/Board Secretary, Mr. Eric Burnside, Assistant Business Administrator/Board Secretary, Board Counsel John P. Allen, and Marc H. Zitomer were also present.

Closed Session – 07:19 p.m.

Board Vice President Ronald Conti moved a motion, seconded by Joseph Faranetta to go into closed executive session. Board members present all in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 08:20 p.m.

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

Pledge of Allegiance

Review of Board Minutes

Closed Session: 10-03-17 and 10-17-17
Board Work (FFT), Business and Special Sessions: 10-03-17, 1-11-17,
10-17-17 and 10-19-17
Policy Committee: 10-17-17

Correspondence

Mr. Matos stated he has received phone calls on how the district assigns police at events.

President's Report

Mr. Matos made a statement that the police can recommend how many or if any police officers are needed at an event.

Ms. Standridge commented that the New Jersey State Sectional tract meet was hosted in Randolph last year. We were declined this year because of the cost of the police to secure the event.

District Audit Presentation:

Mr. Mark Wilson from Nisivoccia LLP presented the district audit results for year ending June 30, 2017.

Mr. Matos stated the Board of Education will hold a public hearing on December 21st on an amendment to the employment contract of Superintendent Jennifer Fano. Notice of the public hearing is scheduled to be published in the Daily Record.

Mr. Matos read the results of the November 7 Board Election. Mr. Ronald Conti, Mr. Joseph Faranetta and Mr. Christopher Treston were the winners. They will be sworn in at the Reorganization meeting January 2, 2018.

Superintendent's Report

Miss Fano announced there will be an update on the high school education program and instruction at the next board meeting.

Miss Fano gave an update on the progress of the Task Force.

Student Council Representative Report

Student council representative Mr. Evan Poles informed the Board that students raised \$2,500 for Charity Casa (homeless children), \$2,500 State charity for farms growing produce to give out free produce to inner city. There was also a hallway-

decorating contest at the high school. Executive student council will meet with administrators for upcoming events.

Board member Anne Standridge thanked Ms. Fano and the student representative for their updates.

Committee Reports

Communications:

Mr. Conti – did not have a meeting.

Education:

Ms. Aulenbach – 11/7/17 last met. There were presentations from Mr. Jonathan Olsen, Ms. Paula Paredes-Corbel, Mr. Frank Perrone and Mr. Benjamin Horwitz.

Finance, Facilities and Transportation:

Mr. Epstein and the FFT committee met on 11/6/17 and reviewed the audit presentation from Nisivoccia LLP Mr. Francis “Bud” Jones. Next year’s budget was also discussed to develop a budget at the full two percent cap.

Negotiations:

Mr. Faranetta stated negotiations with the RTAA are to start in the near future.

Personnel:

Ms. Standridge announced the next personnel committee meeting currently scheduled before the next Board meeting on 11/21/17.

Policy:

Mr. Conti and the policy committee met and discussed policy & regulation 5530 regarding substance abuse and discipline. Committee also discussed proposed policy 5535 regarding use of breathalyzers.

Liaison Reports

Mr. Matos reminded the Board the next Town Council meeting is on November 28.

Ms. DeVito stated that VPAC is finding a meeting date to do a reorganization. Ms. DeVito recognized many student highlights.

Public Discussion

A concerned longtime Randolph resident stated the Harmonium Choral members are all volunteers. She goes to some of the concerts. The resident also stated she

does not know about any events this week in any of the schools regarding American Education week.

Another Randolph resident said she and approximately thirty teachers went to the teacher's conference in Atlantic City and had a great time. She saw many retirees there from Randolph. She goes down by bus for \$20.

REA President attended a nice concert in Morristown on October 28. It was a fundraiser for Sierra Leone.

Randolph high school senior class president thanked the Board for sticking to their word on getting the opinion of students regarding an incident of September 1. He believes this is a great thing. His slogan was "keep improving RHS" when he ran for reelection.

Old Business

- *District 2019-2020 Calendar*
 - start and end date options
- *Strategic Planning Session/ Board Goals*
 - Mr. Conti updated the Board on meeting of October 19. Team building activities. Reviewed Board goals and checked in on the progress
- *Event of September 1.*
 - Mr. Matos stated Board received vodcast update. No questions raised.

Board President Alfredo Z. Matos moved a motion to amend the 2018 – 2019 Randolph Township District calendar approved by the Board on October 17, 2017 to correct the Yom Kippur date to September 19, 2018 and high school graduation date on June 19, 2018. Motion seconded by Vice President Ronald Conti.

Roll Call Vote:

Board members present voted YES. Board members Tammy MacKay and Colleen Pascale were absent. Motion passed.

Board President Alfredo Matos opened Board discussion on amended October 17, 2017 motion to set only the tentative start date prior to Labor Day of the 2019 – 2020 District calendar. After a brief Board discussion, Mr. Matos moved a motion to table further discussions to establish the start and end date of the 2019 – 2020 calendar. Motion seconded by Board member Joseph Faranetta and carried by a roll call vote to table discussion of the 2019 – 2020 calendar with exceptions:

Board members present votes YES. Board members Tammy MacKay and Colleen Pascale were absent.

New Business

Other New Business Motion:

Board Vice President Ronald Conti read-in the following motion:

RESOLVED the Board of Education shall affirm the findings of Administration regarding the HIB incident with tracking number 54023 discussed in this evening closed session. Motion seconded by Board member Joseph Faranetta and carried by a roll call vote to approve HIB incident with tracking number 54023 with exceptions:

Board members Susan DeVito and Sheldon Epstein abstained. Board members Tammy MacKay and Colleen Pascale were absent. Motion passed

Motions:

Personnel Motion 1

Education Motion 1 – 2

Finance, Facilities and Transportation Motion 1 - 2

Policy Motion 1

PERSONNEL AND ADMINISTRATION Motion 1 v2

November 14, 2017

Revised: November 13, 2017

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Anne Standridge made a motion, seconded by Board Vice President Ronald Conti and carried by a roll call vote to approve Personnel and Administration Motions 1 with an exception:

Board members Tammy MacKay and Colleen Pascale were absent.

1. NEW HIRES

A. Administration

1. Approve the appointment of Anthony Emmons, STEM Supervisor at Randolph High School for the 2017-2018 school year, effective January 15, 2018 or sooner through June 30, 2018 at a salary of \$110,000 to be prorated based on start date, pending CHRU clearance and completed paperwork.

B. Certified Staff

1. Approve the appointment of Laura Healy, Media Specialist at Shongum School for the 2017-2018 school year, effective December 1, 2017 through June 30, 2018 at a salary of \$79,630 (Level BA30, Step 15) to be prorated based on start date; be it

further resolved that salary may be adjusted upon completion of negotiations.

EDUCATION MOTION 1 – 2

NOVEMBER 14, 2017

On behalf of the Education Committee, Board member Christine Aulenbach made a motion, seconded by Board Vice President Ronald Conti and carried by a roll call vote to approve Education Motions 1 – 2 with an exception:

Board members Tammy MacKay and Colleen Pascale were absent.

1. Professional Development

a. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Ganung	Karen	RHS	Family and Consumer Science Roundtable at Paramus High School, Paramus, NJ	11/7/17	\$51.50

2. Miscellaneous

a. Whereas, the Randolph Township Board of Education in the County of Morris is undergoing evaluation under NJ QSAC for the 2017-2018 school year, and

Whereas, N.J.A.C 6A:30-3.2(f) requires participating school districts to hold a public meeting to approve the submission of the district's Districts Performance Review (DPR) responses and Statement of Assurance (SOA) with respect to this process, and

Whereas, the Randolph Township Board of Education in the County of Morris has reviewed the district's DPR responses and SOA and hereby approves these documents.

Now Therefore, Be It Resolved, that the Randolph Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR and SOA to the Commission of Education in compliance with

the provisions of N.J.A.C.6A:30-1.1 et seq.

FINANCE/FACILITIES & TRANSPORTATION MOTION 1-2 NOVEMBER 14, 2017

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein made a motion, seconded by Board Vice President Ronald Conti to approve Motions 1 – 2 with an exception.

Board members Tammy MacKay and Colleen Pascale were absent. Motion passed.

1. MOTION TO ACCEPT THE 2016 - 2017 DISTRICT AUDIT

RESOLVED, that the Randolph Township Board of Education District Report of the Audit Year Ended June 30, 2017 prepared by Nisivoccia LLP of Mount Arlington, New Jersey be accepted. The report includes:

- A. Comprehensive Annual Financial Report (CAFR)
- B. Auditors Management Report on Administrative Findings

RECOMMENDATIONS:

- 1. Administrative Practices and Procedures
None
- 2. Financial Planning, Accounting and Reporting
None
- 3. School Purchasing Program
None
- 4. School Food Service
None
- 5. Student Body Activities
None
- 6. Application for State School Aid
None

7. Pupil Transportation

The District take more care when reporting students on the District Report of Transported Resident Students (DRTRS)

8. Facilities and Capital Assets

None

9. Status of Prior Year's Findings/Recommendations:

There were no prior year recommendations.

2. RESOLUTION TO APPROVE CORRECTIVE ACTION PLAN

BE IT RESOLVED that the Randolph Board of Education approve the Corrective Action Plan emanating from the fiscal audit 2016-2017 school year ending June 30, 2017 conducted by Nisivoccia LLP of Mount Arlington, New Jersey.

POLICY MOTION 1

NOVEMBER 14, 2017

On behalf of the Policy Committee, Board Vice President Ronald Conti made a motion, seconded by Board member Anne Standridge and carried by a roll call vote to approve Policy Motion 1 with an exception:

Board members Tammy MacKay and Colleen Pascale were absent.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policy and regulation for first reading:

Number Title

P5530 Substance Abuse
R 5530 Substance Abuse

For the Good of the Order

Board member Joseph Faranetta said the decision to run again was easy because of the support from the rest of the Board.

Adjournment

Board member Joseph Faranetta moved a motion to adjourn the meeting at 09:52 p.m.
Board members present all in favor.

The Board adjourned the meeting at 09:52 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary