

The Randolph Township Board of Education held a Business Session meeting on Thursday, December 21, 2017 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach, Mr. Ronald Conti, Mr. Sheldon Epstein, Ms. Tammy MacKay, Ms. Colleen Pascale Ms. Anne Standridge and Mr. Alfredo Z. Matos.

Board member Ms. Susan DeVito and Mr. Joseph Faranetta were absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Eric Burnside, Assistant School Business Administrator/Assistant Board Secretary and Board Counsel Marc H. Zitomer was also present.

Closed Session – 07:20 p.m.

Board Vice President Ronald Conti moved a motion to go into Closed Executive Session. Board members present all in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 08:02 p.m.

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

Pledge of Allegiance

Approval of Board Minutes

Board member Christine Aulenbach made a motion, seconded by Board Vice President Ronald Conti and carried by a roll call vote to approve Executive Closed Session and Board Work Session minutes with exceptions:

Board member Tammy MacKay abstained. Board members Susan DeVito and Joseph Faranetta were absent.

- Board Executive Closed Session: 11-14-17
- Board Work Session: 11-14-17

Correspondence - NONE

President's Report

Mr. Matos reminded Board members to complete the mandated training by the end of the year.

Public Hearing on Superintendent Contract

Board President Alfredo Z. Matos announced the Board will be voting on a proposed addendum to employment contract of Jennifer Fano and opened the floor for public comment.

No public comment.

Mr. Matos requested a motion to close the public forum.

Board member Christine Aulenbach made a motion, seconded by Board member Anne Standridge to close the public comment portion of the hearing. Board members present all in favor. Board member Susan DeVito and Joseph Faranetta were absent.

Superintendent's Report

Education Update on Program and Instruction – Middle School

Dr. Dennis Copeland, Ms. Jackie Fik and Mr. Mike LoRico all presented.

Board member Joseph Faranetta arrived at 08:45 p.m.

School Business Administrator/Board Secretary Gerald M. Eckert arrived at 08:50 p.m.

Student Council Representative Report – Not present

Committee Reports

Communications:

Mr. Conti and the communications committee met on December 11 and had a conference call with Open Media to increase communication to the public. The new board member guide is still being worked on.

Education:

Ms. MacKay and the education committee met. The topic was technology. Four questions guided the technology conversation. There were many different surveys from student's point of view.

Finance/Facilities and Transportation:

Mr. Epstein and the finance, facilities and transportation committee met on December 11. The committee spoke with Ms. Zander and was updated on the task force meetings. Also discussed the 2018 - 2019 budget, enrollment and changes from housing in town and FFT motions.

Negotiations:

Mr. Faranetta stated the negotiations meeting with the RTAA, postponed to January 17, 2018.

Personnel:

Ms. Mackay – nothing for the public.

Policy:

Mr. Conti and the policy committee reviewed several policies including website accessibility and sustainability policies, which were tabled. Minor changes to other policies, the committee will bring forward to the Board next month.

Liaison Reports - None

Public Discussion - None

Old Business

September 1, 2017 Event

Weekly updates to the Board are available in Miss Fano's Vodcast.

School calendar 2019 - 2020

Update from Miss Fano with new scenarios proposed for students starting after Labor Day. This is to decide a start date. No motion necessary.

New Business

Motions:

Communications Motion 1

Personnel Motions 1 - 8

COMMUNICATIONS MOTION 1

DECEMBER 21, 2017

On behalf of the Communications Committee, Board Vice President Ronald Conti made a motion, seconded by Board member Sheldon Epstein and carried by roll call vote to approve Communications Motion 1 with an exception:

Board member Susan DeVito was absent.

RESOLVED, that the Randolph Township Board of Education hereby accept the New Board Member Orientation Manual.

PERSONNEL AND ADMINISTRATION MOTIONS 1 – 8 v3

DECEMBER 21, 2017

Revised December 20, 2017

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay made a motion, seconded by Board Vice President Ronald Conti and carried by a roll call vote to approve Personnel and Administration Motions 1 – 8 with an exception:

Board member Susan DeVito was absent.

1. RESIGNATIONS

A. Administration

1. Accept the resignation of Anne Richardson, STEM Supervisor at Randolph Middle School, to be effective February 6, 2018.

B. Support Staff

1. Accept the resignation of Andrew Finland, Assistant Wrestling Coach, for the 2017-2018 school year.

2. Accept the resignation of Janine Auerbach, Café/Recess Aide at Center Grove School, effective November 30, 2017.

3. Accept the resignation of Steven Rosenberg, Paraprofessional at Randolph High School, to be effective December 22, 2017.

4. Accept the resignation of Elena Paskoska, Paraprofessional at Center Grove School, to be effective January 5, 2018.

5. Accept the resignation of Ragini Guhanaraya for the purposes of retirement, Paraprofessional at Shongum School to be effective March 1, 2018.

6. Accept the resignation of Susan Vitta for the purposes of retirement, Paraprofessional at Center Grove School, to be effective February 1, 2018.

2. NEW HIRES/APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of the following Substitute Teachers for the 2017-2018 school year at the rate of \$95.00 per day, pending CHRU clearance and completed employment paperwork:

Larissa Greco
John Crouch
Janet Hunter

Rachel Ferrante
Carly Huff
Luke Chiotelis

Martin Fernandez
Daniela Olsen

2. Extend the appointment of Meghan Erb as Leave Replacement Special Education Teacher at Ironia School for the 2017-2018 school year, through approximately June 22, 2018 at the daily rate of \$266.20 per day.

3. Extend the appointment of Rebecca Burrows as Leave Replacement Elementary Teacher at Fernbrook School for the 2017-2018 school year, through approximately June 22, 2018 at the daily rate of \$266.20 per day.

B. Support Staff

1. Approve the appointment of the following Substitute Custodians for the 2017-2018 school year at the rate of \$12.50 per hour, pending CHRU clearance and completed employment paperwork:

Yolanda Caballero

2. Appoint Joshua Corpuz as Paraprofessional at Center Grove school for the 2017-2018 school year, effective on or about January 4, 2018 at a salary of \$22,259 to be prorated based on start date and charged to account number 11-000-217-100-15-2702, pending CHRU clearance and employment paperwork; be it further resolved that salary may be adjusted upon completion of negotiations.

3. Approve the appointment of Catherine Sebastian, Café/Recess Aide at Center Grove School, for the 2017-2018 school year effective approximately December 14, 2017 at the rate of \$15.00 per hour.

4. Approve the appointment of the following Substitute Secretaries for the 2017-2018 school year at the rate of \$12.00 per hour, pending CHRU clearance and

completed employment paperwork:

Daniela Olsen

Janet Hunter

5. Approve the appointment of Thomas Szypiotko, Substitute Bus Driver at the rate of \$20.00 per hour for the 2017-2018 school year, pending CHRU clearance and completed employment paperwork.

6. Approve the appointment of Daniela Olsen, Paraprofessional at Fernbrook School, for the 2017-2018 school year, effective on or about January 2, 2018 at a salary of \$22,259 to be prorated based on start date and charged to account number 11-000-217-100-15-2702, pending CHRU clearance and employment paperwork; be it further resolved that salary may be adjusted upon completion of negotiations.

7. Approve the appointment of Maureen Merritt, Paraprofessional at Ironia School, for the 2017-2018 school year, effective on or about January 8, 2018 at a salary of \$22,259 to be prorated based on start date and charged to account number 11-000-217-100-15-2702 pending CHRU clearance and employment paperwork; be it further resolved that salary may be adjusted upon completion of negotiations.

3. LEAVES OF ABSENCE

A. Certificated Staff

1. Adjust the leave of Employee I.D. #4625 identified on Schedule B to reflect a paid medical leave of absence effective November 7, 2017 through February 12, 2018, followed by an unpaid FMLA leave of absence effective February 13, 2018 through approximately March 2, 2018; be it further resolved the entire leave is with benefits.

2. Adjust the leave of Employee I.D. #7295 identified on Schedule C be placed on a paid leave of absence with benefits effective March 7, 2018 through March 16, 2018 followed by an unpaid leave of absence with no benefits effective March 17, 2018 through approximately May 31, 2018 with an anticipated return date of June 1, 2018.

3. Approve that Employee I.D. #4601 identified on Schedule D be placed on a paid medical leave of absence effective November 13, 2017 through on or about December 11, 2017 with a return date of December 12, 2017; be it further resolved the entire leave is with benefits.

4. Adjust the leave of Employee I.D. #6700 identified on Schedule E be placed on a paid medical leave of absence with benefits effective October 27, 2017 through December 21, 2017 followed by an unpaid NJFLA leave of absence with benefits effective December 22, 2017 through March 22, 2018, followed by an unpaid child rearing leave of absence with no benefits effective March 23, 2018 through June 22, 2018.

5. Adjust the leave of Employee I.D. #7183 identified on Schedule F to reflect a paid medical leave of absence with benefits effective November 15, 2017 through December 20, 2017, followed by an unpaid FMLA leave of absence with benefits effective December 21 through December 30, 2017, followed by an unpaid NJFLA leave of absence with benefits effective December 31, 2017 through approximately March 23, 2018 followed by an unpaid child rearing leave of absence with no benefits effective March 24, 2018 through April 8, 2018 with an anticipated return date of April 9, 2018.

6. Adjust the leave of Employee I.D. #4104 identified on Schedule I to reflect a paid medical leave of absence effective October 2, 2017 through January 1, 2018 with an anticipated return date of January 2, 2018 followed by a paid medical leave of absence February 5, 2018 through approximately April 8, 2018 with an anticipated return date of April 9, 2018; be it further resolved the entire leave is with benefits.

7. Approve that Employee I.D. #6293 identified on Schedule L be placed on a paid medical leave of absence on or about January 16, 2018 through February 28, 2018, followed by an unpaid FMLA leave of absence with benefits effective on or about March 1, 2018 through approximately March 16, 2018, followed by an unpaid NJFLA leave of absence with benefits effective approximately March 17, 2018 through June 15, 2018, followed by an unpaid child rearing leave of absence with no benefits effective approximately June 16, 2018 through June 22, 2018.

8. Approve the extension of Employee I.D. #4544 identified on Schedule M paid administrative leave of absence through approximately January 17, 2018; be it further resolved the entire leave is with benefits.

9. Approve that Employee I.D. #6466 identified on Schedule P be placed on a paid medical leave of absence effective approximately March 12, 2018 through April 17, 2018, followed by an unpaid FMLA leave of absence effective approximately April 18, 2018 through May 12, 2018, followed by an unpaid NJFLA leave of absence effective approximately May 13, 2018 through June 22, 2018; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Approve that Employee I.D. #6982 identified on Schedule A be placed on a paid medical leave of absence effective September 27, 2017 through November 3, 2017; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #4223 identified on Schedule G be suspended without pay for one day on November 29, 2017.

3. Approve that Employee I.D. #5809 identified on Schedule H be placed on a paid leave of absence with benefits effective December 11, 2017 through January 11, 2018 followed by an unpaid medical leave of absence with no benefits effective

January 12, 2018 through January 31, 2018.

4. Approve that Employee I.D. #7301 identified on Schedule J be placed on a paid medical leave of absence effective November 28, 2017 through approximately December 15, 2017 with an anticipated return date of December 18, 2017; be it further resolved the entire leave is with benefits.

5. Approve that Employee I.D. #4271 identified on Schedule K be suspended for one day with no pay on December 13, 2017.

6. Approve that Employee I.D. #4349 identified on Schedule N be placed on a paid medical leave of absence effective December 5, 2017 through approximately January 1, 2018 with an anticipated return date of January 2, 2018; be it further resolved the entire leave is with benefits.

7. Approve the extension of Employee I.D. #4869 identified on Schedule O paid medical leave of absence until on or about January 16, 2017, with an anticipated return date of January 17, 2017; be it further resolved the entire leave is with benefits.

4. SALARY ADJUSTMENTS

A. Administration

1. Resolved that the Board approves the addendum to the employment contract of Jennifer Fano, Superintendent, which increases her salary from \$167,500 to \$196,584, retroactive to July 1, 2017 for the 2017-2018 school year; be it further resolved that all other terms and conditions of Ms. Fano's contract shall remain the same.

5. CONTRACT ADJUSTMENTS

A. Non-Represented Staff

1. Adjust the contracts of Eric Burnside, Allison Freeman and Harry Ruiz to follow district policy #4127 for the 2017-2018 school year, effective January 1, 2018, salaries to remain the same.

6. EXTRA PAY

A. Certificated Staff

1. Approve the appointment of Michael Lichtenfield, Noah Galembo and Peter Norell as Auditorium Technicians at Randolph High School for the 2017-2018 school year at the rate of \$30.00 per hour, per Policy #7510. (Note: the fees for these events will be paid by the requesting non-affiliated organization)

2. Rescind the approval of Kelsey Mott as Center Grove Makerspace Advisor for the 2017-2018 school year.

3. Approve the following staff members as Co-Curricular Advisors for the 2017- 2018 school year to be charged to account number 11-401-100-110-15-1014; stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Location</u>	<u>Co-Curricular</u>	<u>Stipend Amount</u>
Kelsey Mott	CG	Makerspace	\$650.50
Michelle Rome	CG	Makerspace	\$650.50
Linda Andrews	IR	Makerspace	\$867.33
Diana Rodriguez	IR	Makerspace	\$867.33
Peter Cervona	IR	Makerspace	\$867.33

4. Approve the following staff members for sixth period stipends at Randolph High School for the 2017-2018 school year to be charged to account number 11-140-100-101-15-2140; be it further resolved the stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Subject</u>	<u>Stipend</u>
Melissa McHugh	Social Studies	\$8,000
Henry Drew	Math	\$8,000
Richard Howe	Physics	\$8,000

5. Approve the sick day pay out of Karl Lutschewitz in the amount of \$3,224.00.

B. Support Staff

1. Approve the following Winter Coaching appointments for the 2017-2018 school year at the stipend amounts listed below; stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Katherine Vetrone	Assistant Winter Cheerleading	1	\$5,804
Joseph Blauner	Assistant Boys Basketball	2	\$6,838
Richard Salmon	Assistant Wrestling	2	\$6,838

2. Adjust the stipend of the following winter coaching staff for the 2017-2018 school year; the stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Position</u>	<u>Current Stipend</u>	<u>Revised Stipend</u>
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Adam Dorfman	Assistant Fencing	\$3,537.50	\$7,075
Jamie Ayala	Assistant Fencing	\$3,537.50	\$7,075

7. Unique Position Codes

A. New Unique Position Code

1. Create Unique Position Code 401-03-0000-120-19, Paraprofessional at Ironia School, to be effective on or about January 8, 2018.

B. Deactivate Unique Position Codes

1. Deactivate the following Unique Position Codes:

401-05-0000-130-05	401-05-0000-130-14	600-02-3200-120-01
600-02-1020-120-25	600-02-1200-120-03	600-04-1020-120-26
600-05-1401-130-07	600-05-2202-130-09	600-05-2302-130-05
600-05-2202-130-18	600-06-2100-140-06	600-06-2200-140-09
401-03-0000-120-19	401-04-0000-120-07	

8. COMMUNITY SCHOOL

A. Resignations

1. Approve the resignation of Sarah Marcinkowski, Project Leader for the Randolph Community School Childcare Program, effective November 22, 2017.
2. Approve the resignation of Andrea Marcineck, Program Aide for the Randolph Community School Childcare Program, effective November 30, 2017.

B. New Hires

1. Approve the appointment of Ana Elisa Fontes, as a Community School Program Aide at the hourly rate of \$15.00, effective December 22, 2017, pending New Jersey Board of Education/ Fingerprint clearance and completed paperwork.
2. Approve the appointment of Nicole Geham, as a Randolph Community School Junior Aide at the hourly rate of \$8.90, pending completed paperwork.
3. Approve the appointment of Matthew Elejalde, as a Randolph Community School Junior Aide at the hourly rate of \$8.90, pending completed paperwork.
4. Approve the appointment of the following sub site coordinators at the hourly rate of \$19.00, effective December 22, 2017.

Andrea Carlucci

Haydee Gonzalez

5. Approve the appointment of the following Community School employees from Program Aides to Project Leaders at the hourly rate of \$13.25 effective December 22, 2017.

Lauren Pantelleria

Carol Graham

6. Approve the appointment of Muthu Radha Chandra Sekaran, as a Community School Program Aide at the hourly rate of \$14.00 effective December 22, 2017 pending New Jersey Board of Education/ Fingerprint clearance and completed paperwork.

7. Randolph High School Ski Club Chaperones for the 2017-2018 season at the rate of \$149 per trip effective December 22, 2017.

Joy Kelsch

8. Approve the appointment of the following Yoga instructors for the Randolph Community School Program pending CHRU clearance and completed employment paperwork:

Nishita Sheth

Susan Tully

9. Approve Brigid McEvoy, nursing staff, to work the Community School Early Bird and After Care Programs, as needed, for the 2017-2018 school year, at the hourly rate of \$50 to be charged to account number 63-602-100-101-37-0000.

C. Assignment Changes

1. Approve the following assignment change for the following Community School Program staff member for the 2017-2018 school year, effective November 3, 2017 (Note: Ms. Intrabartola submitted her college degree after she was originally appointed)

<u>Name</u>	<u>From</u>	<u>To</u>
Julia Intrabartola	Senior Aide	Program Aide

D. Salary Adjustments

1. Approve the following hourly rate change for the following Community School Program staff member as of November 3, 2017.

<u>Name</u>	<u>From</u>	<u>To</u>
Julia Intrabartola	\$9.50	\$12.00

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein made a motion, seconded by Board Vice President Ronald Conti and carried by a roll call vote to approve Finance, Facilities and Transportation resolutions 1 – 9 with an exception:

Board member Susan DeVito was absent.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 11/30/17	\$ 2,890,098.12
1.1	Check Register – 12/20/17	\$ 5,121,352.34

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve November 2017 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 11/30/17
2.2	Expense Account Adjustment – 11/30/17

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of November 2017 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 11/30/17
3.2	Revenue Report – 11/30/17
3.3	Budget Report – 11/30/17
3.4	Petty Cash Report – 11/30/17
3.5	Treasurer Report – 11/30/17

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO ACCEPT DISTRIBUTION OF DISTRICT ASSETS

WHEREAS, the Board is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as is" condition with express or implied warranties.

THEREFORE, BE IT RESOLVED, by the Randolph Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract #83453/T2581 13-x-22727 Auctioneering Services: Internet Auctions to Sell Surplus Property in accordance with the terms and conditions of this State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Randolph Board of Education;
- (2) The sale will be conducted online and the address of the auction site is govdeals.com;
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9;
- (4) The surplus being sold includes:
 - (a) 2003 Bluebird 54 Passenger Bus (Bus #90)
 - (b) 2003 Bluebird 54 Passenger Bus (Bus #91)
 - (c) 2004 Bluebird 54 Passenger Bus (Bus #96)
 - (d) 2003 Microbird 16 Passenger Van (Van #36)
 - (e) 2004 Microbird 16 Passenger Van (Van #37)

(5) The surplus property as identified shall be sold in an “as is “condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property;

(6) The Board reserves the right to accept or reject any bid submitted.

5. RESOLUTION FOR THE INSTALLATION OF PROPANE STATION AS AN EXTRAORDINARY UNSPECIFIED SERVICE

WHEREAS, the Randolph Board of Education has determined the need to purchase, install and integrate an additional propane dispensing station to its current propane system to accommodate the increased demand for propane by its current and future school bus propane fleet; and

WHEREAS, the integration of the new, state of the art performance station into the existing system can only be provided by the current propane service provider, AmeriGas Propane, since the system is proprietary in nature, not offered by other vendors, and the installation of the system requires expertise, extensive training and knowledge which only AmeriGas can provide and which is critical to the proper operation of the system after installation and set-up; and

WHEREAS, due to the specified nature of the services as set forth above, they could not be reasonably described in written specifications, the Public School Contract Law, N.J.S.A. 18A: 18A-1 et seq. accordingly authorizes the awarding of the services by the Board of Education by resolution at a public meeting as extraordinary unspecified services without the need for public advertising for bids ; and

WHEREAS, the amount of the work to be done is less than the bid threshold, which further allows the Board of Education to award the project without the need for public bidding;

NOW THEREFORE BE IT RESOLVED, that the Randolph Township Board of Education, County of Morris, approve the installation described herein by AMERIGAS PROPANE, Chester, New Jersey, in the amount of \$ 26,122.96, and AMERIGAS PROPANE is herewith appointed to provide such a service to the Board of Education.

6. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **Center Grove School:**

- o donation from the Center Grove PTO having total estimated value of \$5,126;

Description	Estimated Value
Multiple items for Makerspace STEM learning: Keva planks, lego baseplates, sphero sprk, dash dot, q ba mase sets, magna tiles, ozbot, makedo cardboard construction kit, various straws, craft sticks and connectors	\$2,802.
Flexible Seating: Single booth bench, desktop tray storage and sand timers for 4 th grade classroom	\$ 821.
Chick hatching program: 12 eggs, incubator, hatching box, food and supplies with a visit from the farmer (Quiver Farms)	\$ 450.
Subscription Mystoria: Purchase of high quality books that feature specific artists, art concepts and a variety of mages, clay building material land art games.	\$ 400.
Sand timers and	\$ 360.
Visual timers	\$ 69.
Additional workbooks, aprons and t-shirts for TREPs program	\$ 224.

- o donation from the Panucci Family of items for markerspace program to be used by students of Pre-K – 5th grade. A collaborative work space for making, learning exploring & sharing the use of high tech to no tech tools, having an estimated value of \$521.

- (1) Snap circuits 500 experiment set;
- (1) Magna tiles clear color 100 piece set;
- (2) Ozobot dual bit pack;
- (2) Tumble trax magnetic marble run
- (2) 200b builders 500 piece kit

➤ **High School:**

- o donation from the RHS PTSO; two iPads for Spanish classrooms having an estimated value of \$598.

BE IT FURTHER RESOLVED that Mr. Mario Rodas, Principal of the Center Grove School, Ms. Deborah Iosso, Principal of RHS, acknowledge the donation in a letter to the appropriate parties.

7. RESOLUTION TO APPROVE E-RATE CONSULTING AGREEMENT FROM DECEMBER 21, 2017 THROUGH JUNE 30, 2020

RESOLVED, the Randolph Township Board of Education approve a consulting agreement between Randolph Township Board of Education and E-Rate Consulting Inc. A copy of the agreement is on file in the office of the Business Administrator.

8. MOTION TO APPROVE CHANGE ORDER

The Randolph Township Board of Education approve the following change order as summarized in Finance Exhibit 4.

PROJECT: Randolph Center Grove ES Fire Alarm Replacement

VENDOR NAME: Open Systems Integrators, Inc.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

Change Order No. 002:

Install two (2) wall mount strobe lights and connect to nearest NAC ckt.

Install one (1) Pull Station and connect to nearest SLC ckt.

Install all new wiring in a code compliant manner.

FOR A NET CHANGE OF Additional \$1,487.32

9. RESOLUTION TO APPROVE PEOPLEADMIN INC. AGREEMENT FOR INITIAL TERM OF JANUARY 1, 2018 THROUGH JUNE 30, 2019.

RESOLVED, that the Board of Education approve a contract with PeopleAdmin, Inc., for the provision of software and support related to paperless records management and administration, for an initial term of January 1, 2018 through June 30, 2019, in the amount of \$18,050 and which the Board President is authorized to sign on behalf of the Board. A copy of the contract is on file in the office of the Business Administrator.

Board member Christine Aulenbach thanked the donors for their donations.

For the Good of the Order

Ms. DeVito – not present.

Ms. Aulenbach – very appreciative to everybody for their patience for her passion.

Mr. Faranetta – thanked Ms. Aulenbach for her service and coaching in the committees.

Ms. MacKay – thanked Ms. Aulenbach for her service and learned a lot from her.

Mr. Matos – thanked Ms. Aulenbach and made them a better Board.

Mr. Conti – thanked Ms. Aulenbach and wished her luck.

Mr. Epstein – thanked the policy committee for reviewing the breathalyzer policy again and Ms. Aulenbach for her service.

Ms. Standridge – thanked Ms. Aulenbach for her service and glad to have met Ms. Aulenbach.

Ms. Pascale – thanked Ms. Aulenbach for her service and said it is a huge loss to this district.

Closed Session – 09:52 p.m.

Board Vice President Ronald Conti moved a motion to go into Closed Executive Session. Board members present all in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Adjournment

Board member Tammy MacKay made a motion seconded Ronald Conti to adjourn the meeting. Board member present all present in favor.

The Board adjourned the meeting at 10:03 p.m.

Respectfully submitted,

Eric Burnside
Board Secretary, Pro-Tempore

Gerald M. Eckert
Board Secretary