

The Randolph Township Board of Education held a Business Session meeting on Tuesday, February 20, 2018 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Ronald Conti called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **Roll Call**

The following Board members were present: Ms. Susan DeVito, Mr. Sheldon Epstein, Mr. Joseph Faranetta, Ms. Anne Standridge, Mr. Christopher C. Treston and Mr. Ronald Conti,

Board member Alfredo Z. Matos and Ms. Tammy MacKay were absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald Eckert School Business Administrator/Board Secretary and Board Counsel Paul H. Green was also present.

### **Closed Session – 07:25 p.m.**

Board Vice President Joseph Faranetta moved a motion to go into Closed Executive Session. Board members present all in favor.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 08:15 p.m.

### **Pledge of Allegiance**

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

Mr. Conti called for a moment of silence in memory of the victims from last

weeks school shooting in Florida.

Mr. Conti and Ms. Fano informed the public that there will be a presentation on security at the March 13 Board meeting.

### **Approval of Board Minutes**

Board Vice President Joseph Faranetta made a motion, seconded by Board member Susan DeVito and carried by a roll call vote to approve Executive Closed Session, Board Work, Business Sessions, FFT and Organization Meeting minutes with an exception:

Board member Alfredo Z. Matos was absent. Board members present all in favor. None opposed.

Executive Closed Session: 11-21-17, 12-05-17, 12-21-17(2), 01-16-18  
Board Work, Business Sessions and Organization Meeting: 11-21-17, 12-05-17, 12-11-17(FFT), 12-21-17, 01-02-18 and 01-16-18.

### **Correspondence** - NONE

### **President's Report**

#### *Candidate Interviews:*

The Board interviewed Ms. Paola Heincke, Ms. Allison Manfred and Ms. Stacy White for the open Board of Education seat.

Board member Tammy MacKay arrived at 08:41 p.m.

### **Closed Session** – 08:50 p.m.

At 08:50 p.m. Board member Christopher Treston made a motion seconded by Board member Sheldon Epstein to go into closed session to discuss Board candidates. Board members present all in favor.

The Board returned to open session at 09:00 p.m.

### **Superintendent's Report**

Ms. Fano reported on outstanding accomplishments throughout the district.

*Visual and Performing Arts Update (March is Music in Our Schools & Youth Art Month) Frank Perrone Supervisor.*

### **Student Council Representative Report**

## **Committee Reports**

*Communications* – next meeting March 1.

*Education* - next meeting March 13.

*Finance, Facilities and Transportation* -

Mr. Faranetta reported that the FFT committee discussed Facility Task Force report and will continue to review. Also discussed the budget process for 2018-19 budget.

*Negotiations* – meets tomorrow with RTAA and on February 28 with REA.

*Policy* – met this evening and discussed several policies and regulations. Next meeting scheduled for March 20.

## **Liaison Reports**

The Township Liaison next meeting scheduled for February 27.

PTO – listed upcoming events.

Ms. Standridge reported that recreation committee held a meeting about community garden and new housing on Bennet Avenue.

RAMRAC meeting held and Bylaws were approved.

Mr. Treston reported that VPAC met this evening, included a tour of RMS auditorium. Next meeting April 10.

Ms. Standridge reported that the next PAG meeting is scheduled for the first week in March.

## **Public Discussion**

A Randolph resident stated that her daughter lost a friend in the school shooting last week. She then read her Facebook post detailing what the high school staff did to help the students as they were dealing with this incident. She also suggested that people should ask what they can do to help and that the district should consider finding an organized way for students to participate in upcoming movement.

The Randolph Education Foundation (REF) President gave updates on REF Next Practices Grant, Randolph Rock Stars event scheduled for June

14 and the 5k run will be on June 16. She also stated that the REF is supporting the Capstone project in RMS.

A Randolph resident stated that she was impressed with how quickly the community service mobilized in response to Parkland. She hopes students are allowed to participate in something safe.

REA President Eric Schaberg asked the Board to consider revising the sick time policy in light of this year flu season as he has seen many staff members coming to work sick because they were afraid that using sick time would count against them in their evaluations.

Board member Sheldon Epstein moved a motion to extend the meeting to 10:30 p.m. Motion seconded by Mr. Faranetta. Board members present all in favor.

### **Old Business**

### **New Business**

#### *Motions:*

Personnel Motions 1 - 6

Education Motions 1 – 3

Finance, Facilities and Transportation Motions 1 – 9

Policies Regulations Motion 1

### **BOARD MOTION 1**

**FEBRUARY 20, 2018**

Board President Ronald Conti read-in the following motion, seconded by Board Vice President Joseph Faranetta and carried by a roll call vote with an exception.

Board member Alfredo Z. Matos was absent.

**RESOLVED**, that the Randolph Township Board Education hereby appoints Ms. Stacy White effective upon completion of mandatory criminal background check to the Board of Education to fill Board member seat left vacant by Ms. Colleen Pascale.

**BE IT FURTHER RESOLVED** that Ms. Stacy White shall serve until the Board organization meeting following the next annual election.

Motion passed.

### **PERSONNEL AND ADMINISTRATION MOTIONS 1 – 6 v3**

**FEBRUARY 20 2018**

**Pursuant** to the recommendation of the Superintendent of Schools and on behalf of

the Personnel Committee, Board member Anne Standridge made a motion, seconded by Board member Susan DeVito and carried by a roll call vote to approve Personnel and Administration Motions 1 – 6 v2 and Ms. Standridge read in the following two motions:

Read-in:

## **1. APPOINTMENTS**

### **A. Administration**

1. Approve the appointment of Gabriel Maffei, STEM Supervisor at Randolph Middle School for the 2017-2018 school year, to be effective on or about March 5, 2018 at a salary of \$105,000 to be prorated based on start date.

Read-in:

## **1. SEPARATION AGREEMENT**

### **A. CERTIFICATED STAFF**

1. RESOLVED, that the Board of Education hereby approve the settlement agreement with employee #4066 and authorizes its President and Secretary to execute same on behalf of the Board.

Motions approved with exceptions: Board Vice President Joseph Faranetta abstained from Motion 2.Appointments.B.Support Staff.6 and voted YES to all other Personnel Motions and Board member Alfredo Z. Matos was absent. Motions passed.

## **1. RESIGNATIONS**

### **A. Certificated Staff**

1. Accept the resignation for the purpose of retirement for Maura Del Re, School Nurse at Ironia School, to be effective May 1, 2018.

### **B. Support Staff**

1. Accept the resignation of Fernando Arango, Custodian at Randolph High School, effective January 31, 2018.
2. Accept the resignation of Nataline Duffy, Cafeteria/Recess Aide at Fernbrook School, to be effective February 23, 2018.

## **2. APPOINTMENTS**

### **A. Certificated Staff**

1. Approve the appointment of Susan Grochowski, Leave Replacement Teacher of Science at Randolph Middle School for the 2017-2018 school year effective January 2, 2018 through approximately April 30, 2018 at the daily rate of \$95 per day for the first twenty days, on day twenty-one the rate will change to \$266.20 per day for the remainder of the assignment.

2. Approve the appointment of Janice Lade, Leave Replacement Registered Nurse at Ironia School for the 2017-2018 school year effective January 16, 2018 through approximately February 8, 2018 at the daily rate of \$175 per day for the first twenty days, on day twenty-one the rate will change to \$266.20 per day for the remainder of the assignment.

3. Approve the appointment of Janice Lade, Leave Replacement Registered Nurse at Randolph High School for the 2017-2018 school year effective March 7, 2018 through approximately May 31, 2018 at the daily rate of \$175 per day for the first twenty days, on day twenty-one the rate will change to \$266.20 per day for the remainder of the assignment.

4. Approve the appointment of the following Substitute Teachers for the 2017-2018 school year at the rate of \$95.00 per day, pending CHRU clearance and completed employment paperwork:

Casey Hoopes

Michele Spletter

Nicole Casey

5. Approve the appointment of Anne Tresca, Leave Replacement Elementary School Teacher for the 2017-2018 school year to be effective approximately March 9, 2018 through June 22, 2018 at a rate of \$95.00 per day for the first twenty days, on day 21 the rate will change to \$266.20 per day for the remainder of the assignment.

## **B. Support Staff**

1. Approve the appointment of Monica Matlosz, Volunteer Softball Coach, for the 2017-2018 school year.

2. Approve the appointment of the following Substitute Custodians for the 2017-2018 school year at the rate of \$12.50 per hour, pending CHRU clearance and completed employment paperwork:

Lester Jimenez

Emanuel Mendoza

3. Approve the appointment of the following Substitute Cafeteria/Recess Aides for the 2017-2018 school year at the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork:

Patricia Klucharits

4. Approve the appointment of Hernando Alvarez, Custodian at Randolph High School for the 2017-2018 school year to be effective February 21, 2018 through June 30, 2018 at a salary of \$43,364 (Custodian, Step 1) to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

5. Approve the appointment of Lori Cortez, Administrative Secretary at Ironia School for the 2017-2018 school year to be effective February 21, 2018 through June 30, 2018 at a salary of \$46,791 (Administrative Secretary, Step 1), to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

6. Approve the appointment of Dawn Faranetta, Volunteer Girls Lacrosse Coach, for the 2017-2018 school year, pending CHRU clearance and completed employment paperwork.

7. Approve the appointment of Kelly Lambert, Volunteer Softball Coach, for the 2017-2018 school year, pending CHRU clearance and completed employment paperwork.

8. Approve the following cafeteria/recess aides for the 2017-2018 school year at the rate of \$15.00 per hour to be effective February 21, 2018 pending CHRU clearance and completed employment paperwork:

<u>Name</u>	<u>Location</u>
Shirley Gibson	Ironia
Mary Willner	Ironia

9. Approve the appointment of Olga Morales, Custodian at Randolph Middle School for the 2017-2018 school year to be effective March 1, 2018 through June 30, 2018 at a salary of \$43,364 (Custodian, Step 1) to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

10. Rescind the appointment of Daniela Olsen, Paraprofessional at Randolph High School, effective December 21, 2017.

11. Approve the appointment of Joseph Scognamiglio, Paraprofessional at Randolph High School for the 2017-2018 school year to be effective February 21, 2018 at a salary of \$22,259 to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

### **3. LEAVES OF ABSENCE**

#### **A. Administration**

1. Approve that Employee I.D. #4426 identified on Schedule A to reflect a paid medical leave of absence with benefits effective January 18, 2018 through approximately February 2, 2018 with an anticipated return date of February 5, 2018; be it further resolved the entire leave is with benefits.

### **B. Certificated Staff**

1. Approve that Employee I.D. #6857 identified on Schedule B be placed on a paid medical leave of absence effective approximately April 9, 2018 through May 11, 2018, followed by an unpaid FMLA leave of absence effective May 12, 2018 through approximately June 30, 2018; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #4470 identified on Schedule E be placed on a paid medical leave of absence effective January 24, 2018 through approximately February 6, 2018 with an anticipated return date of February 7, 2018; be it further resolved the entire leave is with benefits.

3. Approve that Employee I.D. #4910 identified on Schedule F be placed on a paid medical leave of absence to be effective approximately April 23, 2018 through June 22, 2018; be it further resolved the entire leave will be with benefits.

4. Approve that Employee I.D. #5976 identified on Schedule G be placed on an unpaid child rearing leave of absence with no benefits effective January 10, 2018 through June 22, 2018.

5. Approve that Employee I.D. #4939 identified on Schedule J be placed on a paid medical leave of absence to be effective February 28, 2018 through approximately April 23, 2018 with an anticipated return date of April 24, 2018; be it further resolved that the entire leave will be with benefits.

### **C. Support Staff**

1. Approve that Employee I.D. #4869 identified on Schedule C extend their paid medical leave of absence through February 9, 2018 with an anticipated return date of February 12, 2018; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #5541 identified on Schedule D be placed on a paid medical leave of absence effective January 16, 2018 through approximately February 2, 2018 with an anticipated return date of February 5, 2018; be it further resolved the entire leave is with benefits.

3. Approve that Employee I.D. #4271 identified on Schedule H be placed on a paid leave of absence effective approximately February 5, 2018 through March 7, 2018 with an anticipated return date of March 8, 2018; be it further resolved the entire leave is with benefits.

4. Approve that Employee I.D. #7279 identified on Schedule I be placed on an unpaid FMLA leave of absence effective February 10, 2018 through February 14, 2018 with an anticipated return date of February 15, 2018; be it further resolved the entire leave is with benefits.

**4. EXTRA PAY**

**A. Administration**

1. Approve the following payout for vacation days for the following **former staff member**:

Name	# of Days	Rate	Total
Anne Richardson	34	\$456.11/day	\$15,507.73

**B. Certificated Staff**

1. Approve Matthew Swiss to serve as a piano accompanist for the Randolph Middle School Select Ensemble Winter Concert on January 24, 2018 at the rate of \$100.00.

2. Approve the following payout for sick days for the following **retired staff member**; be it further resolved that the amount may be adjusted upon completion of negotiations:

Name	# of Days	Rate	Total
Jeffrey Svenningsen	53.5	\$52/day	\$2,782

**C. Support Staff**

1. Approve Jeffrey Munson, to receive the stipends listed below for the 2017-2018 school year; be it further resolved that the stipend amount may be adjusted upon completion of negotiations:

License	Stipend Amount
Pesticide License	\$740 prorated to \$370
Boiler License	\$392 prorated to \$196

2. Approve the following payout for sick days for the following **retired staff member**; be it further resolved that the amount may be adjusted upon completion of negotiations:

Name	# of Days	Rate	Total
Susan Vitta	61.5	\$39/day	\$2,398.50

3. Approve the following Spring Coaching appointments for the 2017-2018 school year at the stipend amounts listed below; stipend may be adjusted upon completion of negotiations:

Title	Last Name	First Name	Stipend Amount	Step
Assistant Girls Lacrosse	Bryan	Brittany	\$6,343	1
Assistant Golf	Hoesly	Brian	\$5,411	1
Assistant Baseball	Kessel	Harvey	\$3,663	4

## **5. Contract Adjustments**

### **A. Administration**

1. Adjust the contract of Walter Curioni, to reflect that the Board will match the employee's contribution to his tax shelter plan up to 6% of the employee's yearly salary and that the Board match will vest at 20% per year over a five (5) year period, the Board match will be fully vested on the date of the employee's five (5) year anniversary of employment, effective January 1, 2018 for the 2017-2018 school year.

## **6. Community School**

### **A. Resignations**

1. Amend the resignation of Julia Intrabartola, Program Aide for the Randolph Township Community School effective January 29, 2018.
2. Approve the resignation of Jessica Marino, Senior Aide for the Randolph Township Community School effective February 8, 2018.

### **B. Appointments**

1. Approve Jenise Janulis as a Randolph Elementary School Ski Club Chaperone for the 2017-2018 season at the rate of \$100.00 per trip, retroactive to January 10, 2018.
2. Approve the appointment of Amber Jacobsen as a Community School Program Junior Aide at the hourly rate of \$8.90, to be effective February 21, 2018 pending completed employment paperwork and CHRU clearance.
3. Approve the appointment of Elise Silverman as a Community School Program Junior Aide at the hourly rate of \$8.90, to be effective February 21, 2018 pending completed employment paperwork and CHRU clearance.

**C. Assignment/Rate Change**

1. Approve the following assignment and rate changes for the below listed Randolph Community School staff members, to be effective February 21, 2018:

<u>Name</u>	<u>From</u>	<u>To</u>
Carol Graham	Project Leader \$13.25/hour	Group Leader \$14.00/hour
Erica Aquado	Program Aide \$15.00/hour	Group Leader \$15.50/hour
January Barone	Program Aide \$12.50/hour	Group Leader \$14.00/hour

**EDUCATION MOTIONS 1 – 3 v3**

**FEBRUARY 20, 2018**

On behalf of the Education Committee, Board member Anne Standridge made a motion, seconded by Board member Susan DeVito and carried by a roll call vote to approve Education Motions 1 – 3 with exceptions:

Board member Sheldon Epstein abstained from Motion No.3.Miscellaneous and voted YES to all other motions. Board member Alfredo Z. Matos was absent. Motions passed.

1. **Field Trips**

- a. **MOTION** to amend the August 15, 2017 1d Education Motion to approve an overnight field trip for members of the RHS Model UN Club to attend a Model UN Conference. The trip will take place from March 1 - 4, 2018 in Philadelphia, PA. Student and chaperone costs will be covered through fundraising, their own personal expense and Randolph High School funds.
- b. **MOTION** to approve field trip for Fernbrook School on the following date. Cost for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship:

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
May 30, 2018	Jump Rope for Heart winners, S. Data & S. Goldsworthy	Golf Zone Flanders, NJ	45 approx.

- c. **MOTION** to approve the following Special Education field trips for Randolph Middle School on the dates listed below. Cost for transportation will be funded by special services department.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
Winter 2018	Grades 6-8 & M. Bowden	BJ's Warehouse LedgeWood, NJ	2
Spring 2018	Grades 6-8 & M. Bowden	BJ's Warehouse LedgeWood, NJ	2

- d. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
June 2018	Grades 9 – 12 M. Swiss, E. Schaberg & TBD	Moravian College Bethlehem, PA & Dorney Park Allentown, PA	180
March 2018	Grades 9 – 12 M. Adriano, M. Swiss, L. Wasylyk & TBD	Ambassador Theatre & Broadway Dance Center New York, NY	40
April 2018	Grade 12 J. Finnell, R. Pasqua, A. Stierch, B. Horwitz & TBD	County College of Morris tour Randolph, NJ	100
May 2018	Grades 9 – 11 (Bio students) N. Olmsted, 4 personal aides & TBD	Lakota Wolf Preserve Columbia, NJ	17

- e. **MOTION** to approve an overnight field trip for 13 students attending NJ FBLA State Leadership Conference, Atlantic City, NJ. The trip will take place on March 7 - 9, 2018. Student costs are funded by their families and fundraising. Chaperone costs are funded through fundraising and their own personal expense.

- f. **MOTION** to approve field trip for the Randolph High School Wind Ensemble

Date	Grade/Chaperones	Trip	# of Students
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Sunday, April 22, 2018	RHS Percussion Ensemble, C. Fusaro & TBD	Performance and Clinic at New Jersey City University, Jersey City, NJ	30
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- g. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by Special Services. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
April	Transition students, B. McBreen & Transition Staff	Curioni's Pizza Lodi, NJ	10
May	Transition students, B. McBreen & Transition Staff	Lakota Wolf Preserve Columbia, NJ	10

## 2. Professional Development

- a. **MOTION** to amend the September 19, 2017 2z Education Motions to read:

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Coppola	Adrianna	RHS	ASCD: Empower 18	3/22/18, 3/23/18, 3/24/18, 3/25/18 & 3/26/18	\$2,897.51
de Bourmont	Sylvie	RHS	ASCD: Empower 18	3/22/18, 3/23/18, 3/24/18, 3/25/18 & 3/26/18	\$2,890.07
Mongelli	Kristin	RHS	ASCD: Empower 18	3/22/18, 3/23/18, 3/24/18, 3/25/18 & 3/26/18	\$2,818.77

Wasylyk	Lena	RHS	ASCD: Empower 18	3/22/18, 3/23/18, 3/24/18, 3/25/18 & 3/26/18	\$2,914.87
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b. **MOTION** to approve the following professional development opportunities:

DISTRICT  
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Abromavage	Barbara	CG	NJ Association of Heath, Physical Education, Recreation and Dance Annual Convention	2/26/18 & 2/27/18	\$856.00
Abrusci	Kelly Ann	SH	NJ Association of Heath, Physical Education, Recreation and Dance Annual Convention	2/26/18, 2/27/18 & 2/28/18	\$502.31
Agrati	Matthew	RHS	Attendance and Residency Legal Issues in Schools and Investigations	3/14/18	\$175.67
Conway	Meredith	CO	Tenure & Seniority Seminar 2018	3/23/18	\$358.35
Douglas	Glenn	RHS	AP STEM Roundtable	3/2/18	\$51.50

Drew	Henry	RHS	Morris Area Mathematics Alliance Spring Conference Round Table	3/1/18	\$10.00
Elberty	Michelle	RHS	Western New York Consortium of Higher Education Counselor Tour Program	4/22/18, 4/23/18, 4/24/18 & 4/25/18	\$265.00
Fik	Jacqueline	RMS	Association of Independent Colleges and Universities in New Jersey (AICUNJ) Education Career Fair	3/7/18	\$26.57
Gomez	Alicia	RHS	AP STEM Roundtable	3/2/18	\$51.50
Ingman	Megan	CG	2018 Mandatory District Test Coordinator and District Technology Coordinator Training	3/1/18	\$9.70
Keenan	Maria	CG	Literacy Learning Across the Grades: Practical Connections and Disconnections Among Foundational, Content and Disciplinary Literacy	3/9/18	\$210.27

Land	Michelle	RMS	Educating the Whole Child	3/2/18	\$81.94
Nelson	Kate	RMS	NJ Council for Exceptional Children Annual Spring Conference	3/12/18	\$125.00
Norell	Peter	IR	New Jersey Music Educators Association State Conference	2/22/18 & 2/23/18	\$170.00
Paredes-Corbel	Paula	RHS	The College of New Jersey Recruitment Fair	4/13/18	\$37.00
Paredes-Corbel	Paula	RHS	William Paterson University Recruitment Fair	3/9/18	\$19.00
Perrone	Frank	RHS	Montclair Recruitment Day	4/10/18	\$18.00
Plucinsky	Kyle	RHS	AP STEM Roundtable	3/2/18	\$51.50
Rubin	Amy	IR	Spring Learning and the Brain Conference	4/19/18	\$348.12
Sgalia-Friedland	Janice	IR	Teach Your Heart Out	3/9/18 & 3/10/18	\$499.00
Sheehy	Leonard	RMS	Technology Competition at Long Valley Middle School	2/22/18	\$103.00

Soldivieri	Danielle	CO	College Visits - Recruitment	3/9/18	\$35.00
Tartaglia	Victoria	CO	American Payroll Association-2018 Capital Summit	3/11/18, 3/12/18 & 3/13/18	\$1,725.00
Tartaglia	Victoria	CO	Pension Processing Training Part 2 - All Employers	2/23/18	\$43.59
Wertheimer	Theresa	RHS	AP STEM Roundtable	3/2/18	\$51.50

c. **MOTION** to approve the following professional development opportunities:

DISTRICT  
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Agrati	Matthew	RHS	Ramapo College Recruiting	3/7/18	\$10.35
DiAgostino	Lisa	RMS	Leading the Induction Process to Support Quality Mentoring	6/4/18	\$185.00
Emmons	Anthony	RHS	Montclair State University Recruitment	4/10/18	\$16.31
Emmons	Anthony	RHS	The College of New Jersey Interview Day	4/13/18	\$17.42

Freeman	Allison	CO	NJ School Public Relations 2017-18 Power Hour: "Reaching and Building Trust the Gen-X and Millennial Families"	3/23/18	\$13.02
Freeman	Allison	CO	NJ School Public Relations 2017-18 Workshop: "Strengthen Your Community Engagement Plan to Keep Everyone in the Know"	3/7/18	\$35.03
Fusaro	Carmine	RMS	NJ Music Educators Association Conference	2/22/18, 2/23/18 & 2/24/18	\$245.59
Ganung	Karen	RHS	County College of Morris Hospitality Management and Culinary Art	4/18/18	\$51.50
Lopez	Mary	CG	NJ State School Nurses Association (NJSSNA) 2018 Spring Conference	3/17/18	\$212.35
Matlosz	Monica	RHS	Jews and Resistance in France during World War II	3/5/18	\$110.75

Matyas	Justin	RHS	Jews and Resistance in France during World War II	3/5/18	\$107.91
Olsen	Jonathan	CO	Project Search: Education Career Fair (University of Delaware)	4/17/18 & 4/18/18	\$389.00
Pasquale	Karen	CG	Teachers College Saturday Reunion	3/3/18	\$15.50
Scali	Joseph	RHS	Glazier Clinic-Atlantic City	2/23/18, 2/24/18 & 2/25/18	\$52.16
Scali	Joseph	RHS	Glazier Clinic-Cleveland, OH	3/2/18, 3/3/18 & 3/4/18	\$325.00
Taub	Diana	RHS	NJ Teachers of English to Speakers of Other Languages	5/30/18, 5/31/18 & 6/1/18	\$772.91
Verran-Horvot	Elisa	RHS	Counselor Day at Rutgers	3/22/18	\$22.32

d. **MOTION** to approve the following professional development opportunities:

DISTRICT  
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
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DiLollo	Jeffrey	RHS	Directors of Athletics Association of New Jersey State Conference	3/12/18, 3/13/18, 3/14/18, 3/15/18 & 3/16/18	\$1,585.00
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3. **Miscellaneous**

- a. **MOTION** to approve the Harassment, Intimidation, and Bullying (HIB) reports dated January 19 and 26, 2018, February 2, 2018, February 9 and 16, 2018.
- b. **MOTION** to accept the proclamation designating March 2018 as the annual observance of Music on Our Schools Month in Randolph Township Schools.
- c. **MOTION** to accept the endorsement designating March 2018 as the annual observance of Youth Art Month in Randolph Township Schools.
- d. **MOTION** to amend the September 20, 2016 4c Education Motion to approve the Randolph Township Schools Organization Chart updated as of February 2018.
- e. **MOTION** to approve the RHS curriculum: Problem Solving in Woodworking
- f. **MOTION** to approve a new RHS course for the 2018-2019 school year: Academic Review ELA 9/Academic Review Math 9

**FINANCE/FACILITIES & TRANSPORTATION 1 – 9** v5

**FEBRUARY 20, 2018**

Revised: 2-20-18

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein made a motion, seconded by Board Vice President Joseph Faranetta and carried by a roll call vote to approve Finance, Facilities and Transportation resolutions 1 – 9 with exceptions:

Board member Susan DeVito abstained on Motion No.1 and voted YES to all other Finance/Facilities and Transportation Motions. Board member Alfredo Z. Matos was absent. Motions passed

1. **PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and

made a part of the minutes.

1.	Check Register – 01/31/18	\$ 2,896,310.87
1.1	Check Register – 02/20/18	\$ 6,058,990.59

## **2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve January 2018 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 01/31/18
2.2	Expense Account Adjustment – 01/31/18

## **3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of January 2018 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 01/31/18
3.2	Revenue Report – 01/31/18
3.3	Budget Report – 01/31/18
3.4	Petty Cash Report – 01/31/18
3.5	Treasurer Report – 01/31/18

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**4. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH PROPOSED SCHOOL FACILITIES PROJECTS.**

**WHEREAS**, the Board of Education of the Township of Randolph in the County of Morris, New Jersey (the "Board"), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education seeks to submit the following project: Fernbrook Elementary School Fire Alarm Equipment Replacement at 206 Quaker Church Road Randolph New Jersey to the New Jersey Department of Education, School Development Authority.

**WHEREAS**, the School District will not seek funding through the New Jersey Department of Education School Development Authority. The district will use "Other Capital" funding that is currently budgeted.

**WHEREAS**, the Board now sees to take the initial steps in order to proceed with the planning and authorization of the Projects.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:**

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-56.3 of the New Jersey Administrative Code, the Board approves the preparation of Schematic Plans and Educational Specifications by Parette Somjen Architects in connection with the Project and the Board further authorizes and directs Parette Somjen Architects to submit same to the New Jersey Department of Education and to the Morris County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of Schematic Plans to the Randolph Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Projects and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-2.2 of the New Jersey Administrative Code, the Board hereby approves the Projects applications and authorizes Parette Somjen Architects to submit such applications to the New Jersey Department of Education seeking approval.

Section 4. With respect to the Projects, the Board hereby authorizes and directs the Superintendent and the School Business Administrator/Board Secretary, as applicable, to execute the schematic plans and educational specifications, the

amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allow submission of same to the New Jersey Department of Education.

Section 5. This resolution shall take place immediately.

**5. RESOLUTION TO APPROVE MEMORANDUM OF AGREEMENT BETWEEN RANDOLPH COMMUNITY SCHOOL AND BLACK ROCKET PRODUCTIONS TO RUN A SUMMER ENRICHMENT PROGRAM**

**RESOLVED**, the Randolph Board of Education enter into an agreement with Black Rocket Productions for curriculum, training, instructors, support and select materials for the Randolph Community School digital arts and creative sciences summer enrichment programs for children and teens for period 25 June 2018 – 10<sup>th</sup> August 2018.

**6. ACCEPTANCE OF DONATIONS**

**RESOLVED** the Randolph Township Board of Education accept the following donations:

➤ **Center Grove School:**

- donation from staff member Ms. Ruzanna Akopjan:
  - German violin 4/4 size having an estimated value of \$300, and
  - Violin 4/4 size having an estimated value of \$250.The instruments will be used by strings students in school as needed.

➤ **Ironia School:**

- donation from the Reelers Square Dance Club in the amount of \$250.00 in appreciation of use of school facility.

**BE IT FURTHER RESOLVED** that Mr. Mario Rodas, Principal of the Center Grove School, David Kricheff, Principal of Ironia School acknowledge the donation in a letter to the appropriate parties.

**7. RESOLUTION APPROVING THE USE OF COMPETITIVE CONTRACTING FOR THE SOLICITATION OF BIDS FOR A FOOD SERVICE MANAGEMENT COMPANY**

**WHEREAS**, the Randolph Township Board of Education in the County of Morris, New Jersey (the “Board” when referring to the governing body and the School Food

Authority “ (SFA) when referring to the territorial boundaries governed thereby) desires to contract with a vendor to serve as a “Food Service Management Company “ (FSMC) to provide for the operation of the SFA’s food service programs;

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-4.1(f), the Board may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for concessions, and also for the operation, management or administration of other services, with the approval of the Division of Local Government Services in the department of Community Affairs; and

**WHEREAS**, the Division of Local Government Services in the New Jersey Department of Community Affairs has determined that competitive contracting is an appropriate method of vendor selection for FSMC’s; and

**WHEREAS**, the Board desires to use competitive contracting to procure the above mentioned specialized services to implement the contracting of a Food Service Management Company; and

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to pass a resolution authorizing the use of competitive contracting; and

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4 and 4.5, the competitive contracting process, including the preparation of the request for proposal documentation (the “FSMC RFP”) solicitation of proposals, and award of contract based upon the methodology set forth in the aforesaid FSMC RFP, must be administered by the Board’s Purchasing Agent; and

**WHEREAS**, in connection with such FSMC service contract, the Board is required to submit the FSMC contract and supporting documents to the New Jersey Department of Agriculture for final approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Randolph Township Board of Education in the County of Morris, New Jersey as follows:

1. The Board hereby authorized a competitive contracting process for the solicitation of bids for FSMC services, including the distribution of the FSMC RFP in connection therewith.
2. The President, Vice-President and Business Administrator/Board Secretary or any other appropriate office or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transaction contemplated by this resolution, and the FSMC RFP. The execution by such officials and officers of any such documents,

with changes, insertions or omissions approved by the Business Administrator / Board Secretary, in consultation with the Board's Attorney shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto.

3. This resolution shall take place immediately.

**8. MOTION TO VOID THE FOLLOWING CHECK**

**BE IT RESOLVED**, the Randolph Township Board of Education, by resolution, approve the cancellation of an un-cashed check remaining as open items as of November 30, 2017, for school year 2017-18, sum of check totaling \$1,257.74.

November 2017	95447	\$ 525.62
	95709	\$ 285.00
	95823	\$ 336.00
January 2018	96124	\$ 111.12
Total		\$1,257.74

**9. RESOLUTION FOR SUSTAINABLE NJ FOR SCHOOLS**

**WHEREAS**, the Randolph Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

**WHEREAS**, the Randolph Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

**WHEREAS**, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

**WHEREAS**, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase and produce clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

**WHEREAS**, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

**WHEREAS**, the Randolph Board of Education commits to the formation of at least one Sustainability Leadership Team, based on the guidance of Sustainable Jersey for Schools.

**WHEREAS**, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

**WHEREAS**, the Randolph Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

**THEREFORE, BE IT RESOLVED** that the Randolph Board of Education agrees to participate in Sustainable Jersey for Schools and it is the Board's intention to pursue certification for Randolph High School in the district.

We hereby appoint Dr. Seanor and Ms. Bryan to be the district's liaisons to Sustainable Jersey for Schools.

We do hereby recognize Randolph High School as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district's schools in completing their actions.

## **POLICY MOTION 1**

**FEBRUARY 20, 2018**

On behalf of the Policy Committee, Board member Susan DeVito made a motion, seconded by Board member Anne Standridge and carried by a roll call vote to approve Policy Motion 1 with an exception:

Board member Alfredo Z. Matos was absent.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulations for first reading:

<u>Number</u>	<u>Title</u>
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R 5850	Social Events and Class Trips
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P7510 Use of School Facilities  
P8505 Wellness Policy/Nutrient Standards for Meals and Other Foods (M)  
R 9161 Crowd Control

**For the Good of the Order**

Board member Tammy MacKay attended RHS school event.

Board member Christopher Treston commented on the skilled and talented candidates the Board interviewed earlier in the evening.

Board member Sheldon Epstein also commented and encouraged the candidates to run for the Board positions in November.

**Adjournment**

Board member Anne Standridge made a motion seconded Ms. DeVito to adjourn the meeting. Board members present all in favor.

The Board adjourned the meeting at 10:18 p.m.

Respectfully submitted,

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Gerald M. Eckert  
Board Secretary