

The Randolph Township Board of Education held a Business Session meeting on Tuesday, March 20, 2018 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Ronald Conti called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Susan DeVito, Mr. Joseph Faranetta, Ms. Tammy MacKay, Mr. Alfredo Z. Matos, Ms. Anne Standridge, Mr. Christopher C. Treston, Stacy White and Mr. Ronald Conti,

Board member Mr. Sheldon Epstein was absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald Eckert School Business Administrator/Board Secretary, Mr. Eric Burnside, Assistant School Business Administrator/Assistant Board Secretary and Board Counsel Marc H. Zitomer was also present.

Closed Session – 07:18 p.m.

Board Vice President Joseph Faranetta moved a motion to go into Closed Executive Session. Board members present all in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Sheldon Epstein arrived at 07:20 p.m.

The Board reconvened to public session at 08:00 p.m.

Pledge of Allegiance

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor

was also present.

Approval of Board Minutes

Board member Christopher Treston made a motion, seconded by Board Vice President Joseph Faranetta and unanimously carried by a roll call vote to approve Executive Closed Session, Board Work and Business Session minutes.

Executive Closed Session: 02-06-18, 02-20-18(2)

Board Work and Business Sessions: 02-06-18, 02-20-18

Correspondence

NJDOE QSAC letter dated 2-23-18

President's Report

Mr. Conti recognized high school student Miss Darcy Schleifstein as the youngest author of an Op-Ed New York Times article.

2018 - 2019 Tentative Budget presentation by Mr. Epstein, Ms. Fano and Mr. Eckert.

Mr. Faranetta: Referendum presentation.

Superintendent's Report

Student Council Representative Report - None

Committee Reports

Communications – None

Education - None

Finance, Facilities and Transportation:

Mr. Epstein and the FFT committee met March 19, 2018. The committee reviewed budget presentation and FFT motions. Mr. Epstein recognized a bid award to Pipeline Contractors for the renovation of the Life Skills / Transition house as this would bring students back into the district.

Personnel:

Ms. Standridge and the personnel committee reviewed job descriptions for security guards and increasing staffing for security.

Policy:

Ms. DeVito and the policy committee met and discussed the motions on tonight's agenda. Ms. DeVito announced the next meeting would be closed to the public.

Negotiations:

Mr. Faranetta announced the next negotiations meeting is with the REA on April 11 and the RTAA is on March 27.

Liaison Reports

Ed Services Commission:

Mr. Matos informed the Board they do meet on a monthly basis and is filling out paperwork to attend.

RAMRAC:

Ms. DeVito stated RAMRAC met last week and announced dodgeball is scheduled for this March 22. The group is looking into an online retailer for athletic gear and their logo costs. Will meet again next month.

VPAC:

Mr. Treston stated there was no meeting.

REF:

Ms. MacKay spoke with Ms. Margaret Clark and the REF is very excited about their grants being approved in FFT motions this evening.

Public Discussion

Longtime Randolph resident thanked the Board for helping her catch up on Board business.

A concerned Randolph resident questioned when the snow days will be made-up. As a note, she would like the snow day to be made-up at the end of this year, if possible, if not, maybe think about this in future school years. She also asked if there were plans to purchase chrome books in the future and inquired if the referendum can help in contract negotiations.

A former Board member Jeanne Stifelman asked if children absences could be excused if they miss school during the shortened spring break. She is excited for the referendum. She commended Ms. Fano in every goal of providing a safe learning environment. In addition, believes this is key to long term health and safety. She asked how much the district spent on mental health providers if children have had excessive absences.

Old Business

Status of plans for Township to use district buildings in case of emergency:

Mr. Eckert stated he is working on this and expects to have something in April.

Update on Transition House:

Mr. Eckert stated there is a motion to approve the bid award for the project to complete by end of June.

Status of Board shared calendar and new location for board meetings:

Mr. Eckert stated he is working on this and should have answers in April.

New Business

Motions:

Personnel Motions 1 – 6

Education Motions 1 – 4

Finance, Facilities and Transportation Motions 1 – 17

Policies Regulations Motion 1 – 3

PERSONNEL AND ADMINISTRATION MOTIONS 1 – 6 v3

MARCH 20 2018

Revised March 19, 2018

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Anne Standridge made a motion, seconded by Board Vice President Joseph Faranetta and unanimously carried by a roll call vote to approve Personnel and Administration Motions 1 – 6 v3.

1. RESIGNATIONS

A. Certificated Staff

1. Accept the resignation of Hannelore Schanzenbacher, Teacher of Science at Randolph Middle School, to be effective April 30, 2018.

B. Support Staff

1. Accept the resignation of Maureen Merritt, Paraprofessional at Center Grove School, effective February 23, 2018.

2. Approve the resignation of Hillary McCaddin, Administrative Secretary at Central Office for the purpose of retirement, to be effective June 1, 2018.

2. APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of the following Substitute Teachers for the 2017-2018 school year at the rate of \$95.00 per day, pending CHRU clearance and completed employment paperwork:

Jenna Finnis	Peter Womart	Steven Rosenberg
Kathleen Carlsen Gaffney	Emily Carlson	

2. Approve the appointment of Alyssa Kloss, Registered Nurse at Ironia School, for the 2017-2018 school year, to be effective May 1, 2018 through June 30, 2018 at a salary of \$53,240 to be prorated based on start date.

B. Support Staff

1. Approve the appointment of the following Cafeteria/Recess Aides for the 2017-2018 school year at the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork:

<u>Name</u>	<u>Location</u>
Randi Cohen	Fernbrook
Yolanda Caballero	Fernbrook

2. Approve the appointment of the following Substitute Cafeteria/Recess Aides for the 2017-2018 school year at the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork:

Nataline Duffy

3. Approve the appointment of Hector Mejia, Custodian at Ironia School, to be effective on or about April 4, 2018 through June 30, 2018 for the 2017-2018 school year at a salary of \$43,364 to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

3. TRANSFERS

A. Support Staff

1. Approve the voluntary transfer of Dylan Rimsky, Paraprofessional, from Randolph Middle School to Ironia School effective March 6, 2018 for the 2017-2018 school year, salary to remain the same.

4. LEAVES OF ABSENCE

A. Certificated Staff

1. Adjust the leave of Employee I.D. #6928 on Schedule A extend their unpaid NJFLA leave until on or about April 30, 2018 with an anticipated return date of May 1, 2018; be it further resolved the entire leave is with benefits.

2. Adjust the leave of Employee I.D. #7295 on Schedule B be placed on a paid medical leave of absence effective on or about March 13, 2018 through approximately March 23, 2018 with benefits, followed by an unpaid leave of absence effective approximately March 24, 2018 through May 31, 2018 with an anticipated return date of June 1, 2018.
3. Approve that Employee I.D. #5965 on Schedule C be placed on a paid medical leave of absence effective May 1, 2018 through approximately May 31, 2018, followed by an unpaid FMLA leave of absence effective approximately June 1, 2018 through June 30, 2018; be it further resolved the entire leave is with benefits.
4. Approve that Employee I.D. #4006 on Schedule D be placed on a paid medical leave of absence effective approximately February 20, 2018 through April 6, 2018 with an anticipated return date of April 9, 2018; be it further resolved the entire leave is with benefits.
5. Adjust the leave of Employee I.D. #6293 identified on Schedule F be placed on a paid medical leave of absence on or about January 16, 2018 through March 1, 2018, followed by an unpaid FMLA leave of absence with benefits effective March 2, 2018 through March 13, 2018, followed by an unpaid NJFLA leave of absence with benefits effective March 14, 2018 through June 15, 2018, followed by an unpaid child rearing leave of absence with no benefits effective approximately June 16, 2018 through June 30, 2018.
6. Approve that Employee I.D. #4106, identified on Schedule G be placed on a paid medical leave of absence effective April 5, 2018 through approximately April 29, 2018 with an anticipated return date of April 30, 2018; be it further resolved the entire leave is with benefits.
7. Adjust the leave of Employee I.D. #7396 identified on Schedule H be placed on a paid medical leave of absence on or about January 16, 2018 through February 2, 2018, followed by an unpaid FMLA leave of absence with benefits effective February 3, 2018 through March 18, 2018, followed by an unpaid NJFLA leave of absence with benefits effective March 19, 2018 through May 13, 2018, with an anticipated return date of May 14, 2018.
8. Approve that Employee I.D. #4114 identified on Schedule I be placed on an unpaid FMLA leave of absence effective approximately March 23, 2018 through June 30, 2018; be it further resolved the entire leave is with benefits.
9. Adjust the leave of Employee I.D. #4892 identified on Schedule L be placed on a paid medical leave of absence effective on or about April 9, 2018 through on or about May 17, 2017 followed by an unpaid FMLA leave of absence effective on or about May 18, 2018 through on or about June 6, 2018 followed by an unpaid NJFLA leave of absence effective on or about June 7, 2018 through June 30, 2018; be it

further resolved the entire leave is with benefits.

B. Support Staff

1. Approve that Employee I.D. #5673 on Schedule E be placed on an unpaid NJFLA intermittent leave of absence effective February 9, 2018 for the 2017-2018 school year; be it further resolved the entire leave is with benefits.
2. Approve that Employee I.D. #7145 identified on Schedule J be placed on a paid medical leave of absence effective March 12, 2018 through approximately April 4, 2018 with an anticipated return date of April 5, 2018; be it further resolved the entire leave is with benefits.
3. Approve that Employee I.D. #4815 identified on Schedule K be placed on a paid medical leave of absence effective March 12, 2018 through approximately April 11, 2018, followed by an unpaid FMLA leave of absence effective April 12, 2018 through approximately April 20, 2018 with an anticipated return date of April 23, 2018; be it further resolved the entire leave is with benefits.

5. EXTRA PAY

A. Certificated Staff

1. Approve the following sixth period stipends for certificated staff members at Randolph High School for the 2017-2018 school year at the rate of \$40 per day, not to exceed \$2,200 per staff member; be it further resolved the rate of pay may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Subject</u>
Daniel DiNozzo	Social Studies
Andrew Buchanan	Social Studies
Jennifer Corely	Social Studies
Ryan Zavala	Social Studies
Katherine Burke	Social Studies
Margaret Holda	Special Education
Thomas Lenox	Special Education
Kathleen Lynch	Special Education
Valarie Moore	Special Education
Kristen VanBenschoten	Special Education

2. Approve the following staff members as Co-Curricular Advisors for the 2017-2018 school year to be charged to account number 11-401-100-110-1014, stipend may be adjusted depending on start date; be it further resolved stipend amount may be adjusted upon completion of negotiations:

Name	Location	Co-Curricular	Start Date	Stipend Amount (to
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Katharine Russell	RMS	AM Bus Supervisor	2/15/2018	be prorated) \$1,903
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3. Approve Eric Schaberg to serve as a Violin Musician for the Randolph High School Pit Orchestra for the Spring Musical at the rate of \$599.00.

B. Support Staff

1. Approve the following payout for vacation days for the following retired staff members; be it further resolved that the amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u># of Days</u>	<u>Rate</u>	<u>Total</u>
Fernando Arango	15	\$199.43	\$2,991.50
Karen Sauer	15	\$242.20	\$3,663.00
Doris Ovalle	14	\$206.39	\$3,095.94

2. Adjust the vacation day payout of Jeffrey Munson to reflect an additional 7.5 vacation days in the amount of \$2,088.00

3. Approve William Nahan as Head Football Coach for the 2018-2019 school year at a stipend amount of \$12,104, (Step 4) pending approval of the 2018-2019 school budget; be it further resolved the stipend amount may be adjusted upon completion of negotiations.

6. COMMUNITY SCHOOL

A. Resignations

1. Approve the resignation of Kathleen Montalbano, Program Aide for the Randolph Community School Childcare Program, effective February 21, 2018.

2. Approve the resignation of Kathie Katsanos, Group Leader for the Randolph Community School Childcare Program, effective March 7, 2018.

3. Approve the resignation of Muthu Chandra Sekaran, Program Aide for the Randolph Community School Childcare Program, effective February 21, 2018.

4. Approve the resignation of Amanda Clare, Senior Aide for the Randolph Community School Childcare Program, effective February 21, 2018.

B. Appointments

1. Approve the appointment Deborah Gundy as a Program Aide for the Community

School at the rate of \$14.00 per hour effective February 21, 2018.

2. Approve the appointment of Scott Finnis, as a Randolph Community School Junior Aide at the hourly rate of \$8.90, pending CHRU clearance and completed employment paperwork, effective on or about March 21, 2018 for the 2017-2018 school year.

3. Approve the appointment of Heather Grimaldi as a Yoga instructor for the Randolph Community School Program pending CHRU clearance and completed employment paperwork, effective on or about March 21, 2018 for the 2017-2018 school year.

4. Approve the appointment of Mary Hayde as a Program Aide for the Randolph Community School at the hourly rate of \$12.50, effective March 21, 2018 for the 2017-2018 school year.

5. Approve the appointment of Debra Mott, Program Aide for the Randolph Community School Childcare Program at the hourly rate of \$12.50 pending CHRU clearance and completed employment paperwork, to be effective approximately March 21, 2018 for the 2017-2018 school year.

6. Approve the appointment of Valbona Hoti, Program Aide for the Randolph Community School Childcare Program at the hourly rate of \$12.50 pending CHRU clearance and completed employment paperwork for the 2017-2018 school year.

7. Approve the appointment of the following TGA Premier Junior Golf instructors for the Randolph Community School Program, pending CHRU clearance and completed employment paperwork, effective approximately March 21, 2018 for the 2017-2018 school year:

Nicholas Meltzer
Maryanne Mecca

Michael McLaughlin
Sarah Chelo

Barbara Murray
Barbara Assante

8. Approve the appointment of the following Yoga Instructors for the Randolph Community School Program pending CHRU clearance and completed employment paperwork, to be effective approximately March 21, 2018 for the 2017-2018 school year:

Jane Tsilova

9. Approve the appointment of Gulseren Ayaz as a Program Aide for the Randolph Community School at the hourly rate of \$12.50, effective retroactive to March 19, 2018 for the 2017-2018 school year.

C. Assignment/Rate Change

1. Approve the following hourly rate change for the following Community School Program Staff member as of March 21, 2018:

<u>Name</u>	<u>From</u>	<u>To</u>
Margot Feldman	\$9.50	\$10.50

EDUCATION MOTIONS 1 – 4_{v2}

MARCH 20, 2018
Revised March 16, 2018

On behalf of the Education Committee, Board member Anne Standridge made a motion, seconded by Board member Alfredo Z. Matos.

Board members briefly discussed motion 4.b - to amend the district calendar:

Mr. Epstein - any thought to working the calendar in a different way. Ms. Fano commented by saying she has contacted many other Superintendents. She would consider alternative days for the future.

Ms. MacKay – has a virtual option been considered? Ms. Fano, this was not explored.

Motion carried by a roll call vote to approve Education Motions 1 – 4_{v2}, with an exception:

Board member Sheldon Epstein abstained on (Miscellaneous) Motion 4.a. and voted YES to all other Education Motions. Motions passed.

1. Field Trips

- a. **MOTION** to amend the February 20, 2018 1e Education Motion to approve an overnight field trip for 13 students attending NJ FBLA State Leadership Conference, Atlantic City, NJ. The trip will take place on March 7 - 9, 2018. Student costs are funded by their families and fundraising. Chaperone costs will be paid through Randolph High School funds.
- b. **MOTION** to amend the December 21, 2017 1a Education Motion to approve seven RHS students and five staff members from the Transition program to attend an overnight field trip to Rocking Horse Ranch, Highland, NY on May 14 - 15, 2018. Cost for students provided by fundraising. Cost for staff paid from Special Services travel budget not to exceed \$700.00.
- c. **MOTION** to approve a field trip for Randolph High School on the following date. Cost for transportation and any associated fees will be paid by RHS STEM Department. Cost for transportation will be funded by County College of Morris.

	GRADE/		# OF
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DATE	CHAPERONES	TRIP	STUDENTS
May 11, 2018	Grade 10 students, K. Piirimae & A. Gomez	Women Who Dare Conference County College of Morris Randolph, NJ	9

- d. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
May 2018	Grade 12 Tomorrow's Leaders students, W. Nahan & G. Adickes	Camden Street School Newark, NJ	20
May 2018	Grades 9 – 12 Student Council students, L. Reilly, R. Eva & TBD	Six Flags Great Adventure Jackson, NJ	40

2. Professional Development

- a. **MOTION** to approve up to 25 elementary teachers to attend a half-day, in-district Math in Practice workshop with Susan O'Connell on May 30, 2018. Cost of up to 12.5 substitutes will be funded by Elementary Supervisor funds, not to exceed \$2,000.00.
- b. **MOTION** to approve up to 25 elementary teachers to attend a half-day, in-district Math in Practice workshop with Susan O'Connell on May 31, 2018. Cost of up to 12.5 substitutes will be funded by Elementary Supervisor funds, not to exceed \$2,000.00.
- c. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORK- SHOP	WORK- SHOP TOTAL COST
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Aymil	John	CO	2018 Pupil Transportation Conference	3/22/18 & 3/23/18	\$268.94
DiFiore	Kristen	RHS	AP Annual Conference	7/19/18, 7/20/18, 7/21/18 & 7/22/18	\$1,918.00
Lopez	Mary	CG	Pediatric Mini Med School	4/12/18, 4/19/18 & 4/26/18	\$63.60
Marsh	Audra	RMS	Pennsylvania State Association of Health, Physical Education, Recreation, and Dance	4/13/18	\$103.00
Megaro	Alison	RMS	Accelerate Your Students' Use of the Target Language: Interactive Activities that Work (Gr. 6-12)	4/30/18	\$348.26
Olsen	Jonathan	CO	MAP Fusion Conference	6/26/18, 6/27/18, 6/28/18, 6/29/18 & 6/30/18	\$2,968.00
Olver	Caitlin	FB	Executive Function, ADHD and Stress in the Classroom	3/22/18	\$204.02
Reilly	Maria	RMS	Accelerate your Students' Use of the Target Language by Amanda Seewald	4/30/18	\$343.30

Swaim	Jessica	RMS	Responsive Classroom Instructor Seminar	4/12/18	\$206.00
Winkelstein	Elissa	FB	Suicide and Self-Harm in our Youth	3/27/18	\$189.99

d. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Brown	Susan	RHS	Intervention and Referral Services: The Next Generation	4/13/18	\$149.00
Corbo	Stephanie	RMS	Responsive Classroom Presenter's Seminar	4/12/18 & 4/13/18	\$206.00
Dingman	Jessica	RMS	4th Annual Tomorrow's Classrooms Today Conference	5/18/18 & 5/19/18	\$210.76
DiPillo	Hayley	CG	2018 New Jersey Speech-Hearing Association Convention	4/27/18	\$274.50

Drury	Annemarie	CO	Special Education Medicaid Initiative (SEMI) Spring 2018 Regional Meeting	4/9/18	\$7.22
Elberty	Michelle	RHS	Intervention and Referral Services: The Next Generation	4/13/18	\$183.00
Fano	Jennifer	CO	NJ Association of School Administrators/ NJ Association of Pupil Services Administrators Spring Leadership Conference	5/16/18, 5/17/18 & 5/18/18	\$1,016.80
Foran	Marybeth	RHS	Montclair State University Recruitment Day	4/10/18	\$20.00
Hessels	Debra	FB	Intervention and Referral Services: The Next Generation	4/13/18	\$175.66
Ingman	Megan	CG	Intervention and Referral Services (I&RS): The Next Generation	4/13/18	\$180.44
Lopez	Mary	CG	Basic Life Saving (BLS) Instructor Course	4/20/18	\$457.41

LoRicco	Michael	RMS	MAP Fusion Conference	6/26/18, 6/27/18, 6/28/18, 6/29/18 & 6/30/18	\$3,091.00
Majewski	Jeannine	RMS	MAP Fusion Conference	6/26/18, 6/27/18, 6/28/18, 6/29/18 & 6/30/18	\$2,968.00
Mizzoni	LuAnn	RMS	Intervention and Referral Services: The Next Generation	4/13/18	\$157.62
Moorehead	Jamie	RHS	SLPs Enhance Therapy Effectiveness for Auditory Processing Disorder, Memory Deficits, ADD and Language Processing	4/18/18	\$258.98
Olsen	Jonathan	CO	New Jersey Association of Federal Program Administrators	5/31/18	\$202.00
Sanchez-Gonzalez	Sybil	RHS	2018 American Association of Teachers of Spanish and Portuguese (AATSP) Conference	6/25/18, 6/26/18, 6/27/18, 6/28/18 & 6/29/18	\$270.00

Scott	Michael	SH	MAP Fusion Conference	6/26/18, 6/27/18, 6/28/18, 6/29/18 & 6/30/18	\$2,968.00
Shirkey	Jill	IR	MAP Fusion Conference	6/26/18, 6/27/18, 6/28/18, 6/29/18 & 6/30/18	\$2,968.00
Thorn	Katherine	CO	MAP Fusion Conference	6/26/18, 6/27/18, 6/28/18, 6/29/18 & 6/30/18	\$2,968.00
Zurick	Sue Ann	RMS	New Jersey Speech & Hearing Association Convention	4/26/18 & 4/27/18	\$334.94

3. Special Education

- a. **MOTION** to approve the following agency to provide home based Applied Behavior Analysis therapy to Randolph Student SE18-29 Grade 4 at the rate of \$60.00 per hour for twelve hours per week effective February 2018- February 2019:

Reed Academy Bridge Program

- b. **MOTION** to approve the following agency to provide coordination conducted by a case manager to Randolph Student SE18-29 Grade 4 at the rate of \$85.00 per hour for two hours per month effective February 2018 - February 2019:

Reed Academy Bridge Program

- c. **MOTION** to approve the following agency to supervise the program provided by a Board Certified Behavior Analyst (BCBA) to Randolph Student SE18-29 Grade 4 at the rate of \$125.00 per hour for four hours per month effective February 2018 - February 2019:

Reed Academy Bridge Program

- d. **MOTION** to approve the following agency to provide Administrative Services for Randolph Student SE18-29 Grade 4 at the rate of \$300.00 per month February 2018 - February 2019:

Reed Academy Bridge Program

4. Miscellaneous

- a. **MOTION** to approve the Harassment, Intimidation, and Bullying (HIB) reports dated February 23, 2018, March 2, 9 and 16, 2018.
- b. **MOTION** to amend the November 15, 2016 4e Education Motion to approve the 2017-2018 Randolph Township District Calendar (Exhibit 1).

FINANCE/FACILITIES & TRANSPORTATION MOTIONS 1 – 17_{v5} MARCH 20, 2018
Revised: 3-20-18

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein made a motion, seconded by Board member Anne Standridge and carried by a roll call vote to approve Finance, Facilities and Transportation resolutions 1 – 17_{v5} with exceptions:

Board members Susan DeVito and Stacy White abstained on Motion No.1 and voted YES to all other Finance/Facilities and Transportation Motions. Motions passed.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 02/28/18	\$ 3,120,331.97
1.1	Check Register – 03/16/18	\$ 4,940,385.18

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve February 2018 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 02/28/18
2.2	Expense Account Adjustment – 02/28/18

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of February 2018 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 02/28/18
3.2	Revenue Report – 02/28/18
3.3	Budget Report – 02/28/18
3.4	Petty Cash Report – 02/28/18
3.5	Treasurer Report – 02/28/18

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

4. RANDOLPH TOWNSHIP SCHOOL DISTRICT ADOPTION OF THE TENTATIVE BUDGET 2018- 2019

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 school year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2018 - 2019 Total Expenditures	90,912,990	1,086,279	3,840,988	95,840,257
Less: Anticipated Revenues	16,817,748	1,086,279	239,213	18,143,240
Taxes to be Raised	74,095,242	-0-	3,601,775	77,697,017

and, to advertise said tentative budget in The Daily Record in accordance with the form suggested by the New Jersey Department of Education and according to law;

and

BE IT FURTHER RESOLVED, that a public hearing will be held at Randolph High School Library on 24th day of April 2018 at 8:00 p.m. for the purpose of conducting a public hearing on the budget for the 2018-2019 school year.

5. RESOLUTION FOR PROFESSIONAL SERVICES APPROVAL

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14;

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education hereby establishes the following maximums for the 2018-2019 school year as follows:

- Architecture/Engineering \$ 350,000
- Legal \$ 300,000
- Audit \$ 60,000
- Physician \$ 33,000

For a total amount of \$ 743,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

6. RESOLUTION FOR MAXIMUM TRAVEL APPROVAL

WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education approves establishing a maximum travel expenditure amount of \$ 160,000 for the 2018-2019 school year. The maximum travel expenditure amount for 2017-2018 is \$ 140,000 of which, \$ 58,856.90 has been spent and \$ 6,660.48 is encumbered to date.

7. WITHDRAWAL FROM CAPITAL RESERVE FUND BALANCE FOR 2018-2019 SCHOOL YEAR

MOTION to approve the appropriation of \$ 2,056,065 from capital reserve to fund \$ 2,056,065 of the \$ 3,000,000 budgeted for the following projects:

- RHS Added parking, restroom and concession at DaSilva Field

- RHS Wrestling Mat Hoist
- FB Fire alarm replacement
- FB Master rekey
- District Emergency lights and exit signs
- District Security Vestibules in 5 schools
- FB Locker room conversion to classroom
- CG Roof, gutters, cupola, underground water
- IR Locker room conversion to storage
- RMS Bathroom upgrades - 2 boys, 2 girls
- RMS Culinary arts renovation

8. RESOLUTION TO APPROVE PARTNER SERVICES AGREEMENT WITH HANOVER RESEARCH

RESOLVED, that the Randolph Township Board of Education approve Partner Services Agreement with Hanover Research, located at 4401 Wilson Boulevard, Arlington, Virginia for research services, twelve (12) month period, contract amount of \$38,500, and

BE IT FURTHER RESOLVED, that the Board Secretary is authorized to execute the Agreement on behalf of the Board.

9. RESOLUTION TO APPROVE JOINT TRANSPORTATION AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY FOR THE 2018-2019 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve a joint transportation agreement between the Randolph Township Board of Education and Educational Services Commission of Morris County for period July 1, 2018 – June 30, 2019, as summarized in Finance Exhibit No.4 attached to and made a part of the minutes.

10. RESOLUTION TO APPROVE DISTRICT PARTICIPATION IN COORDINATED TRANSPORTATION PROGRAM IMPLEMENTED BY THE SUSSEX COUNTY REGIONAL COOPERATIVE (SCRC) FOR THE 2018-2019 SCHOOL YEAR

RESOLVED, that the Randolph Township Board of Education approve the district participation in the coordinated transportation program implemented by the Sussex County Regional Cooperative (SCRC), for period July 1, 2018 through June 30, 2019 and further summarized in resolution for participation in joint transportation agreement Finance Exhibit No.5 attached to and made a part of the minutes.

11. RESOLUTION TO APPROVE DISTRICT PARTICIPATION IN ADDITIONAL COORDINATED TRANSPORTATION SERVICES IMPLEMENTED BY THE SUSSEX COUNTY REGIONAL COOPERATIVE (SCRC) FOR THE 2018-2019 SCHOOL YEAR

RESOLVED, that the Randolph Township Board of Education approve the district participation in additional coordinated joint transportation services for the 2018-2019 school year. Additional services implemented by the Sussex County Regional Cooperative (SCRC), for period July 1, 2018 through June 30, 2019 and further summarized in resolution for participation in joint transportation agreement Finance Exhibit No.6 attached to and made a part of the minutes.

12. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **High School:**

- from the Thornburg Investment Management, Corporate Giving Program designed to assist education, two donations of \$1,000 each made on behalf of Thornburg employees' children attending the school. Amount of \$1,000 to be distributed to the classroom of teaching staff member Nick Albanito and \$1,000 to be distributed to the classroom of teaching staff member Mr. Crannel to be used exclusively in respective classrooms to enhance students' education.
- donation from RAMRAC having an estimated value of \$1,200, the following materials for use in the high school weight room:
 - two flat screen TVs and two TV wall mounts
 - two iPads and two iPad wall mounts
- donation from the RHS Cheerleading Booster Club, Inc., standard nine panel regulation cheerleading mat 54' x 42', 1-3/8" thick. Use: cheerleading practice and competition for high school cheerleading program. The total estimated value of the material is valued at \$6,485.

➤ **Ironia:**

- donation from the Ironia PTO - purchase of gusset padding and black pole padding to cover outdoor basketball courts. The quoted amount of purchased material is \$ 536.

BE IT FURTHER RESOLVED that Deborah Iosso, Principal of Randolph High School, David Kricheff, Principal of Ironia School, acknowledge the donation in a letter to the appropriate parties.

13. ACCEPTANCE OF DONATION FROM THE RANDOLPH EDUCATION FOUNDATION

RESOLVED the Randolph Township Board of Education accept a donation from the Randolph Education Foundation (REF) in the amount of \$5,200, in support of the 8th Grade *Capstone Project* for the benefit of all 8th grade students. Funds will support guest speakers, grants for supplies and other materials.

BE IT FURTHER RESOLVED that Dr. Dennis Copeland, Principal of Randolph Middle School acknowledge the donation in a letter to the Randolph Education Foundation.

14. ACCEPTANCE OF THE NEXT PRACTICES GRANT FROM THE RANDOLPH EDUCATION FOUNDATION (REF)

➤ **Center Grove School:**

- donation in the amount of \$541. to be directed to teaching staff member Ms. Leah Konikowski for the purchase of Butterfly Kit and supporting materials. Learning opportunities will be available to students in all grades.

➤ **Center Grove and Shongum Schools:**

- donation in the amount of \$1,613 to be directed to teaching staff members of "Art"- Ms. Maura Boucher and Ms. Amanda Droussiotis to support the development of digital portfolios for all students in the art program. Digital portfolios allow students to improve their thinking and writing skills and allows teachers and parents to review and provide feedback to students.

➤ **Middle School:**

- donation in the amount of \$3,389 - to support the RMS grant proposal "Clean Water Anyone?- Water Quality Testing Lab Equipment." This program designed to enrich student learning in and out of the classroom. It builds upon a program supported by the REF at the middle school in 2016.

➤ **High School:**

- donation in the amount of \$272 – to support teaching staff member Diana May proposal of the "Composer Skype Collaboration" for students in the symphonic wind ensemble and concert band. Through the grant, students will conduct research on a particular piece commissioned from a composer and will conclude with a skype rehearsal in the spring of 2019.

BE IT FURTHER RESOLVED that Mario Rodas, Principal of Center Grove School,

Dr. Dennis Copeland, Principal of Randolph Middle School, Deborah Iosso, Principal of the High School, Dr. Clifford Burns and Principal of Shongum School acknowledge the donations in a letter to the Randolph Education Foundation.

15. A RESOLUTION BINDING THE RANDOLPH TOWNSHIP BOARD OF EDUCATION TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Randolph Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from the date of adoption March 20, 2018 through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and,

BE IT FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and,

BE IT FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

16. A RESOLUTION BINDING THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH TO PURCHASE NATURAL GAS SERVICES

**THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES
("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Randolph Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption March 20, 2018 through May, 2023, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for

Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and,

BE IT FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and,

BE IT FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

17. RESOLUTION FOR THE AWARD OF BID – ADULT LIFE SKILLS AT 565 MILLBROOK AVENUE

WHEREAS, the Randolph Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for the Adult Life Skills at 565 Millbrook Avenue (“the Project”); and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud in the District Administrative Office on March 13, 2018; and

WHEREAS, Pipeline-Utility and Contracting II, LLC of Randolph, New Jersey, submitted a bid in the amount of \$237,000 for the base bid, inclusive of a \$10,000.00 bid allowance; and

WHEREAS, there are no material defects in Pipeline-Utility and Contracting II, LLC bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and

NOW THEREFORE, BE IT RESOLVED by the Board of Education, that the bid be awarded to: Pipeline-Utility and Contracting II, LLC, 7 Warren Road, Randolph, New Jersey 07869, in the total amount of \$237,000, inclusive of the above-referenced bid allowance and subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President is thereafter authorized to execute on behalf of the Board.

POLICY MOTION 1 – 3

MARCH 20, 2018

On behalf of the Policy Committee, Board member Susan DeVito moved a motion, to amend Regulation R 5850 – Social Events and Class Trips, page 3 of 4, Section C.4, removing the word “school” in this section. Ms. DeVito then read Section C.4:

“4. Students who elect to attend a social event or class trip are expected to participate; students who attend merely to loiter on the perimeter of the activity (such as outside the facility or in parked cars or the like) will be dismissed from the ~~school~~ premises”. Remove the word school.

Motion seconded by Board member Christopher Treston and unanimously carried by a roll call vote to approve the removal of word “school” in Regulation R 5850 - Social Events and Class Trips, page 3 of 4, Section C.4. Motion passed.

Board member Susan DeVito moved another motion to approve Policy Motions 1 – 3, with Regulation R 5850 – Social Events and Class Trips as amended. The motion seconded by Board member Sheldon Epstein and unanimously carried by a roll call vote to approve Policy Motions 1 – 3 as amended. Motions passed.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulations for first reading:

Number Title

P2700 Services to Nonpublic School Students (M)

P5430 Class Rank

P5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)

R 5561 Use of Physical Restraint and Seclusion Techniques for Students with

Disabilities (M)
 P7100 Long-Range Facilities Planning (M)
 R 7100 Long-Range Facilities Planning (M)
 P7101 Educational Adequacy of Capital Projects
 R 7101 Educational Adequacy of Capital Projects
 P7102 Site Selection and Acquisition
 R 7102 Site Selection and Acquisition
 P7130 School Closing
 P7300 Disposition of Property
 R 7300.2 Disposition of Land
 R 7300.3 Disposition of Personal Property
 R 7300.4 Disposition of Federal Property

2. **RESOLVED**, that the Randolph Township Board of Education hereby adopt the following policies and regulations for second reading:

Number Title

R 5850 Social Events and Class Trips
 P7510 Use of School Facilities
 P8505 Wellness Policy/Nutrient Standards for Meals and Other Foods (M)
 R 9161 Crowd Control

3. **RESOLVED**, that the Randolph Township Board of Education hereby abolish the following regulation.

Number Title

R 7300.1 Textbook Disposal (incorporated into revised R 7300.3 Disposition of Personal Property)

For the Good of the Order

Mr. Epstein thanked Mr. Faranetta, the F.I.T committee and the Facility Task Force for their input.

Mr. Conti thanked all the security people in the buildings.

Ms. MacKay applauds the budget and believes the review process gets better every year. Believes the referendum is perfectly timed and a great opportunity.

Mr. Treston - very exciting night and believes we are investing in the right places. The referendum is very exciting.

Adjournment

Board member Anne Standridge made a motion seconded Ms. DeVito to adjourn the

meeting. Board members present all in favor.

The Board adjourned the meeting at 09:36 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary