

The Randolph Township Board of Education held a Business Session meeting on Tuesday, November 20, 2018 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board Vice President Joseph Faranetta called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **ROLL CALL**

The following Board members were present: Ms. Susan DeVito, Mr. Sheldon Epstein, Dr. Robert A. Soni, Ms. Anne Standridge, and Mr. Joseph Faranetta.

Board members Tammy MacKay, Mr. Christopher C. Treston, Ms. Stacy White and Mr. Ronald Conti were absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, School Business Administrator/Board Secretary, Mr. Eric Burnside, Assistant School Business Administrator/Assistant Board Secretary, Board Counsellors Joseph L. Roselle and Matthew J. Donohue were also present.

### **EXECUTIVE CLOSED SESSION – 07:18 p.m.**

Board Vice President Joseph Faranetta moved a motion seconded by Board member Anne Standridge to go into Executive Closed Session. Board members present all in favor.

Board members Tammy MacKay, Mr. Christopher C. Treston, Ms. Stacy White and Mr. Ronald Conti were absent.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 07:53 p.m.

### **PLEDGE OF ALLEGIANCE**

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

### **APPROVAL OF BOARD MINUTES**

Executive Closed Session: 10-09-18, 10-16-18  
FFT Committee, Board Work and Business Session: 10-02-18, 10-09-18,  
10-16-18

Board member Anne Standridge moved a motion seconded by Board member Sheldon Epstein and carried by a roll call vote to approve FFT Committee, Board Executive Closed, Board Work and Business Sessions minutes of 10-02-18, 10-09-18 and 10-16-18 with exceptions:

Board members Tammy MacKay, Mr. Christopher C. Treston, Ms. Stacy White and Mr. Ronald Conti were absent. Motion passed.

**CORRESPONDENCE** - None

### **PRESIDENT'S REPORT**

Mr. Faranetta announced the final election results and congratulated the winners.

Mr. Faranetta also praised the district for doing a great job with the snowstorm cleanup.

Finally, Mr. Faranetta read a comprehensive list of student accomplishments in the district

### **SUPERINTENDENT'S REPORT**

*Financial Audit Presentation:*

Mr. Mark Wilson of Nisivoccia LLC presented the district's financial audit.  
There were two housekeeping recommendations.

**STUDENT COUNCIL REPRESENTATIVE REPORT** - None

### **LIAISON REPORTS**

Ms. DeVito reported the RAMRAC committee met prior to the last board meeting. The committee successfully had three live streams for football games. They will do winter events. RAMRAC is currently reorganizing for a dodgeball fundraiser. Field house construction and naming policies were also discussed at the meeting.

Mr. Faranetta announced a Town council meeting on November 28.

Board member Christopher Treston arrived at 08:14 p.m.

Mr. Treston stated there is no VPAC committee meeting yet, but there are dates for concerts on the website.

## **COMMITTEE REPORTS**

### *Communication:*

Mr. Faranetta stated the committee is going to reschedule next week's meeting.

### *Education: None*

### *Finance, Facilities and Transportation:*

Mr. Epstein announced the bond rating was reaffirmed as AA. In addition, approximately \$300,000 may be earned in income from referendum money. The next FFT committee meeting is on 12/10 and naming rights will be discussed.

### *Personnel: None*

### *Policy:*

Ms. DeVito reported policy committee met this evening in a closed meeting. First reading tonight of Policy 2363 Pupil Use of Private Technology will be tabled.

### *Negotiations: None*

## **PUBLIC STATEMENT**

Randolph resident thanked the Board members present for their hard work.

## **OLD BUSINESS** - None

## **NEW BUSINESS**

### *Motions:*

Personnel Motions 1 - 7

Education Motions 1 - 4

Finance, Facilities and Transportation Motions 1 – 10

Policy Motions 1 – 2

## **PERSONNEL AND ADMINISTRATION MOTIONS 1-7 v2**

**NOVEMBER 20, 2018**

Revised: 11-20-18

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Anne Standridge made a motion

seconded by Board member Sheldon Epstein and carried by roll call vote to approve Personnel and Administration Motions 1 – 7.

Board members Tammy MacKay, Stacy White and Ronald Conti were absent Motions passed.

## **1. RESIGNATIONS**

### **A. Certificated Staff**

1. Accept the resignation of Carol Minarick, School Nurse at Fernbrook School, effective December 21, 2018 or sooner if a replacement can be secured.
2. Accept the resignation of Jennifer Romano, School Media Specialist at Center Grove School, effective December 31, 2018.

### **B. Support Staff**

1. Accept the resignation of Jamie Ayla, Assistant Fencing Coach, effective November 2, 2018.

## **2. APPOINTMENTS**

### **A. Certificated Staff**

1. Approve the appointment of the following Substitute Teachers, at the rate of \$95 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Joanne Carroll	Mira Neusner	Ashley Derdzikowski
AnnMarie Contino	Emily Incledon	John Borges
William Brockman	Lindsay Karros	Alan Bocchino

2. Approve the appointment of the following Home Instructor, at the rate of \$50.00 per hour for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

James O'Rourke

3. Approve the appointment of the following Substitute Nurses, at the rate of \$175 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Kimberly Siegel

### **B. Support Staff**

1. Approve the appointment of Joanna Nemeth as a Lunch/Recess Aide at Fernbrook School for the 2018-2019 school year effective on or about November 21, 2018 through June 30, 2019 at a salary of \$15.00 per hour, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation.

2. Approve the appointment of Kimberly Mott, Paraprofessional at Center Grove School, effective on or about November 26, 2018 through June 30, 2019 for the 2018-2019 school year at a salary of \$22,888, to be prorated based on start date.

3. Approve the appointment of the following Substitute Custodian, at the rate of \$12.50 per hour for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Gonzalo Perez

Angelica Rozo

4. Approve the appointment of Steven Larson, Paraprofessional at Randolph High School, effective on or about November 21, 2018 through June 30, 2019 for the 2018-2019 school year at a salary of \$22,888, to be prorated based on start date.

5. Approve the appointment of Thomas Sparano, Paraprofessional at Center Grove School, effective on or about November 26, 2018 through June 30, 2019 for the 2018-2019 school year at a salary of \$22,888, to be prorated based on start date.

### **3. SALARY ADJUSTMENTS**

#### **A. Administrative Staff**

1. Adjust the salary of Jonathan Olsen, Director of Secondary Education to reflect \$142,020 effective July 1, 2018 through June 30, 2019 for the 2018-2019 school year.

2. Adjust the salary of Danielle Soldivieri, Director of Elementary Education to reflect \$158,421 effective July 1, 2018 through June 30, 2019 for the 2018-2019 school year.

#### **B. Certificated Staff**

1. Adjust the salary of Nicole Farina, Teacher of Art at Fernbrook and Shongum Schools to reflect a salary of \$18,222 (Level BA+30/Step 2, FTE.30) effective October 3, 2018 through June 30, 2019 for the 2018-2019 school year.

2. Adjust the longevity of Kelly Anaker, to reflect \$400.00 for the 2018-2019 school year.

3. Adjust the per diem rate of the following Leave Replacement Teachers to reflect

\$269.20 per day effective December 1, 2018 for the remainder of their assignment for the 2018-2019 school year:

Tracey Salvatore  
Rachel Friedman  
Ali Wolfskehl

Cortney Ryan  
Chelsea Card

Emily Carlson  
Brendan Lenox

#### **4. LEAVES OF ABSENCE**

##### **A. Certificated Staff**

1. Approve that employee I.D. #6699, identified on Schedule B, to be placed on a paid medical leave of absence effective November 26, 2018 through approximately January 1, 2019, followed by an unpaid FMLA leave of absence effective January 2, 2019 through February 17, 2019 with an anticipated return date of February 18, 2019, beyond that date, approve an intermittent unpaid FMLA leave of absence to be scheduled with the Human Resources Office through June 30, 2019; be it further resolved the entire leave is with benefits.
2. Extend the leave of employee I.D. #4141, identified on Schedule C, to reflect a paid medical leave of absence effective August 30, 2018 through approximately February 26, 2019, with an anticipated return date of February 27, 2019; be it further resolved the entire leave is with benefits.
3. Approve that employee I.D. #6215, identified on Schedule D, to be placed on a paid medical leave of absence effective October 26, 2018 through November 15, 2018 followed by an unpaid FMLA leave of absence effective November 16, 2018 through November 30, 2018 with an anticipated return date of December 1, 2018; be it further resolved that the entire leave is with benefits.
4. Approve that employee I.D. #7573, identified on Schedule E, to be placed on a paid medical leave of absence effective April 1, 2019 through May 3, 2019 followed by an unpaid FMLA leave of absence effective May 4, 2019 through approximately May 10, 2019 followed by an unpaid NJFLA leave of absence effective approximately May 11, 2019 through June 30, 2019; be it further resolved that the entire leave is with benefits.
5. Approve that Employee I.D. #6056, identified on Schedule F, be placed on an intermittent unpaid FMLA leave of absence effective October 22, 2018 through June 30, 2019 to be scheduled with the Human Resources Office; be it further resolved the entire leave is with benefits.
6. Approve that Employee I.D. #7603, identified on Schedule G, be placed on intermittent, unpaid NJFLA and FMLA leave of absence effective October 22, 2018 through June 30, 2019, to be scheduled with the Human Resources Office; be it further resolved the entire leave is with benefits.

7. Approve that Employee I.D. #7593, identified on Schedule J, be placed on a paid medical leave of absence effective March 6, 2019 through April 2, 2019, followed by an unpaid FMLA leave of absence effective April 3, 2019 through approximately April 12, 2019, followed by an unpaid NJFLA leave of absence effective approximately April 13, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

8. Approve that the leave of Employee I.D. #6606, identified on Schedule K, be extended effective as an unpaid NJFLA leave of absence November 14, 2018 through February 10, 2019, with an anticipated return date of February 11, 2019; be it further resolved the entire leave is with benefits.

9. Approve the extension of the unpaid child rearing leave of absence with no benefits of Employee I.D. #6857, identified on Schedule L, effective February 1, 2019 through June 30, 2019.

#### **B. Support Staff**

1. Extend the leave of employee I.D. #6038 identified on Schedule A, to reflect a paid medical leave of absence effective August 30, 2018 through on or about November 14, 2018, with an anticipated return date of November 15, 2018 be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #4065, identified on Schedule H, be placed on a paid medical leave of absence effective October 25, 2018 through approximately January 1, 2019 with an anticipated return date of January 2, 2019; be it further resolved the entire leave is with benefits.

3. Extend the leave of employee I.D. #4173 identified on Schedule I, to reflect a paid medical leave of absence effective July 1, 2018 through on or about January 2, 2019, with an anticipated return date of January 2, 2019; be it further resolved the entire leave is with benefits.

### **5. TRANSFERS-SHARED STAFF**

#### **A. Certificated Staff**

1. Approve the transfer of Katherine Flannery, School Psychologist, from Randolph Middle School to Fernbrook School for the 2018-2019 school year.

#### **B. Support Staff**

1. Approve the following custodial shift changes for the 2018-2019 school year:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Joseph DiCangi	RHS 9:30-5:30pm	RHS 11-7am	10/29/2018

Jose Ospina	SH 3:30-11:30pm	RHS 9:30-5:30pm	10/29/2018
Alexis Cordero	RHS 11-7am	SH 3:30-11:30pm	10/29/2018

**6. EXTRA PAY**

**A. Certificated Staff**

1. Approve the following certificated staff members at Randolph Middle School to receive sixth period stipends at the rate of \$40.00 per day for the period of November 26, 2018 through approximately February 18, 2019:

<u>Name</u>	<u>Position</u>
Kelly Young	Academic Skills- 6 <sup>th</sup> Grade
Kristine Bost	Academic Skills- 7 <sup>th</sup> Grade
Jacquelyn O'Malley	Academic Skills- 8 <sup>th</sup> Grade

**B. Support Staff**

1. Rescind Melissa Hull as Assistant Cheerleading Coach for the 2018-2019 school year Winter Season.

2. Rescind the following co-curricular advisors for the 2018-2019 school year:

<u>Name</u>	<u>Club</u>	<u>Stipend</u>
Dominique Newman	TREP\$	\$867.33

3. Approve Diana Wisniewski as the After School Advisor for the Randolph Middle School Greenhouse Project, for the 2018-2019 school year to receive a stipend of \$1,500 to be funded by REF Grant Account #20-096-100-100-15-0096.

4. Approve the following Custodial, Maintenance and Grounds staff to receive the following stipends for the 2018-2019 school year:

<u>Name</u>	<u>Location</u>	<u>License</u>	<u>Stipend Amount</u>
Kyle Smith	B&G	Boiler License	\$ 392.00
Kyle Smith	B&G	Pesticide License 68147A	\$ 392.00
Nicholas Lios	B&G	Boiler License	\$ 392.00
Patrick Stinson	B&G	Boiler Mechanic Level 1&2	\$ 1,171.00
Patrick Stinson	B&G	Pneumatic Level 1	\$ 488.00
Rich Brown	B&G	Boiler License	\$ 392.00
Steve Sanchez	B&G	Boiler license	\$ 392.00
Steve Sanchez	B&G	Boiler Mechanic Level 1&2	\$ 1,171.00
Steve Sanchez	B&G	Pneumatic Level 1&2	\$ 1,171.00



Steve Sanchez	B&G	Pesticide License	\$	740.00
Vincent LaRocco	B&G	Boiler License	\$	392.00
Franco Lorelli	CG	Boiler License	\$	392.00
Franco Lorelli	CG	Shift Forman	\$	742.00
Steven(Alex)				
Keith	CG	Boiler License	\$	392.00
Sylvia Arboleda	CG	Boiler License	\$	587.00
Hector Mejia	FB	Boiler License	\$	392.00
Jamie Hadlock	FB	Boiler License	\$	392.00
Luz Arango	FB	Boiler License	\$	392.00
Marcelo Martinez	FB	Boiler License	\$	392.00
Marcelo Martinez	FB	Shift Forman	\$	742.00
Alajandra Ferrari	IR	Boiler License	\$	392.00
Jeanette				
Erickson	IR	Boiler License	\$	392.00
Jeanette				
Erickson	IR	Shift Forman	\$	742.00
Liam Slattery	IR	Boiler License	\$	392.00
Luis Nuno	IR	Boiler License	\$	392.00
Ericka Arancibia	RHS	Boiler License	\$	392.00
Gerardo Uribe	RHS	Boiler License	\$	392.00
Hernando				
Alveraz	RHS	Boiler License 1st yr	\$	587.00
John VanDine	RHS	Boiler License	\$	392.00
Jose Alverez	RHS	Boiler License	\$	392.00
Jose Maldonado	RHS	Boiler License	\$	392.00
Joseph De Cang	RHS	Boiler License	\$	392.00
Luis Codoceo	RHS	Boiler License	\$	392.00
Magaly Cabrera	RHS	Boiler License	\$	392.00
Ruben Flandes	RHS	Boiler License	\$	392.00
Ruben Flandes	RHS	Shift Forman	\$	2,343.00
Victor Vasquez	RHS	Boiler License	\$	392.00
Wilmer Vera				
Platz	RHS	Boiler License	\$	392.00
Alejandro Arango	RMS	Boiler License	\$	392.00
Felipe Reina	RMS	Boiler License	\$	392.00
Hector Matos	RMS	Boiler License	\$	392.00
Hugo Hernandez	RMS	Boiler License	\$	392.00
Jim Dixon	RMS	Boiler License	\$	392.00
Jose Ospina	RMS	Boiler License	\$	392.00
Myriam Vergara	RMS	Boiler license	\$	392.00
Olga Morales	RMS	Boiler License	\$	392.00
Russell Bergman	RMS	Boiler License	\$	392.00
Venus Cedeno	RMS	Boiler License	\$	392.00

Carlos Lopez	SH	Boiler License	\$	392.00
Jose Jimenez	SH	Boiler License	\$	392.00
Luz Vallejo- Martinez	SH	Boiler License	\$	392.00

5. Approve the following Winter Coaching Staff for the 2018-2019 school year in accordance with the list below; be it further resolved that stipend amounts may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Coaching Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Geoff Jeppson	Girl's Ice Hockey-Volunteer	NA	NA
Nicola Gangemi	Assistant Wrestling Coach	2	\$6,838
Melissa Hull	Co-Head Cheerleading Coach	NA	\$6,753
Katherine Vetrone	Co-Head Cheerleading Coach	NA	\$6,753
Nicholas Longo	Assistant Cheerleading Coach	1	\$5,804
Brittnie Kuschke	Assistant Fencing Coach	1	\$6,246

6. Approve the following staff members as translators for the 2018-2019 school year at the rate of \$50.00 per hour:

<u>Name</u>	<u>Location</u>	<u>Language</u>
Damaris Koo	Fernbrook	Spanish
Sonia Pardo	Fernbrook	Portuguese

7. Approve Melissa Hull, as Interim Head Cheerleading Coach for the 2018-2019 Fall Season with an additional \$20.00 per day effective October 11, 2018 through approximately November 30, 2018.

8. Approve the appointment of Alajandro Arango as Night Shift Foreman at Randolph Middle School effective November 21, 2018 through June 30, 2019 for the 2018-2019 school year with a stipend of \$1,461 to be prorated based on start date.

9. Approve Matthew Swiss to serve as a piano accompanist for the Randolph Middle School 7<sup>th</sup> and 8<sup>th</sup> Grade Winter Concert in December 2018 at the rate of \$160.

10. Approve Matthew Swiss to serve as a piano accompanist for the Randolph Middle School Select Concert in January 2019 at the rate of \$100.

11. Approve Matthew Swiss to serve as a piano accompanist for the Randolph Middle School Spring Choral Concert in May 2019 at the rate of \$180.

12. Approve the appointment of the following Extra Curricular Stipends for the 2018-2019 school year:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Stipend</u>
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Bryan Mate	RHS	Music Production- Art Director	\$2,516
Cynthia McConnell	RHS	Winter Guard Instructor	\$1,301

13. Approve the appointment of Melissa Jensen as a volunteer dance consultant for the 2018-2019 school year.

14. Approve the appointment of Peter Norell and Timothy McElroy as auditorium technicians at the High school during the 2018-2019 school year at the rate of \$30.00 per hour (per policy \$7510). (Note: The fees for these events will be paid by the requested nonaffiliated organization.)

## **7. COMMUNITY SCHOOL**

### **A. Appointments**

1. Approve the appointment of Meeta Badlani as a Kidz Kraftz instructor for the Randolph Community School program for the 2018-2019 school year.

2. Approve the appointment of Amanda Crost Palomba as an instructor for Mad Science of Morris & Sussex upon completion of fingerprinting for the 2018-2019 school year, retro November 2, 2018.

3. Approve the appointment of Elizabeth Gonzalez as a substitute office assistant at the hourly rate of \$12.00 for the Randolph Community School for the 2018-2019 school year.

4. Approve the assignment change of Larissa Forik as a Program Aide to a Group Leader for the Community School Program at the hourly rate of \$14.00 as of November 21, 2018 for the 2018-2019 school year.

5. Approve the assignment change of Lina Hetman as a Program Aide to a Group Leader for the Community School Program at the hourly rate of \$15.50 for the 2018-2019 school year.

6. Approve the rate change for Staci Muha from \$9.50 per hour to \$10.00 per hour as a Senior Aide for the Community School Program for the 2018-2019 school year.

7. Approve the appointment of Akira Ford, Substitute Site Coordinator, at the hourly rate of \$19.00 for the 2018-2019 school year.

8. Adjust the appointment of Jennifer Combes, as a Group Leader to reflect a salary of \$15.50 per hour effective November 14, 2018 through June 30, 2019 for the 2018-2019 school year.

9. Approve all district Café/Recess/Lunch Aides to provide no more than five (5) hours of support per day on early release days at the rate of \$15.00 per hour.

**EDUCATION MOTIONS 1 – 4 v2****NOVEMBER 20, 2018**

Revised: 11-19-18

On behalf of the Education Committee, Board member Anne Standridge moved a motion seconded by Board member Sheldon Epstein and carried by a roll call vote to approve Education Motions 1 – 4 with exceptions:

Board member Sheldon Epstein abstained from motion 4. – Miscellaneous, a.-HIB and voted YES to all other Education Motions.

Board members Tammy MacKay, Stacy White and Ronald Conti were absent. Motions passed.

**1. Professional Development**

a. MOTION to approve the following professional development opportunities:

DISTRICT  
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Abromavage	Barbara	CG	Be The Best Coaches Convention	1/18/19	\$366.20
Abromavage	Barbara	CG	Elementary Physical Education Jam	12/14/18	\$103.00
Black	Nancy	RMS	Collaboration Workshop	11/28/18	\$125.00
Burns	Clifford	SH	Educate 2B: Tools for Engaged Learning and Living	1/15/19	\$259.00

Cirelli	Beverly	SH	Curiosity Across the Content Areas: Engaging Kids Through Student-Directed Inquiry	12/7/18	\$410.03
Coleman	Steven	RHS	Be the Best Softball Conference	1/18/19	\$329.00
Darbig	Beata	CG	Curiosity Across the Content Areas: Engaging Kids Through Student-Directed Inquiry	12/7/18	\$352.00
Hessels	Debra	FB	Tools for Engaged Learning and Living	11/29/18	\$244.00
Hurd	Andrew	CO	National Asbestos & Environmental Training Institute Meeting	12/3/18	\$25.00
Kanya	Ashley	RHS	Be The Best Softball Conference	1/18/19	\$266.00
Kanya	Ashley	RHS	Career & Technical Education (CTE) & STEM Meeting-Northern Valley	12/3/18	\$35.00

Land	Michelle	RHS	NJ Teachers of English to Speakers of Other Languages/NJ Bilingual Educators Conference	5/29/19, 5/30/19 & 5/31/19	\$396.70
Land	Michelle	RHS	Teachers of English to Speakers of Other Languages (TESOL) Convention	3/12/19, 3/13/19, 3/14/19, 3/15/19 & 3/16/19	\$309.00
Lane	Luscinda	RHS	Foreign Language Educators of NJ-Pique Proficiency	12/6/18	\$228.00
Lonie	Michael	RHS	HIB Training with David Nash	12/6/18	\$103.00
Moschella	Liane	SH	Curiosity Across the Content Areas: Engaging Kids Through Student-Directed Inquiry	12/7/18	\$410.03
Munzial Andrews	Linda	IR	NJ Association of School Librarians Annual Fall Conference 2018	12/3/18	\$328.00
Murphy	Meghan	SH	Educate 2B: Tools for Engaged Learning and Living	11/29/18	\$357.50

Murray	Sarah Jane	SH	Curiosity Across the Content Areas: Engaging Kids Through Student-Directed Inquiry	12/7/18	\$352.00
Platt	Ian	FB	Elementary Physical Education Jam	12/14/18	\$103.00
Rodriguez	Diana	IR	NJ Association of School Librarians Annual Fall Conference 2018	12/3/18	\$278.68
Siedenburg	Kerri	RMS	Anxiety, ADHD and Anger in the Classroom	12/14/18	\$122.87
Smith	Kyle	Grounds	National Asbestos & Environmental Training Institute Meeting	12/3/18	\$25.00
Smith	Peter	Technology	National Asbestos & Environmental Training Institute Meeting	12/3/18	\$25.00
Thomas	Rathjen	CG	Mindful Practices for Those Who Give the Most: Educators!	12/11/18	\$149.00
Thorn	Katherine	CO	Mindful Practices for Those Who Give the Most: Educators!	12/11/18	\$189.00

Verran-Horvot	Elisa	RHS	Counselor Day at Montclair State University	12/7/18	\$16.24
Verran-Horvot	Elisa	RHS	NJ Institute of Technology Counselor Day	12/14/18	\$13.56
Wisniewski	Diana	RMS	Collaboration Workshop	11/28/18	\$133.38

- b. MOTION to approve up to six humanities and special education teachers to attend The Curious Classroom: Building Knowledge with Student-Directed Inquiry at Rutgers University, New Brunswick, NJ on March 22, 2019. All costs to be paid through the RMS Humanities supervisor funds, not to exceed \$1,650.00.
- c. MOTION to approve up to 16 ESL, World Language and RHS Humanities teachers to attend a full day in district Literacy training on February 11, 2019. Substitute costs to be funded by the World Language and RHS Humanities departments, not to exceed \$1,648.00
- d. MOTION to amend the September 20, 2018 1f Education Motion to read:

**DISTRICT  
FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
O'Neill	Sara Jane	FB	Art Educators of New Jersey Conference	10/1/18 & 10/2/18	\$441.00

- e. MOTION to approve up to four administrators to attend MUJC Fostering Social-emotional and Character Development through the Arts Training on December 5, 2018, New Providence, NJ. All costs to be funded through district funds, not to exceed \$500.00.
- f. MOTION to approve the following professional development opportunities:

**DISTRICT**



FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Agrati	Matthew	RHS	Microsoft New Jersey K-12 Education Transformation Exclusive Event	12/5/18	\$34.48
Bierals	Beth	RHS	Powerful, Practical Strategies for Reaching "I Don't Care!" and Underperforming Students to Increase Their School Success	12/13/18	\$387.00
Black	Nancy	RMS	William Paterson University 38th Annual Bilingual/English as a Second Language Conference	12/7/18	\$251.02
Bourke	Patricia	IR	Yoga and Mindfulness in the Classroom	1/29/19	\$361.55
Brodsky	Selina	IR	Yoga and Mindfulness in the Classroom	1/29/19	\$327.30
Conway	Meredith	CO	QSAC Training	11/15/18	\$18.22
Cruz	Yacqueline	FB	38th Annual Bilingual/ESL Conference	12/7/18	\$156.90

Finn	Susan	IR	Physical Education Jam	12/14/18	\$103.00
Flood	Estela	RHS	Creating the IPA and Preparing the Way	3/7/19	\$243.00
Foran	Marybeth	RHS	NJ Association for Health, Physical Education, Recreation and Dance-Health Education Conference	2/24/19, 2/25/19, 2/26/19 & 2/27/19	\$857.00
Freeman	Allison	CO	NJ School Public Relations Association Workshop-Bond Referendum Campaign & Best Media Practices	12/5/18	\$34.52
Ivin	Karen	RMS	SCHOOL NURSES: Enhance Effective Medical Emergency Response Teams at Each of Your School Sites	12/10/18	\$491.08
Kastner	Shannon	CG	Conference for School-Based Occupational Therapists	12/4/18	\$308.70
Murphy	Meghan	SH	Educate 2B: Tools for Engaged Learning and Living	1/15/19	\$350.68

Ogoff	Helen	CG	Conference for School-Based Occupational Therapists	12/4/18	\$308.70
Olsen	Jonathan	CO	Microsoft New Jersey K-12 Education Transformation Exclusive Event	12/5/18	\$26.00
Olver	Caitlin	SH	Conference for School-Based Occupational Therapists	12/4/18	\$308.70
Pariseau	Jill	RMS	Center for Literacy Development Annual Series-Speaker Donalyn Miller	12/6/18	\$264.38
Poppy	Linda	RHS	Senior Leadership Summit	12/4/18	\$103.00
Roman	Blanca	RHS	Creating the IPA and Preparing the Way	3/7/19	\$248.00
Sobota	Cosette	CG	NJ Association of School Psychologists Winter Conference	12/14/18	\$209.94

**2. Field Trips**

- a. MOTION to approve field trip for Ironia Elementary on the following date. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
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5/22/18	Grade 3 students, teachers & parents	Ellis Island & Liberty State Park, New York, NY	81
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- b. MOTION to approve field trips for Randolph Middle School on the following dates. Costs for transportation and any associated fees will be paid my students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
December 2018	Grades 6-8 students/Self-Contained staff and Kerri Siedenbug	Dover to Morristown via Train; Morristown Green and Pancake House Morristown, NJ	30
December 2018	Grades 6-8 students/Self-Contained staff and Kerri Siedenbug	County College of Morris & Randolph Diner Randolph, NJ	30
January 2019	Grades 6-8 students/Self-Contained staff and Kerri Siedenbug	Randolph High School Apartment	30
March 2019	Grades 6-8 students/Self-Contained staff and Kerri Siedenbug	AMC Theatres Rockaway, NJ	30
April 2019	Grades 6-8 students/Self-Contained staff and Kerri Siedenbug	Randolph Police, Fire and Rescue Squad Randolph, NJ	30
June 2019	Grades 6-8 students/Self-Contained staff and Kerri Siedenbug	Turtle Back Zoo West Orange, NJ	30
Spring 2019	Grades 6-8 students/Self-Contained staff and Kerri Siedenbug	Pinot's Palette Denville, NJ	30
Spring 2019	Grades 6-8 students/Self-Contained staff and Kerri Siedenbug	Mt. Freedom Mini Golf Randolph, NJ	30

- c. MOTION to approve a field trip for up to 12 high school transition students and two staff members to visit Roxbury High School, Succasunna, NJ for a Friendsgiving event on November 15, 2018. Transportation costs paid by Special Services.

- d. MOTION to approve a field trip for the Randolph High School Athletic Department. Costs for transportation and any associated fees will be paid my students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Dec. 4, 2018	NJAC Athletic Leadership Summit, student athletes, D. Hutchinson, C. Sufly & L. Poppy	Sussex County Technical School, Sparta, NJ	12

- e. MOTION to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Dec. 16, 2018	Grades 9 – 12 students, C. Canfield, B. Valvano & TBD	Broadway play (Sunday) Manhattan, NY	50
February 2019	Grades 9 – 12 students, E. Flood, A. Lubrano, L. Lane & TBD	MET Museum Manhattan, NY	50
March 2019	Grades 9 – 12 (Spanish Honor Society students) E. Flood, A. Lubrano, B. Roman, N. Parama & TBD	Repetorio Espanol Museum Manhattan, NY	50
May 2019	Grades 9 – 12 (Spanish Honor Society students) E. Flood, A. Lubrano & B. Roman	Princeton University Art Museum Princeton, NJ	30
December 2018	Grades 9 – 12 (National Art Honor society students) S. Coleman & TBD	9/11 Museum and various Art Galleries Manhattan, NY	25

### 3. Special Services

- a. MOTION to approve an Emotional Wellness Program for up to two sessions for Randolph High School OASIS students during the 2018-2019 school year. Costs to be funded by Services Special Services, not to exceed \$800.00.

- b. MOTION to rescind the June 19, 2018 3b Education Motion to approve the following agency to provide a nurse for Randolph student SE19-72 Grade Pre-K for school year 2018-2019 at the rate of \$54.50 per hour to be paid from Special Services Related Services budget line not to exceed \$40,000.00:

Bayada Home Health Care

- c. MOTION to approve the placement of Randolph Student SE19-80 Grade 10 in the special education program at Middletown Township High School – North, Middletown, NJ effective September 26, 2018 – June 30, 2019 and BE IT FUTHER MOVED, that a contract be entered into with Middletown Township High School – North at the tuition rate of \$13,306.56. With an additional transportation cost of \$402.47.
- d. MOTION to approve the placement of Randolph Student SE19-13 Grade 6 in the special education program at Montgomery Academy effective November 12, 2018 – June 30, 2019 and BE IT FUTHER MOVED, that a contract be entered into with Montgomery Academy at the tuition rate of \$67,714.00.

#### **4. Miscellaneous**

- a. MOTION to approve the Harassment, Intimidation and Bullying (HIB Reports) dated: October 19 and 26, 2018 and November 2, 9 and 16, 2018.
- b. MOTION to approve the 2018-2019 Randolph Township Schools district calendar (Exhibit 1).
- c. MOTION to approve the submission of an application for the Advanced Computer Science grant in the amount of \$100,000.00 from the New Jersey Department of Education.
- d. MOTION to approve up to four health and physical education teachers and two school nurses to assist at up to two elementary Puberty Education Night presentations during the 2018-2019 school year. Each night is two hours, at a rate of \$50.00 per hour, not to exceed \$100.00 per staff member per evening.
- e. MOTION to approve private school student (PS 16-17-003) to participate in the Randolph Township Schools Fencing program for the 2018-2019 season.
- f. MOTION to approve private school student (PS 18-19-002) to participate in the Randolph Township Schools Fencing program for the 2018-2019 season.
- g. MOTION to approve private school student (PS 18-19-003) to participate in the Randolph Township Schools Fencing program for the 2018-2019 season.

- h. MOTION to approve private school student (PS 18-19-004) to participate in the Randolph Township Schools Swimming program for the 2018-2019 season.
- i. MOTION to approve private school student (PS 18-19-005) to participate in the Randolph Township Schools Basketball program for the 2018-2019 season.
- j. MOTION to approve the Elementary curriculum: Counseling Grades K-2
- k. MOTION to approve the Elementary curriculum: Counseling Grades 3-5
- l. MOTION to approve the RMS curriculum: Counseling Grades 6-8
- m. MOTION to approve the RHS curriculum: Statistics A.

**FINANCE/FACILITIES & TRANSPORTATION 1 – 10 v4**

**NOVEMBER 20, 2018**

Revised: 11-20-18

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein made a motion seconded by Board member Anne Standridge and carried by a roll call vote to approve Finance, Facilities and Transportation Motions 1 – 10 with exceptions.

Board members Tammy MacKay, Ms. Stacy White and Mr. Ronald Conti were absent.

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 10/31/18	\$ 5,439,277.17
1.1	Check Register – 11/15/18	\$ 6,221,348.48

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve October 2018 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 10/31/18
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2.2	Expense Account Adjustment – 10/31/18
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**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of October 2018 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 10/31/18
3.2	Revenue Report – 10/31/18
3.3	Budget Report – 10/31/18
3.4	Petty Cash Report 10/31/18
3.5	Treasurer Report – 10/31/18

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

**4. RESOLUTION AUTHORIZING THE USE OF THE NATIONAL COOPERATIVE PURCHASING ALLIANCE (NCPA)**

**WHEREAS**, the Randolph Township Board of Education, in the town of Randolph in the State of New Jersey, desires to participate in the purchasing program known as the National Cooperative Purchasing Alliance (NCPA), and in the opinion that participation in this program will be highly beneficial to the taxpayers through the anticipated savings to be realized.

**WHEREAS**, after competitive solicitation and selection process by Region 14, ESC, NCPA has set up a number of Master Agreements to provide goods, products and services based upon national volumes.

**WHEREAS**, the competitive solicitation and selection process required that suppliers



allow Participating Public Agencies to purchase goods, products and services on the same terms, conditions and pricing as Region 14 ESC; are subject to the applicable local purchasing ordinances and laws of the state of purchase:

**NOW, THEREFORE, BE IT RESOLVED BY THE RANDOLPH TOWNSHIP BOARD OF EDUCATION IN THE TOWN OF RANDOLPH, IN THE STATE OF NEW JERSEY AS FOLLOWS:**

Section 1. The Randolph Township Board of Education is authorized to enroll and participate in the purchasing program known as the National Cooperative Purchasing Alliance (NCPA) and purchases through such program shall be deemed to meet the agencies competitive purchasing requirements.

Section 2. The School Business Administrator/Board Secretary, Gerald M. Eckert of the Randolph Township Board of Education under the direction of the Randolph Township Board of Education is hereby designated to act for the Randolph Township Board of Education in all matters relating to The National Cooperative Purchasing Alliance including the designation of specific contracts in which the Randolph Township Board of Education desires to participate.

Section 3. This Resolution shall become effective from and after its passage.

**5. MOTION TO APPROVE THE AMENDED INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) 2018- 2019 GRANT**

**BE IT RESOLVED**, the Randolph Township Board of Education amend the INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) Grant, school year 2018-2019 to include the carryover funds of \$11,882 from school year 2017 – 2018.

BASIC (Ages 3–21)	
Non-Public	\$ 5,244.00
Preschool	\$ 6,638.00

**6. RESOLUTION AUTHORIZING THE SCHOOL BUSINESS OFFICIAL GERALD M. ECKERT OF THE RANDOLPH TOWNSHIP BOARD OF EDUCATION, NEW JERSEY TO INVEST FUNDS IN THE ASSET AND REBATE MANAGEMENT PROGRAM**

1. The Randolph Township Board of Education hereby finds and determines that;
  - a. the School Business Administrator, Gerald M. Eckert has received and reviewed;

- i. the Information Statement dated as of January 3, 2005 describing the New Jersey Asset & Rebate Management Program (“NJ/ARM”) and;
    - ii. the Amended and Restated Interlocal Services Investment Agreement governing the NJ/ARM Program (“Program Agreement”), and
  - b. the School Business Administrator, Gerald M. Eckert has been afford the opportunity to discuss NJ/ARM with the Investment Administrator and Special Counsel to NJ/ARM and the Randolph Township Board of Education has determined that is in the best interest of the Randolph Township Board of Education to authorize the Randolph Township Board of Education to participate in the NJ/ARM.
2. The Program Agreement is hereby approved and the School Business Administrator, Gerald M. Eckert is authorized to execute the Program Agreement on behalf of the Randolph Township Board of Education.
  3. Wells Fargo Bank N.A., as Custodian for the NJ/ARM Program, is hereby approved to act as a depository of Public Funds for the Randolph Township Board of Education in the County of Morris in the State of New Jersey.
  4. The Randolph Township Board of Education acknowledges that its decision to authorize the participation in NJ/ARM is based solely on the information set forth in the Information Statement and in the Program Agreement.
  5. This Resolution shall take effect immediately upon its adoption.

**7. MOTION TO VOID THE FOLLOWING CHECK**

**RESOLVED**, the Randolph Township Board of Education, by resolution; approve the cancellation of an un-cashed check remaining as open items as of October 1, 2018 for school year 2018-19, sum of check totaling \$55.00.

August 2018	98594	\$55.00
	Total	\$55.00

**8. ACCEPTANCE OF DONATIONS**

**RESOLVED** the Randolph Township Board of Education accept the following

donations:

➤ **DISTRICT ELEMENTARY SCHOOLS:**

- RTS hosted a professional development session on 'Novel Engineering' from Tufts University Center for Engineering Education and Outreach. LibraryLinkNJ, a subsidy program that supports the development of NJ Librarians and with request has provided a \$500 donation to support the opportunity we provided in-district.

➤ **HIGH SCHOOL:**

- donation from AHS Hospital Corporation of Morristown, NJ of the following equipment, having fair market value of \$1,127
  - Automated External Defibrillator ("AED");
  - Standard Carrying Case
  - Infant/Child Smart Pads Cartridge
  - Fast Response Kit
  - Philips AED Cabinet
  - 2-Way Wall sign
- donation from C.A.M.E.R.A.S. the following, having estimated total value of \$ 300.
  - One ETC Expression 2X lighting console, and
  - One remote control unit.  
The lighting console and remote control unit will be used to control and adjust lighting in the RHS TV studio.
- donation from Randolph Education Association (REA) having an estimated amount of \$250 directed toward ADOORable event held at the high school where they decorated classroom doors and created trick-or-treating stops in a controlled environment for special needs students.

**BE IT FURTHER RESOLVED**, that Katherine Thorn, District Elementary K-5 Supervisor, Deborah Iosso, Principal of Randolph High School, acknowledge the *donations in a letter to the appropriate parties.*

**9. MOTION TO ACCEPT DISTRIBUTION OF DISTRICT ASSETS**

**WHEREAS**, the Board is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board is desirous of selling said surplus property in an "as is"

condition with express or implied warranties.

**THEREFORE, BE IT RESOLVED**, by the Randolph Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract #83453/T2581 13-x-22727 Auctioneering Services: Internet Auctions to Sell Surplus Property in accordance with the terms and conditions of this State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Randolph Board of Education;
- (2) The sale will be conducted online and the address of the auction site is govdeals.com;
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9;
- (4) The surplus being sold includes:
  - (a) 1990 Bluebird 54 Passenger Bus (Bus #90)
  - (b) 2004 Bluebird 54 Passenger Bus (Bus #92)
  - (c) 2004 Bluebird 54 Passenger Bus (Bus #93)
  - (d) 2004 Bluebird 54 Passenger Bus (Bus #94)
  - (e) 2004 Bluebird 54 Passenger Bus (Bus #95)
- (5) The surplus property as identified shall be sold in an “as is “condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property;
- (6) The Board reserves the right to accept or reject any bid submitted.

#### **10. RESOLUTION REJECTING PROPOSALS FOR COMMUNICATION PLAN / WEBSITE DEVELOPMENT**

**WHEREAS**, the Board of Education previously advertised for competitive contracting proposals from interested vendors for the redesign of the District’s website and concurrent preparation of the District’s communications plan; and

**WHEREAS**, proposals from interested vendors were received and publicly opened on November 1, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-22(d), a Board of Education may reject all competitive contracting proposals for a given project when, after further review, it seeks to substantially revise the bid specifications for the Project; and

**WHEREAS**, after a full and comprehensive review of the Project and the proposals received in response to the advertisement, and upon consideration by the Board of Education and District Administration, the Board of Education has determined to revise the specifications for the Project and significantly alter the Project's scope to better address the District's needs at this time;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby rejects all proposals received for the Project; and

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the immediate re-advertisement of the Project in order to more accurately reflect the Project's scope, which shall include revised specifications to be determined by the Administration.

**POLICY MOTION 1 – 2**

**NOVEMBER 20, 2018**

Revised: 11-20-18

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On behalf of the Policy Committee, Board member Susan DeVito moved a motion, seconded by Board member Christopher C. Treston and carried by roll call vote to approve Policy Motion 1 – 2 with exceptions.

Board member Dr. Robert Soni voted NO to Motion No. 1 and voted YES to Motion No. 2. Board members Tammy MacKay, Stacy White and Ronald Conti were absent. Motions passed.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulation for first reading:

**Number   Title**

P5350	Student Suicide Prevention (M) (Revised)
R 5350	Student Suicide Prevention (M) (Revised)
P5533	Student Smoking (M) (Revised)
P7446	School Security (New)

2. **RESOLVED**, that the Randolph Township Board of Education hereby adopt the following policies and regulation for second reading:

**Number   Title**

P1550	Equal Employment/Anti-Discrimination Practices (M) (Revised)
R 1550	Equal Employment/Anti-Discrimination Practices (M) (Revised)

**FOR THE GOOD OF THE ORDER**

Dr. Soni wanted everyone to know he has a lot of to be thankful for and wished everyone would drive safely this holiday.

Mr. Epstein wished everyone a happy Thanksgiving and announced that jazz ensemble auditions were held and will start practicing soon.

Ms. Standridge wished everyone a happy Thanksgiving.

Mr. Treston thanked the Board for accepting his tardiness tonight.

Mr. Faranetta wished everyone a happy Thanksgiving, and wished happy birthday to Dr. Soni.

**ADJOURNMENT**

Board Vice President Joseph Faranetta moved a motion seconded by Board member Anne Standridge to adjourn the meeting. Board members present all present in favor.

The Board adjourned the meeting at 08:27 p.m.

Respectfully submitted,

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Gerald M. Eckert  
Board Secretary