

The Randolph Township Board of Education held a Business Session meeting on Tuesday, December 18, 2018 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Ronald Conti called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

ROLL CALL

The following Board members were present: Ms. Susan DeVito, Mr. Sheldon Epstein, Mr. Joseph Faranetta, Ms. Tammy MacKay, Dr. Robert A. Soni, Mr. Christopher C. Treston, Ms. Stacy White and Mr. Ronald Conti.

Board member Ms. Anne Standridge was absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, School Business Administrator/Board Secretary, Eric Burnside, Assistant School Business Administrator/Assistant Board Secretary and Board Counsel Marc H. Zitomer was also present.

EXECUTIVE CLOSED SESSION – 07:22 p.m.

Board Vice President Joseph Faranetta moved a motion seconded by Christopher C. Treston to go into Executive Closed Session. Board members present all in favor. Board Anne Standridge was absent.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 08:00 p.m.

PLEDGE OF ALLEGIANCE

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

APPROVAL OF BOARD MINUTES

Executive Closed Session: 11-13-18, 11-20-18

FFT Committee, Board Work and Business Session: 11-05-18, 11-13-18, 11-20-18

Education Committee: 06-19-18, 08-21-18, 10-09-18, 11-13-18

Board member Christopher C. Treston moved a motion seconded by Board Vice President Joseph Faranetta and carried by a roll call vote to approve Board Executive Closed, Work and Business Sessions minutes of 11-13-18, 11-20-18, FFT Committee 11-05-18 and Education Committee minutes of 06-19-18, 08-21-18, 10-09-18, 11-13-18, with exceptions:

Board member Anne Standridge was absent. Motion passed.

CORRESPONDENCE - None

PRESIDENT'S REPORT

Board highlights of the year:

Ms. White stated how proud she is of how the Board worked together including the transition house, security, athletic director and many other things.

Mr. Treston announced his highlight was safety and security. Facility improvements, Alice training, rekeying of classrooms, the hiring of additional security officers and vestibules from the referendum.

Ms. MacKay believes the transition house is one of the most innovative programs and Randolph set the bar very high for other districts. It was a lot of hard work but was done with great collaboration.

Mr. Faranetta noted the Board covers a lot of ground, but the college board AP honor roll was for the third time in a row. There were only 35 other districts in the U.S. and Canada that have three-repeated on the AP Honor Roll.

Dr. Soni was very impressed by how the Board planned the referendum and how the Board answered community questions. They explained the logic and process of the referendum for safety and security. It also improves STEM and athletics at the same time.

Ms. DeVito remembered an education committee meeting and the Randolph middle school students that involved sustainable goals. Watching the

students and what they presented to the Board was very impressive. Seeing the pride and joy in the students was a great reflection on the teacher's ability. Mr. Conti believes the REA & RTAA contracts settlement was done with great communication. Sharing more services is also a huge benefit for the district, mostly with the Township and police department.

Mr. Epstein is impressed with the fantastic administration and how they use the tools they have been given by the Board. They have terrific outcomes. The teaching staff and parents are incredible. Involvement is the highlight. The Board being involved with the administration, the teaching staff, and community involvement. The community being parents and students being involved was all very constructive.

SUPERINTENDENT'S REPORT

Special Education Update:

Mr. Walter Curioni and Ms. Evy Falcon-Duran introduced student achievements and provided a power point presentation of new programs

STUDENT COUNCIL REPRESENTATIVE REPORT - None

LIAISON REPORTS - None

COMMITTEE REPORTS

Policy:

Ms. DeVito announced policy committee meeting was open this evening. Discussion included dress and grooming, student smoking policy being amended and the committee will reconvene after the reorganization meeting.

Negotiations:

Ms. MacKay and the negotiations committee did meet to discuss music stipends tonight. They are close to being done.

PUBLIC STATEMENT

A Randolph resident stated when she first moved to Randolph it was not as friendly as it is now. She is glad to see the township and school getting along and communicating. Very pleased, happy and proud to work at the special education program.

OLD BUSINESS

Ms. MacKay questioned Ms. Fano about answering questions in an e-mail that was sent by Ms. Fano today. Ms. Fano requested even getting part of the answers

would be advantageous. The goal is to update the Board page on RTNJ.

NEW BUSINESS

Motions:

- Personnel 1 - 7
- Education 1 - 4
- Finance, Facilities and Transportation 1 – 12
- Policy 1

PERSONNEL AND ADMINISTRATION MOTIONS 1-7_{v4}

DECEMBER 18, 2018

Revised: 12-18-18

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay made a motion seconded by Board member Sheldon Epstein and carried by roll call vote to approve Personnel and Administration Motions 1 – 7 with exceptions:

Board member Christopher C. Treston abstained from motion No.2A. Board member Anne Standridge was absent. Motions passed.

1. RESIGNATIONS

A. Certificated Staff

1. Accept the resignation of Vincenzina Mlenak, Special Education Teacher at Randolph Middle School, effective February 8, 2019.

B. Support Staff

1. Accept the resignation of Michele Poole, Head Girls Lacrosse Coach, effective November 20, 2018.

2. Accept the resignation for the purpose of retirement of Juan Carral, Custodian at Center Grove School, to be effective April 1, 2019.

3. Accept the resignation of Douglas Anderson, Head Baseball Coach, effective December 6, 2018.

4. Accept the resignation of Daniel McDonald, Assistant Baseball Coach, effective December 6, 2018.

2. APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of the following Substitute Teachers, at the rate of \$95 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Gholmareza Tavana Stephanie Crean

2. Approve the appointment of the following Substitute Nurse, at the rate of \$175 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Angela Alter

3. Approve the appointment of the following Home Instructor, at the rate of \$50.00 per hour for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Joanne Carroll

4. Approve the appointment of Kimberly Siegel, Leave Replacement School Nurse at Fernbrook School, effective January 2, 2019 through approximately June 30, 2019 at a rate of \$269.20 per day for the 2018-2019 school year, for the full assignment.

B. Support Staff

1. Rescind the appointment of Guy Poggi, Paraprofessional at Randolph High School, effective November 25, 2018.

2. Approve the appointment of the following Substitute Custodian, at the rate of \$12.50 per hour for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Olvin Vasquez

3. Approve the appointment of Patrick Glory, Paraprofessional, FTE 0.60 at Randolph High School, effective December 19, 2018 through June 30, 2019 for the 2018-2019 school year at a salary of \$22,888 prorated to \$13,732 and to be prorated based on start date.

4. Approve the appointment of Brandon Lenox, Paraprofessional at Randolph Middle School, effective December 19, 2018 through June 30, 2019 for the 2018-2019 school year at a salary of \$22,888, to be prorated based on start date.

3. LEAVES OF ABSENCE

A. Certificated Staff

1. Approve that employee I.D. #6713, identified on Schedule B, be placed on a paid medical leave of absence effective December 14, 2018 through approximately January 13, 2019 with an anticipated return date of January 14, 2019; be it further resolved the entire leave is with benefits.

2. Approve that employee I.D. #4251, identified on Schedule C, be placed on an intermittent unpaid FMLA leave of absence effective December 2, 2018 through June 30, 2019 to be scheduled with the Human Resources Office; be it further resolved the entire leave is with benefits.

3. Approve that employee I.D. #6057, identified on Schedule D, be placed on an intermittent unpaid FMLA leave of absence effective December 2, 2018 through June 30, 2019 to be scheduled with the Human Resources Office; be it further resolved the entire leave is with benefits.

4. Approve the extension of leave for employee I.D. #5508, identified on Schedule E, as an unpaid child rearing leave of absence with no benefits effective January 19, 2019 through June 30, 2019.

5. Approve that employee I.D. #4500, identified on Schedule F, be placed on an intermittent, paid medical leave of absence effective November 27, 2018 through June 30, 2019 to be scheduled with the Human Resources Office; be it further resolved the entire leave is with benefits.

6. Adjust the leave of employee I.D. #7413, identified on Schedule G, to reflect a paid medical leave of absence effective November 15, 2018 through January 2, 2019, followed by an unpaid FMLA leave of absence effective January 3, 2019 through January 8, 2019, followed by an unpaid NJFLA leave of absence effective January 9, 2019 through April 7, 2019 with an anticipated return date of April 8, 2019; be it further resolved the entire leave is with benefits.

7. Approve that the leave of employee I.D. #7002, identified on Schedule H, be placed on a paid medical leave of absence effective May 8, 2019 through May 29, 2019, followed by an unpaid FMLA leave of absence effective May 30, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

8. Approve that employee I.D. #4092, identified on Schedule M, be placed on a paid medical leave of absence effective December 6, 2018 through January 1, 2019 with an anticipated return date of January 2, 2019; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Approve that Employee I.D. #7601, identified on Schedule A, be placed on an unpaid FMLA leave of absence effective November 28, 2018 through approximately

January 18, 2019; be it further resolved the entire leave is with benefits.

2. Approve that employee I.D. #5210 identified on Schedule I, be placed on an unpaid FMLA leave of absence effective December 6, 2018 through approximately December 19, 2018 with an anticipated return date of December 20, 2018; be it further resolved the entire leave is with benefits.

3. Approve that employee I.D. #4381 identified on Schedule J, be placed on a paid medical leave of absence effective November 29, 2018 through March 12, 2019; be it further resolved the entire leave is with benefits.

4. Approve that employee I.D. #7625 identified on Schedule K, be placed on a paid medical leave of absence on or about February 8, 2019 through February 27, 2019, follow by an unpaid FMLA leave of absence effective on or about February 28, 2019 through April 5, 2019, followed by an unpaid NJLFA leave of absence effective on or about April 6, 2018 through May 26, 2019 with an anticipated return date of May 27, 2019; be it further resolved the entire leave is with benefits.

5. Approve that employee I.D. #4873 identified on Schedule L, be placed on a paid medical leave of absence effective January 2, 2019 through approximately January 15, 2019 with an anticipated return date of January 16, 2019; be it further resolved the entire leave is with benefits.

4. UNIQUE POSITION CODES

A. Certificated Staff

1. Deactivate UPC number 600-05-3100-130-04, effective November 23, 2018.

2. Deactivate the following UPC numbers effective June 30, 2017:

600-04-2100-120-02
600-05-2202-130-01
600-06-2300-140-18
600-05-2481-120-07

600-05-1102-130-10
600-05-2302-130-04
600-04-2481-120-04

3. Activate UPC number 600-02-3100-120-03 effective November 24, 2018.

B. Support Staff

1. Deactivate UPC number 204-04-0000-000-01 effective October 28, 2018.

2. Deactivate the following UPC numbers effective June 30, 2017:

401-02-0000-120-05
401-04-0000-120-04
401-02-0000-120-15

401-02-0000-120-12
205-06-2655-000-06
401-02-0000-120-09

401-06-0000-140-20

3. Activate UPC number 204-06-0000-000-11, effective October 29, 2018 for the 2018-2019 school year.

4. Activate UPC number 401-01-0000-120-33, effective November 28, 2018 for the 2018-2019 school year.

5. Create UPC number 401-06-0000-140-21, effective December 19, 2018 for the 2018-2019 school year.

6. Activated UPC number 401-03-0000-120-01, effective October 1, 2018 for the 2018-2019 school year.

5. ASSIGNMENT ADJUSTMENT

A. Support Staff

1. Approve the assignment adjustment of Alison Euvino from Randolph High School to Ironia School effective retroactive to October 1, 2018 for the 2018-2019.

2. Approve the assignment adjustment of Hector Mejia, Custodian at Ironia School to Custodian at Fernbrook school for the 2018-2019 school year.

6. EXTRA PAY

A. Certificated Staff

1. Approve the following sick day payout for the following retired staff member:

<u>Name</u>	<u># of Days</u>	<u>Rate</u>	<u>Total to be paid</u>
Claire Carpluk	161	\$52/day	\$8,372.00

2. Approve the appointment of all certificated staff members at Randolph High School to supervise Saturday Detention, on an as-needed basis, during the 2018-2019 school year at the rate of \$175.32 per four (4) hour coverage.

B. Support Staff

1. Approve the following payout for sick days for the following retired REA support staff members in the 2018-2019 school year:

<u>Employee</u>	<u>Position</u>	<u># Sick Days</u>	<u>Rate of pay</u>	<u>Total amount</u>
Medina, Jairo	Custodian	2	\$27/day	\$54.00

2. Adjust the pesticide license of Kyle Smith to reflect a stipend amount of \$740.00

for the 2018-2019 school year.

3. Approve the following Spring Coaching Staff for the 2018-2019 school year in accordance with the list below; be it further resolved that stipend amounts may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Coaching Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Robert Liegner	Boy's Lacrosse Volunteer	NA	NA
Edward Shivas	Boy's Lacrosse Volunteer	NA	NA
Elliot Grover	Boy's Lacrosse Volunteer	NA	NA

4. Approve the appointment of the following Co- Curricular Stipends for the 2018-2019 school year:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Stipend</u>
Donald Fritch	CG	Video Advisor	\$1,301

5. Approve Matthew Swiss to serve as the musical audition accompanist for the RHS Spring Musical auditions at a rate of \$120.

7. COMMUNITY SCHOOL

A. Appointments

1. Approve the appointment of the Abigail Gerber as a Junior Aide for the Randolph Community School at the rate of \$9.00 per hour, for the 2018-2019 school year, pending completed paperwork.

2. Approve the appointment of Siaka Kromah as a Program Aide at the rate of \$15.00 per hour, for the 2018-2019 school year pending completed paperwork.

3. Approve the appointment of Maanav Choudhary as a Junior Aide at the rate of \$9.00 per hour for the Randolph Community School pending completed paperwork.

4. Approve the appointment of Chloe Freeman as a Junior Aide at the rate of \$9.00 per hour for the Randolph Community School pending completed paperwork.

5. Approve the appointment of the following Elementary School Ski Club Advisors for the 2018-2019 season at the rate of \$1,600 for the season:

Jenise Janulis
Lisa Barrett

Janet Stella

Michael Hand

6. Approve the appointment of the following Elementary School Substitute Ski Club Advisors for the 2018-2019 season at the rate of \$170 per trip:

Andria Barosi-Stampone
Trudi Mueller

Brittany Dungan
Christine Shay

Dawn Melody
Beverly Cirelli
Stephanie Underhill

7. Approve the appointment of the following Elementary School Ski Club Chaperones for the 2018-2019 season at the rate of \$150 per trip:

Andria Barosi-Stampone
Beverly Cirelli
Angela Cordova
Stephanie Underhill

Dudley North
Dawn Melody
Karen Pasquale

Trudi Mueller
Brittany Dungan
Christine Shay

8. Approve the appointment of the following 6TH Grade Ski Club Advisor for the 2018-2019 season at the rate of \$1,600 for the season:

Jessica MacLeod

9. Approve the appointment of the following 7th & 8th Grade Ski Club Head Advisor for the 2018-2019 season at the rate of \$1,600 for the season:

Katherine Russell

10. Approve the appointment of the following RMS Substitute Ski Club Advisors for the 2018-2019 season at the rate of \$170 per trip:

Andrea Austin
Christine Shay

Kelly Hart
Andria Barosi-Stampone

Richard Sackerman
Luann Mizzoni
Melanie Lombardo

11. Approve the appointment of the following 7th & 8th Grade Ski Club Assistant Advisors for the 2018-2019 season at the rate of \$170 per trip:

Christine Shay
Janet Hawkins
William Zagoren

Richard Sackerman
Kelly Hart
Derek Skoldberg

Melanie Lombardo
Andria Barosi-Stampone

12. Approve the appointment of the following 6th, 7th & 8th Grade Ski Club Chaperones for the 2018-2019 season at the rate of \$150 per trip:

Andria Barosi-Stampone
Kelly Hart
Christine Shay
Margaret Mitchell-
O'Donnell

William Zagoren
Richard Sackerman
Rachel Ferrante
Lisa Mocera

Janet Hawkins
Andrea Austin
Luann Mizzoni
Derek Skoldberg

13. Approve the appointment of the following Ski Club Traffic Duty at Randolph

Middle School at the hourly rate of \$15.00 for the 2018-2019 season:

Richard Sackerman Andria Barosi-Stampone

14. Approve the appointment of the following Randolph High School Ski Club Head Advisor for the 2018-2019 season at the rate of \$1600 each for the season:

Brian Hoesly

15. Approve the appointment of the following Randolph High School Ski Club Chaperones for the 2018-2019 season at the rate of \$150 per trip:

Elisa Verran-Horvot
Lindsay Reilly

Frederick Yawger

Amanda Brodeen
Meghan Holda

16. Approve the appointment of the following Randolph High School Substitute Ski Club Advisor for the 2018-2019 season at the rate of \$170.00 per trip:

Elisa Verran-Horvot

EDUCATON MOTONS 1 – 4 v2

DECEMBER 18, 2018

Revised: December 18, 2018

On behalf of the Education Committee, Board member Tammy MacKay moved a motion seconded by Board member Christopher C. Treston and carried by a roll call vote to approve Education Motions 1-4 v2 with exceptions.

Board member Sheldon Epstein abstained from motion 3. Miscellaneous – motion.a. and Board member Anne Standridge was absent. Motions passed.

1. Professional Development

- a. **MOTION** to approve up to 26 second grade teachers to attend an in district Student Centered Math Instruction professional learning during the 2018-2019 school year. Cost of substitutes will be paid by Elementary Supervisor funds, not to exceed \$2,800.00.
- b. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
DiAgostino	Lisa	RMS	The Holocaust and the Human Rights Movement	2/27/19	\$7.00
Falcon-Duran	Everlydis	CO	Social-Emotional Learning Through Mindful Practices	1/17/19	\$132.98
Hutchinson	David	RHS	59 th Annual Directors of Athletics Association of NJ State Conference	3/12/19, 3/13/19 & 3/14/19	\$764.00
Naclerio	Gina	RMS	Section 504 Workshop	2/22/19	\$207.99
Paredes-Corbel	Paula	RHS	Northeast Conference on the Teaching of Foreign Languages (NECTFL) Annual Conference	2/7/19, 2/8/19 & 2/9/19	\$1,605.00
Paredes-Corbel	Paula	RHS	Social-Emotional Learning Through Mindful Practices	1/17/19	\$145.00
Perrone	Frank	RHS	Social-Emotional Learning Through Mindful Practices	1/17/19	\$115.00

Zarillo	Sandra	RHS	Develop Growth Mindset in Mathematics to Increase Students' Perseverance, Engagement and Success in your math Classroom	1/31/19	\$397.00
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c. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Adickes	Gina	RHS	Ultimate Performance Field Hockey Seminar	2/7/19 & 2/8/19	\$381.00
Agrati	Matthew	RHS	Techspo 2019	1/31/19 & 2/1/19	\$878.86
Data	Sheri	RMS	Art of Coaching Volleyball	5/18/19 & 5/19/19	\$522.50
Dimiceli	Charles	RHS	College Board Regional Forum Boston, MA	1/28/19, 1/29/19 & 1/30/19	\$1,228.96
Emmel	Peter	Technology	Techspo 2019	1/31/19 & 2/1/19	\$870.00
Huey	Jennifer	RHS	North Carolina State Counselor Fly-In	2/6/19, 2/7/19 & 2/8/19	\$325.00
Lyons	Michael	RMS	Glazier Football Clinic	1/24/19, 1/25/19, 1/26/19 & 1/27/19	\$1,631.00

Nahan	William	RHS	American Football Coaches Association Convention	1/5/19, 1/6/19, 1/7/19 & 1/8/19	\$525.00
Olsen	Jonathan	CO	Techspo 2019	1/31/19 & 2/1/19	\$925.00
Paredes-Corbel	Paula	CO	Techspo 2019	1/31/19 & 2/1/19	\$866.00
Perrone	Frank	RHS	Techspo 2019	1/31/19 & 2/1/19	\$870.00
Rodriguez	Diana	IR	Invent To Learn with the Technology Class of 2019	1/18/19	\$358.77
Ruiz	Harry	RHS	Safe Schools Resource Officer/School Liaison Training	12/3/18, 12/4/18, 12/5/18, 12/6/18 & 12/7/18	\$350.00
Soldivieri	Danielle	CO	Techspo 2019	1/31/19 & 2/1/19	\$900.00

d. MOTION to amend the November 20, 2018 1a Education Motion to read:

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Hessels	Debra	FB	Tools for Engaged Learning and Living	1/15/19	\$244.00

e. MOTION to approve the following professional development opportunity:

DISTRICT

FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORK-SHOP	WORK-SHOP TOTAL COST
Sorge	Michael	RHS	Techspo 2019	1/31/19 & 2/1/2019	\$978.94

2. Field Trips

- a. **MOTION** to amend the June 19, 2018 1f Education Motion to read: Motion to approve and overnight field trip for up to thirty-five RHS Competition Team Cheerleaders and up to three coaches to attend the National Cheerleading Competition, February 6 - 11, 2019 in Orlando, FL. Cost for coaching staff will be funded by the RHS Athletic Department, not to exceed \$5,500.00. Student costs will be funded by the Cheerleading booster club.

- b. **MOTION** to approve field trip for Center Grove, Fernbrook, Ironia and Shongum Schools on the following date. Cost for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
February 2019	All 5 th grade orchestra students, J. Scanlan, R. Akopjan, D. Miller & F. Perrone	Students will participate in a rehearsal at RHS for String Fest	Max. 40 per school

- c. **MOTION** to approve field trips for Randolph High School on the following dates. Cost for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
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March 2019	RHS Wind Ensemble, Symphonic Winds, Concert Band students, D. Russo, D. May & M. Lichtenfeld	Concert Band Festival @ Parsippany Hills High School Parsippany, NJ	Approx. 150 Students
March 2019	Grades 9 – 12 students, E. Flood, M. Land & S. Sanchez-Gonzalez	Latino Youth Leadership Conference @ Fairleigh Dickinson University Madison, NJ	30
February 2019	Grades 9 – 12 students, J. Matyas, G. Lugero & TBD	Model UN Competition @ Bergen Academies Hackensack, NJ	30
April/May 2019	Grades 11 & 12 students, B. Bryan, K. Mongelli & TBD	Duke Farms Hillsborough, NJ	36

- d. **MOTION** to approve an overnight field trip for up to two teachers and nine RHS student members of RHS Mass Media to attend a Sundance Film Festival in Salt Lake City, UT. The trip will take place from January 24 – 28, 2019. Student costs will be funded by students and their families. Chaperones will cover their own costs.
- e. **MOTION** to approve the following field trip for Randolph Middle School: Cost for transportation and any associated fees will be paid by the students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
February 28, 2019	Technology Class students & Mr. Sheehy	Mendham Boro Middle School Mendham, NJ	30 approx.

3. Miscellaneous

- a. **MOTION** to approve the Harassment, Intimidation and Bullying (HIB Reports) weeks ending November 23 and 30, 2018 and December 7 and 14, 2018.

- b. **MOTION** to approve the disposal of the following Randolph High School textbooks. These textbooks are no included in the curriculum.

TITLE	ISBN #	COPYRIGHT DATE	# OF TEXTBOOKS
An Introduction to Programming Using Microsoft Visual Basic.net	1-58003-038-6	2003	30
Java Methods	0-9654853-7-4	2001	31
Java Methods A and AB	0-9727055-7-0	2006	14
Java Methods AB: Data Structures	0-9654853-1-5	2003	8
Q Basic	0-314-78351-2	1992	26
A First Book of C++	1-14-53100-5	1995	25
Prentice Hall Algebra 2	0-13-062568-X	2004	57

- c. **MOTION** to approve the following new course proposals for the 2019-2020 school year:

- Art for Peace of Mind
- Culinary Arts I (Pro Start)
- SAT Prep English
- SAT Prep Math

- d. **MOTION** to approve the following student teachers/practicum/internship placements for the 2018-2019 school year pending criminal background clearance as follows:

Name: Jessica Dolce
 University/College: Eastwick College
 Experience: Occupational Therapy Assistant Internship
 School/Grade: Center Grove Elementary School/PreK-5th
 Cooperating Therapist: Helen Ogoff
 Dates of Assignment: January - March 2019

Name: Lia Ferrante
 University/College: Gulf Coast Dietetic/Maschio's Food Services
 Experience: Dietetic Internship
 School/Grade: Randolph High School/9th-12th
 Cooperating Therapist: Maria Riccitelli

Dates of Assignment: January - March 2019
Name: Christian Francisco
University/College: Eastwick College
Experience: Occupational Therapy Assistant Internship
School/Grade: Center Grove Elementary School/PreK-5th
Cooperating Therapist: Helen Ogoff
Dates of Assignment: March – May 2019

Name: Abby Geddes
University/College: Caldwell University
Experience: Observation/Teacher Assistant
School/Grade: Shongum Elementary School/K-5th
Cooperating Therapist: Regina Geiger
Dates of Assignment: January - May 2019

Name: Nart Janouk
University/College: Eastwick College
Experience: Occupational Therapy Assistant Internship
School/Grade: Center Grove Elementary School/PreK-5th
Cooperating Therapist: Shannon Kastner
Dates of Assignment: January - March 2019

Name: Heather Turner
University: Kean University
Experience: Student Teaching
School/Grade: Shongum Elementary School/K-5 Art
Cooperating Teacher: Maura Boucher
Dates of Assignment: March - May 2019

4. Special Services

- a. **MOTION** to amend the November 20, 2018 3d Education Motion to read: Motion to approve the placement of Randolph Student **SE19-13 Grade 6** in the special education program at Montgomery Academy effective November 12, 2018 – June 30, 2019 and BE IT FUTHER MOVED, that a contract be entered into with Montgomery Academy at the tuition rate of \$67,714.00. Additional Extraordinary Services of \$31,000.00 prorated effective December 13, 2018 to June 30, 2019.

FINANCE/FACILITIES & TRANSPORTATION MOTIONS 1–12 v3 DECEMBER 18, 2018

Revised: 12-18-18

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein made a motion seconded by Board Vice President Joseph Faranetta and carried by a roll call vote to approve Finance, Facilities and

Transportation Motions 1 – 12 with exceptions.

Board member Sheldon Epstein voted YES to motions 1 – 8. Abstained from motion No.9 (nine) with comment: supports in principle, but also, in principle supports bidding under every circumstance and understands that State law does not agree with him. Voted YES to motions 10, 11 and 12. Board member Anne Standridge was absent. Motions passed.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1 and orders that they be attached to and made a part of the minutes.

1.	Check Register – 11/30/18	\$ 4,853,745.27
1.1	Check Register – 12/14/18	\$ 5,149,184.25

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve November 2018 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 11/30/18
2.2	Expense Account Adjustment – 11/30/18

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of November 2018 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 11/30/18
3.2	Revenue Report – 11/30/18
3.3	Budget Report – 11/30/18
3.4	Petty Cash Report 11/30/18
3.5	Treasurer Report – 11/30/18

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. RESOLUTION TO APPROVE SETTLEMENT AGREEMENT

WHEREAS, the Board is a Respondent in a special education due process action before the Office of Administrative Law, bearing Agency Reference Number 2018-28338 and OAL Docket No. EDS 10618-18; and

WHEREAS, the parties wish to amicably resolve the actions without further proceedings pursuant to the terms presented to the Board in a Settlement Agreement ("Agreement");

NOW THEREFORE, BE IT RESOLVED, that the Board of Education approves the Agreement of the within referenced due process action on the terms and conditions contained therein; and

BE IT FURTHER RESOLVED, that the Board President is authorized to execute the Agreement on behalf of the Board.

5. RESOLUTION TO AMEND SPECIAL SERVICES MOTION 3.b of AUGUST 21, 2018

RESOLVED, the Randolph Board of Education amend Board approved Special Services Motion 3.b of August 21, 2018, the acceptance of Parsippany student in the Collaborative High School Program from September 4, 2018 – June 30, 2019, identified as PGHS02, be updated to correct the student identification number from PGHS02 to PGHS01, and

BE IT FURTHER RESOLVED, the terms and conditions of the contract agreement entered with Parsippany Board of Education, tuition rate of \$65,000.00, be amended effective January 1, 2019 to include additional services of a part-time paraprofessional in the amount \$13,000.00. The additional service fee shall be paid by Parsippany Board of Education and to be prorated for 2018-2019 school year effective January 1, 2019. All other terms and condition of the agreement remain unchanged.

6. RESOLUTION TO AMEND SPECIAL SERVICES MOTION 3.a, of AUGUST 21, 2018

RESOLVED, the Randolph Board of Education amend Board approved Special Services Motion 3.a. of August 21, 2018, the acceptance of Dover student in the Collaborative High School Program from September 4, 2018 – June 30, 2019, identified as PGHS01, be updated to correct the student identification number from PGHS01 to PGHS02. The terms and conditions of the contract agreement with Dover Board of Education at tuition rate of \$65,000.00 remain unchanged.

7. RESOLUTION TO TERMINATE MEMBERSHIP IN THE MORRIS-UNION JOINTURE COMMISSION

RESOLVED, that the Board of Education hereby terminates its membership in the Morris-Union Jointure Commission effective immediately; and

Be it further resolved, that the Board Secretary shall provide the Commission with notice of this action and the accompanying certified resolution.

8. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **CENTER GROVE:**

○ donation from Center Grove PTO the following:

- | | |
|--|-------------|
| • Twelve (12) drums / tubanos | \$2,820. |
| • Second grade shirts for kindness tour school meetings (teacher and students) | 673. |
| • Mixed media materials to support three art projects and creation of a dedicated student-centered space | 648. |
| • Chick hatching program from Quiver Farms | 450. |
| • Eighty (80) earphone splitters to service all second grade classrooms | 399. |
| • Supplies to support flexible seating for an outdoor | <u>150.</u> |

TOTAL: \$5,140

➤ **HIGH SCHOOL:**

- donation in the amount of \$1,000 from students of Randolph Innovation and Engineering Club have left-over funds from an engineering club focused on designing equipment for children with special needs. They are donating the remainder of their funds to the project unify group through special services at RHS.
- donation from RHS Cheerleading Booster Club, Inc., of three (3) blue EZ flex carpet rolls 6' X 42' x 1-3/8 for the completion cheerleading teams use for practices, home camps, clinics and competitions, having an estimated value of \$1,200.

BE IT FURTHER RESOLVED, that Deborah Iosso, Principal of Randolph High School, acknowledge the donations in a letter to the appropriate parties.

9. RESOLUTION TO APPOINT STRAT-IGENCE TO PERFORM PUBLIC RELATIONS / COMMUNICATIONS WORK AS AN EXTRAORDINARY UNSPECIFIABLE SERVICE

WHEREAS, the Randolph Board of Education has determined there exists a need to contract with a public relations firm to develop and implement a communications plan and public relations strategy for the District; and

WHEREAS, due to the uncertain nature of the work to be performed, including the need to respond to issues as they arise and to manage the timely and accurate dissemination of information on a variety of known and unknown District matters, the Board has determined that it is impossible to accurately describe the necessary services in written specifications; and

WHEREAS, the Public School Contract Law, N.J.S.A. 18A: 18A-1 et seq. accordingly authorizes the awarding of such services by the Board of Education by resolution at a public meeting as extraordinary unspecified services without the need for public advertising for bids;

NOW THEREFORE BE IT RESOLVED, that the Randolph Township Board of Education, hereby approves Strat-igence, Inc., as the Board's communications and public relations consultant through June 30, 2019, to prepare and implement a District communications plan, subject to Board and Administrative consultation and approval, in an amount not to exceed \$80,000, as an extraordinary unspecifiable service in accordance with law.

10. RESOLUTION TO WITHDRAW FROM MAINTENANCE RESERVE ACCOUNT

WHEREAS, NJSA 6A:23A-14.2 (d) permits a Board of Education to withdraw from the maintenance reserve account at any time during the year and appropriate the funds into required maintenance account lines for use on required maintenance activities for a school facility, as reported in the comprehensive maintenance plan

pursuant to NJAC 6A:26A-4, and

WHEREAS, the Randolph Township Board of Education wishes to withdraw \$200,000 from its maintenance reserve account and appropriate the funds into the 2018- 2019 required maintenance account lines;

NOW THEREFORE BE IT RESOLVED by the Randolph Township Board of Education that it hereby authorizes the district's School Business Administrator to make this withdrawal consistent with all applicable laws and regulations.

11. MOTION TO ACCEPT DISTRIBUTION OF DISTRICT ASSETS

The Randolph Township Board of Education having advertised on GovDeals.com for the sale of the following items with bidding occurring online between dates 11/21/2018 through 12/5/2018.

The auction results total a net of \$4,875.00.

ID	Inv ID	Description	Buyer Name	End Date/Time ↑	High Bid	Tax	Add'l Fees	Total	GovDeals Fee	Net Pay	Paid
80	Bus 93	54 Passenger School Bus - Diesel	mayerling para	12/5/18 11:50 AM	\$2,500.00*	\$0.00		\$2,500.00	-\$62.50	\$2,437.50	12/11/18
82	Bus 95	54 Passenger School Bus - Diesel	mayerling para	12/5/18 11:56 AM	\$2,500.00*	\$0.00		\$2,500.00	-\$62.50	\$2,437.50	12/10/18
					\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$125.00	\$4,875.00	

12. MOTION TO VOID THE FOLLOWING CHECK

BE IT RESOLVED, the Randolph Township Board of Education, by resolution; approve the cancellation of un-cashed checks remaining as open items as of November 1, 2018 for school year 2018-19, sum of checks totaling \$12,552.39.

November 2018	99002	\$ 9,295.00
	99368	<u>\$ 3,257.39</u>
Total		\$12,552.39

POLICY MOTION 1 v3

DECEMBER 18, 2018

Revised: 12-18-18

On behalf of the Policy Committee, Board member Susan DeVito moved a motion, seconded by Board member Christopher C. Treston and carried by a roll call vote to adopt Policy Motion 1 with an exception:

Board member Anne Standridge was absent. Motion passed.

- 1. RESOLVED**, that the Randolph Township Board of Education hereby adopt the following policies and regulation for second reading:

Number Title

P5350 Student Suicide Prevention (M) (Revised)
R 5350 Student Suicide Prevention (M) (Revised)
P7446 School Security (New)

Board member Susan DeVito read-in a motion, seconded by Board member Tammy MacKay and carried by a roll call vote to amend policy 5533 Student Smoking, adding "*and nicotine*" after the words *the use of tobacco* in first sentence of first paragraph of policy P5533. Motion carried by a roll call vote with an exception.

Board member Anne Standridge was absent. Motion passed.

Board member Susan DeVito read-in another motion, seconded by Board member Christopher C. Treston and carried by a roll call vote to adopt for second reading policy 5533 Student Smoking as amended. Motion carried by a roll call vote with an exception.

Board member Anne Standridge was absent. Motion passed.

Number Title

P5533 Student Smoking (M) (Revised)

FOR THE GOOD OF THE ORDER

Ms. MacKay thanked Ms. White and wanted her to know she made a big impact. She also thanked Ms. Fano, Mr. Eckert and Mr. Burnside for answering their questions.

Dr. Soni thanked Ms. White and stated she was a great mentor. He also thanked the rest of the Board as well given the constraints imposed on the administrators. Thanked Mr. Conti and Ms. Fano, Mr. Eckert.

Mr. Epstein thanked Ms. White and hopes she comes back to the Board in the future. Excited to have Ms. Allison Manfred join the Board in January.

Ms. DeVito thanked Ms. White and let her know she speaks thoughtfully and is level-headed. Thanked the Board, administrators, and teachers. It is great to have a positive impact.

Mr. Treston thanked the Board for their fellowship and thanked Ms. White for her

service. Also, thanked Ms. Fano and Mr. Eckert for the accomplishments of the district.

Ms. White stated, since this is her last Board meeting she wanted to share her experience. She is very fortunate and hopes she has made a difference. She is impressed with the other Board members and their dedication. She wants to comment on the use of social media, please be careful and responsible for any posts on the internet. Please contact administrators for any clarity needed on information. She congratulated Ms. Allison Manfred.

Mr. Faranetta: accomplished a lot this year despite all the distractions. The number of hours in committee and Board members coordinating everything is amazing. Looking forward to the next year.

Mr. Conti thanked Ms. White for being on the Board and impressed by all her contributions. Also, thanked Ms. Fano, Mr. Eckert and Mr. Burnside.

ADJOURNMENT

Board Vice President Joseph Faranetta moved a motion to adjourn the meeting. Board members present all present in favor.

The Board adjourned the meeting at 09:07 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary