

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, I hereby move the following Personnel and Administration motions 1 - 8:

1. RESIGNATIONS

Revised 10/13/2017

A. Certificated Staff

1. Accept the resignation of Karl Lutschewitz, Media Specialist at Shongum School, for the purpose of retirement, to be effective December 1, 2017.

B. Support Staff

1. Accept the resignation of **Maryann Kasper**, Paraprofessional at Randolph High School, effective October 6, 2017.
2. Accept the resignation of **Kyle Plucinsky**, Assistant Swimming Coach at Randolph High School, effective September 27, 2017.

2. NEW HIRES/APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of the following **Substitute Teachers** for the 2017-2018 school year at the rate of \$95.00 per day, pending CHRU clearance and completed employment paperwork:

Denise Archer

Macob Maier

Sridevi Vadali

Amanda Murphy

Patrick Glory

Christine DeMicco

Monica Mehta

Peter Gangemi

Jackie Ferguson

Linda Bartek-Smith

Carson Michura

Brianna Piccolo

Nicole Degel

Eileen Scanlan

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2. Approve the appointment of the following Substitute Nurses for the 2017-2018 school year at the rate of \$170.00 per day, pending CHRU clearance and completed employment paperwork:

Brigid McEvoy

B. Support Staff

1. Approve the appointment of the following **Substitute Cafeteria/Recess Aides** for the 2017-2018 school year at the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork:

Rosemarie Cassie Christina Creighton Amanda Murphy

2. Approve the appointment of the following **Substitute Secretaries** for the 2017-2018 school year at the rate of \$12.00 per hour, pending CHRU clearance and completed employment paperwork:

Christina Creighton

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3. Approve the appointment of Kristin Torres, Volunteer Girls Basketball Coach for the 2017-2018 school year.

4. Approve the appointment of Alyssa Koenig, Administrative Secretary at Central Office effective January 2, 2018 through June 30, 2018 for the 2017-2018 school year at a salary of \$53,991 (Administrative Level, Step 5) to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

5. Approve the appointment of the following paraprofessionals for the 2017-2018 school year, effective on or about October 23, 2017 through June 30, 2018, salaries are to be prorated based on assignment; be it further resolved that salaries may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Location</u>	<u>Salary- Para Level, Step 4</u>	<u>Account # to be charged</u>
Linda Bartek Smith	Ironia	\$22,259	11-204-100-106-15-2102
Carson Michura	Center Grove	\$22,259	11-000-217-100-15-2702
Joanne Balzer	Fernbrook	\$22,259	11-000-217-100-15-2702

6. Approve the appointment of Jay Wolinsky, Equipment Manager, for the 2017-2018 school year, to receive a stipend in the amount of \$10,853 to be charged to account number 11-402-100-110-15-1013; be it further resolved the stipend amount may be adjusted upon completion of negotiations.

3. LEAVES OF ABSENCE

A. Certificated Staff

1. Approve Employee I.D. # 6704 identified on **Schedule B** be placed on an unpaid NJFLA leave of absence effective October 12, 2017 through on or about January 12, 2018 with an anticipated return date of January 16, 2018; be it further resolved that this entire leave is with benefits.

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2. Approve Employee I.D. # 6680 identified on Schedule C be placed on an unpaid child rearing leave of absence with no benefits effective November 24, 2017 through on or about January 1, 2018 with an anticipated return date of January 2, 2018.

3. Approve Employee I.D. # 7002 identified on Schedule D be placed on a paid disability leave of absence on or about January 15, 2018 through February 23, 2018, followed by an unpaid FMLA leave of absence effective approximately February 24, 2018 through March 2, 2018, followed by an unpaid NJFLA leave of absence effective approximately March 3, 2018 through June 1, 2018; be it further resolved the entire leave is with benefits.

4. Approve Employee I.D. # 7002 identified on Schedule D be placed on an unpaid child rearing leave of absence with no benefits effective approximately June 2, 2018 through June 30, 2018.

5. Approve Employee I.D. #6928 identified on Schedule F be placed on a paid medical leave of absence using accumulated sick days effective January 2, 2018 through January 29, 2018 followed by an unpaid FMLA leave of absence effective January 30, 2018 through approximately March 23, 2018; be it further resolved that the entire leave is with benefits.

6. Approve Employee I.D. #4590 identified on Schedule G be placed on an unpaid NJFLA leave of absence intermittently during the 2017-2018 school year; be it further resolved the entire leave will be with benefits.

7. Adjust the leave of Employee I.D. #6700 identified on Schedule H to reflect a medical leave of absence using accumulated sick days effective October 27, 2017 through December 22, 2017; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Approve the extension of Employee I.D. # 5119 identified on **Schedule A** to continue an unpaid NJFLA leave of absence effective September 13, 2017 through October 6, 2017 with an anticipated return date of October 10, 2017; be it further resolved the entire leave is with benefits.

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2. Approve the extension of Employee I.D. # 6984 identified on Schedule E to continue on a paid medical leave of absence through October 16, 2017 with an anticipated return date of October 17, 2017; be it further resolved the entire leave is with benefits.

4. EXTRA PAY

A. Administration

1. Approve **Clifford Burns**, Principal at Shongum School, to receive a stipend in the amount of \$1,500 for completing a doctoral program.

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2. Approve Michelle Telischak, Principal at Fernbrook School, to receive a stipend in the amount of \$1,500 for completing a doctoral program.

B. Certificated Staff

1. Adjust the stipend of Chemical Hygiene Coordinator, **William Zagoren**, at Randolph Middle School to \$2,617 for the 2017-2018 school year; stipend may be adjusted upon completion of negotiations.

2. Adjust the stipend of Assistant Chemical Hygiene Coordinator, **Carol McCarthy**, at Randolph High School to \$2,875 for the 2017-2018 school year; stipend may be adjusted upon completion of negotiations.

3. Adjust the stipend of K Kids at Center Grove School, to be shared between **Donna Marucci** and **Marissa Caruso**, each are to receive \$650.50; stipend may be adjusted upon completion of negotiations.

4. Approve the following **staff members** as mentors and to receive payment for mentoring services for the 2017-2018 school year in accordance with the list below:

<u>Mentor</u>	<u>Payment Amount</u>
Bree Valvano	\$550
Kelly Lambert	\$385
Megan Murphy	\$275
Matthew Swiss	\$183
Nick Albanito	\$550
Annie Ferrat	\$550
Patricia Bourke	\$550
Susan Elmore	\$550
Dawn Melody	\$550
Jill Shirkey	\$550

John Rittweger	\$275
Ruzanna Akopjan	\$550
Kerri Pizzi	\$550
Lisa Holloway	\$1,000
Yadira Salazar	\$550
Stephanie Gregory	\$550
Andrew Piascik	\$550
Amy Eva	\$550
Sandra Harmon	\$550
Amanda Connolly	\$275

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5. Adjust the appointment of the following staff for Coordinating Stipends for the 2017-2018 school year to be charged to account number 11-401-101-110-15-1014; be it further resolved the stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Stipend Amount</u>
Dominick LoPresti	Environmental Education Coordinator	Middle School	\$1,372 per team (3 6 th grades teams)
Stacy Wess	Environmental Education Coordinator	Middle School	\$1,372 per team (3 6 th grades teams)

6. Approve the following Athletic Trainers at Randolph High School to receive their Athletic Trainer stipend per the REA agreement for the 2017-2018 school year in accordance with the list below; be it further resolved the stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Stipend Amount</u>
Thomas Grable	\$7,028
Maesoon Deeb	\$7,028

7. Approve the payout of accumulated sick days per the REA agreement for Theresa Ferree in the amount of \$2,288; be it further resolved this amount may be adjusted upon completion of negotiations.

8. Approve the following Staff as Co-Curricular Advisors for the 2017-2018 school year to be charged to account # 11-401-100-110-15-1014; stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Stipend</u>
Michael Lichtenfeld	Stage Band Director- Jazz II	High School	\$2,894

9. Appoint the following staff for Coordinating Stipends for the 2017-2018 school year to be charged to account number 11-401-101-110-15-1014; be it further resolved the stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Stipend Amount</u>
Noah Galembo	RHS Auditorium Technical Director	High School	\$3,538
Michael Lichtenfeld	RHS Auditorium Technical Director	High School	\$3,538
Peter Norell	RHS Auditorium Technical Director	High School	\$3,538

C. Support Staff

1. Approve **Laura Assante**, Paraprofessional at Center Grove School, to provide translation/interpretation services as needed in Spanish and Italian, at a rate of \$50.00 per hour for the 2017-2018 school year; hourly rate may be adjusted upon completion of negotiations.

5. UNIQUE POSITION CODES

A. Support Staff

1. Create unique position code **401-06-0000-140-06**, Paraprofessional at Randolph High School for the 2017-2018 school year.

6. POSITION ADJUSTMENTS

A. Administration

1. Adjust the title of **Benjamin Horwitz** from Director of Instruction to Supervisor of Humanities effective September 1, 2017 for the 2017-2018 school year, salary to remain the same.

B. Certificated Staff

1. Adjust the rate of **Substitute Nurses** for the 2017-2018 school year to be \$170.00 per day, effective October 1, 2017 through June 30, 2018.

7. Transfers

A. Certificated Staff

1. Approve the transfer of **Barbara Gontarski**, Behaviorist, to work in the following buildings for the 2017-2018 school year: Center Grove, Ironia, Fernbrook, Middle School and High School, additionally please note that her home school will transfer from Ironia to Center Grove.

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2. Adjust the location of Susan Finn, Teacher of Health and Physical Education at Fernbrook and Ironia Schools to reflect Ironia School for the 2017-2018 school year.

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B. Support Staff

1. Approve the transfer of Norma Lopez, Paraprofessional at Fernbrook School to Paraprofessional at Randolph High School effective on or about October 23, 2017 for the 2017-2018 school year; salary to remain the same.

8. Community School

1. Approve the appointment of **Jeanette Porsello**, as a Community School Program Aide at the hourly rate of \$12.50, effective October 18, 2017, pending New Jersey Board of Education/ Fingerprint clearance and completed paperwork.

2. Approve the appointment of the following, as **sub site coordinators** at the hourly rate of \$19.00, effective October 18, 2017.

Kathy Katsanos

Rosemary Federico

3. Approve the appointment of the following **Community School** employees from Program Aides to Group Leaders at the hourly rate of \$14.00 effective October 18, 2017.

Pamela Edelman

Jennifer Combes

4. Approve the appointment of the following instructor for the Community School, **Mad Science Program** of Morris & Sussex, retroactive to October 16, 2017.

Maria Salama

5. Approve the appointment of **Natalia Melo**, as a Community School Program Aide at the hourly rate of \$15.00, effective October 18, 2017, pending New Jersey Board of Education/ Fingerprint clearance and completed paperwork.

6. Approve the resignation of **Lisa Mackenzie**, Group Leader for the Randolph Community School Childcare Program, effective October 4, 2017.
7. Amend the name of Paul Rossomanno to **Paul Russomanno**.