

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, I hereby move the following Personnel and Administration motions 1-7:

1. TERMINATIONS/RESIGNATIONS

A. Certificated Staff

1. Accept the resignation for the purpose of retirement for **Susan Perini**, Speech Language Specialist at Ironia School, effective July 1, 2019.
2. Accept the resignation for the purpose of retirement for **Eileen Birmingham**, Special Education Teacher at Shongum School, effective April 1, 2019.
3. Accept the resignation for the purpose of retirement for **Annie Ferrat**, Teacher of French at Randolph High School, effective July 1, 2019.

B. Support Staff

Revised 2/19/2019

- 1. Resolved that the Board hereby approves the settlement and release with Employee I.D. #4021, identified on Schedule P; and be it further resolved that the Board hereby accepts the employee's resignation, effective March 13, 2019.***

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- 2. Accept the resignation of Thomas Fischer, Assistant Baseball Coach, effective February 4, 2019.***

2. APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of **Shengwen (Sharon) Lo**, Leave Replacement Teacher of Chinese at Randolph High School, effective approximately April 1, 2019 through June 30, 2019 at the rate of \$269.20 per day for the entire assignment for the 2018-2019 school year.
2. Approve the appointment of **Casey Hawrylko**, Teacher of Special Education at Randolph Middle School effective on or about April 22, 2019 through June 30, 2019 for the 2018-2019 school year at the salary of \$58,190 (Level BA/Step 5) to be prorated based on start date.

3. Approve the appointment of the following **Substitute Teachers**, at the rate of \$95 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Molly Heller
Shengwen (Sharon) Lo
Susan Gish

Laura Sefcik
Cassandra Middings

Lori Baker
Carl Della Peruti

4. Approve the appointment of the following **Substitute Nurses and Occupational Therapist**, at the rate of \$170 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Jennifer Ellis
Jennifer Cutri
Megan Buzzard

Nurse
Nurse
Occupational Therapist

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5. Approve the appointment of Carl Della Peruti, Leave Replacement Teacher of Music at Randolph High School, effective approximately February 13, 2019 through on or about June 30, 2019 at the rate of \$269.20 per day for the entire assignment for the 2018-2019 school year.

6. Approve the appointment of Megan Buzzard, Leave Replacement Occupational Therapist at Shongum, Fernbrook and Center Grove Schools, effective approximately February 13, 2019 through on or about June 30, 2019 at the rate of \$269.20 per day for the entire assignment for the 2018-2019 school year.

B. Support Staff

1. Approve the appointment of **Ali Wolfskehl**, Leave Replacement Paraprofessional at Ironia School effective approximately February 8, 2019 through May 24, 2019, at a salary of \$22,888 to be prorated based on start date for the 2018-2019 school year.

2. Approve the appointment of **Valbona Hoti**, Paraprofessional at Center Grove School and the High School, effective February 20, 2019 through June 30, 2019 at a salary of \$22,888 to be prorated based on start date for the 2018-2019 school year.

3. Approve the appointment of the following **Substitute Bus Drivers**, at the rate of \$20.00 per hour for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Daniel Borchert

4. Approve the appointment of the following **Substitute Security Officers**, at the rate listed below for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

<u>Name</u>	<u>Rate per hour</u>
Clayton O’Leary	\$15.00
Cheryl Drinkard	\$17.00

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5. Approve the appointment of the following Substitute Cafeteria/Recess Aides, at the rate of \$15.00 per hour for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Patricia Larson

3. LEAVES OF ABSENCE

A. Certificated Staff

1. Approve that Employee I.D. #6061, identified on **Schedule A**, be placed on a paid medical leave of absence effective on or about April 3, 2019 through approximately May 6, 2019, followed by an unpaid FMLA leave of absence effective approximately May 7, 2019 through May 29, 2019, followed by an unpaid NJFLA leave of absence effective approximately May 30, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.
2. Approve that Employee I.D. #4141, identified on **Schedule B**, have their medical leave of absence extended through approximately March 31, 2019 with an anticipated return date of April 1, 2019; be it further resolved the entire leave is with benefits.
3. Approve that Employee I.D. #5222, identified on **Schedule C**, be placed on an unpaid NJFLA leave of absence effective May 17, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.
4. Approve that Employee I.D. #4092, identified on **Schedule D**, be placed on a paid medical leave of absence effective January 29, 2019 through approximately February 28, 2019 with an anticipated return date of March 1, 2019; be it further resolved the entire leave is with benefits.
5. Approve that Employee I.D. #6206, identified on **Schedule F**, be placed on a paid medical leave of absence effective April 22, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

6. Approve that Employee I.D. #7363, identified on **Schedule I**, be placed on a paid medical leave of absence effective on or about March 29, 2019 through approximately April 22, 2019, followed by an unpaid FMLA leave of absence effective on or about April 23, 2019 through approximately May 30, 2019, followed by an unpaid NJFLA leave of absence on or about May 31, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.
7. Approve that Employee I.D. #6873, identified on **Schedule K**, be placed on paid medical leave of absence effective on or about June 14, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

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8. Extend the leave of Employee I.D. #6699, identified on Schedule L, to reflect an unpaid FMLA leave of absence with benefits effective February 17, 2019 through March 27, 2019, followed by an unpaid leave with no benefits effective March 28, 2019 through March 31, 2019, with an anticipated return date of April 1, 2019.

9. Adjust the leave of absence of Employee I.D. #7593, identified on Schedule N, to reflect a paid medical leave of absence effective January 21, 2019 through February 21, 2019, followed by an unpaid FMLA leave of absence effective February 22, 2019 through approximately March 29, 2019, followed by an unpaid NJFLA leave of absence effective March 30, 2019 through approximately June 30, 2019; be it further resolved the entire leave is with benefits.

10. Approve that Employee I.D. #6056, identified on Schedule O, be placed on an unpaid FMLA leave of absence effective February 7, 2019 through approximately February 28, 2019, followed by an intermittent unpaid FMLA leave of absence through June 30, 2019, to be scheduled with the Human Resources Office; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Approve that Employee I.D. #4223, identified on **Schedule E**, be placed on a paid medical leave of absence effective January 22, 2019 through approximately March 20, 2019 but an unpaid FMLA leave of absence effective March 21, 2019 through approximately June 19, 2019; be it further resolved the entire leave is with benefits.
2. Approve that Employee I.D. #4857, identified on **Schedule G**, be placed on a paid medical leave of absence effective January 17, 2019 through approximately February 19, 2019; be it further resolved the entire leave is with benefits.

- 3. Approve that Employee I.D. #7601, identified on **Schedule H**, have their leave extended with no pay or benefits effective January 19, 2019 through January 31, 2019 with an anticipated return date of February 1, 2019.
- 4. Adjust the leave of Employee I.D. #7625, identified on **Schedule J**, to reflect a paid medical leave of absence effective February 4, 2019 through February 21, 2019, followed by an unpaid FMLA leave of absence effective February 22, 2019 through approximately March 29, 2019, follow by an unpaid NJFLA leave of absence effective approximately March 30, 2019 through May 26, 2019 with an anticipated return date of May 27, 2019; be it further resolved the entire leave is with benefits.

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- 5. Extend the leave of Employee I.D. #4065, identified on Schedule M, to reflect a paid leave of absence effective January 1, 2019 through approximately February 25, 2019 with an anticipated return date of February 26, 2019; be it further resolved the entire leave is with benefits.**
- 6. Approve that Employee I.D. #5662, identified on Schedule Q, be suspended without pay effective January 28, 2019 through February 1, 2019.**

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- 7. Approve that Employee I.D. #4021, identified on Schedule P, be suspended without pay effective January 28, 2019 through February 1, 2019 followed by a paid suspension effective January 28, 2019 through March 13, 2019.**
- 8. Approve that Employee I.D. #4857, identified on Schedule G, be suspended without pay effective January 28, 2019 through February 1, 2019.**

4. EXTRA PAY

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A. Administration

- 1. Approve the following vacation day payout for the following former staff member:**

<u>Name</u>	<u>Location</u>	<u>Rate</u>	<u># of Days</u>	<u>Total to be paid</u>
Eric Burnside	Central Office	\$368.95/day	25.80	\$9,518.91

B. Support Staff

- 1. Rescind the appointment of **Suzanne Greco**, Global Citizens Club Co- Advisor at Randolph Middle School, effective January 31, 2019 for the 2018-2019 school year.

2. Approve the following **Co-Curricular Stipends** for the 2018-2019 school year in accordance with the list below:

<u>Name</u>	<u>Co-Curricular</u>	<u>Location</u>	<u>Stipend Amount</u>
Joseph Califore	Global Citizens Club Co-Advisor	RMS	\$650.50
Luke Mason	Music Production-Drama Set Design	RMS	\$2,516

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3. Approve the following **Spring Coaching Staff** for the 2018-2019 school year in accordance with the list below:

<u>Name</u>	<u>Coaching Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Brendan Lenox	Assistant Boy's Lacrosse	1	\$6,343
Mark Rizzi	Head Baseball Coach	3	\$8,464
Brian Boulineau	Assistant Baseball Coach	1	\$6,343
Ian Platt	Assistant Baseball Coach	Shared	\$3,663
Jeffrey Todd	Volunteer Baseball Coach	NA	NA
Andrew Piascik	Volunteer Baseball Coach	NA	NA
Justin Matyas	Volunteer Baseball Coach	NA	NA

4. Rescind the Randolph Middle School Night Foreman Stipend of Alejandro Arango, effective January 28, 2019.

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5. Rescind the appointment of Andrew Finland, Assistant Spring Track Coach, for the 2018-2019 school year.

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5. UNIQUE POSITION CODES

1. Create the following Unique Position Codes for the 2018-2019 in accordance with the list below:

<u>UPC</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
401-01-0000-120-35	CG	Paraprofessional	2/20/2019
401-01-0000-140-36	RHS(.40)/CG(.60)	Paraprofessional	2/20/2019

6. JOB DESCRIPTIONS

A. Support Staff

1. Approve the job description of **Head Custodian**, for the 2018-2019 school year in accordance with attachment 6-A-1.
2. Approve the job description of **Custodian**, for the 2018-2019 school year in accordance with attachment 6-A-2.
3. Approve the job description of **Maintenance Person**, for the 2018-2019 school year in accordance with attachment 6-A-3.
4. Approve the job description of **Groundskeeper**, for the 2018-2019 school year in accordance with attachment 6-A-4.

7. COMMUNITY SCHOOL

A. Resignations

1. Accept the resignation of **Carol Graham**, Group Leader, effective February 1, 2019.

B. Appointments

1. Approve the appointment of **Abhisheksinh Salunia** as an instructor for Mad Science of Morris and Sussex for the 2018-2019 school year.
2. Approve the appointment of **Samantha Monachello** as a Junior Aide for the Randolph Community School at a rate of \$9.00 per hour pending completion of paperwork.
3. Approve the appointment of **Tyler Layton** as a Junior Aide for the Randolph Community School at the rate of \$9.00 per hour pending completion of paperwork.
4. Approve the appointment of **Meenakshi Mishra** as a Program Aide for the Randolph Community School at the rate of \$14.00 per hour pending the completion of paperwork.
5. Approve the appointment of **Colleen Langlois** as a Golf Coach for TGA Golf with the Randolph Community School pending completed paperwork.
6. Rescind the appointment of **Chloe Freeman** as a Junior Aide for the Randolph Community School.
7. Rescind the appointment of **Siaka Kromah** as a Program Aide for the Randolph Community School.

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8. Appoint the following SAT Prep Instructors for the Randolph Community School SAT Course at the rate of \$75 per hour pending completed employment paperwork:

Janice Finnell

Marion Teresa Buckley