

Personnel and Administration

April 16, 2013

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, I hereby move the following resolutions:

I. TEACHERS/PROFESSIONAL STAFF

A. Retirements/Resignations

1. Accept the resignation of **Christine Rachalis**, teacher of mathematics at the Middle School, for the purpose of retirement, effective July 1, 2013.
2. Accept the resignation of **Lynn Hughes**, teacher of English at the High School, effective July 1, 2013.
3. Accept the resignation of **Lauren Webster**, business education teacher at the High School, effective July 1, 2013.

Addendum3

- 4. Accept the resignation of Mary Jane Thomas, elementary teacher at Shongum School, for the purpose of retirement, effective July 1, 2013.***
- 5. Accept the resignation of Kevin Murtha, special education teacher at the High School, effective July 1, 2013.***
- 6. Accept the resignation of Katelyn Shaw, special education teacher at the High School, effective July 1, 2013.***

B. New Hires

1. Approve the appointment of the following substitute teachers for the 2012-2013 school year:

**Candace Halo
Hannah Dougherty**

**Cindy Reinknecht
Riva Smith**

Addendum1

- 1. Approve the appointment of Gina Waldron as a special education aide at Center Grove School effective May 6, 2013 at the annual salary of \$21,060 (pro-rated).***

C. Leaves of Absence

1. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule A** effective ½ day on April 15, 2013 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

Personnel and Administration

April 16, 2013

2. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule B** effective on May 7, 2013 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).
3. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule C** effective May 7, 2013 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).
4. Approve an unpaid Child Rearing Leave of Absence for the employee identified on **Schedule D** for the 13-14 school year.
5. Approve an unpaid Child Rearing Leave of Absence for the employee identified on **Schedule E** effective December 10, 2012 or the remainder of the 12-13 school year.
6. Approve an unpaid Child Rearing Leave of Absence for the employee identified on **Schedule E** for the 13-14 school year.
7. Approve an unpaid Child Rearing Leave of Absence for the employee identified on **Schedule F** for the 13-14 school year.
8. Approve an unpaid Child Rearing Leave of Absence for the employee identified on **Schedule G** effective April 22, 2013 up to and including June 2, 2013.
9. Approve an unpaid Child Rearing Leave of Absence for the employee identified on **Schedule H** effective May 7, 2013 for the remainder of the 2012-2013 school year.

C. Stipends

1. Approve the appointment of the following Middle School staff as Homework Club advisors 2 times a week for the months March through June, 2013 at the stipend of \$637.50 (pro-rated) each: (Note: Funds for this activity will be paid through the Title I grant.)

Jessica Zschack

Christina DelGuercio

D. Extra Duty

1. Approve the appointment of the following High School staff to teach a sixth period class effective April 29, 2013 through the end of the 2012-2013 school year at the pro-rated stipend of \$1,680 each:

<u>Name</u>	<u>Subject</u>
Linda Wagner	Sociology
Ashley Kanya	US II A
Peter Bond	US II A

Personnel and Administration

April 16, 2013

2. Approve the appointment of **Melanie Tufts** to provide after school assistance on an as needed basis for any special education students to participate in after school activities during the 2012-2013 school year at the rate of \$50.00 per hour.

Addendum3

3. Approve the appointment of Marion Emery as a personal aide to accompany a student on the High School choir trip, from April 25, 2013 through April 28, 2013 at the per diem rate of \$118.78 for two days, Saturday, April 27 and Sunday, April 28, 2013.

4. Approve the appointment of Marion Emery to accompany a student on the High School choir trip at the rate of \$151.00 per night for 3 overnight stays, on the nights of April 25, April 26 and April 27, 2013.

Addendum1

II. Administrators

A. New Hire

1. Approve the appointment of Donna Werge as Director of Transportation at the annual salary of \$84,000 effective June 16, 2013.

Addendum2

B. Retirements

1. Accept the resignation of Carol Stowbridge, principal of the Middle School, for the purpose of retirement, effective July 1, 2013.

III. Support Staff

A. Retirement

1. Accept the resignation of **Bonnie Zeh**, bus driver for Randolph Schools Transportation Dept, for the purpose of retirement, effective October 1, 2013.

B. New Hires

1. Approve the appointment of **Luz Vallejo-Martinez** as a substitute custodian at the rate of \$12.50 per hour for the 2012-2013 school year.

Personnel and Administration
April 16, 2013

2. Approve the appointment of **Christine Makhoul** for the positions and hourly rates listed below for the 2012-2013 school year:

<u>Position</u>	<u>Hourly Rate</u>
Sub Secretary	\$12.00
Sub Café/Recess Aide	11.00

C. Unpaid Suspension

1. Approve a five day unpaid suspension for the employee identified on **Schedule I** on the days listed below for failure to comply with Randolph Transportation Department practices and procedures:

Tuesday, April 23, 2013
Tuesday, April 30, 2013
Tuesday, May 7, 2013
Tuesday, May 14, 2013
Tuesday, May 21, 2013

2. Approve a one day unpaid suspension for the employee identified on **Schedule J** on the day listed below for failure to comply with Randolph Transportation Department practices and procedures:

Wednesday, April 24, 2013

Addendum3

1. Approve the following change in assignment for the employee listed below effective April 17, 2013:

<i>Cheryl Ozkaya</i>	<u>From:</u> <i>Sub cafeteria/recess aide District \$11.00 per hour</i>	<u>To:</u> <i>Cafeteria/recess aide Ironia School \$11.00 per hour</i>
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IV. Randolph Community School

1. Approve the following **Randolph Community School** appointments effective April 17, 2013:

Junior Aide at the rate of \$7.50 per hour:
Katy O'Neill