

Personnel and Administration

May 21, 2013

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, I hereby move the following resolutions:

I. TEACHERS/PROFESSIONAL STAFF

Addendum1

A. Retirement

1. Accept the resignation of Eileen Garone, school nurse at the Middle School, for the purpose of retirement effective July 1, 2013.

B. New Hires

1. Approve the appointment of **Lara Hirshenson** as a mathematics teacher at the Middle School effective September 1, 2013 at the annual salary of \$59,810 (Level BA+30, Step 2).

2. Approve the appointment of **Victoria Jones** as a long-term substitute BSI teacher at Ironia School effective March 26, 2013 at the rate of \$258.85 per diem.

3. Approve the appointment of **Janice Natale** as a substitute teacher for the 2013-2014 school year.

C. Appointments

1. Approve the appointment of the **Certificated REA Staff** identified on **Attachment I** for the 2013-2014 school year.

Addendum1

2. Approve the appointment of Katerina Louca as a long term substitute elementary teacher effective on the 21st day of the assignment, May 6, 2013 through May 10, 2013 (5 days) at the rate of \$258.85 per day.

D. Leaves of Absence

1. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule A** effective April 17, 2013 to care for a newborn infant (Note: Medical and Dental benefits continue while on an approved FMLA Leave).

2. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule B** effective April 29, 2013 to care for a newborn infant (Note: Medical and Dental benefits continue while on an approved FMLA Leave).

3. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule C** effective ½ day May 15, 2013 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

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4. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule D** effective on May 23, 2013 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

5. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule E** effective on June 6, 2013 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

6. Approve the following effective date change for an unpaid Federal Leave of Absence for the employee identified on **Schedule F** to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

From:
May 7, 2013

To:
May 8, 2013

7. Approve the following change in effective date and type of leave for the employee identified on **Schedule G** as follows: (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

From:
Federal Leave of Absence
to care for her own disability
Effective May 7, 2013

To:
Federal and State Family Leave of Absence
to care for a newborn
Effective April 29, 2013

E. Stipends

1. Approve the appointment of the following Middle School counselors as Homework Club advisors for the 2012-2013 school year at the stipend of \$1,275: (Note: The stipend for this activity are partially funded by a MAC Grant.)

Luann Mizzoni

Diane Auerbach

Michelle Polk

Addendum1

2. Approve the following change in the appointment of Margaret Cohen as Fernbrook School Learning Together advisor for the 2012-2013 school year at the stipend of \$1,275 to identify the funding source as 2013 NCLB Title I Grant.

3. Approve the following change in the appointment of the Fernbrook staff listed below as co-facilitators of Learning for Grades 2/4 for the 2012-2013 school year at the annual shared stipend of \$1,275 to identify the funding source as 2013 NCLB Title IA Grant:

Katherine Thorn

Michelle Savvides

Addendum2

4. Approve the following change in the effective date and stipend amount for the employee listed below while teaching a 6th period Physics Honors class for a portion of the first semester of the 2012-2013 school year:

	<u>From:</u>	<u>To:</u>
Scott Marzloff	Effective 10/16/12	Effective 10/11/12
	\$3,040	\$3,160

5. Approve the following stipend correction for the employee listed below for the 2012-2013 school year:

	<u>Position</u>	<u>From:</u>	<u>To:</u>
Kerry Eberhardt	Asst. Softball Coach	\$6,129	\$6219

F. Extra Duty

1. Approve the appointment of **Anne Vitale** to teach a 6th period STEM enrichment class effective April 15, 2013 through the remainder of the 12-13 school year at the pro-rated stipend of \$2,000.

2. Approve a change in the effective date for the following High School staff to teach a sixth period class through the end of the 2012-2013 school year:

<u>Name</u>	<u>Subject</u>	<u>From:</u>	<u>To:</u>
Linda Wagner	Sociology	4/29/2013	4/22/2013
Ashley Kanya	US II A	4/29/2013	4/22/2013
Peter Bond	US II A	4/29/2013	4/22/2013

3. Approve the following change in the pro-rated stipend amount for the High School staff listed below to teacher a sixth period class due to a change in the effective date:

<u>Name</u>	<u>Subject</u>	<u>From:</u>	<u>To:</u>
Linda Wagner	Sociology	\$1,680	\$1,880
Ashley Kanya	US II A	\$1,680	\$1,880
Peter Bond	US II A	\$1,680	\$1,880

4. Approve the appointment of the following staff to assist at the Puberty Education Parent Night at Center Grove School on April 29, 2013 for 2 hours at the rate of \$50.00 per hour:

Sheri Data	Maura DelRe
Michael Patrick	Sean Goldsworthy

5. Approve the appointment of **Josephine Calvay** as a home instructor at the rate of \$50.00 per hour for the 2012-2013 school year.

G. Increment Withholdings

RESOLUTION

RESOLVED, pursuant to N.J.S.A. 18a:29-14, that the employment and adjustment increments for Employee I.D. #4438 are hereby withheld for the 13-14 school year; and

BE IT FURTHER RESOLVED, that said employee's increments will not be restored in future years unless and until formal action is taken by the Board; and

BE IT FURTHER RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for same.

RESOLUTION

RESOLVED, pursuant to N.J.S.A. 18a:29-14, that the employment and adjustment increments for Employee I.D. #4973 are hereby withheld for the 13-14 school year; and

BE IT FURTHER RESOLVED, that said employee's increments will not be restored in future years unless and until formal action is taken by the Board; and

BE IT FURTHER RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for same.

RESOLUTION

RESOLVED, pursuant to N.J.S.A. 18a:29-14, that the employment and adjustment increments for Employee I.D. #5628 are hereby withheld for the 13-14 school year; and

BE IT FURTHER RESOLVED, that said employee's increments will not be restored in future years unless and until formal action is taken by the Board; and

BE IT FURTHER RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for same.

II. Administrators

A. Appointments

1. Approve the appointment of the **Administrative RTAA Staff** identified on **Attachment II** for the 2013-2014 school year.

Note: All RTAA Salaries will remain the same as the 2012-2013 school year until a contract is approved and accepted between the RTAA and the Randolph Board of Education.

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2. Approve the employment contract for **Danielle Hamblin**, Director of Special Services, for the 2013-2014 school year at the annual salary of \$139,640.

Addendum1

1. Approve the following administrative transfers effective July 1, 2013 for the 2013-2014 school year:

<i>Dennis Copeland</i>	<u>From:</u> <i>Ironia</i>	<u>To:</u> <i>Middle School</i>
<i>Laura Hernandez</i>	<i>Shongum</i>	<i>Principal on Special Assignment (TBD)</i>

B. Increment Withholding

RESOLUTION

RESOLVED, pursuant to N.J.S.A. 18a:29-14, that the employment and adjustment increments for Employee I.D. #4072 are hereby withheld for the 13-14 school year; and

BE IT FURTHER RESOLVED, that said employee's increments will not be restored in future years unless and until formal action is taken by the Board; and

BE IT FURTHER RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for same.

III. Support Staff

A. Retirement

1. Accept the resignation of **Pauline Spiteri**, food services manager at Center Grove School, for the purpose of retirement, effective October 1, 2013.

B. New Hires

1. Approve the appointment of **Jose Alvarez-Araque** as a substitute custodian for the remainder of the 2012-2013 school year at the rate of \$12.50 per hour.

2. Approve the appointment of **Janice Natale** for the following positions at the rates listed below for the remainder of the 2012-2013 school year:

<u>Position</u>	<u>Hourly Rate</u>
Sub Secretary	\$12.00
Sub Café/Recess Aide	13.50

C. Appointments

1. Approve the appointment of the **REA Secretarial Staff** on **Attachment III** for the 2013-2014 school year.
2. Approve the appointment of the **REA Custodial Staff** on **Attachment IV** for the 2013-2014 school year.
3. Approve the appointment of the **REA Buildings/Grounds/Security Staff** on **Attachment V** for the 2013-2014 school year.
4. Approve the appointment of the **REA Computer Technical Staff** on **Attachment VI** for the 2013-2014 school year.
5. Approve the appointment of the **Teamsters Transportation Staff** on **Attachment VII** for the 2013-2014 school year.
6. Approve the appointment of **William Cagle** as bus dispatcher for the Randolph Township Schools Transportation Dept. effective September 1, 2013 at the annual salary of \$14,950.
7. Approve the re-appointment of **Anna Competiello** as a Ram Guard at the High School at the annual salary of \$23,180 (\$100) for the 2013-2014 school year.
8. Approve the re-appointment of **Charles Taylor, Jr.** as a Ram Guard at the High School at the annual salary of \$23,180 (\$100) for the 2013-2014 school year.
9. Approve the appointment of **Pauline Spiteri** as a food services manager effective September 1, 2013 until October 1, 2013 at the annual salary of \$24,801 (pro-rated).
10. Approve the appointment of **Timothy Calotta** as a computer technical intern effective on or about May 27, 2013 until on or about August 30, 2013 at the rate of \$11.50 per hour, not to exceed 40 hours per week.

Addendum1

D. Transfers

1. Approve the following secretarial staff transfers effective July 1, 2013 for the 2013-2014 school year:

Anita Howe	<u>From:</u> Central Office	<u>To:</u> High School
Joanne Teschner	Ironia School	Central Office
Karen Sauer	High School	Ironia School

IV. Summer Employment

A. Summer Curriculum

1. Approve the following summer curriculum writing appointments for the number of days listed below at the rate of \$246.00 per day:

<u>5 Days</u>	<u>Course</u>
Glenn Van Metre	French 9-12
Paula Paredes-Corbel	French 9-12
Bonnie Baumert	French 9-12
Michelle Land	ESL K-12
Nancy Black	ESL K-12
Amanda Borzilleri	ESL K-12
Julie Green	Geometry
Henry Drew	Geometry
Sean Altis	Geometry
Judith LeBlanc	Algebra II
Victoria Lupinski	Algebra II
Scott Marzloff	AP Physics

<u>4 Days</u>	<u>Course</u>
Barbara Swanson	Grade 6 Math
Emily Milde	Grade 6 Math
Alexandra Tyska	Grade 6 Math
Tracey Silverschotz	Grade 6 Math
Ryan Hallock	Grade 7 Math
Bryan Mate	Grade 7 Math
Steven Hagermann	Grade 7 Math
Bryan Mate	Grade 8 Math
Steven Hagermann	Grade 8 Math
Ellen Mutz	Grade 8 Math
Maria Tombalakian	French Grades 6-8
Annie Ferrat	French Grades 6-8
Bonnie Baumert	French Grades 6-8
Paula Paredes-Corbel	French Grades 6-8
Marilyn Tuzzo	Latin 3H, 4H
John Van Hook	Latin 3H, 4H
Brenda Leary	Algebra I
Teresa Schuele	Algebra I
Glenn Douglas	Algebra I

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4 Days

Roslyn Franklin

Joanne Kesten
Erin Scillia
Deborah Elvins
Alexis Piombino
Beverly Cirelli
Irma Pace
Dawn Melody
Christina Grott
Janice Sgalia-Friedland
Catherine Murphy
Kristen Miller
Susanne Kessler

Course

Pre-calculus H
AP Computer Science
AP Statistics
Language Arts – Grades K-2 Rewrite
Language Arts – Grades K-2 Rewrite
Language Arts – Grades K-2 Rewrite
Language Arts – Grades K-2 Rewrite
Language Arts – Grades K-2 Rewrite
Language Arts – Grades K-2 Rewrite
Language Arts – Grades K-2 Rewrite
Language Arts – Grades K-2 Rewrite
Language Arts – Grades K-2 Rewrite
Language Arts – Grades K-2 Rewrite
Language Arts – Grades K-2 Rewrite
Language Arts – Grades K-2 Rewrite

Addendum1

4 Days

Karen Jacobsen

Course

Language Arts – Grades K-2 Rewrite

Addendum2

4 Days

Dawn Montesano

Course

Language Arts – Grades K-2 Rewrite

3 Days

Kelly Zecker
Danielle Acquaviva
Jennifer Migueis
Sybil Gonzalez
Carmen Argibay
Duncan Crannell

Course

Spanish Grades K-1
Spanish Grades K-1
Spanish 5A
Spanish 5A
Spanish AP
Physics and Engineering A, H
Advanced Woods
Physics and Engineering A, H
Grades 3-5 Revisions
Grades 3-5 Revisions
Grades 3-5 Revisions
Language Arts - Grades 3-5 Revisions
Language Arts - Grades 3-5 Revisions
Language Arts - Grades 3-5 Revisions
Language Arts - Grades 3-5 Revisions
Language Arts - Grades 3-5 Revisions
Language Arts - Grades 3-5 Revisions
Language Arts - Grades 3-5 Revisions

Michael Hrehovcik
Tracy Menoni
Olivia Giordano
Carolyn Quigley
Mary Daly
Kristin Mueller
Katherine Thorn
Cynthia Scott
Michelle Savvides
Mary Curtis
Marissa Kulahli

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3 Days

Joan Cirella
Lisa Kruse-Marcus
Tracy Menoni
Olivia Giordano
Michael Contuzzi
Joseph Bocchino
Mary Daly

Course

Language Arts - Grades 3-5 Revisions
Language Arts - Grades 3-5 Revisions
Social Studies – Gr 3 Rewrite
Social Studies – Gr 3 Rewrite
Social Studies – Gr 3 Rewrite
Social Studies – Gr 3 Rewrite
Social Studies – Gr 3 Rewrite

Addendum1

3 Days

Brienne Valvano
Michele Danna

Sarah Quale
Gina Castrorao
Benjamin Horowitz
Sandra Kessell
Maria LoBue
Robert Pasqua
Alexandra Settembrino
Daniel Austin
Nicole Garvey
Peter Quinn
Michael Sorge
Marilyn Tuzzo
Maryalice Thomas
Luke Mason
Carol Whitten
Kelli Young
Jacqueline Fik
Jeannine Majewski
Ellen Walsh
Karen McLaughlin
Angeline Stierch

Course

Academic Review (Humanities)
Theatre Arts (Humanities)
Public Speaking (Humanities)
Creative Writing (Humanities)
Rock and Rap (Humanities)
Public Speaking (Humanities)
Theatre Arts (Humanities)
Academic Review (Humanities)
Rock and Rap (Humanities)
Creative Writing (Humanities)
African-American Studies (Humanities)
African-American Studies (Humanities)
Practical Politics (Humanities)
Practical Politics (Humanities)
Peer Group Connections (Humanities)
Peer Group Connections (Humanities)
Gr 7 English Language Arts Revision
Gr 7 English Language Arts Revision
Gr 7 English Language Arts Revision
Gr 7 English Language Arts Revision
Gr 8 English Language Arts Revision
Gr 8 English Language Arts Revision
Gr 8 English Language Arts Revision
Gr 8 English Language Arts Revision

2 Days

Kelly Boehmer
Bryan Mate
Kelly Boehmer
Nataly Caceres
Lisa Holloway

Course

Understanding Statistics Through Sports
Understanding Statistics Through Sports
CSI
CSI
Accounting I
Accounting II H
Business Principles
Introduction to Business
Personal Finance

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2 Days

Martel Roberts

Patrick Dunnigan

Jonathan Flint

Ryan Casey

Ruth Forrest

Theresa Wertheimer

Aaron Baker

Kristin Germinario

Jacqueline Fiorello

Marlene Kong

Jaclyn Pasqua

Kelly Anacker

Alma Best

Cynthia Scott

Katherine Thorn

Joan Cirella

Christopher Kerr

Course

Accounting I

Accounting II H

Business Principles H

Marketing I

Marketing II H

Introduction to Business

Marketing I

Marketing II H

Personal Finance

AP Calculus AB

AP Calculus BC

Discrete Math

AP Biology

AP Chemistry

AP Environmental Science

Marine Biology H

Marine Biology H

Spanish Gr. 6

Spanish Gr. 6

Spanish Gr. 6

Grades 3-5 Revisions

Grades 3-5 Revisions

Grades 3-5 Revisions

Grades 3-5 Revisions

Grades 3-5 Revisions

Grades 3-5 Revisions

Addendum1

2 Days

Jessica Swaim

Rosario Clemente

James Dixon

Dale Baumwoll

Young Sil-Park

Stephanie Gregory

Chris Bruno

Richard Sackerman

Kelly Bradbury

Ella Carlucci

Susanne Gerdes

Agatha Wilke

Elizabeth Bauer

Kimberly Eiseman

Kara Lamb

Course

Gr. 6 Social Studies Revision

Gr. 6 Social Studies Revision

Gr. 6 Social Studies Revision

Gr. 6 Social Studies Revision

Gr. 7 Social Studies Revision

Gr. 7 Social Studies Revision

Gr. 7 Social Studies Revision

Gr. 7 Social Studies Revision

Gr. 8 Social Studies Revision

Gr. 8 Social Studies Revision

Gr. 8 Social Studies Revision

Gr. 8 Social Studies Revision

Gr. 6 English Language Arts Revision

Gr. 6 English Language Arts Revision

Gr. 6 English Language Arts Revision

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2 Days

Jacqueline Fik
Derek Skoldberg
Anne Vitale
Rosario Clemente
Barbara Swanson
Jacqueline Fik

Course

Gr. 6 English Language Arts Revision
RMS Enrichment Curriculum Revision
RMS Enrichment Curriculum Revision
RMS Enrichment Curriculum Revision
RMS Enrichment Curriculum Revision
RMS Enrichment Curriculum Revision

1 Day

Kelly Reid
Robyn Croissant
Derek Skoldberg
Teresa Schuele
Sean Altis

Course

Grade 6 Math
Grade 7 Math
Grade 8 Math
Trigonometry
Trigonometry
Statistical Measures
Statistical Measures

Ryan Casey

2. Approve the appointment of the following High School guidance counselors to work from June 26 through June 30, 2013 for the number of days and at the daily rates listed below:

<u>Name</u>	<u>No. of Days</u>	<u>Daily Rate</u>
Susan Brown	1	\$461.90
Deborah Holz	3	459.90
Elisa Verran-Horvot	2	375.85

3. Approve the appointment of the following High School guidance counselors to work during the summer of 2013 for the number of days and at the daily rates listed below:

<u>Name</u>	<u>No. of Days</u>	<u>Daily Rate</u>
Susan Brown	6	\$468.45
James Bowditch	5	466.45
Lauren D’Zio	8	304.05
Deborah Holz	5	466.45

<u>Name</u>	<u>No. of Days</u>	<u>Daily Rate</u>
Elisa Verran-Horvot	6	384.90
Joseph Mazzarella	8	299.05
Oscar Zavala	8	467.95

Addendum1

1. Approve the appointment of the following Middle School guidance counselors to work during the summer of 2013 for the number of days and at the daily rates listed below:

<u>Name</u>	<u>No. of Days</u>	<u>Daily Rate</u>
Luann Mizzoni	7	\$468.45
Diane Auerbach	7	466.45
Michelle Polk	7	466.45

V. Randolph Community School

1. Approve the following Randolph Community School appointment effective May 22, 2013:

Site Coordinator at the rate of \$17.00 per hour:

Anjali Kallianpur

Addendum1

2. Approve the following Randolph Community School Summer Kids Staff effective June 19, 2013:

Site Coordinator at the rate of \$18.00 per hour:

Rosemarie Cassie

Site Coordinator at the rate of \$17.70 per hour:

Florence Pollio

Site Coordinator at the rate of \$ 17.50 per hour:

Stephanie Schwarz Patricia Dresen

Group Leader at the rate of \$14.70 per hour:

Patricia Klucharits Anjali Kallianpur Patricia Dresen

Group Leader at the rate of \$14.50 per hour:

Kathleen Sutton

Group Leader at the rate of \$14.00 per hour:

Rebecca Philhower

Project Leader at the rate of \$13.75 per hour:

Matilda Kurzynski

Program Aide at the rate of \$10.25 per hour:

Nancy Fioretto *Nicole Pollio*

Senior Aide at the rate of \$8.75 per hour:

Gabriella Cassie *Chelsea Heck* *Kristen Johnson*
Christina Gonzalez *Michael Pollio*

Shoppers at the rate of \$10.00 per hour:

Patricia Klucharits

Office Assistant at the rate of \$10.00 per hour:

Nicole Pollio *Gabriella Cassie* *Kristen Johnson*

VI. JOB DESCRIPTIONS

1. Approve the following Job Descriptions:

Instructional Coach
Security Guard