

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 11/30/15	\$ 5,722,359.40
1.1	Check Register – 12/11/15	\$ 2,313,248.96

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **November 2015** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report - 11/30/15
2.2	Expense Account Adjustment - 11/30/15

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **November 2015 Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet/Board Secretary Report - 11/30/15
3.2	Revenue Report - 11/30/15
3.3	Budget Report - 11/30/15
3.4	Petty Cash Report - 11/30/15
3.5	Treasurer Report – 11/30/15

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO APPROVE CHANGE ORDER

RESOLVED, that the Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit #4**.

PROJECT: Shongum School Roof

VENDOR NAME: G L Group

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

C.O.# 003	Portion of Alternate #6; removed one brick chimney & boiler flute as they were unnecessary penetrations to the roof	\$ 4,000.00
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FOR A NET CHANGE OF PLUS \$ 4,000.00

5. MOTION TO ACCEPT LEASE AGREEMENT

RESOLVED, the Randolph Township Board of Education accept lease agreement between the **Randolph Township Board of Education and West Morris Area YMCA**, as summarized in **Finance Exhibit # 5**, attached hereto and made a part of the minutes.

6. MOTION TO ACCEPT TUITION STUDENT

RESOLVED, the Randolph Township Board of Education approves the acceptance of grade five (5), student identification number 2330459 as a tuition student at a rate of \$13,619.00 (prorated), for the remainder of the 2015-2016 school year.

7. MOTION TO ACCEPT TUITION STUDENT

RESOLVED, the Randolph Township Board of Education approves the tuition agreement with the family of pupil I.D. # 80010661; and

BE IT RESOLVED that the Board President is authorized to execute the agreement on behalf of the Board.

8. MOTION TO ACCEPT AND APPROVE THE 2014 - 2015 DISTRICT AUDIT

RESOLVED, that the Randolph Township Board of Education District Report of the Audit Year Ended June 30, 2015 prepared by Nisivoccia LLP of Mount Arlington, New Jersey, be accepted and approved. The report includes:

- A. Comprehensive Annual Financial Report (CAFR)
- B. Auditors Management Report on Administrative Findings

RECOMMENDATIONS:

- 1. Administrative Practices and Procedures
None
- 2. Financial Planning, Accounting and Reporting
None
- 3. School Purchasing Program
None
- 4. School Food Service
None
- 5. Student Body Activities
Receipts be consistently deposited within 48 hours.
- 6. Application for State School Aid
None
- 7. Pupil Transportation
None
- 8. Facilities and Capital Assets
None

9. Other

None

10. Status of Prior Year's Findings/Recommendations:

The prior year recommendations were resolved in the current year.

9. RESOLUTION TO APPROVE CORRECTIVE ACTION PLAN

BE IT RESOLVED that the Randolph Board of Education approve the Corrective Action Plan emanating from the fiscal audit 2014-2015 school year ending June 30, 2015 conducted by Nisivoccia LLP of Mount Arlington, New Jersey.

10. MOTION TO APPROVE CONTRACT AGREEMENT WITH ARBITER PAY

RESOLVED, the Randolph Board of Education approve a contract with Arbiter Pay and the deposit of funds into an Arbiter Pay trust account with the Bank of Utah for payments to Athletic Officials from January 1, 2016 – June 30, 2016 at a cost of approximately \$3,000.

11. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accept the following donation:

➤ **Center Grove:**

- for the Center Grove School student use, donation of an iPad from Ms. Mita Harivallabhdas having an estimated value of \$400.

Amendment1:

12. MOTION TO APPROVE CONTRACT AGREEMENT WITH KNOWER ACADEMICS, LLC

RESOLVED, the Randolph Board of Education approve a contract with Knower Academics, LLC for the individualized academic instruction of pupil I.D. # 80010137 with the terms of the agreement between the Board and Knower Academics LLC.

13. MOTION TO APPROVE TUITION STUDENT

RESOLVED, the Randolph Township Board of Education approves the acceptance of pre-school student, I.D. No: **SE16-63** as a tuition student per terms of the agreement between the Board and the Mount Arlington Board of Education, services commencing December 14, 2015 and shall terminate on June 30, 2016.