

On behalf of the Finance, Facilities and Transportation Committee, I hereby move the following resolutions 1 – 24:

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 05/31/16	\$ 3,060,114.48
1.1	Check Register – 06/01/16	\$ 2,169,385.54

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **May 2016** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report - 05/31/16
2.2	Expense Account Adjustment - 05/31/16

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **May 2016 Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet/Board Secretary Report - 05/31/16
3.2	Revenue Report - 05/31/16
3.3	Budget Report - 05/31/16
3.4	Petty Cash Report - 05/31/16
3.5	Treasurer Report – 05/31/16

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO APPROVE SETTLEMENT AND RELEASE AGREEMENT

MOTION to approve settlement and release agreement to pay \$1,000 to the parents of C.G. Agreement filed in the Board office.

5. MOTION TO APPROVE AN AGREEMENT FOR CONSULTING SERVICES WITH THE UNCOMMON THREAD COMPANY FOR THE 2016 - 2017 SCHOOL YEAR.

MOTION to approve The Uncommon Thread Company to provide Board Certified Behavioral Analysis (Consulting Services) for one-year period effective July 5, 2016 – June 2017, an amount not to exceed \$ 25,272.

6. MOTION TO APPROVE DISTRICT PETTY CASH ACCOUNTS

RESOLVED, the Randolph Board of Education approve the establishment of the following petty cash accounts totaling \$2,800 for the 2016 - 2017 school year in support of school district operations activities:

Board Office	\$ 200.00
Center Grove	\$ 100.00
Fernbrook	\$ 100.00
Ironia	\$ 100.00
Shongum	\$ 100.00
Middle School	\$ 400.00
High School	\$ 400.00
Transportation Department	\$ 200.00
Special Services Department	\$ 200.00
Randolph Community School	\$1,000.00

7. CONTRIBUTION TO CAPITAL RESERVE FUND BALANCE FOR FY 2016–2017

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Randolph Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Randolph Township Board of Education may transfer an amount not to exceed Three Million (\$3,000,000) dollars into the capital reserve account at year-end; and

NOW THEREFORE, BE IT RESOLVED by the Randolph Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

8. RESOLUTION TO AUTHORIZE ACCEPTANCE AWARD OF BID FOR THE NEW MAINTENANCE BUILDING LOCATED AT RANDOLPH HIGH SCHOOL

WHEREAS, the Randolph Board of Education has received formal competitive bids on June 10, 2016 for the New Maintenance Building at the High School; and

WHEREAS, Parette Somjen Architects and James Eric Andrews, Esq., Board Attorney, have reviewed the bids received; Base Bid as specified in the Bid packet: \$589,800.00. The total selected contract is \$612,380.00 which includes add Alternate 2 – Garage Door \$13,800.00; add Alternate 5 – Stone Base at Base Building \$20,800.00; and deduct Alternate 7 – Demolition of Existing Building – (\$12,000.00).

BE IT FURTHER RESOLVED, by the Randolph Board of Education that it hereby authorizes the district's School Business Administrator/ Board Secretary to send a Notice of Award / Notice to Proceed to Gallen Contracting Inc. for this project.

9. RESOLUTION TO AUTHORIZE ACCEPTANCE AWARD OF BID FOR CULINARY ARTS / TRANSITION CLASSROOM ALTERATIONS AND RENOVATIONS AT RANDOLPH HIGH SCHOOL

WHEREAS, the Randolph Board of Education has received formal competitive bids on June 10, 2016 for the Culinary Arts/Transition Classroom Alterations and Renovations at the High School; and

WHEREAS, Parette Somjen Architects and, James Eric Andrews, Esq., Board Attorney have reviewed the bids received; Base Bid as specified in the Bid packet: \$949,000.00. The total selected contract is \$949,000.00.

BE IT FURTHER RESOLVED, by the Randolph Board of Education that it hereby authorizes the district's School Business Administrator / Board Secretary to send a Notice of Award / Notice to Proceed to Construction Contractors of NY Corp. for this project.

10. RESOLUTION TO AUTHORIZE ACCEPTANCE AWARD OF BID FOR THE PARTIAL ROOF REPLACEMENT AT RANDOLPH HIGH SCHOOL

WHEREAS, the Randolph Board of Education has received formal competitive bids on June 10, 2016 for the Partial Roof Replacement at the High School; and

WHEREAS, Parette Somjen Architect and James Eric Andrews, Esq., Board Attorney have reviewed the bids received; Base Bid as specified in the Bid Packet: \$458,000.00.

BE IT FURTHER RESOLVED, by the Randolph Board of Education that it hereby authorizes the district's School Business Administrator / Board Secretary to send a Notice of Award / Notice to Proceed to MAK Group for this project.

11. MOTION TO REJECT ALL BIDS FOR RANDOLPH HIGH SCHOOL – WOOD SHOP DUST COLLECTION SYSTEM

WHEREAS, the Randolph Board of Education received formal competitive bids on June 10, 2016 for a dust collection system in the Wood Shop at the High School;

WHEREAS, Parette Somjen Architects and James Eric Andrews, Esq., Board Attorney, have reviewed the bids received;

WHEREAS, Appendix A (List of Subcontractors) contains a requirement that the bidders submit the name of the subcontractor who will furnish general construction work;

WHEREAS, N.J.S.A. 18A:18A-18 (b) provides that "Subcontractors who furnish general construction work . . . shall not be named in the bid; and

WHEREAS, substantial revisions to the List of Subcontractors bid form is necessary to ensure compliance with statutory requirements under N.J.S.A. 18A:18A-18;

NOW THEREFORE, BE IT RESOLVED, that the Board hereby rejects all bids pursuant to N.J.S.A. 18A:18A-22, to allow for a substantial revision to the specifications and full compliance with statutory requirements.

12. MOTION TO ENTER INTO AN AGREEMENT WITH FSMC

WHEREAS, the Randolph Township Board of Education previously approved a contractual agreement with **Maschio's Food Services, Inc.** to provide management services for the District's food services program for the 2013-2014 school year with four (4), one (1) year options to renew, and

WHEREAS, the Randolph Township Board of Education desires to exercise its option to renew the contractual agreement with **Maschio's Food Services, Inc.** to provide management services for the District's food services program for the 2016 - 2017 school year for the period beginning July 1, 2016 and ending June 30, 2017.

BE IT RESOLVED, that the district further incorporates the following contractual management/administrative fee(s) / guarantees into this motion as stated in an agreement between the Randolph Township Board of Education and **Maschio's Food Services, Inc.**, for the period beginning July 1, 2016 and ending on June 30, 2017

MANAGEMENT FEE(S) / GUARANTEES

1. MANAGEMENT FEE

The Local Education Agency shall pay Maschio's an annual management fee in the amount of \$53,833.00. The management fee shall be payable in monthly installments of \$5,383.30 per month commencing on September 1, 2016 and ending on June 30, 2017.

2. GUARANTEE RETURN

Maschio's guarantees a return to the Local Education Agency in the amount of \$31,980.00. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall be responsible for any shortfall.

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Board of Education enter into an agreement with **Maschio's Food Services, Inc.** to provide management services for the District's food services program for the 2016-2017 school year for the period beginning July 1, 2016 and ending June 30, 2017 and further subject to the approval from the New Jersey Department of Agriculture.

13. MOTION TO ENTER INTO AN AGREEMENT WITH INTERSTATE WASTE SERVICES OF NJ, INC.

WHEREAS, the Randolph Township Board of Education previously approved a contractual agreement with **Interstate Waste Services Inc.** (Interstate) for garbage collection services for the Randolph School District for the 2014-2015 school year with options to renew for two (2) additional school years at the rates set forth in Interstate’s response, and

WHEREAS, the Randolph Township Board of Education desires to exercise its option to renew the contractual agreement with **Interstate Waste Services Inc. (Interstate)** to continue to provide garbage collection services for the Randolph School District, inclusive of all pick-up options as stated in Interstate’s response, for the contract period July 1, 2016 – June 30, 2017, an amount of \$69,070.63, inclusive of alternates, for the one-year period.

NOW THEREFORE, BE IT RESOLVED, that the Randolph Board of Education renew the agreement for one year beginning July 1, 2016 and ending June 30, 2017, for the 2016 - 2017 school year, and further subject to terms and conditions set forth in the vendor’s contractual agreement.

14. MOTION TO APPROVE COMMUNITY SCHOOL CHILDCARE RATES FOR 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education hereby reapprove the following rates for the Community School Before and Aftercare programs for the 2016-17 school year.

COMMUNITY SCHOOL CHILDCARE RATE CALCULATIONS FOR 2016-17 SCHOOL YEAR

2016 - 17 Monthly Fees

WEEKLY SCHEDULE:		5 days	4 days	3 days	2 days	1 day
Early Birds or After School (Each program is 2 hours long.)	1 CHILD	\$180	\$144	\$108	\$72	\$36
	2 CHILDREN	\$324	\$259	\$194	\$130	\$65
Both Early Birds and After School (Both EBS & ASK-same days.)	1 CHILD	\$324	\$259	\$194	\$130	\$65
	2 CHILDREN	\$576	\$461	\$346	\$230	\$115

Hours of Operation at all Schools:

Early Birds 7:00 am to 9:00 pm

After School 4:00 pm - 6:00 pm

15. RESOLUTION FOR MAINTENANCE RESERVE

WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Randolph Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a maintenance reserve account at year end, and

WHEREAS, the Randolph Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Randolph Board of Education that it hereby authorizes the district's School Business Administrator to establish this account and make this transfer consistent with all applicable laws and regulations.

16. RESOLUTION TO APPROVE NUMBER OF CONTRACTS FOR VARIOUS EDUCATIONAL GOODS AND SERVICES FOR ONE-YEAR TERM

WHEREAS, the Randolph Board of Education is party to a number of contracts for various educational goods and services which are expiring and which the Board wishes to extend for an additional year; and

WHEREAS, the contracts set forth below are for dollar amounts below the public bidding threshold and are for the provision of various services, such as educational goods, proprietary computer software/hardware and/or professional training services, as specified, and are therefore exempt from public bidding pursuant to N.J.S.A. 18A:18A-5; and;

WHEREAS, the contracts must be renewed on an annual basis upon mutual agreement of the parties;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the renewal of the following contracts for the 2016-2017 school year:

- a. Contract with **Lynda.com** for a subscription agreement to provide online training for a one-year term beginning on September 26, 2016 in the amount of \$21,000;
- b. Contract with **Frontline Technologies Group, LLC** for Employee attendance and sub calling software for a one-year term beginning on July 1, 2016 in the amount of \$16,077.90;

17. RESOLUTION TO APPROVE THE EXTENSION OF BLACKBOARD INC LICENSING AGREEMENT FOR THREE-YEAR PERIOD

***WHEREAS**, the Randolph Board of Education has determined that it will be in the best interest of the school district to enter into a license agreement with Blackboard, Inc. (“Blackboard”) for the licensing of software utilized for educational purposes;*

***WHEREAS**, Blackboard’s software is entitled “K-12 Innovative Classroom Bundle”, which will be licensed for use by the school district for the period July 1, 2016 through June 30, 2019;*

***WHEREAS**, Blackboard’s programs will allow for the extraction and integration of data through a separate software license provided by Blackboard’s subcontractor, Authentica Solutions (“Authentica”);*

***WHEREAS**, the K-12 Innovative Classroom Bundle and Authentica licenses allow for the use of proprietary software not offered by other providers;*

***WHEREAS**, there will be a one-time fee for set-up/training services provided by Blackboard;*

***WHEREAS**, the District has used Blackboard’s proprietary software for five (5) years in accordance with a license agreement for said software; and*

***WHEREAS**, the K-12 Innovative Classroom Bundle product and related integration and maintenance services are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5 (5) and N.J.S.A. 18A:18A-5(19);*

***NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby approves the Blackboard K-12 Innovative Bundle and Authentica licenses and related services agreements, with payment made on an annual basis as follows:*

<i>July 1, 2016 through June 30, 2017</i>	<i>\$67,334.77</i>
<i>July 1, 2017 through June 30, 2018</i>	<i>\$61,630.65</i>
<i>July 1, 2018 through June 30, 2019</i>	<i>\$61,630.65</i>

and;

BE IT FURTHER RESOLVED, that the Board authorizes its President to execute a final contract with Blackboard, Inc., which incorporates the above referenced permitted pricing, subject to final review by Board counsel.

18. RESOLUTION TO APPROVE CONSULTING SERVICES AGREEMENT FOR THE 2016-2017 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve contracted consulting Services of IDE (Innovative Designs for Education) for site-based professional development to be held during the summer of the 2016-2017 school year at a rate of \$1,685 per day for initial visit for new cohort teachers (date to be determined); \$1,770 per day for eight (8) summer workshops (dates to be determined); \$1,355 per day for six (6) summer workshops (dates to be determined) for a total of \$23,975.

19. AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2021

WHEREAS, the Morris County Cooperative Pricing Council (“MCCPC”) was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, Randolph Township Board of Education desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to renew its membership in the MCCPC for the period of October 1, 2016 through September 30, 2021.

BE IT RESOLVED, by the Randolph Township Board of Education, County of Morris, State of New Jersey as follows:

1. Randolph Township Board of Education hereby authorize the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2016, pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is for renewal of membership in the MCCPC for a five (5) year period from October 1, 2016, through September 30, 2021.

2. The Randolph Township Board of Education, Business Administrator / Board Secretary is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC.
3. This Resolution shall take effect immediately upon final passage according to law.
4. All appropriate Randolph Township Board of Education officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

20. RESOLUTION TO APPROVE CONSULTING SERVICES AGREEMENT FOR THE 2016 – 2017 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve contracted consulting services of Jennifer Serravallo for site-based professional development at rate of \$3,000 per day for eight (8) days (dates to be determined for 2016-2017 school year) for a total of \$ 24,000.

21. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ ***Ironia School:***

- *through the Ironia PTO grant program, donations in the amount of \$8,998.67 awarded to numerous Ironia teaching staff members to be distributed as follows:*
 - *Flexible Seating grant- \$311.37;*
 - *Standing up for Kids grant - \$439.98;*
 - *Hokki Stools grant - \$1,779.25;*
 - *Stability Classroom grant - \$360.00;*
 - *Makerspace Grant - \$700.00;*
 - *Storyworks grant - \$659.12;*
 - *Newsela Pro - \$1,280.00;*
 - *Newsela Pro - \$1,280.00;*

- *Math Worksheetland Grant - \$29.99;*
- *Cozy Shads grant - \$158.96;*
- *Playground grant - \$2,000.00.*

➤ **Randolph High School:**

- donation from the Choir Theatre Booster Association (CTBA) - twenty-four wireless microphone system for the high school auditorium. A versatile wireless microphone system that will be used for school functions occurring in the high school auditorium including, but not limited to, drama productions, concerts and assemblies. Estimated value of the wireless microphone system is \$ 23,135.
- donation from RHS PTSO portable eight burner event BBQ grill with two filled propane tanks for use by RHS staff and RHS PTSO, having an estimated value of \$ 475.

➤ **Randolph Middle School:**

- donation from the RMS PTO; 21st Century Maker Space Lab, having an estimated value of \$ 4,500.
- check in the amount of \$200.00 from Target, program designed to benefit "Take Charge of Education" whereby 1% of purchases made by parents, teachers and other supporters in the community, Target and Target.com donates to eligible K-12 schools they have designated. Funds to be used for whatever the school needs most.
- check in the amount of \$ 103.67 from Target, program designed to benefit "Take Charge of Education" whereby 1% of purchases made by parents, teachers and other supporters in the community, Target and Target.com donates to eligible K-12 schools they have designated. Funds to be used for whatever the school needs most; books, field trips, art supplies, new technology.

➤ **Shongum School:**

- check in the amount of \$ 100.00 from Target, program designed to benefit "Take Charge of Education" whereby 1% of purchases made by parents, teachers and other supporters in the community, Target and Target.com donates to eligible K-12 schools they have designated. Funds to be used for whatever the school needs most.

BE IT RESOLVED that Mr. David Kricheff, Principal of Ironia School, Ms. Deborah Iosso, Principal of Randolph High School, Dr. Dennis Copeland, Principal of Middle

School and Mr. Clifford Burns, Principal of Shongum School acknowledge the donations in a letter to the appropriate parties.

22. RESOLUTION FOR COMPETITIVE CONTRACTING

WHEREAS, the Randolph Board of Education has determined that it will be in the best interest of the school district to seek proposals for teacher training and coaching services designed to improve student performance;

WHEREAS, the Division of Local Government Services in the New Jersey Department of Community Affairs has issued Local Finance Notice 2010-3, wherein it approved the use of Competitive Contracting by Boards of Education when procuring consulting and professional development services designed to improve student performance; and

WHEREAS, the Board believes that it should seek proposals for teacher training and coaching via the competitive contracting (“Competitive Contracting”) process permitted under N.J.S.A. 18A:18A-4.1 et seq.;

WHEREAS, utilization of Competitive Contracting will allow the Board to consider price and other factors when considering the qualifications of providers;

NOW, THEREFORE, BE IT RESOLVED, that the Board, pursuant to N.J.S.A. 18A:18A-4.3 and in accordance with Local Finance Notice 2010-3, hereby authorizes the use of Competitive Contracting for the procurement of teacher training and coaching services.

23. RESOLUTION TO TERMINATE THE YMCA AGREEMENT

RESOLVED, that the Board of Education hereby terminates the license agreement with the West Morris Area YMCA for the use of District busses for the 2016 YMCA summer camp, due to the illegality of using District busses for this purpose pursuant to N.J.S.A. 18A:39-22 and due to the inability of the Board to obtain insurance for the usage set forth in the Agreement.

24. RESOLUTION TO APPROVE CONTRACT FOR MIDDLEBURY INTERACTIVE LANGUAGES AGREEMENT FOR THE 2016 – 2017 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve contract with Middlebury Interactive Languages, for products, services and fixed term for online access for one-year term beginning on September 1, 2016 – August 31, 2017 in the amount of \$28,250.