

On behalf of the Finance, Facilities and Transportation Committee, I hereby move the following resolutions 1 – 12:

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 08/31/16	\$ 2,857,216.11
1.1	Check Register – 09/16/16	\$ 5,850,371.12

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **August 2016** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 08/31/16
2.2	Expense Account Adjustment – 08/31/16

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **August 2016 Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 08/31/16
3.2	Revenue Report – 08/31/16
3.3	Budget Report – 08/31/16
3.4	Petty Cash Report –08/31/16
3.5	Treasurer Report – 08/31/16

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO ALLOW BOARD MEMBER AND ADMINISTRATORS TRAVEL TO ATTEND NJSBA ANNUAL WORKSHOP

BE IT RESOLVED, The Randolph Township Board of Education allow the Board Members and Administrators to attend the annual NEW JERSEY SCHOOL BOARD ASSOCIATION (NJSBA) – *PARTNERS IN STUDENT ACHIEVEMENT - Recognizing the Value of Every Student* Workshop, October 25 – 27, 2016, Atlantic City Convention Center, Atlantic City, New Jersey. Reimbursement of registration fees, mileage, meals and incidental expenses, subject to the limitations and conditions set forth in OMB Circular A-87 and in accordance with district Policy and Regulation 6471 – School District Travel:

<http://www.straussesmay.com/seportal/Public/DistrictPolicy.aspx?policyid=6471&id=f294aed3e8804bec9f8dbd693dbd6eeb> :

<http://www.straussesmay.com/seportal/Public/DistrictRegulation.aspx?regulationid=6471&search=6471&id=f294aed3e8804bec9f8dbd693dbd6eeb>

NOTE: Workshop registrations and hotel reservations must be handled by school business administrator.

Group Rate Registration Fee: \$ 1,400. or
Cancellation Fees may apply

Individual Registration Fee: \$ 275. / per member
Cancellation Fees may apply

Attendees:

A.C. - PER DIEM HOUSING LIMIT PER PERSON:

Lodging: \$ 92.00 / night *(Note: The federal per diem rates apply for all hotels. While GSA federal per diems for October 2016 in Atlantic City have not yet been issued, the **September 30, 2016** hotel limit is \$92 per night. (Last day to make reservations is **September 23, 2016**. Any changes and cancellations must be made in writing and either faxed or emailed. No refunds or credits issued for any changes or cancellations made after October 17, 2016)*

Room tax and tourism fees: (varies from \$5-\$15/day)
(To be exempt from the 14% room tax, accounts MUST settle with District Voucher or District Check by September 28, 2016)

Meals: (M&I.E.): per GSA Federal per diems apply

Mileage: .31cents / mile

Plus, other miscellaneous costs, may include reasonable gratuities

Note: Each attendee shall reimburse the district cost differential between the allowable domestic per diem rate vs actual lodging charge (where applicable)

5. MOTION TO APPROVE CHANGE ORDER

RESOLVED, that the Randolph Township Board of Education approve the following change order as summarized in **FFT Exhibit 4**.

PROJECT: ROD Grant Shongum Window Replacements

VENDOR: RD Architectural Products, Inc.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING C.O. No. 001:

Credit for not providing BackSTOP Intruder Deterrent Screen < \$21,800 >
FOR A NET CHANGE OF MINUS < \$21,800 >

6. MOTION TO APPROVE CONTRACT AGREEMENT FOR STUDENT TRANSPORTATION SERVICES

RESOLVED, the Randolph Township Board of Education approve parental contract agreement for reimbursement of transportation services of **SE17-24 Grade 5** to and from Glenview Academy at per diem rate of \$60.00 for period July 1, 2016 - June 30, 2017 and per terms and conditions of the agreement.

7. MOTION TO APPROVE CONTRACT AGREEMENT FOR SIGN LANGUAGE INTERPRETATION SERVICES

RESOLVED, the Randolph Board of Education approve an agreement with Breaking Barriers to provide sign language interpretation services at a rate of \$80.00 per hour, not to exceed a total of \$5,000.00, for the 2016-2017 school year.

8. MOTION TO ACCEPT DISTRIBUTION OF DISTRICT ASSETS

WHEREAS, the Board is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition with express or implied warranties.

THEREFORE, BE IT RESOLVED, by the Randolph Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract #83453/T2581 13-x-22727 Auctioneering Services: Internet Auctions to Sell Surplus Property in accordance with the terms and conditions of this State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Randolph Board of Education;
- (2) The sale will be conducted online and the address of the auction site is govdeals.com;
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9;
- (4) The surplus being sold includes:
 - (a) Hobart Kitchen Mixer
 - (b) Student desks
- (5) The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property;
- (6) The Board reserves the right to accept or reject any bid submitted.

9. MOTION TO VOID THE FOLLOWING CHECKS

RESOLVED, the Randolph Township Board of Education, by resolution, approve the cancellation of un-cashed checks remaining as open items as of August 31, 2016, for school year 2016, sum of check totaling \$640.88.

February 2016	88316	\$422.00
June 2016	89759	<u>\$218.88</u>
Total		\$640.88

10. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

Revised: 9-13-13

➤ **District**

- donation of \$5,000.00 from the Randolph Boys' Basketball Committee to help improve the safety in the gyms in Fernbrook, Shongum and Middle School.

➤ **Randolph High School:**

- donation from RHS PTSO in the amount of \$2,500 for the purchase of "All-In" T-shirts for students and staff related to the first day school assembly.

➤ **Shongum School:**

- donation from Shongum PTO in the amount of \$2,000 to contribute toward cost of new Shongum signs.
- donation from schoolstore.com in the amount of \$1,522.19 to be used to purchase a permanent projector for the Shongum all purpose room.

BE IT RESOLVED that *Mr. Gerald M. Eckert*, Business Administrator, *Ms. Deborah Iosso*, Principal of Randolph High School, *Mr. Clifford Burns*, Principal of Shongum School, acknowledge the donation in a letter to the appropriate parties.

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11. MOTION TO AWARD CONTRACT FOR TRANSPORTATION FOR RANDOLPH COMMUNITY SCHOOL SKI CLUB

WHEREAS, the Randolph Community School offers a ski club program for students at Randolph High School and Randolph Middle School and fourth and fifth graders at Center Grove, Fernbrook, Ironia and Shongum Elementary Schools offering ski trips after school in January and February;

WHEREAS, the Community School must provide transportation to the ski resorts for the trips;

WHEREAS, the Community School requested quotes from several New Jersey bus companies;

NOW THEREFORE, BE IT RESOLVED, that the Randolph Community School awards the contract to Panorama Tours of Clifton, the lowest quote at a cost of \$545 to \$600 per bus dependent on the size of the bus and day of the trip.

BE IT FURTHER RESOLVED, that Panorama Tours of Clifton, was also the lowest quote by a bus company which could accommodate all of the ski trips.

Revised: 9-16-13

12. RESOLUTION TO APPROVE SETTLEMENT AND RELEASE AGREEMENT

RESOLVED, that the Board of Education hereby approves the settlement and release agreement with parents of student C.S. in accordance with the terms and conditions therein; and

BE IT FURTHER RESOLVED, that said agreement is on file in the Board office.