ESEA Accountability Action Plan-2015 Participation Rate

DISTRICT/SCHOOL CODE: 4330/050	DISTRICT NAME: Randolph Township Schools – Randolph High School
Subgroup(s) Not Meeting Participation Rate of 95%	☐X Black ☐X Hispanic ☐ XWhite ☐ American Indian ☐X Asian ☐ Two or More Races ☐ Total Population ☐X Students with Disabilities ☐ Limited English Proficient Students ☐ X Economically Disadvantaged
Strategy(ies) to be implemented:	The Randolph High School administrative team will lead various efforts to improve the participation rate for students required to take the PARCC exam and work to encourage parents not to refuse the test for their child. Strategies will include but not be limited to analyzing data, parent and student meetings, social media explanations, website information, information sessions, teacher prompting on how to address the upcoming PARCC, strategic planning committee discussions, classroom practice of sample PARCC items and supervisor discussions.

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
1	The available data from PARCC will be analyzed to determine which subgroups had the lowest participation rates and why. For example, were students refusing because they had already met the graduation requirement or because parents had a philosophical issue with the assessment?	HS Administrative Team	Meeting time/ time to analyze data	Ongoing but in time to share before the 2016 administration
2	All students eligible to participate in the PARCC will have a meeting with the HS administration to encourage participation in the PARCC and hear the reasons why this is important for our school.	HS Administrative Team / Guidance Director	Meeting time	February 2016
3	The HS Administrative Team the results of the 2015 PARCC with the HS PTSO and the reasons why we need to encourage all students to take the PARCC assessment	HS Administrative Team	Meeting time in January 2016 & April 2016	Prior to the 2016 PARCC
4	The HS page on rtnj.org will contain a separate menu item on the PARCC to include a letter from the principal encouraging participation as well as resources for parents	HS Administrative Team	Time	Early Feb 2016
5	Principal's blog will include PARCC information from 2015 as well as reasons why students should participate in 2016	HS Principal	Time	Feb. 2016

Notes:
- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.

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- Use additional pages as needed.

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6	All information/ letters will be translated into appropriate languages	WL teachers/translator and supervisor	Time – money for translation if necessary	February 2016
7	Evening meeting for All parents to explain the 2015 PARCC results and encourage participation in the 2016 PARCC	HS Administration/ Guidance Director / Supervisors	Time	December 16, 2015
8	Evening meetings specifically designed for immigrant parents to address the importance of PARCC	WL supervisor	Time / facility use	At least 2 meetings between January and April 2016
9	Basic information page on the school website containing general information on PARCC for all parents	District communication director and WL supervisor	Time	February 2016
10	Meet with teachers through supervisors of each department to share some scripted information regarding PARCC participation and use class time to prompt the reasons for participation	Supervisors	Class time	Between January and the 2016 PARCC

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
11	Complete a practice test with all students who are eligible for the PARCC assessment	Director of Guidance/Bldg. test coordinator/ Admin team	Time/computer access	February 18, 2016
12	Supervisors will share and monitor the actual practice of PARCC sample test questions	Supervisors/teachers	Class time – access to sample items	January through April 1, 2016