

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, I hereby move the following Personnel and Administration motions 1 - 7:

1. RESIGNATIONS

A. Support Staff

1. Accept the resignation for the purpose of retirement for **Jeffrey Munson**, Grounds Worker, to be effective January 1, 2018.

2. NEW HIRES/APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of the following **Substitute Teachers** for the 2017-2018 school year at the rate of \$95.00 per day, pending CHRU clearance and completed employment paperwork:

**Rachel Medina
Dana Kneis
Tracy Gordon
Alfred Smolin**

**Tara Zigenfus
Sarah Limon
Barbara Bodnar**

**Suzanne Kear
Olivia Hanlon
Lauren Mastropierro**

2. Approve the appointment of the following **Substitute Nurses** for the 2017-2018 school year at the rate of \$170.00 per day, pending CHRU clearance and completed employment paperwork:

Lisa Romano

3. Approve the appointment of **Daina Budris** as Leave Replacement Elementary School Teacher at Fernbrook School for the 2017-2018 school year, effective approximately October 27, 2017 through approximately June 22, 2018 at the daily rate of \$95.00 per day for the first twenty days; on day twenty-one the daily rate will increase to \$266.20 for the remainder of the assignment.

Revised 11/17/2017

4. Approve the appointment of Nicola Gangemi, Teacher of Health and Physical Education at Randolph High School for the 2017-2018 school year, effective December 1, 2017 through June 30, 2018 at a salary of \$53,240 (Level BA/Step 1) to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

5. Approve the appointment of Larissa Greco as Leave Replacement Teacher of Mathematics at Randolph Middle School for the 2017-2018 school year, effective approximately January 2, 2018 through approximately March 29, 2018

at the daily rate of \$95.00 per day for the first twenty days; on day twenty-one the daily rate will increase to \$266.20 for the remainder of the assignment.

B. Support Staff

1. Approve the appointment of the following **Substitute Cafeteria/Recess Aides** for the 2017-2018 school year at the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork:

Suzanne Kear **Christine Cullin**

2. Approve the appointment of the following **Substitute Secretaries** for the 2017-2018 school year at the rate of \$12.00 per hour, pending CHRU clearance and completed employment paperwork:

Suzanne Kear **Christine Cullin** **Sridevi Vadali**

3. Approve the appointment of the following **Substitute Custodians** for the 2017-2018 school year at the rate of \$12.50 per hour, pending CHRU clearance and completed employment paperwork:

Louis Ranucci **Hector Mejia**

4. Approve the appointment of **Bridget McEvoy** as Leave Replacement Registered Nurse at Shongum School for the 2017-2018 school year, effective approximately November 7, 2017 through approximately March 2, 2018 at the daily rate of \$170.00 per day for the first twenty days; on day twenty-one the daily rate will increase to \$266.20 for the remainder of the assignment.

5. Rescind the approval of the following **paraprofessionals** effective October 18, 2017:

<u>Name</u>	<u>Location</u>
Linda Bartek-Smith	Ironia
Joanne Balzer	Fernbrook

6. Approve the appointment of the following **Paraprofessionals** for the 2017-2018 school year, effective on or about November 22, 2017 through June 30, 2018, salaries are to be prorated based on assignment; be it further resolved that salaries may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Location</u>	<u>Salary- Para Level, Step 4</u>	<u>Account # to be charged</u>
Dylan Rimsky	Middle School	\$22,259	11-000-217-100-15-2702
Paul Russomanno	Middle School	\$22,259	11-000-217-100-15-2702

Rhonda Goldberger	High School	\$22,259	11-213-100-106- 15-2113
----------------------	-------------	----------	----------------------------

Revised 11/17/2017

7. Approve the appointment of Liliana Montoya, Cafeteria/Recess Aide at Ironia School for the 2017-2018 school year effective November 22, 2017 the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork.

8. Approve the appointment of Gulseren Ayaz, Cafeteria/Recess Aide at Fernbrook School for the 2017-2018 school year effective November 22, 2017 the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork.

3. LEAVES OF ABSENCE

A. Certificated Staff

1. Approve that Employee I.D. #4625 identified on **Schedule A** be placed on a paid medical leave of absence effective on or about November 7, 2017 through February 5, 2018 followed by an unpaid FMLA leave from approximately February 6, 2018 through March 2, 2018 with an anticipated return date of March 5, 2018; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #6402 identified on **Schedule B** be placed on an unpaid FMLA leave of absence effective November 2, 2017 through on or about January 1, 2018 with an anticipated return date of January 2, 2018; be it further resolved the entire leave is with benefits.

3. Approve that Employee I.D. #6928 identified on **Schedule C** be placed on a paid medical leave of absence effective January 2, 2018 through approximately January 29, 2018 followed by an unpaid FMLA leave of absence effective on or about January 20, 2018 through on or about February 9, 2018 followed by an unpaid NJFLA leave of absence effective on or about February 12, 2018 through April 6, 2018 with an anticipated return date of April 9, 2018; be it further resolved the entire leave is with benefits.

4. Approve that Employee I.D. #4892 identified on **Schedule D** be placed on a paid medical leave of absence effective on or about April 9, 2018 through on or about May 21, 2017 followed by an unpaid FMLA leave of absence effective on or about May 22, 2018 through on or about June 6, 2018 followed by an unpaid NJFLA leave of absence effective on or about June 7, 2018 through June 30, 2018; be it further resolved the entire leave is with benefits.

5. Approve that Employee I.D. #6074 identified on **Schedule E** be placed on an unpaid NJFLA leave of absence with benefits effective November 17, 2018 through

February 16, 2018 followed an unpaid child rearing leave of absence without benefits, effective February 17, 2018 through June 30, 2018.

6. Approve that Employee I.D. #4590 identified on **Schedule F** be placed on an unpaid FMLA leave effective November 27, 2017 through December 31, 2017; be it further resolved the entire leave is with benefits.

7. Adjust the leave of Employee I.D. #6700 identified on **Schedule G** to reflect a paid medical leave of absence with benefits effective October 27, 2017 through December 22, 2017 followed by an unpaid NJFLA with benefits leave of absence effective December 23, 2017 through March 23, 2018 followed by an unpaid child rearing leave of absence with no benefits effective March 24, 2018 through June 30, 2018.

8. Approve that Employee I.D. #6680 identified on **Schedule H** be placed on an unpaid child rearing leave of absence with no benefits effective November 23, 2017 through June 30, 2018.

9. Approve that Employee I.D. #7396 identified on **Schedule I** be placed on a paid medical leave of absence effective on or about January 16, 2018 through February 5, 2018 followed by an unpaid FMLA leave of absence effective on or about February 6, 2018 through April 13, 2018; be it further resolved the entire leave is with benefits.

10. Approve that Employee I.D. #7295 identified on **Schedule J** be placed on a paid medical leave of absence effective on or about March 7, 2018 through March 16, 2018 followed by an unpaid FMLA leave of absence effective March 17, 2018 through on or about April 30, 2018; be it further resolved the entire leave is with benefits.

Revised 11/17/2017

11. Adjust the leave of Employee I.D. #6214 identified on Schedule N to reflect a paid medical leave of absence with benefits effective October 21, 2017 through November 19, 2017 followed by an unpaid leave of absence with benefits effective November 20, 2017 through February 16, 2018 followed by an unpaid child rearing leave of absence with no benefits effective February 17, 2018 through June 30, 2018.

12. Approve that Employee I.D. #6346 identified on Schedule O be placed on an unpaid FMLA leave of absence effective November 17, 2017; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Approve that Employee I.D. #4869 identified on **Schedule K** be placed on a paid medical leave of absence effective October 9, 2017 through on or about December 22, 2017; be it further resolved the entire leave is with benefits.
2. Approve that Employee I.D. #7468 identified on **Schedule L** be placed on a paid medical leave of absence effective November 16, 2017 through December 8, 2017 with an anticipated return date of December 11, 2017; be it further resolved the entire leave is with benefits.
3. Approve that Employee I.D. #4868 identified on **Schedule M** be placed on a paid medical leave of absence effective October 23, 2017 through December 7, 2017 followed by a FMLA leave of absence effective December 8, 2017 through on or about March 9, 2018; be it further resolved the entire leave is with benefits.

4. EXTRA PAY

A. Certificated Staff

1. Adjust the sixth period stipend approval for **Brett Cox** to receive a prorated \$4,000 stipend for teaching a sixth period class effective September 7, 2017 through October 13, 2017, to be charged to account number 11-140-100-101-15-2140; stipend may be adjusted upon completion of negotiations.
2. Rescind the approval of **Vincenzena Mlenak** as RMS Debate/Forensics Advisor for the 2017-2018 school year.
3. Approve the following staff members as **Co-Curricular Advisors** for the 2017-2018 school year to be charged to account number 11-401-100-110-15-1014; stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Location</u>	<u>Co-Curricular</u>	<u>Stipend Amount</u>
Vincenzena Mlenak	RMS	Debate/Forensics	\$650.50
Andrea Hodgson	RMS	Debate/Forensics	\$650.50
Suzanne Greco	RMS	Global Citizenship Club	\$650.50
Agatha Wilke	RMS	Global Citizenship Club	\$650.50
Cynthia McConnell	RHS	Winter Guard Instructor	\$1,301

4. Approve **Janet Hawkins**, School Nurse at Randolph Middle School, to be paid \$68.44 per hour for attendance at the Randolph Middle School Halloween Dance on October 27, 2017, not to exceed one hour; salary may be adjusted upon completion of negotiations.

Revised 11/17/2017

5. Rescind the approval of David Gunness, Randolph Middle School American Sign Language Club Advisor, for the 2017-2018 school year, effective immediately.

6. Approve the following staff member for sixth period stipend at Randolph High School for the 2017-2018 school year; be it further resolved the stipend amount may be adjust upon completion of negotiations:

Name	Subject	Stipend
Meghan Altis	Algebra 3/Trigonometry	\$8,000
Judy LeBlanc	Algebra 3/Trigonometry	\$8,000

7. Approve all certificated teachers of Health and Physical Education and School Nursing Staff to assist at the Puberty Education Parent Night on February 21, 2018 at Ironia School, at the rate of \$50.00 per hour for a total of \$100.00 each, with a snow date of February 22, 2018; be it further resolved the rate may be adjusted upon completion of negotiations.

8. Approve Matthew Swiss to serve as a piano accompanist for the Randolph Middle School 7th and 8th Grade Winter Concert, December 2017, at the rate of \$125.00.

B. Support Staff

1. Approve the following Winter Coaching appointments for the 2017-2018 school year at the stipend amounts listed below; stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Sean Altis	Assistant Swimming	1	\$6,246
John Lade	Assistant Track	1	\$6,343
Gina Adickes	Head Girls Ice Hockey	1	\$7,785 prorated to \$3,892.50 (0.50)
Jesse Tieman	Volunteer- Girls Ice Hockey		NA
Michael Yurchuk	Volunteer- Girls Ice Hockey		NA
Richard Snarski	Volunteer- Girls Ice Hockey		NA
Robert Kral	Volunteer- Boys Ice Hockey		NA

2. Adjust the following Winter Coaching appointments for the 2017-2018 school year at the stipend amounts listed below; stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Lenny Pietrewicz	Head Winter Track	4	\$4,277
Kevin Higgins	Head Winter Track	4	\$4,277

3. Approve the appointment of the following Custodial, Grounds and Maintenance Staff to receive the various stipends listed below for the 2017-2018 school year; stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>License</u>	<u>Location</u>	<u>Stipend</u>
Steve Sanchez	Boiler License Boiler Mechanic Level 1&2	B&G	\$392.00
Steve Sanchez	1&2	B&G	\$1,171.00
Steve Sanchez	Pneumatic Level 1&2	B&G	\$1,171.00
Steve Sanchez	Pesticide License Boiler Mechanic Level 1&2	B&G	\$740.00
Patrick Stinson	1&2	B&G	\$1,171.00
Patrick Stinson	Pneumatic Level 1	B&G	\$488.00
Vincent Larocco	Boiler License 1st yr	B&G	\$587.00
Rich Brown	Boiler License	B&G	\$392.00
Nicholas Lios	Boiler License	B&G	\$392.00
Kyle Smith	Boiler License Pesticide License	B&G	\$392.00
Kyle Smith	68417A	B&G	\$740.00
Gina Lia	Boiler License	CG	\$392.00
Luis Nuno	Boiler License	FB	\$392.00
Magaly Cabrera	Boiler License	RHS	\$392.00
Gerardo Uribe	Boiler License	RHS	\$392.00
Alejandro Arango	Boiler License	RHS	\$392.00
Jose Jimenez	Boiler License	SH	\$392.00
Victor Vazquez	Boiler License	RHS	\$392.00
Kleber Cedeno	Boiler License	IR	\$392.00
Hugo Hernandez	Boiler License	RMS	\$392.00
Doris Ovalle	Boiler License	RMS	\$392.00
Felipe Reina	Boiler License	RMS	\$392.00
Myriam Vergara	Boiler License	RMS	\$392.00
Luis Codoceo	Boiler License	RHS	\$392.00
Russell Bergman	Boiler License	RMS	\$392.00
Luz Vallejo	Boiler License	SH	\$392.00
Carlos Lopez	Boiler License	SH	\$392.00
Fernando Arango	Boiler License	RHS	\$392.00
Jose Alvarez	Boiler License	RHS	\$392.00
Jim Dixon	Boiler License	RMS	\$392.00
Jim Dixon	Shift Forman	RMS	\$1,481.00
John VanDine	Boiler License	RHS	\$392.00

Steven (Alex) Keith	Boiler License	CG	\$392.00
Ruben Flandes	Boiler License	RHS	\$392.00
Ruben Flandes	Shift Forman	RHS	\$2,343.00
Jamie Hadlock	Boiler License	FB	\$392.00
Venus Cedeno	Boiler License	RMS	\$392.00
Franco Lorelli	Boiler License	CG	\$392.00
Wilmer Vera Platz	Boiler License	RMS	\$392.00
Luz Arango	Boiler License	FB	\$392.00
Liam Slattery	Boiler License	IR	\$392.00
Jeanette Erickson	Boiler License	IR	\$392.00
Jeanette Erickson	Shift Forman	IR	\$742.00
Alajandra Ferrari	Boiler License	IR	\$392.00
Marcelo Martinez	Boiler License	FB	\$392.00
Marcelo Martinez	Shift Forman	FB	\$742.00
Hector Matos	Boiler License	RMS	\$392.00
Jose Ospina	Boiler License	SH	\$392.00
Jose Ospina	Shift Forman	SH	\$742.00
Ericka Arancibia	Boiler License 1st yr	RHS	\$587.00
Jose Maldonado	Boiler License 1st yr	RHS	\$587.00
Joseph DeCangi	Boiler License 1st yr	RHS	\$587.00

5. UNIQUE POSITION CODES

A. Support Staff

1. Approve the deactivation of the following **Unique Position Codes**:

401-04-0000-120-06
 401-04-0000-120-05
 401-05-0000-130-19

2. Approve the activation of the following **Unique Position Codes**:

UPC

401-03-0000-120-21
 401-03-0000-120-22
 401-06-0000-140-18
 401-01-0000-120-32

Location

Ironia
 Ironia
 High School
 Center Grove

Revised 11/17/2017

6. JOB DESCRIPTIONS

A. Administration

1. *Approve the following job description effective immediately:*

Director of School Counseling

B. Certificated Staff

1. *Approve the following job descriptions effective immediately:*

*School Counselor- Elementary
School Counselor- Middle School
School Counselor- High School*

7. COMMUNITY SCHOOL

A. Resignations

1. Approve the resignation of **Ragini Guhanarayan**, Group Leader for the Randolph Community School Childcare Program, effective October 6, 2017.
2. Approve the resignation of **Meghan Baxendell**, Program Aide for the Randolph Community School Childcare Program, effective November 6, 2017.
3. Approve the resignation of **Maryanne Delaney-Bush**, Program Aide for the Randolph Community School Childcare Program, effective October 25, 2017.
4. Rescind the appointment of **Jeanette Porsello**, as a Community School Program Aide at the hourly rate of \$12.50, effective November 22, 2017.
5. Rescind the appointment of **Sella Gnanasakthy**, as a Community School Program Aide at the hourly rate of \$15.00 effective November 22, 2017.

B. New Hires/Appointments

1. Approve the appointment of **Natasa Petreska**, as a Community School Program Aide at the hourly rate of \$14.00, effective November 22, 2017, pending New Jersey Board of Education/ Fingerprint clearance and completed paperwork.
2. Approve the appointment of **Andrew Everitt**, as a Community School Senior Aide at the hourly rate of \$9.50, retro November 8, 2017, pending New Jersey Board of Education/ Fingerprint clearance and completed paperwork.
3. Amend the name of Kathy Katsanos to **Kathie Katsanos** as a Randolph Community School Group Leader effective immediately.

4. Approve the following Randolph Township Community School appointments effective November 22, 2017:

Elementary School Ski Club Advisors for the 2017-2018 season at the rate of \$1,500 for the season:

Christopher Kerr Janet Stella Michael Hand
Lisa Barrett

Shongum Elementary School Assistant Ski Club Advisor for the 2017-2018 season at the rate of \$137 per trip:

Dudley North

Elementary School Substitute Ski Club Advisors for the 2017-2018 season at the rate of \$137 per trip:

Dudley North Beverly Cirelli Brett Grunau
Trudi Mueller Sean Goldsworthy Andria Barosi-Stampone

Shongum School Substitute Assistant Ski Club Advisor for the 2017-2018 season at the rate of \$137 per trip:

Beverly Cirelli

Elementary School Ski Club Chaperones for the 2017-2018 season at the rate of \$100 per trip:

Andria Barosi-Stampone
Beverly Cirelli Sean Goldsworthy Peter Cervona
Angela Cordova Joan Willoughby Brett Grunau
Trudi Mueller Brittany Dungan Christine Shay

6th Grade Ski Club Advisor for the 2017-2018 season at the rate of \$1,500 for the season:

Jessica MacLeod

6th Grade Substitute Ski Advisor for the 2017-2018 season at the rate of \$137.00 per trip.

Ryan Hallock

7th & 8th Grade Ski Club Head Advisor for the 2017-2018 season at the rate of \$1,500 for the season:

Katharine Russell

7th & 8th Grade Substitute Ski Club Advisor for the 2017-2018 season at the rate of \$137 per trip:

Melanie Lombardo

7th & 8th Grade Ski Club Assistant Advisors for the 2017-2018 season at the rate of \$137 per trip:

**Ryan Hallock
Janet Hawkins
Luann Mizzoni**

**Richard Sackerman
Melanie Lombardo**

**Andrea Austin
Andria Barosi-Stampone**

6th, 7th & 8th Grade Ski Club Chaperones for the 2017-2018 season at the rate of \$100 per trip:

**Derek Skoldberg
Ryan Hallock
Andria Barosi-Stampone**

**William Zagoren
Richard Sackerman
Margaret Mitchell-
O'Donnell
Andrea Austin
Kelly Hart**

**Janet Hawkins
Melanie Lombardo
Luann Mizzoni**

Ski Club Traffic Duty at Randolph Middle School at the hourly rate of \$15.00:

Richard Sackerman Andria Barosi-Stampone

Randolph High School Ski Club Co-Head Advisors for the 2017-2018 season at the rate of \$750 each for the season:

Mary Madden

Brian Hoesly

Randolph High School Ski Club Chaperones for the 2017-2018 season at the rate of \$149 per trip:

**Meghan Holda
Robert Pasqua
Elisa Verran-Horvot**

**Lindsay Brinkerhoff
Frederick Yawger**

**Stephen Cullis
Amanda Brodeen**

C. Assignment Change

1. Approve the following assignment change for the following Community School Program staff member for the 2017-2018 school year, effective November 22, 2017.

<u>Name</u>	<u>From</u>	<u>To</u>
Julia Intrabartola	Senior Aide	Program Aide

2. Approve the following rate change for the following Community School Program staff member as of November 22, 2017.

<u>Name</u>	<u>From</u>	<u>To</u>
Julia Intrabartola	\$9.50	\$12.00