

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, I hereby move the following Personnel and Administration motions 1 - 8:

1. RESIGNATIONS

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A. Administration

1. Accept the resignation of Anne Richardson, STEM Supervisor at Randolph Middle School, to be effective February 6, 2018.

B. Support Staff

1. Accept the resignation of **Andrew Finland**, Assistant Wrestling Coach, for the 2017-2018 school year.

2. Accept the resignation of **Janine Auerbach**, Café/Recess Aide at Center Grove School, effective November 30, 2017.

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3. Accept the resignation of Steven Rosenberg, Paraprofessional at Randolph High School, to be effective December 22, 2017.

4. Accept the resignation of Elena Paskoska, Paraprofessional at Center Grove School, to be effective January 5, 2018.

5. Accept the resignation of Ragini Guhanaraya for the purposes of retirement, Paraprofessional at Shongum School to be effective March 1, 2018.

6. Accept the resignation of Susan Vitta for the purposes of retirement, Paraprofessional at Center Grove School, to be effective February 1, 2018.

2. NEW HIRES/APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of the following **Substitute Teachers** for the 2017-2018 school year at the rate of \$95.00 per day, pending CHRU clearance and completed employment paperwork:

**Larissa Greco
John Crouch
Janet Hunter**

**Rachel Ferrante
Carly Huff
Luke Chiotelis**

**Martin Fernandez
Daniela Olsen**

2. Extend the appointment of **Meghan Erb** as Leave Replacement Special Education Teacher at Ironia School for the 2017-2018 school year, through approximately June 22, 2018 at the daily rate of \$266.20 per day.

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3. ***Extend the appointment of Rebecca Burrows as Leave Replacement Elementary Teacher at Fernbrook School for the 2017-2018 school year, through approximately June 22, 2018 at the daily rate of \$266.20 per day.***

B. Support Staff

1. Approve the appointment of the following **Substitute Custodians** for the 2017-2018 school year at the rate of \$12.50 per hour, pending CHRU clearance and completed employment paperwork:

Yolanda Caballero

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2. ***Appoint Joshua Corpuz as Paraprofessional at Center Grove school for the 2017-2018 school year, effective on or about January 4, 2018 at a salary of \$22,259 to be prorated based on start date and charged to account number 11-000-217-100-15-2702, pending CHRU clearance and employment paperwork; be if further resolved that salary may be adjusted upon completion of negotiations.***

3. ***Approve the appointment of Catherine Sebastian, Café/Recess Aide at Center Grove School, for the 2017-2018 school year effective approximately December 14, 2017 at the rate of \$15.00 per hour.***

4. ***Approve the appointment of the following Substitute Secretaries for the 2017-2018 school year at the rate of \$12.00 per hour, pending CHRU clearance and completed employment paperwork:***

Daniela Olsen

Janet Hunter

5. ***Approve the appointment of Thomas Szypiotko, Substitute Bus Driver at the rate of \$20.00 per hour for the 2017-2018 school year, pending CHRU clearance and completed employment paperwork.***

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6. ***Approve the appointment of Daniela Olsen, Paraprofessional at Fernbrook School, for the 2017-2018 school year, effective on or about January 2, 2018 at a salary of \$22,259 to be prorated based on start date and charged to account number 11-000-217-100-15-2702, pending CHRU clearance and employment***

paperwork; be it further resolved that salary may be adjusted upon completion of negotiations.

7. Approve the appointment of Maureen Merritt, Paraprofessional at Ironia School, for the 2017-2018 school year, effective on or about January 8, 2018 at a salary of \$22,259 to be prorated based on start date and charged to account number 11-000-217-100-15-2702 pending CHRU clearance and employment paperwork; be it further resolved that salary may be adjusted upon completion of negotiations.

3. LEAVES OF ABSENCE

A. Certificated Staff

1. Adjust the leave of Employee I.D. #4625 identified on **Schedule B** to reflect a paid medical leave of absence effective November 7, 2017 through February 12, 2018, followed by an unpaid FMLA leave of absence effective February 13, 2018 through approximately March 2, 2018; be it further resolved the entire leave is with benefits.
2. Adjust the leave of Employee I.D. #7295 identified on **Schedule C** be placed on a paid leave of absence with benefits effective March 7, 2018 through March 16, 2018 followed by an unpaid leave of absence with no benefits effective March 17, 2018 through approximately May 31, 2018 with an anticipated return date of June 1, 2018.
3. Approve that Employee I.D. #4601 identified on **Schedule D** be placed on a paid medical leave of absence effective November 13, 2017 through on or about December 11, 2017 with a return date of December 12, 2017; be it further resolved the entire leave is with benefits.
4. Adjust the leave of Employee I.D. #6700 identified on **Schedule E** be placed on a paid medical leave of absence with benefits effective October 27, 2017 through December 21, 2017 followed by an unpaid NJFLA leave of absence with benefits effective December 22, 2017 through March 22, 2018, followed by an unpaid child rearing leave of absence with no benefits effective March 23, 2018 through June 22, 2018.
5. Adjust the leave of Employee I.D. #7183 identified on **Schedule F** to reflect a paid medical leave of absence with benefits effective November 15, 2017 through December 20, 2017, followed by an unpaid FMLA leave of absence with benefits effective December 21 through December 30, 2017, followed by an unpaid NJFLA leave of absence with benefits effective December 31, 2017 through approximately March 23, 2018 followed by an unpaid child rearing leave of absence with no benefits effective March 24, 2018 through April 8, 2018 with an anticipated return date of April 9, 2018.

6. Adjust the leave of Employee I.D. #4104 identified on **Schedule I** to reflect a paid medical leave of absence effective October 2, 2017 through January 1, 2018 with an anticipated return date of January 2, 2018 followed by a paid medical leave of absence February 5, 2018 through approximately April 8, 2018 with an anticipated return date of April 9, 2018; be it further resolved the entire leave is with benefits.

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7. Approve that Employee I.D. #6293 identified on Schedule L be placed on a paid medical leave of absence on or about January 16, 2018 through February 28, 2018, followed by an unpaid FMLA leave of absence with benefits effective on or about March 1, 2018 through approximately March 16, 2018, followed by an unpaid NJFLA leave of absence with benefits effective approximately March 17, 2018 through June 15, 2018, followed by an unpaid child rearing leave of absence with no benefits effective approximately June 16, 2018 through June 22, 2018.

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8. Approve the extension of Employee I.D. #4544 identified on Schedule M paid administrative leave of absence through approximately January 17, 2018; be it further resolved the entire leave is with benefits.

9. Approve that Employee I.D. #6466 identified on Schedule P be placed on a paid medical leave of absence effective approximately March 12, 2018 through April 17, 2018, followed by an unpaid FMLA leave of absence effective approximately April 18, 2018 through May 12, 2018, followed by an unpaid NJFLA leave of absence effective approximately May 13, 2018 through June 22, 2018; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Approve that Employee I.D. #6982 identified on **Schedule A** be placed on a paid medical leave of absence effective September 27, 2017 through November 3, 2017; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #4223 identified on **Schedule G** be suspended without pay for one day on November 29, 2017.

3. Approve that Employee I.D. #5809 identified on **Schedule H** be placed on a paid leave of absence with benefits effective December 11, 2017 through January 11, 2018 followed by an unpaid medical leave of absence with no benefits effective January 12, 2018 through January 31, 2018.

4. Approve that Employee I.D. #7301 identified on **Schedule J** be placed on a paid medical leave of absence effective November 28, 2017 through approximately

December 15, 2017 with an anticipated return date of December 18, 2017; be it further resolved the entire leave is with benefits.

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5. Approve that Employee I.D. #4271 identified on Schedule K be suspended for one day with no pay on December 13, 2017.

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6. Approve that Employee I.D. #4349 identified on Schedule N be placed on a paid medical leave of absence effective December 5, 2017 through approximately January 1, 2018 with an anticipated return date of January 2, 2018; be it further resolved the entire leave is with benefits.

7. Approve the extension of Employee I.D. #4869 identified on Schedule O paid medical leave of absence until on or about January 16, 2017, with an anticipated return date of January 17, 2017; be it further resolved the entire leave is with benefits.

4. SALARY ADJUSTMENTS

A. Administration

1. Resolved that the Board approves the addendum to the employment contract of **Jennifer Fano**, Superintendent, which increases her salary from \$167,500 to \$196,584, retroactive to July 1, 2017 for the 2017-2018 school year; be it further resolved that all other terms and conditions of Ms. Fano's contract shall remain the same.

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5. CONTRACT ADJUSTMENTS

A. Non-Represented Staff

1. Adjust the contracts of Eric Burnside, Allison Freeman and Harry Ruiz to follow district policy #4127 for the 2017-2018 school year, effective January 1, 2018, salaries to remain the same.

6. EXTRA PAY

A. Certificated Staff

1. Approve the appointment of **Michael Lichtenfield, Noah Galembo and Peter Norell** as Auditorium Technicians at Randolph High School for the 2017-2018

school year at the rate of \$30.00 per hour, per Policy #7510. (*Note: the fees for these events will be paid by the requesting non-affiliated organization*)

2. Rescind the approval of **Kelsey Mott** as Center Grove Makerspace Advisor for the 2017-2018 school year.

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3. Approve the following staff members as **Co-Curricular Advisors** for the 2017-2018 school year to be charged to account number 11-401-100-110-15-1014; stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Location</u>	<u>Co-Curricular</u>	<u>Stipend Amount</u>
Kelsey Mott	CG	Makerspace	\$650.50
Michelle Rome	CG	Makerspace	\$650.50
Linda Andrews	IR	Makerspace	\$867.33
Diana Rodriguez	IR	Makerspace	\$867.33
Peter Cervona	IR	Makerspace	\$867.33

4. **Approve the following staff members for sixth period stipends at Randolph High School for the 2017-2018 school year to be charged to account number 11-140-100-101-15-2140; be it further resolved the stipend amount may be adjusted upon completion of negotiations:**

<u>Name</u>	<u>Subject</u>	<u>Stipend</u>
Melissa McHugh	Social Studies	\$8,000
Henry Drew	Math	\$8,000
Richard Howe	Physics	\$8,000

5. **Approve the sick day pay out of Karl Lutschewitz in the amount of \$3,224.00.**

B. Support Staff

1. Approve the following Winter Coaching appointments for the 2017-2018 school year at the stipend amounts listed below; stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Katherine Vetrone	Assistant Winter Cheerleading	1	\$5,804
Joseph Blauner	Assistant Boys Basketball	2	\$6,838
Richard Salmon	Assistant Wrestling	2	\$6,838

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2. Adjust the stipend of the following winter coaching staff for the 2017-2018 school year; the stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Position</u>	<u>Current Stipend</u>	<u>Revised Stipend</u>
Adam Dorfman	Assistant Fencing	\$3,537.50	\$7,075
Jamie Ayala	Assistant Fencing	\$3,537.50	\$7,075

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7. Unique Position Codes

A. New Unique Position Code

1. Create Unique Position Code 401-03-0000-120-19, Paraprofessional at Ironia School, to be effective on or about January 8, 2018.

B. Deactivate Unique Position Codes

1. Deactivate the following Unique Position Codes:

401-05-0000-130-05	401-05-0000-130-14	600-02-3200-120-01
600-02-1020-120-25	600-02-1200-120-03	600-04-1020-120-26
600-05-1401-130-07	600-05-2202-130-09	600-05-2302-130-05
600-05-2202-130-18	600-06-2100-140-06	600-06-2200-140-09
401-03-0000-120-19	401-04-0000-120-07	

8. COMMUNITY SCHOOL

A. Resignations

1. Approve the resignation of **Sarah Marcinkowski**, Project Leader for the Randolph Community School Childcare Program, effective November 22, 2017.
2. Approve the resignation of **Andrea Marcineck**, Program Aide for the Randolph Community School Childcare Program, effective November 30, 2017.

B. New Hires

1. Approve the appointment of **Ana Elisa Fontes**, as a Community School Program Aide at the hourly rate of \$15.00, effective December 22, 2017, pending New Jersey Board of Education/ Fingerprint clearance and completed paperwork.

2. Approve the appointment of **Nicole Geham**, as a Randolph Community School Junior Aide at the hourly rate of \$8.90, pending completed paperwork.
3. Approve the appointment of **Matthew Elejalde**, as a Randolph Community School Junior Aide at the hourly rate of \$8.90, pending completed paperwork.
4. Approve the appointment of the following **sub site coordinators** at the hourly rate of \$19.00, effective December 22, 2017.

Andrea Carlucci

Haydee Gonzalez

5. Approve the appointment of the following Community School employees from Program Aides to Project Leaders at the hourly rate of \$13.25 effective December 22, 2017.

Lauren Pantelleria

Carol Graham

6. Approve the appointment of **Muthu Radha Chandra Sekaran**, as a Community School Program Aide at the hourly rate of \$14.00 effective December 22, 2017 pending New Jersey Board of Education/ Fingerprint clearance and completed paperwork.
7. Randolph High School Ski Club Chaperones for the 2017-2018 season at the rate of \$149 per trip effective December 22, 2017.

Joy Kelsch

8. Approve the appointment of the following Yoga instructors for the Randolph Community School Program pending CHRU clearance and completed employment paperwork:

Nishita Sheth

Susan Tully

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- 9. Approve Brigid McEvoy, nursing staff, to work the Community School Early Bird and After Care Programs, as needed, for the 2017-2018 school year, at the hourly rate of \$50 to be charged to account number 63-602-100-101-37-0000.***

C. Assignment Changes

1. Approve the following assignment change for the following Community School Program staff member for the 2017-2018 school year, effective November 3, 2017 (Note: Ms. Intrabartola submitted her college degree after she was originally appointed)

<u>Name</u>	<u>From</u>	<u>To</u>
Julia Intrabartola	Senior Aide	Program Aide

D. Salary Adjustments

1. Approve the following hourly rate change for the following Community School Program staff member as of November 3, 2017.

<u>Name</u>	<u>From</u>	<u>To</u>
Julia Intrabartola	\$9.50	\$12.00