

On behalf of the Finance, Facilities and Transportation Committee, I hereby move the following resolutions 1 – 21:

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 03/31/17	\$ 4,184,566.74
<b>1.1</b>	<b>Check Register – 04/24/17</b>	<b>\$ 2,418,138.05</b>

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve **March 2017** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 03/31/17
2.2	Expense Account Adjustment – 03/31/17

**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of **March 2017 Finance Exhibits # 3.1 – 3.5** consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 03/31/17
3.2	Revenue Report – 03/31/17
3.3	Budget Report – 03/31/17
3.4	Petty Cash Report – 03/31/17
3.5	Treasurer Report – 03/31/17

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

**4. ADOPTION OF 2017 – 2018 FINAL SCHOOL BUDGET**

**BE IT RESOLVED** by the Randolph Township Board of Education, to approve the 2017-2018 school district budget as follows:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
2017-18 Total Expenditures	\$89,773,906	\$1,175,928	\$3,868,619	\$94,818,453
Less Anticipated Revenues	\$17,131,512	\$1,175,928	\$ 330,433	\$18,637,873
Taxes to be Raised	\$72,642,394	0	\$3,538,186	\$76,180,580

**5. 2017 - 2018 MAXIMUM PROFESSIONAL SERVICES APPROVAL**

**WHEREAS**, N.J.A.C. 6A:23A:5.2, a Board of Education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14;

**NOW, THEREFORE, BE IT RESOLVED**, that the Randolph Board of Education hereby establishes the following maximums for the 2017-2018 school year as follows:

Architectural/Engineering	\$ 325,000
Legal	\$ 260,000
Audit	\$ 60,000
Physician	\$ 33,000
For a total amount of	\$ 678,000

**BE IT FURTHER RESOLVED**, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

**6. 2017 - 2018 MAXIMUM TRAVEL EXPENDITURE APPROVAL**

**WHEREAS**, pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

The Randolph Board of Education approves establishing a maximum travel expenditure amount of \$ 140,000 for the 2017 - 2018 school year. The maximum travel expenditure for the 2016 - 2017 school year is \$ 80,000 of which, \$ 33,100 has been spent and \$ 17,873 encumbered to date.

**7. MOTION TO ACKNOWLEDGE, ACCEPT AND APPROVE SCHOOL BUS EMERGENCY EVACUATION DRILLS IN ACCORDANCE WITH NJAC 6A:27-11.2**

**RESOLVED** the Randolph Township Board of Education note, accept and approve school bus emergency evacuation drills conducted between the 13<sup>th</sup> – 20<sup>th</sup> days of March 2017 in all district schools and bus runs in accordance with New Jersey Administrative Code NJAC 6A:27-11.2.

**8. RESOLUTION TO AUTHORIZE THE BUSINESS ADMINISTRATOR TO ISSUE PAYMENTS TO THE NEW JERSEY MOTOR VEHICLE COMMISSION**

**RESOLVED**, that the Board of Education hereby grants authority to Gerald M. Eckert, Business Administrator, to issue payment to the New Jersey Motor Vehicle Commission for all District vehicle renewal fees which must be paid between regularly scheduled Board of Education meetings, subject to Board ratification at the next duly convened regular meeting.

**9. RESOLUTION TO APPROVE THE RENEWAL OF MEDICAL AND DEPENDENT CARE PORTIONS OF THE FLEXIBLE SPENDING ACCOUNT PLAN WITH BENEFIT ANALYSIS FOR THE 2017 - 2018 SCHOOL YEAR**

**WHEREAS**, the Randolph Board of Education utilizes Benefit Analysis to administer the district's Flexible Spending Account Plan; and

**WHEREAS**, the Randolph Board of Education currently offers the Medical and Dependent Care portions of the Flexible Spending Account Plan; and

**NOW, THEREFORE, BE IT RESOLVED** that the Randolph Board of Education authorizes the Business Administrator to renew the Medical and Dependent Care

portions of the Flexible Spending Account Plan with Benefit Analysis, as the plan administrator, for the 2017 – 2018 school year.

**10. RESOLUTION TO APPROVE THE RENEWAL OF GROUP HEALTH INSUANCE WITH AETNA FOR THE 2017 – 2018 POLICY PERIOD**

**RESOLVED** that the Randolph Board of Education move to approve the renewal of the group health insurance policy with Aetna for the 2017 – 2018 policy period.

**Aetna Managed Choice POS PLAN (High)**

	<b>Current Monthly Rates</b>	<b>New Monthly Rates</b>
Single	\$ 708.74	\$ 765.44
2 Adults	\$1,577.60	\$1,703.81
Family	\$1,835.44	\$1,982.28
P & C	\$1,046.63	\$1,130.36

**Aetna Open Access Managed Choice**

	<b>Current Monthly Rates</b>	<b>New Monthly Rates</b>
Single	\$1,160.39	\$1,253.22
2 Adults	\$2,530.99	\$2,733.47
Family	\$2,958.52	\$3,195.20
P & C	\$1,693.14	\$1,828.59

**Aetna Managed Choice POS (Low)**

	<b>Current Monthly Rates</b>	<b>New Monthly Rates</b>
Single	\$ 596.76	\$ 644.50
2 Adults	\$1,328.34	\$1,434.61
Family	\$1,545.44	\$1,669.08
P & C	\$ 881.26	\$ 951.76

**11. RESOLUTION TO APPROVE THE RENEWAL OF GROUP DELTA DENTAL FOR THE 2017 – 2018 POLICY PERIOD**

**RESOLVED** that the Randolph Board of Education move to approve the renewal of the group dental policy with Delta Dental for the 2017 – 2018 policy period.

**Delta Dental Premier PLAN**

	<b>Current Monthly Rates</b>	<b>New Monthly Rates</b>
One Party	\$ 51.44	\$ 51.44
Two Party	\$ 72.22	\$ 72.22
Three Party	\$125.19	\$125.19

**Delta Dental Preferred PLAN**

	<b>Current Monthly Rates</b>	<b>New Monthly Rates</b>
One Party	\$ 41.21	\$ 41.21
Two Party	\$ 59.24	\$ 59.24
Three Party	\$105.57	\$105.57

**Delta Dental Flagship PLAN**

	<b>Current Monthly Rates</b>	<b>New Monthly Rates</b>
One Party	\$ 30.39	\$ 30.39
Two Party	\$ 58.19	\$ 58.19
Three Party	\$ 97.81	\$ 97.81

**12. RESOLUTION TO APPROVE THE RENEWAL OF GROUP PRESCRIPTION PLAN WITH BENECARD FOR THE 2017 – 2018 POLICY PERIOD**

**RESOLVED** that the Randolph Board of Education move to approve the renewal of the prescription plan with Benecard for the 2017 – 2018 policy period.

**Benecard RX**

	<b>Current Monthly Rates</b>	<b>New Monthly Rates</b>
Single	\$ 201.50	\$ 216.81
2 Adults	\$ 443.58	\$ 477.29
Family	\$ 518.60	\$ 558.01
P & C	\$ 297.11	\$ 319.69

**13. RESOLUTION TO APPROVE JOINT TRANSPORTATION AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY FOR THE 2017-2018 SCHOOL YEAR**

**RESOLVED**, the Randolph Township Board of Education approve a joint transportation agreement between the Randolph Township Board of Education and Educational Services Commission of Morris County for period July 1, 2017 – June 30, 2018, as summarized in **(FFT Exhibit 4)** attached to and made a part of the minutes.

**14. RESOLUTION TO APPROVE DISTRICT PARTICIPATION IN COORDINATED TRANSPORTATION PROGRAM IMPLEMENTED BY THE SUSSEX COUNTY REGIONAL COOPERATIVE (SCRC) FOR THE 2017-2018 SCHOOL YEAR**

**RESOLVED**, that the Randolph Township Board of Education approve the district participation in the coordinated transportation program implemented by the Sussex County Regional Cooperative (SCRC), for period July 1, 2017 through June 30, 2018 and further summarized in resolution for participation in joint transportation agreement **(FFT Exhibit 5)** attached to and made a part of the minutes.

**15. RESOLUTION TO APPROVE DISTRICT PARTICIPATION IN ADDITIONAL COORDINATED TRANSPORTATION SERVICES IMPLEMENTED BY THE SUSSEX COUNTY REGIONAL COOPERATIVE (SCRC) FOR THE 2017-2018 SCHOOL YEAR**

**RESOLVED**, that the Randolph Township Board of Education approve the district participation in additional coordinated joint transportation services for the 2017-2018 school year. Additional services implemented by the Sussex County Regional Cooperative (SCRC), for period July 1, 2017 through June 30, 2018 and further summarized in resolution for participation in joint transportation agreement **(FFT Exhibit 6)** attached to and made a part of the minutes.

**16. APPROVAL OF TUITION RATES**

**RESOLVED**, the Randolph Township Board of Education approves the following tuition rates for the 2017-2018 school year:

**RANDOLPH BOARD OF EDUCATION  
PROPOSED TUITION RATES  
2017-2018 SCHOOL YEAR**

<u>GRADE/PROGRAM</u>	<u>ANNUAL TUITION</u>
PRESCHOOL / KINDERGARTEN	\$ 10,995.00
GRADES 1 - 5	\$ 14,069.00
GRADES 6 - 8	\$ 13,488.00
GRADES 9 - 12	\$ 14,378.00
LEARNING &/OR LANGUAGE DISABLED	\$ 37,739.00
PRESCHOOL DISABLED - P/T	\$ 13,241.00
PRESCHOOL DISABLED - F/T	\$ 39,167.00

NOTE: ABOVE RATES EQUAL 100% OF MOST RECENT STATE RATES SY16 NJDOE CERTIFIED BY 02/17/17.

**17. RESOLUTION TO ENTER INTO A LEASE AGREEMENT WITH AN OPTION TO PURCHASE PROPERTY BLOCK 116, LOT 32 FROM THE TOWNSHIP OF RANDOLPH**

**WHEREAS**, the Randolph Board of Education (“Board”) has determined that it will be in the best interest of the school district to enter into a lease with an option to purchase certain property from the Township of Randolph (the “Lease Agreement” or “Lease”); and

**WHEREAS**, the property is located at 565 Millbrook Avenue, Block 116, Lot 32 on the municipal tax map (the “Property”) and is strategically located near the Board’s school facilities; and

**WHEREAS**, the Board needs additional property for possible use as a future school site for the construction of additional school building(s); and

**WHEREAS**, the Property has become available through circumstances that permit the acquisition of the Property on reasonable terms; and

**WHEREAS**, N.J.S.A. 40:60-25.54, N.J.S.A. 40A:12-13(b)(1) and N.J.S.A. 40A:12-19 authorize the acquisition of property by a municipality for the purpose of making the property available to a school district for nominal or other consideration; and

**WHEREAS**, to facilitate the earliest possible use of the Property, the Township intends to purchase the Property from the present owner for \$335,000 and immediately lease the Property to the Board for a period of up to five years during which time the Board may purchase the Property, thereby allowing the Board to use the Property in a manner that will meet its future needs; and

**WHEREAS**, annual rent payments under the Agreement will be based on one-fifth of the purchase price of the Property in an amount equal to \$67,000 plus the amount of interest paid on the parties’ agreed upon one-year certificate of deposit determined

on or about the time of the closing on the Township's purchase of the Property and the amount of interest paid on an agreed upon one-year certificate of deposit on or about the time of each annual anniversary date of said closing; and

**WHEREAS**, said rental payments plus interest and certain closing costs, have been calculated to fully reimburse the Township for its purchase of the Property over the five-year term of this Agreement and allow for the transfer of ownership of the Property at the end of said five-year term.

**WHEREAS**, the Board intends to exercise its option to purchase the Property during the five-year term of the Lease in an amount equal to the \$335,000, less the principal portion of the rental payments previously paid to the Township; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby approves the Lease Agreement for the lease and eventual purchase of the property located at 565 Millbrook Avenue, Block 116, Lot 32 during the term of the Lease, with payment equal to Sixty-Seven Thousand Dollars (\$67,000) per year plus interest calculated in accordance with the agreement of the parties. Said payments will be subject to the continued availability and annual appropriation of funds sufficient to cover the cost of the extended obligations under the Lease Agreement; and be it

**FURTHER RESOLVED**, that the Board authorizes its President to execute the Lease Agreement consistent with this resolution, subject to final review by Board counsel.

**18. RESOLUTION TO APPROVE MEMORANDUM OF AGREEMENT BETWEEN RANDOLPH COMMUNITY SCHOOL AND BLACK ROCKET PRODUCTIONS TO RUN A SUMMER ENRICHMENT PROGRAM**

**RESOLVED**, the Randolph Board of Education enter into an agreement with Black Rocket Productions for curriculum, training, instructors, support and select materials for the Randolph Community School digital arts and creative sciences summer enrichment programs for children and teens for period 26 June 2017 – 11<sup>th</sup> August 2017.

**19. RESOLUTION TO APPROVE RANDOLPH HIGH SCHOOL AND MIDDLE SCHOOL PARKING LOT REPAVING PROJECT**

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH, COUNTY OF MORRIS, IN THE STATE OF NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH PROPOSED SCHOOL FACILITIES PROJECTS;**

**WHEREAS**, the Board of Education of the Township of Randolph, County of Morris in the State of New Jersey (the "Board"), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education seeks to



submit the following project: Randolph High School and Middle School Parking Lot Repaving Project to the New Jersey Department of Education, School Development Authority.

**WHEREAS**, the School District will not seek funding through the New Jersey Department of Education School Development Authority. The district will use "Other Capital" funding that is currently budgeted for the 2016-2017 and 2017-18 school years.

**WHEREAS**, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of the Project.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Township of Randolph, County of Morris, in the State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-56.3 of the New Jersey Administrative Code, the Board approves the preparation of schematic plans and educational specifications by Parette Somjen Architects LLC in connection with the Projects and the Board further authorizes and directs Parette Somjen Architects LLC to submit same to the New Jersey Department of Education and to the Morris County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of schematic plans to the Randolph Township Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Projects and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-2.2 of the New Jersey Administrative Code, the Board hereby approves the Projects applications and authorizes Parette Somjen Architects LLC to submit such applications to the New Jersey Department of Education seeking approval.

Section 4. With respect to the Projects, the Board hereby authorizes and directs the Board President, the Superintendent and the Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allow submission of same to the New Jersey Department of Education.

Section 5. This resolution shall be effective immediately upon Board approval.

**20. RESOLUTION FOR CONTRCT AWARD FOR THE RANDOLPH HIGH SCHOOL AND MIDDLE SCHOOL PARKING LOT PAVING PROJECT**

*WHEREAS, the Randolph Board of Education (the "Board") is a member of the cooperative bidding system operated by the Educational Services Commission of New Jersey (the "ESCNJ") and administered by the ESCNJ,*

*WHEREAS, the Board may utilize the time and material pricing established through the competitive public bidding procurement processed conducted by the ESCNJ,*

*WHEREAS, on June 11, 2014, the ESCNJ received and publicly opened sealed bids for job order contracting –repair and maintenance;*

*WHEREAS, based on the bids received by the ESCNJ on June 11, 2014, the ESCNJ determined that The Gordian Group, Inc. submitted the lowest time and material pricing and is qualified to perform job order contracting for repair and maintenance work on school districts in the County of Morris;*

*WHEREAS, The Gordian Group, Inc., submitted a quote to the Board for work on the Randolph High School and Middle School parking lot repaving projects based on pricing approved by the ESCNJ pursuant to the above referenced public bidding process;*

*WHEREAS, the Board, wishes to award the contract to The Gordian Group, Inc. by utilizing the pricing established by the ESCNJ through its public bidding procurement process;*

*WHEREAS, under the ESCNJ's bidding procedures, the pricing offered by The Gordian Group Inc. is valid through June 25, 2017;*

***NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the contract for the project to The Gordian Group, Inc., 820 Bear Tavern Road, Trenton, New Jersey 08628 in the amount not to exceed \$1,274,139.07;***

***FURTHER RESOLVED, that the Board 's award is subject to the terms and conditions of contracts to be prepared by Board counsel, which the Board President is authorized to execute on behalf of the Board.***

**21. RESOLUTION TO APROVE FERNBROOK ELEMENTARY SCHOOL ROOF REPLACEMENT PROJECT**

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH, COUNTY OF MORRIS, IN THE STATE OF NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH PROPOSED SCHOOL FACILITIES PROJECTS;**

**WHEREAS**, the Board of Education of the Township of Randolph, County of Morris, in the State of New Jersey (the “Board”), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education seeks to submit the following project: Fernbrook Elementary School Roof Replacement to the New Jersey Department of Education, School Development Authority.

**WHEREAS**, the School District will not seek funding through the New Jersey Department of Education School Development Authority. The district will use “Other Capital” funding that is currently budgeted in the 2017-18 school year.

**WHEREAS**, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of the Project.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Randolph, County of Morris, in the State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-56.3 of the New Jersey Administrative Code, the Board approves the preparation of schematic plans and educational specifications by Parette Somjen Architects LLC in connection with the Project and the Board further authorizes and directs Parette Somjen Architects LLC to submit same to the New Jersey Department of Education and to the Morris County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of schematic plans to the Randolph Township Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-2.2 of the New Jersey Administrative Code, the Board hereby approves the Project applications and authorizes Parette Somjen Architects LLC to submit such applications to the New Jersey Department of Education seeking approval.

Section 4. With respect to the Project, the Board hereby authorizes and directs the Board President, the Superintendent and the Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allow submission of same to the New Jersey Department of Education.

Section 5. This resolution shall be effective immediately upon Board approval.