

On behalf of the Finance, Facilities and Transportation Committee, I hereby move the following resolutions 1 – 9:

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 05/15/17	\$ 2,988,373.53
1.1	Check Register – 05/15/17	\$ 4,738,854.03

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve **April 2017** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 04/30/17
2.2	Expense Account Adjustment – 04/30/17

**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of **April 2017 Finance Exhibits # 3.1 – 3.5** consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 04/30/17
3.2	Revenue Report – 04/30/17
3.3	Budget Report – 04/30/17
3.4	Petty Cash Report – 04/30/17
3.5	Treasurer Report – 04/30/17

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**4. MOTION TO RENEW THE CONTRACTUAL AGREEMENT WITH MASCHIO'S FOOD SERVICES INC.**

**WHEREAS**, the Randolph Township Board of Education previously approved a contractual agreement with **Maschio's Food Services, Inc.** to provide management services for the District's food services program for the 2013-2014 school year with four (4), one (1) year options to renew, and

**WHEREAS**, the Randolph Township Board of Education desires to exercise its option to renew the contractual agreement with **Maschio's Food Services, Inc.** to provide management services for the District's food services program for the 2017 - 2018 school year for the period beginning July 1, 2017 and ending June 30, 2018.

**BE IT RESOLVED**, that the district further incorporates the following contractual management/administrative fee(s) / guarantees into this motion as stated in an agreement between the Randolph Township Board of Education and **Maschio's Food Services, Inc.**, for the period beginning July 1, 2017 and ending on June 30, 2018.

**MANAGEMENT FEE(S) / GUARANTEES**

1. MANAGEMENT FEE

The Local Education Agency shall pay Maschio's an annual management fee in the amount of \$54,899.00. The management fee shall be payable in monthly installments of \$5,489.90 per month commencing on September 1, 2017 and ending on June 30, 2018.

2. GUARANTEE RETURN

Maschio's guarantees a return to the Local Education Agency in the amount of \$31,980.00. In the event the actual bottom line of the operational report

(total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall be responsible for any shortfall.

**NOW, THEREFORE, BE IT RESOLVED**, that the Randolph Board of Education enter into an agreement with **Maschio's Food Services, Inc.** to provide management services for the District's food services program for the 2017-2018 school year for the period beginning July 1, 2017 and ending June 30, 2018 and further subject to the approval from the New Jersey Department of Agriculture.

Revised: 5/15/17

**5. RESOLUTION FOR THE AWARD OF BID – GARBAGE**

***WHEREAS**, the Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for garbage collection in the Randolph School District for the 2017-2018 school year; and*

***WHEREAS**, in accordance with that advertisement, the bids were received, publicly opened and read aloud at the Board office on May 11, 2017; and*

***WHEREAS**, Waste Management of New Jersey, Inc. ("Waste Management") submitted a bid in the total amount of \$71,400.00, inclusive of 5 days/week pickup from September through June, 3 days/week pickup at the Middle School, High School and Field House during July and August, and 2 days/week pickup at the remaining District buildings during July through August, in the amounts of \$59,500.00, \$7,190.00 and \$4,710.00, respectively; and*

***WHEREAS**, per the bid specifications, the Board has the option to extend the contracted services for two (2) additional school years at the rates set forth in Waste Management's response; and*

***WHEREAS**, there are no material defects in Waste Management's bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and*

***WHEREAS**, a copy of Waste Management's bid response is on file in the Board Office; and*

***WHEREAS**, the Board of Education, at this time, wishes to award the contract for garbage collection to Waste Management, inclusive of all pick-up options as stated in Waste Management's response to the request for bids, for the 2017-2018 school year;*

***NOW, THEREFORE, BE IT RESOLVED** by the Board of Education, that the bid be awarded to: Waste Management of New Jersey, Inc., in the total amount of \$71,400.00, inclusive of alternates, for the contract period July 1, 2017 through June 30, 2018, subject to two (2) additional one year extensions at the Board's*

discretion at the rates set forth in the vendor's bid response, and further subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President is authorized to execute on behalf of the Board.

**6. RESOLUTION FOR THE AWARD CONTRACT CENTER GROVE FIRE ALARM REPLACEMENT**

**WHEREAS**, the Randolph Board of Education (the "Board") is a member of the cooperative bidding system operated by the Educational Services Commission of New Jersey (the "ESCNJ") and administered by the ESCNJ; and

**WHEREAS**, the Board may utilize the time and material pricing established through the competitive public bidding procurement processed conducted by the ESCNJ; and

**WHEREAS**, on June 18, 2015, the ESCNJ received and publicly opened sealed bids for fire alarm systems — integrated software based intelligent life safety; and

**WHEREAS**, based on the bids received by the ESCNJ on June 26, 2015, the ESCNJ determined that Open Systems Integrators, Inc. submitted the lowest time and material pricing and is qualified to perform fire alarm systems — integrated software based intelligent life safety work on school districts in the County of Morris; and

**WHEREAS**, Open System Integrators Inc., submitted a quote to the Board for work on the Center Grove Elementary School fire alarm system(the "Project") based on pricing approved by the ESCNJ, pursuant to the above referenced public bidding process; and

**WHEREAS**, the Board, wishes to award the contract to Open System Integrators Inc. by utilizing the pricing established by the ESCNJ through its public bidding procurement process; and

**WHEREAS**, under the ESCNJ's bidding procedures, the pricing offered by Open Systems Integrators Inc. is valid through June 25, 2017; and

**WHEREAS**, the Board of Education is currently awaiting the New Jersey Department of Education's approval of the Project; and

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education hereby awards the contract for the Project to Open Systems Integrators, Inc., 207D Woodward Road, Manalapan, New Jersey 07726 in the amount not to exceed \$321,480.00, subject to approval of the Project by the New Jersey Department of Education; and

**BE IT FURTHER RESOLVED** that the Board authorizes the Board's President to execute the appropriate contract to effectuate the terms of this resolution, upon the approval of the form of contract by Board Counsel.

**7. RESOLUTION FOR THE CONTRACT AWARD FERNBROOK PARTIAL ROOF REPLACEMENT**

*WHEREAS, the Randolph Board of Education (the "Board") is a member of the Educational Data Services Inc., ("Ed Data") and administered by Educational Data Services, Inc.;*

*WHEREAS, the Board may utilize the time and material pricing established through the competitive public bidding procurement processed conducted by Ed Data;*

*WHEREAS, on February 5, 2015, Ed Data received and publicly opened sealed bids for roof repairs;*

*WHEREAS, based on the bids received by Ed Data on February 5, 2015, Ed Data determined that the MAK Group, Inc. submitted one of the lowest time and material pricing and is qualified to perform roof repair work on school districts in the County of Morris,*

*WHEREAS, MAK Group LLC, submitted a quote to the Board for work on the Fernbrook Elementary School partial roof replacement (the "Project") based on pricing approved by Ed Data, pursuant to the above referenced public bidding process;*

*WHEREAS, the Board, wishes to award the contract to MAK Group LLC by utilizing the pricing established by the Ed Data through its public bidding procurement process;*

*WHEREAS, under Ed Data's bidding procedures, the pricing offered by MAK Group LLC is valid through December 1, 2017; and*

*WHEREAS, the Board of Education is currently awaiting the New Jersey Department of Education's approval of the Project;*

***NOW THEREFORE BE IT RESOLVED,** that the Board of Education hereby awards the contract for the Project to MAK Group LLC, 40 Summit Avenue, Clifton, New Jersey 07013 in the amount not to exceed \$276,990.00, subject to approval of the Project by the New Jersey Department of Education; and*

***BE IT FURTHER RESOLVED** that the Board authorizes the Board's President to execute the appropriate contract to effectuate the terms of this resolution, upon the approval of the form of contract by Board Counsel.*

**8. MOTION TO APPROVE FUNDS TRANSFER**

***MOTION** to approve the Basic IDEA Grant fund transfer of \$91,502 from the CEIS portion from 20-251-100-101-75-3601 to 20-251-100-610-75-0007 to support the language arts initiative outlined in the application.*

## **9. ACCEPTANCE OF DONATIONS**

**RESOLVED** the Randolph Township Board of Education accept the following donations:

Revised: 5/15/17

➤ **Center Grove School:**

- *donation in the amount of \$200 from Anniek Hansen, at the discretion of the school administration, funds to be used toward classroom use of students J.H. (3<sup>rd</sup> grade) & L.H. (1<sup>st</sup> grade).*

➤ **High School:**

- donation from student J.Y. a Craftsman variable special wood lathe to be donated to the wood shop so larger turning projects and bowls can be made. The donation having an estimated value of \$250.00.

Revised: 5/15/17

➤ **Middle School:**

- *student M.D. did a fundraiser for Autism Awareness month and would like to donate funds raised in the amount of \$200.00, to the student activities account for the autism class for supplies and/or student trips.*

**BE IT FURTHER RESOLVED** that Mr. Mario Rodas, Principal of Center Grove School, Ms. Deborah Iosso, Principal of the High School and Dr. Dennis Copeland, Principal of the Middle School acknowledge the donation in a letter to the appropriate parties.