

On behalf of the Finance, Facilities and Transportation Committee, I hereby move the following resolutions 1 – 16:

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 06/30/17	\$ 6,387,681.24
1.1	Check Register – 07/17/17	\$ 5,228,886.20

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **June 2017** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 06/30/17
2.2	Expense Account Adjustment – 06/30/17

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **June 2017 Finance Exhibits # 3.1 – 3.5** consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 06/30/17
3.2	Revenue Report – 06/30/17
3.3	Budget Report – 06/30/17
3.4	Petty Cash Report – 06/30/17 (no report this month)
3.5	Treasurer Report – 06/30/17

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. APPROVAL OF LUNCH PRICES FOR THE 2017 - 2018 SCHOOL YEAR

RESOLVED, at the recommendation of Food Services Management Company (FSMC) the Randolph Township Board of Education affirm and approve the district school lunch price list for the 2017 - 2018 school year.

STUDENT LUNCHES

Elementary	\$3.00
Middle	\$3.25
High School	\$4.00

REDUCED LUNCHES

All Schools	\$.40
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ADULT LUNCHES

Elementary	\$4.75
Middle	\$4.75
Extra Ala Carte Entrée w/ Meal	\$1.00

KINDERGARTEN MILK ONLY

\$6.00 per month or
\$60.00 per year

ICE CREAM

Most Varieties	\$1.00
Select Novelty	\$1.00 - \$2.00

- i. for MyLearningPlan, Employee Evaluation Management, Professional Learning software for a one-year term beginning on July 1, 2016 – June 30, 2017 in the amount of \$23,389.65;
 - ii. for employee attendance and sub calling software for a one-year term beginning July 1, 2017 in the amount of \$17,099.28;
 - iii. Centris Group / Frontline renewal proposal for web-based Special Education Management Software (IEP Direct) at the rate of \$17,764.80 for 2017-2018 school year.
- b. contract with LinkedIn (formerly Lynda.com) for a subscription agreement to provide online training for a one-year term beginning September 26, 2017 in the amount of \$14,500.
 - c. *extension of Middlebury Interactive Languages agreement for products, services and fixed term for online access for one-year term beginning on September 1, 2017 – August 31, 2018 in the amount of \$28,000;*
 - d. extension of agreement with Capturepoint.com, community pass subscription for one-year period beginning July 1, 2017 – June 30, 2018 continued use by the central office staff for \$ 4,748.
 - e. *extension of Software House International agreement for Microsoft bundle package for products, licenses, and services. Pricing per quote 13322846 NJSBA MS EES Agreement E-8801-ACESCPS for a one-year term for the 2017-18 school year for \$61,677.64.*

7. MOTION TO APPROVE DISTRICT BUS ROUTES AND NON TRANSPORTED AREAS FOR THE 2017 - 2018 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education designate and approve the areas of the Township that shall be walking areas, to designate and approve areas of the Township that shall receive school transportation, as summarized in document(s) filed in the office of School Business Administrator.

8. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **Ironia School:**

- donations from the Ironia PTO in the amount of \$3,894.28 to be distributed to the following teaching staff members for student classrooms:

- \$1,000.00 - STEM – Mrs. Rodriguez
- \$774.30 - flexible seating for Mrs. Cirella
- \$591.98 – standing desks for Mrs. Baruch
- \$483.88 – flexible seating for Ms. Scott
- \$452.34 – flexible seating for Mrs. Andrews
- \$435.00 – music memory for Ms. Feeney
- \$87.78 – growth mindset for Ms. Daly
- \$69.00 – kid blog – Mrs. Feliciano

Revised: 07/14/17

- *Ironia PTO will contract the services of a third party vendor to paint the Ironia school playground. The cost of the proposed donated services funded by the Ironia PTO estimated at \$3,200.*

➤ **Middle School:**

- donation in the amount of \$2,500. from Center for Responsive School, Inc., for supplies and professional development in the area of social and emotional learning for staff and students.
- donation in the amount of \$750. from the Middle School PTO for purchase of supplies needed for the new mindfulness elective classroom.

➤ **Shongum School:**

- donation from the Shongum PTO in the amount of \$1,000. for the use in the Shongum Makerspace program.

BE IT FURTHER RESOLVED that Mr. David Kricheff, Principal of the Ironia School, Dr. Dennis Copeland, Principal of the Middle School and Mr. Clifford Burns, Principal of Shongum School acknowledge the donation in a letter to the appropriate parties.

Revised: 07/14/17

9. RESOLUTION TO APPROVE JUNE 29, 2017 QUOTE OF TATBIT ENERGY SOLUTIONS COMPANY IN THE PREREBATE AMOUNT OF \$539,079.00 FOR LED LIGHTING UPGRADES

RESOLVED, that the Board of Education of the Township of Randolph hereby approves the June 29, 2017 quote of Tatbit Energy Solutions Company in the pre

rebate amount of \$539,079.00 for LED lighting upgrades at the Randolph High School, Middle School, Center Grove Schools and the Board Administration Office, subject to lease purchase financing and the preparation of a contractual agreement to be prepared by Board Counsel.

10. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY DETERMINING TO FINANCE ACQUISITION AND INSTALLATION OF LIGHTING BY MEANS OF AN EQUIPMENT LEASE PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING \$550,000, AUTHORIZING AN ADVERTISEMENT FOR BIDS IF NECESSARY, DELEGATING THE AWARD OF THE BID, AUTHORIZING THE EXECUTION OF THE LEASE AND RELATED DOCUMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO COMPLETE THE TRANSACTION

WHEREAS, The Board of Education of the Township of Randolph in the County of Morris, New Jersey (the "Board") is created and is charged by law with the responsibility to provide a system of public education within the school district over which it has jurisdiction and to acquire and install equipment therefor; and

WHEREAS, the Board has determined to fund the acquisition and installation of lighting equipment at Randolph High School, Randolph Middle School, Center Grove Elementary School and the Board Office attached to the Center Grove Elementary, including related work and equipment, financing and incidental or related costs (the "Equipment") by means of a lease purchase financing for a term that does not exceed five (5) years pursuant to the provisions of N.J.S.A. 18A:20-4.2(f) and N.J.S.A. 18A:18A-1 et. seq.; and

WHEREAS, the Board has selected the Hunterdon County Educational Services Commission as financial advisor (the "Financial Advisor") and McManimon, Scotland & Baumann, LLC, as special counsel (the "Special Counsel") for the purpose of advising and assisting with the proposed lease purchase financing of the Equipment; and

WHEREAS, in accordance with the procedures set forth in N.J.S.A 18A:18A-1 et. seq. (the "Public School Contracts Law") and the regulations promulgated thereunder, a notice of the bid will be published if required and bids or quotes (hereinafter simply referred to as bids) are scheduled to be returned to the Business Administrator, who, with the assistance of the Special Counsel and the Financial Advisor, will determine the lowest responsive and responsible bidder to purchase the Lease (as hereinafter defined) from the Board (hereinafter referred to as the "Purchaser"); and

WHEREAS, the Board will enter into a lease purchase agreement (the "Lease") and other related documents with the Purchaser in an amount not to exceed \$550,000 to finance the Equipment; and

WHEREAS, the Board desires to authorize the delegation of the award of the bid to the Business Administrator and further authorizes the Board President, Business Administrator/Board Secretary, Financial Advisor and Special Counsel to prepare and to execute the Lease and certain other documents and agreements necessary or incidental to the transactions contemplated thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, as follows:

Section 1. The Board hereby determines to finance the Equipment by means of a lease purchase financing in a principal amount not exceeding \$550,000 in accordance with the requirements of the Public School Contracts Law. The lease shall be for a period not to exceed five years and the interest portion of rent shall be calculated at a rate per annum not in excess of the rate set forth in the legally responsive bid producing the lowest yield. The Business Administrator/Board Secretary, the Financial Advisor, the Special Counsel and other appropriate representatives of the Board (the "Professionals") are hereby authorized to prepare the necessary timetables, bid documents and other related documents as may be necessary and to take other steps necessary to prepare for and to implement the proposed financing.

Section 2. The Board hereby authorizes the publication of a request for bid if required in accordance with the Public School Contracts Law or the solicitation of quotes in order to prepare for the proposed transaction.

Section 3. The Board President and/or the Business Administrator are authorized to award the bid and the Lease in accordance with the terms of this resolution to the lowest bidder in accordance with the bid proposals or quotes submitted to the Business Administrator, which winning bid proposal or quote will be retained on file in the Business Administrator's office. The Purchaser's interest rate will be held fixed for a period of thirty (30) days from the date of the bid. If the closing does not occur within thirty (30) days of the date of the bid, the interest rate will be calculated in accordance with the index rate recommended by the Financial Advisor as set forth in the bid specifications.

Section 4. The Board President and/or the Business Administrator are hereby authorized to execute and deliver the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction in a form approved by Special Counsel. Specifically, the Board authorizes the Board President or the Business Administrator to establish an escrow account for the deposit of the Lease proceeds and to direct the deposit and investment of the Lease proceeds in the escrow in accordance with

the requirements of law. The Business Administrator is also authorized to pay any agreed upon fees in connection with the transaction including any escrow agent fee. The Board President and/or Business Administrator are also authorized and directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the Equipment in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereto.

Section 5. *The payment of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board, nor any agency, department or political subdivision thereof, shall be obligated to pay any sum due under the Lease to the Purchaser from any taxing source unless an appropriation is made in a duly approved budget of the Board. The obligations of the Board shall not constitute indebtedness of the Board or of the Township of Randolph or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the lease purchase agreement for the Equipment, the rental payments to be paid by the Board in respect thereof and the dates on which such rent shall be due and payable.*

Section 6. *The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable. The Board authorizes the Business Administrator to act and determine on behalf of the Board whether the Lease will be designated as "bank qualified" within the meaning of Section 265 of the Code. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.*

Section 7. *This resolution shall take effect immediately.*

11. RESOLUTION FOR UTILIZING THE NATIONAL JOINT POWERS ALLIANCE COOPERATIVE FOR THE RANDOLPH HIGH SCHOOL CHILLER REPLACEMENT

WHEREAS, *the Randolph Board of Education (the "Board") is a member of the cooperative bidding system operated by the National Joint Powers Alliance (the NJPA) and administered by the NJPA;*

WHEREAS, the Board may utilize the time and material pricing established through the competitive public bidding procurement processed conducted by the NJPA Facility, Maintenance, Repair and Operations Contract #030817-CAR;

WHEREAS, the Board wishes to utilize the NJPA contract entitled #030817-CAR under the pricing established by the NJPA through its public bidding procurement process,

NOW THEREFORE BE IT RESOLVED, that the Board of Education will utilize the contract for the Randolph High School Chiller Replacement Project.

12. RESOLUTION TO APPROVE TRANSFER OF FUNDS FOR EMERGENCY REPLACEMENT OF RANDOLPH HIGH SCHOOL CHILLER

RESOLUTION to approve 2016 – 2017 transfer of \$244,321.66 from Account Number 11-000-100-566-07-8704 Private Spec. ED to Account Number 12-000-400-450-18-9102 District Building Projects for the emergency replacement of the Randolph High School Chiller.

13. RESOLUTION FOR AWARDING CONTRACTS FOR RANDOLPH HIGH SCHOOL CHILLER REPLACEMENT PROJECT

WHEREAS, the Randolph Board of Education (the "Board") is a member of the cooperative bidding system operated by the National Joint Powers Alliance (the "NJPA") and administered by the NJPA; and

WHEREAS, the Board may utilize the time and material pricing established through the competitive public bidding procurement processed conducted by the NJPA; and

WHEREAS, on March 9, 2017, the NJPA received and publicly opened sealed bids for HVAC Systems, Installation, and Service with Related Products and Supplies; and

WHEREAS, based on the bids received by the NJPA on March 9, 2017, the NJPA determined that Carrier Corporation submitted the lowest time and material pricing and is qualified to perform HVAC Systems, Installation, and Service with Related Products and Supplies in school districts in the County of Morris; and

WHEREAS, Carrier Corporation, submitted two (2) quotes to the Board for work on the Randolph High School Chiller Replacement Project ("the Project") based on pricing approved by the NJPA, pursuant to the above referenced public bidding process; and

WHEREAS, the Board, wishes to award the contracts to Carrier Corporation by utilizing the pricing established by the NJPA through its public bidding procurement process; and

WHEREAS, under the NJPA's bidding procedures, the pricing offered by Carrier Corporation is valid through May 8, 2021; and

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the contracts for the Project to Carrier Corporation 100 Delawanna Avenue, Suite 104, Clifton, New Jersey 07014 in the amount not to exceed \$122,050.00 for the supply of the chiller and \$122,250.00 for the installation of the chiller,

BE IT FURTHER RESOLVED that the Board authorize the Board's President to execute the appropriate contract to effectuate the terms of this resolution, upon the approval of the form of contract by Board Counsel.

14. RESOLUTION FOR THE AWARD OF BID – RANDOLPH MIDDLE SCHOOL AUDITORIUM RENOVATION

WHEREAS, the Randolph Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for the Randolph Middle School Auditorium Renovation ("the Project"); and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud in the District Administrative Office on July 14, 2017; and

WHEREAS, Construction Contractors of NY Corp, of Hackensack, New Jersey, submitted a bid in the amount of \$797,000 for the base bid, \$259,000 for alternate #1, \$30,000 for alternate #3, with the Board's right to reserve the ability to award alternate #2 for \$31,543 at a later date, for a total project cost of \$1,086,000 inclusive of a \$30,000.00 bid allowance; not inclusive of \$31,543 for alternate #2; and

WHEREAS, there are no material defects in Construction Contractors of NY Corp bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and

NOW, THEREFORE, be it resolved by the Board of Education, that the bid be awarded to: Construction Contractors of NY Corp, 208 Russell Place, Hackensack, New Jersey 07601, in the total amount of \$1,086,000, inclusive of the above-referenced bid allowance and exclusive of alternate #2, subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President is thereafter authorized to execute on behalf of the Board.

15. MOTION TO ACCEPT FUNDS

RESOLVED, the Randolph Township Board of Education accept the following funds from the New Jersey Department of Education, **INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)** grant program (Basic/Preschool) for project period July 1, 2017 – June 30, 2018.

Basic (Ages 3-21)
Grant: \$ 908,538
Non-Public Basic \$ 33,771

Pre School (Ages 3-5)
Grant \$ 44,101

Revised: 7/18/17

16. MOTION TO APPROVE CHANGE ORDER

The Randolph Township Board of Education approve the following change order as summarized in **(FFT Exhibit 4)**.

PROJECT: Randolph HS/MS Parking Lot Renovations

VENDOR NAME: Murray Paving and Concrete, LLC

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER: Change Order No. 001

Randolph MS Main Lot: Further Excavation to provide additional sub base. Additional cost \$229,899.45.

Randolph HS Lower Lot: Less excavation and modified thickness of base course. Credit (\$166,538.19)

Randolph MS Administration Lot: Addition of 400 linear feet of split face granite curb. Additional Cost \$14,500.16.

Randolph MS Bus Stacking Area: Omit this area from the project in order to cover the cost of the necessary excavation and sub base of the RMS main lot. Credit (\$39,961.37)

Randolph MS Administration Lot: Proposed addition adjacent to the pine trees will be removed from project due to excessive rock. Credit (\$16,054.27)

FOR A NET CHANGE OF Additional \$21,835.78