

On behalf of the Finance, Facilities and Transportation Committee, I hereby move the following resolutions 1 – 9:

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 11/30/17	\$ 2,890.098.12
1.1	Check Register – 12/20/17	\$ 5,121,352.34

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **November 2017** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 11/30/17
2.2	Expense Account Adjustment – 11/30/17

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **November 2017 Finance Exhibits # 3.1 – 3.5** consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 11/30/17
3.2	Revenue Report – 11/30/17
3.3	Budget Report – 11/30/17
3.4	Petty Cash Report – 11/30/17
3.5	Treasurer Report – 11/30/17

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO ACCEPT DISTRIBUTION OF DISTRICT ASSETS

WHEREAS, the Board is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as is" condition with express or implied warranties.

THEREFORE, BE IT RESOLVED, by the Randolph Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract #83453/T2581 13-x-22727 Auctioneering Services: Internet Auctions to Sell Surplus Property in accordance with the terms and conditions of this State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Randolph Board of Education;
- (2) The sale will be conducted online and the address of the auction site is govdeals.com;
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9;
- (4) The surplus being sold includes:
 - (a) 2003 Bluebird 54 Passenger Bus (Bus #90)
 - (b) 2003 Bluebird 54 Passenger Bus (Bus #91)
 - (c) 2004 Bluebird 54 Passenger Bus (Bus #96)
 - (d) 2003 Microbird 16 Passenger Van (Van #36)
 - (e) 2004 Microbird 16 Passenger Van (Van #37)
- (5) The surplus property as identified shall be sold in an "as is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property;
- (6) The Board reserves the right to accept or reject any bid submitted.

5. RESOLUTION FOR THE INSTALLATION OF PROPANE STATION AS AN EXTRAORDINARY UNSPECIFIED SERVICE

WHEREAS, the Randolph Board of Education has determined the need to purchase, install and integrate an additional propane dispensing station to its current propane system to accommodate the increased demand for propane by its current and future school bus propane fleet; and

WHEREAS, the integration of the new, state of the art performance station into the existing system can only be provided by the current propane service provider, AmeriGas Propane, since the system is proprietary in nature, not offered by other vendors, and the installation of the system requires expertise, extensive training and knowledge which only AmeriGas can provide and which is critical to the proper operation of the system after installation and set-up; and

WHEREAS, due to the specified nature of the services as set forth above, they could not be reasonably described in written specifications, the Public School Contract Law, N.J.S.A. 18A: 18A-1 et seq. accordingly authorizes the awarding of the services by the Board of Education by resolution at a public meeting as extraordinary unspecified services without the need for public advertising for bids ; and

WHEREAS, the amount of the work to be done is less than the bid threshold, which further allows the Board of Education to award the project without the need for public bidding;

NOW THEREFORE BE IT RESOLVED, that the Randolph Township Board of Education, County of Morris, approve the installation described herein by **AMERIGAS PROPANE**, Chester, New Jersey, in the amount of \$ 26,122.96, and AMERIGAS PROPANE is herewith appointed to provide such a service to the Board of Education.

6. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

Revised: 12/13/17

➤ **Center Grove School:**

- **donation from the Center Grove PTO having total estimated value of \$5,126;**

<i>Description</i>	<i>Estimated Value</i>
Multiple items for Makerspace STEM learning:	\$2,802.

Keva planks, lego baseplates, sphero sprk, dash dot, q ba mase sets, magna tiles, ozbot, makedo cardboard construction kit, various straws, craft sticks and connectors

Flexible Seating: \$ 821.

Single booth bench, desktop tray storage and sand timers for 4th grade classroom

Chick hatching program: \$ 450.

12 eggs, incubator, hatching box, food and supplies with a visit from the farmer (Quiver Farms)

Subscription Mystoria: \$ 400.

Purchase of high quality books that feature specific artists, art concepts and a variety of mages, clay building material and art games.

Sand timers and \$ 360.

Visual timers \$ 69.

Additional workbooks, aprons and t-shirts for TREP's program \$ 224.

- **donation from the Panucci Family of items for makerspace program to be used by students of Pre-K – 5th grade. A collaborative work space for making, learning exploring & sharing the use of high tech to no tech tools, having an estimated value of \$521.**

- (1) Snap circuits 500 experiment set;
- (1) Magna tiles clear color 100 piece set;
- (2) Ozobot dual bit pack;
- (2) Tumble trax magnetic marble run
- (2) 200b builders 500 piece kit

➤ **High School:**

- donation from the RHS PTSO; two iPads for Spanish classrooms having an estimated value of \$598.

BE IT FURTHER RESOLVED that Mr. Mario Rodas, Principal of the Center Grove School, Ms. Deborah Iosso, Principal of RHS, acknowledge the donation in a letter to the appropriate parties.

Revised: 12/12/17

7. RESOLUTION TO APPROVE E-RATE CONSULTING AGREEMENT FROM DECEMBER 21, 2017 THROUGH JUNE 30, 2020

RESOLVED, the Randolph Township Board of Education approve a consulting agreement between Randolph Township Board of Education and E-Rate Consulting Inc. A copy of the agreement is on file in the office of the Business Administrator.

8. MOTION TO APPROVE CHANGE ORDER

The Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit 4**.

PROJECT: Randolph Center Grove ES Fire Alarm Replacement

VENDOR NAME: Open Systems Integrators, Inc.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

Change Order No. 002:

Install two (2) wall mount strobe lights and connect to nearest NAC ckt.

Install one (1) Pull Station and connect to nearest SLC ckt.

Install all new wiring in a code compliant manner.

FOR A NET CHANGE OF Additional \$1,487.32

Revised: 12/19/17

9. RESOLUTION TO APPROVE PEOPLEADMIN INC. AGREEMENT FOR INITIAL TERM OF JANUARY 1, 2018 THROUGH JUNE 30, 2019.

RESOLVED, that the Board of Education approve a contract with PeopleAdmin, Inc., for the provision of software and support related to paperless records management and administration, for an initial term of January 1, 2018 through June 30, 2019, in the amount of \$18,050 and which the Board President is authorized to sign on behalf of the Board. A copy of the contract is on file in the office of the Business Administrator.