

On behalf of the Finance, Facilities and Transportation Committee, I hereby move the following resolutions 1 – 8:

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

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|-----|---------------------------|-----------------|
| 1. | Check Register – 12/31/17 | \$ 2,885,670.54 |
| 1.1 | Check Register – 01/10/17 | \$ 6,529,479.69 |

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **December 2017** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

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| 2.1 | Monthly Transfer Report – 12/31/17 |
| 2.2 | Expense Account Adjustment – 12/31/17 |

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **December 2017 Finance Exhibits # 3.1 – 3.5** consisting of:

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| 3.1 | Interim Balance Sheet/Board Secretary Report – 12/31/17 |
| 3.2 | Revenue Report – 12/31/17 |
| 3.3 | Budget Report – 12/31/17 |
| 3.4 | Petty Cash Report – 12/31/17 |
| 3.5 | Treasurer Report – 12/31/17 |

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

4. MOTION TO VOID THE FOLLOWING CHECK

RESOLVED, that the Randolph Township Board of Education, by resolution, approve the cancellation of an un-cashed check remaining as open items as of September 30, 2017, for school year 2017-18, sum of check totaling \$124.33.

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|----------------|-------|-----------------|
| September 2017 | 94961 | \$124.33 |
| Total | | \$124.33 |

5. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH PROPOSED SCHOOL FACILITIES PROJECTS

WHEREAS, the Board of Education of the Township of Randolph in the County of Morris, New Jersey (the “Board”), in the furtherance of its educational goals and constitutional duties to provide a through and efficient education seeks to submit the following project: Randolph High School Adult Life Skills at 565 Millbrook Avenue, Randolph New Jersey to the New Jersey Department of Education, School Development Authority.

WHEREAS, the School District will not seek funding through the New Jersey Department of Education School Development Authority. The district will use “Other Capital” funding that is currently budgeted.

WHEREAS, the Board now sees to take the initial steps in order to proceed with the planning and authorization of the Projects.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Randolph County of Morris, in the State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-56.3 of the New Jersey Administrative Code, the Board approves the preparation of Schematic Plans and Educational Specifications by Parette Somjen Architects in connection with the Project and the Board further authorizes and directs Parette Somjen Architects to submit same to the New Jersey Department of

Education and to the Morris County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of Schematic Plans to the Randolph Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Projects and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-2.2 of the New Jersey Administrative Code, the Board hereby approves the Projects applications and authorizes Parette Somjen Architects to submit such applications to the New Jersey Department of Education seeking approval.

Section 4. With respect to the Projects, the Board Secretary hereby authorizes and directs the Board President, the Superintendent and the Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allow submission of same to the New Jersey Department of Education.

Section 5. This resolution shall take place immediately.

6. MOTION TO ACCEPT DISTRIBUTION OF DISTRICT ASSETS

WHEREAS, the Board is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition with express or implied warranties.

THEREFORE, BE IT RESOLVED, by the Randolph Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract #83453/T2581 13-x-22727 Auctioneering Services: Internet Auctions to Sell Surplus Property in accordance with the terms and conditions of this State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Randolph Board of Education;
- (2) The sale will be conducted online and the address of the auction site is govdeals.com;
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9;
- (4) The surplus being sold includes:

- (a) One (1) Toro Groundmaster 345
- (b) One (1) Salt Dog 8ft Electric Spreader
- (c) Two (2) Titan ProMark Airless Paint Sprayers

(5) The surplus property as identified shall be sold in an “as is “condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property;

(6) The Board reserves the right to accept or reject any bid submitted.

7. RESOLUTION TO WITHDRAW FROM MAINTENANCE RESERVE ACCOUNT

WHEREAS, NJSA 6A:23A-14.2 (d) permits a Board of Education to withdraw from the maintenance reserve account at any time during the year and appropriate the funds into required maintenance account lines for use on required maintenance activities for a school facility, as reported in the comprehensive maintenance plan pursuant to NJAC 6A:26A-4, and

WHEREAS, the Randolph Township Board of Education wishes to withdraw \$120,000 from its maintenance reserve account and appropriate the funds into the 2017- 2018 required maintenance account lines;

NOW THEREFORE BE IT RESOLVED by the Randolph Township Board of Education that it hereby authorizes the district’s School Business Administrator to make this withdrawal consistent with all applicable laws and regulations.

8. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **Center Grove School:**

- donation from Ms. Cassandra Beer, manipulatives to support math activities for preschool classrooms having an estimated value of \$78.

BE IT FURTHER RESOLVED that Mr. Mario Rodas, Principal of the Center Grove School, acknowledge the donation in a letter to the appropriate parties.