

On behalf of the Finance, Facilities and Transportation Committee, I hereby move the following resolutions 1 – 21.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 05/31/18	\$ 6,092,620.99
1.1	Check Register – 06/15/18 <i>(revised 6/18/18)</i>	\$ 4,831,769.20

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **May 2018** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 05/31/18
2.2	Expense Account Adjustment – 05/31/18

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **May 2018 Finance Exhibits # 3.1 – 3.5** consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 05/31/18
3.2	Revenue Report – 05/31/18
3.3	Budget Report – 05/31/18
3.4	Petty Cash Report – 05/31/18
3.5	Treasurer Report – 05/31/18

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

4. MOTION TO APPROVE COMMUNITY SCHOOL CHILDCARE RATES FOR 2018 - 2019 SCHOOL YEAR

COMMUNITY SCHOOL CHILDCARE RATE CALCULATIONS FOR 2018 - 2019 SCHOOL YEAR

2018 – 2019 Monthly Fees

WEEKLY SCHEDULE:		5	4	3	2	1
		days	days	days	days	day
Early Birds or After School (Each program is 2 hours long.)	1 CHILD	\$180	\$144	\$108	\$72	\$36
	2 CHILDREN	\$324	\$259	\$194	\$130	\$65
Both Early Birds and After School (Both EBS & ASK-same days.)	1 CHILD	\$324	\$259	\$194	\$130	\$65
	2 CHILDREN	\$576	\$461	\$346	\$230	\$115

RESOLVED that the Board of Education hereby reapprove the following rates for the Community School Before and Aftercare programs effective July 1, 2018 – June 22, 2019.

Hours of Operation at all Schools:	
Early Birds	7:00 am to 8:45 am
After School	3:40 pm - 6:00 pm

Revised: 6/15/18

5. RESOLUTION TO ACCEPT AND APPROVE THE RENEWAL OF A TWO-YEAR SERVICE AGREEMENT WITH RETHINK INC., TO PROVIDE WEB-BASED SUBSCRIPTION SERVICES

RESOLVED, the Randolph Board of Education renew an agreement with Rethink Inc., a Delaware Corporation with its principal place of business in New York, New

York. Rethink to provide Special Education Platform, Professional Services and ABA Training to assist in the education of students with autism for period of two years, subscription cost of \$14,200 per year, licensing terms September 1, 2018 – August 31, 2019 and September 1, 2019 – August 31, 2020.

6. MOTION TO ENTER INTO AN AGREEMENT WITH WASTE MANAGEMENT OF NEW JERSEY, INC.

WHEREAS, the Randolph Township Board of Education previously approved a contractual agreement with **Waste Management of New Jersey, Inc.** (Waste Management) for garbage collection services for the Randolph School District for the 2017-2018 school year with options to renew for two (2) additional school years at the rates set forth in Interstate's response, and

WHEREAS, the Randolph Township Board of Education desires to exercise its option to renew the contractual agreement with **Waste Management** to continue to provide garbage collection services for the Randolph School District, inclusive of all pick-up options as stated in Interstate's response, for the contract period July 1, 2018 – June 30, 2019, an amount of \$73,542.00, inclusive of alternates, for the one year period.

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Board of Education renew the agreement for one year beginning July 1, 2018 and ending June 30, 2019, for the 2018 - 2019 school year, and further subject to terms and conditions set forth in the vendor's contractual agreement.

7. RESOLUTION FOR THE AWARD CONTRACT FERNBROOK FIRE ALARM REPLACEMENT

WHEREAS, the Randolph Board of Education (the "Board") is a member of the cooperative bidding system operated by the Educational Services Commission of New Jersey (the "ESCNJ") and administered by the ESCNJ; and

WHEREAS, the Board may utilize the time and material pricing established through the competitive public bidding procurement processed conducted by the ESCNJ; and

WHEREAS, on June 18, 2015, the ESCNJ received and publicly opened sealed bids for fire alarm systems — integrated software based intelligent life safety; and

WHEREAS, based on the bids received by the ESCNJ on June 26, 2015, the ESCNJ determined that Open Systems Integrators, Inc. submitted the lowest time and material pricing and is qualified to perform fire alarm systems — integrated software based intelligent life safety work on school districts in the County of Morris; and

WHEREAS, Open System Integrators Inc., submitted a quote to the Board for work on the Center Grove Elementary School fire alarm system(the "Project") based on pricing approved by the ESCNJ, pursuant to the above referenced public bidding process; and

WHEREAS, the Board, wishes to award the contract to Open System Integrators Inc. by utilizing the pricing established by the ESCNJ through its public bidding procurement process; and

WHEREAS, under the ESCNJ's bidding procedures, the pricing offered by Open Systems Integrators Inc. is valid through June 25, 2018; and

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the contract for the Project to Open Systems Integrators, Inc., 207D Woodward Road, Manalapan, New Jersey 07726 in the amount not to exceed \$332,104.00, subject to approval of the Project by the New Jersey Department of Education; and

BE IT FURTHER RESOLVED that the Board authorizes the Board's President to execute the appropriate contract to effectuate the terms of this resolution, upon the approval of the form of contract by Board Counsel.

8. CONTRIBUTION TO CAPITAL RESERVE FUND BALANCE FOR FY 2018-2019

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Randolph Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Randolph Township Board of Education may transfer an amount not to exceed Three Million (\$3,000,000) dollars into the capital reserve account at year-end; and

NOW THEREFORE, BE IT RESOLVED by the Randolph Township Board of Education that it hereby authorizes the district School Business Administrator to make this transfer consistent with all applicable laws and regulations.

9. RESOLUTION FOR MAINTENANCE RESERVE

WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Randolph Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a maintenance reserve account at year end, and

WHEREAS, the Randolph Board of Education has determined that an amount not to exceed Two Hundred Fifty Thousand (\$250,000) dollars is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Randolph Board of Education that it hereby authorizes the district's School Business Administrator to establish this account and make this transfer consistent with all applicable laws and regulations.

10. RESOLUTION FOR THE APPOINTMENT OF A FOOD SERVICE MANAGEMENT COMPANY FOR 2018-2019 SCHOOL YEAR

WHEREAS, The Randolph Township Board of Education (the Board) authorized the use of competitive contracting on February 20, 2018 pursuant to N.J.S.A. 18A:18A-4.1 (f) and following the issuance of Request for Proposals for a Cost Reimbursable base year of a Food Service Management Company (FSMC); and

WHEREAS, the Board received one (1) response from a FSMC, Maschio's Food Service, Inc. (Maschio's) on May 17, 2018; and

NOW THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education upon the recommendation of the School Business Administrator/School Board Secretary hereby award and approve the contract with Maschio's Food Services Inc., for the period July 1, 2018 through June 30, 2019, in accordance with the terms of its original response to the District's Request for Proposals for Food Service Management Program, including, but not limited to, the following fees and guarantees:

1. The Board shall reimburse Maschio's for all reimbursable items. The Board shall pay to Maschio's a flat management fee of \$6,000 per month for a total of ten (10) months for a total management fee of \$60,000; and the total of all reimbursable items and the allowance for Maschio's

management fee shall be referred to as “The Boards Financial Obligation.

2. Maschio’s guarantees that the gross receipts for the current year shall exceed the Boards total food service costs for the current year by at least \$64,392.00 dollars (\$) (the “Guaranteed Surplus”) for those items of revenue and expense set forth in the Projected Food Service Budget.

11. MOTION TO VOID THE FOLLOWING CHECK

RESOLVED, the Randolph Township Board of Education, by resolution, approve the cancellation of an uncashed check remaining as open items as of February 1, 2018, for school year 2017-18, sum of check totaling \$165.61.

February 2018	86593	\$165.61
Total		\$165.61

12. MOTION TO APPROVE DISTRICT PETTY CASH ACCOUNTS

RESOLVED, the Randolph Board of Education approve the establishment of the following petty cash accounts totaling \$2,350.00 for the 2018 - 2019 school year in support of school district operations activities:

Board Office	\$ 100.00
Center Grove	\$ 100.00
Fernbrook	\$ 100.00
Ironia	\$ 100.00
Shongum	\$ 100.00
Middle School	\$ 400.00
High School	\$ 400.00
Transportation Department	\$ 100.00
Special Services Department	\$ 200.00
Randolph Community School	\$ 750.00

13. RESOLUTION TO APPROVE CONSULTING SERVICES AGREEMENT FOR THE 2018 - 2019 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve contracted consulting Services of IDE (Innovative Designs for Education) for site-based professional development to be held during the summer of the 2018-2019 school year for:

Five (5) summer LATIC workshops (June 25, 26, 29 with 1 consultant) and (June 27, 28 with two (2) consultants) for a total of \$12,600.

Five (5) summer LATIC workshops will be held (July 9, 10, 11 with 2 consultants) and (July 12 with 1 consultant) for a total of \$12,880.

Three (3) summer Cohort workshops will be held (July 9, 10, 11 with 2 consultants) and (July 12 with 1 consultant) for a total of \$12,880.

In addition, on-site coaching throughout the school year for Cohort Teaching for twenty-six days (26) (dates to be determined) at \$1,840 per day and two (2) consultants for three (3) days (dates to be determined) of school year professional development. Lastly, IDEportal School Subscription for the following schools: Center Grove Elementary School, Fernbrook Elementary School, Ironia Elementary School, Shongum Elementary school and the Randolph Middle School for a total of \$97,240.

14. MOTION TO APPROVE APPLICATIONS WITH NJDOE / MORRIS COUNTY OFFICE FOR ALTERNATE METHOD OF COMPLIANCE OF TOILET ROOM FACILITIES FOR EARLY INTERVENTION, PRE-KINDERGARTEN AND KINDERGARTEN CLASSROOMS FOR THE 2018 - 2019 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education requests the approval from the New Jersey Department of Education, Morris County Office, for the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3 and/or 6.4 by providing toilet room adjacent to or outside the classroom. Children shall be supervised and escorted to toilet rooms in the following locations:

SCHOOL	ROOM NUMBER(S)	EXPLANATION
<i>Fernbrook</i>	<i>C-71 (formerly 204) C-70 (formerly 206) C-69 (formerly 207) & C-68 (formerly 208)</i>	<i>The classroom noted is across from the boys' and girls' bathroom. Bathroom doors are in teacher's line of sight allowing the teacher to monitor them at all times.</i>
<i>Ironia</i>	<i>102, 103 and 105</i>	
<i>Center Grove</i>	<i>119</i>	

Revised: 6/15/18

15. RESOLUTION TO APPROVE AGREEMENT WITH EDUCATIONAL TESTING SERVICE FOR PARTICIPATION IN EDUCATION TESTING SERVICE SEABALL ACTIVITY

RESOLVED, the Randolph Township Board of Education approve contract agreement with Educational Testing Service for Randolph Middle School participation in Educational Testing Services Seaball Activity.

16. RESOLUTION TO AUTHORIZE THE BUSINESS ADMINISTRATOR TO ISSUE PAYMENTS TO THE PARENTS OF NONPUBLIC SCHOOL STUDENTS WHO DO NOT RECEIVE TRANSPORTATION

RESOLVED, that the Board of Education hereby grants authority to Gerald M. Eckert, Business Administrator, to issue payment to the Parents of Nonpublic School Students who receive aid in lieu of transportation between the June 20, 2018 and July 17, 2018 regularly scheduled Board of Education meetings, subject to Board ratification at the July 17, 2018 Board meeting.

17. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **District:**

- from NoBle of Randolph, LLC, donation of 400 books “There is no room for you Maddie Morrison” to be distributed to all fifth grade students and select staff. Students requested to read the book over the summer in conjunction with assembly and book club in September with the author. Both author visits are included in the donation. Estimated value of the donation is \$5,200.

➤ **Center Grove School:**

- from Girl Scout Troop No. 96574 donation of white vinyl arbor to be used at entryway of the center grove garden, having an estimated value of \$130.

➤ **High School:**

- donation from RAMRAC of weight lifting equipment for the RHS weight room, having an estimated value of \$3,321. includes:
 - Rogue HG Bumper:
 - 2.0 – 10 lbs. pair, 2.0 – 15 lbs. pair; 2.0 – 25 lbs. pair, 2.0 – 35 lbs. pair, 2.0 – 45 lbs. pair, Rogue HG 2.0 Collars – 5 pack
 - 1.2 Ohio bar black zinc shaft bright zinc sleeves
 - 5/8” chain 15 lb. single

- #3RF – light green 1-1/8” (pair)

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➤ **Middle School:**

- from Susan and Alfredo Matos; donation of Wurlitzer Baby Grand Piano, serial number 870801, Circa 1964, having an estimated value of \$5,000. The piano to be used by students of the Randolph school district.

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- **donation from the RMS PTO 8’ portable SuperSaver table for student use; dining and /or classroom.**

BE IT FURTHER RESOLVED that Danielle Soldivieri, Director of Elementary Education, Mario Rodas, Principal of Center Grove School, Deborah Iosso, Principal of High School and Dr. Dennis Copeland, Principal of the Middle School acknowledge the donations in a letter to the appropriate parties.

Revised: 6/19/18

18. RESOLUTION APPROVING THE RENEWAL OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE RANDOLPH TOWNSHIP BOARD OF EDUCATION AND SAGE THRIVE INC. TO PROVIDE SCHOOL BASED COUNSELING SERVICES

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that it is appropriate to enter into a professional services contract with Sage Thrive Inc. for the provision of school based therapeutic counseling and related counseling services to students attending the Randolph High School and Middle School;

WHEREAS, the employees of Sage Thrive Inc. who will perform the professional educational services under the contract will possess valid certifications for the provision of said services as required under N.J.S.A. 18A:26-2.

WHEREAS, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education hereby approves a professional services agreement between the Board and Sage Thrive Inc for the period September 1, 2018 through June 30, 2019, for a total amount not to exceed One Hundred Thirty Two Thousand Five Hundred Dollars (\$132,500.00) for school based counseling and related counseling for students;

BE IT FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of

record for the Board in accordance with the requirements of N.J.S.A. 18A:18A-5(a)(1).

19. RESOLUTION TO APPROVE SERVICES CONTRACT AGREEMENT WITH D.M. - PARENT OF STUDENT SE-19-62

RESOLVED, the Randolph Township Board of Education approve contract agreement with parent of student SE-19-62 for payment of services at per diem rate of \$50.00, for services rendered at school on day when school is in session during the 2018–2019 school year and per terms and conditions set forth in the agreement.

Revised: 6/19/18

20. MOTION TO APPROVE CONTRACT AGREEMENT FOR STUDENT TRANSPORTATION SERVICES

RESOLVED, the Randolph Township Board of Education approve parental contract agreement for reimbursement of transportation services of **SE19-24 Grade 7** to and from Glenview Academy at per diem rate of \$60.00 for period July 1, 2018 - June 30, 2019, not to exceed \$14,000 and per terms and conditions of the agreement.

Revised: 6/19/18

21. MOTION TO APPROVE CONTRACT AGREEMENT FOR STUDENT TRANSPORTATION SERVICES

RESOLVED, the Randolph Township Board of Education approve parental contract agreement for reimbursement of transportation services of **SE19-20 Grade 1** to and from P.G. Chambers at per diem rate of \$48.00 for period July 1, 2018 - June 30, 2019, not to exceed \$13,000 and per terms and conditions of the agreement.