

**Motion** to approve the Superintendent's recommendation for the following personnel items:

**I. TEACHERS/PROFESSIONAL STAFF**

**A. Retirement/Resignation**

1. Accept the resignation of **Diana Burke**, elementary teacher at Center Grove School, for the purpose of retirement, effective October 31, 2012.
2. Accept the resignation of **Karen Iwicki**, elementary teacher at Center Grove School, for the purpose of retirement, effective July 1, 2012.
3. Accept the resignation of **Marybeth Johnson**, teacher of math at the High School, for the purpose of retirement, effective July 1, 2012.
4. Accept the resignation of **John McGrath**, social studies teacher at the High School, for the purpose of retirement, effective July 1, 2012.
5. Accept the resignation of **Eileen Waite**, teacher of English at the High School, for the purpose of retirement, effective July 1, 2012.
6. Accept the resignation of **Ann Wigg**, teacher of English at the High School, for the purpose of retirement, effective July 1, 2012.
7. Accept the resignation of **Christina Slaten** as a special education teacher at Fernbrook School effective June 30, 2012.

**ADDENDUM**

***8. Accept the resignation of Anne Standridge as a substitute teacher for Randolph Township Schools effective May 16, 2012.***

***9. Accept the resignation of Susan Favale, teacher of Spanish at the Middle School, for the purpose of retirement, effective July 1, 2012.***

**B. Appointments**

***1. Approve the appointment of the Certificated REA Staff identified on Attachment I for the 2012-2013 school year.***

**C. New Hires**

***1. Approve the appointment of Christine Clark as a teacher of Spanish at the Middle School at the annual salary of \$51,770 (Level 4, Step 1-2) effective September 1, 2012.***

**2. Approve the appointment of Michael Hrehovcik as a teacher of physics at the High School at the annual salary of \$51,770 (Level 4, Step 1-2) effective September 1, 2012.**

**3. Approve the appointment of the following substitute teachers for the remainder of the 2011-2012 school year:**

***Cristina Aldana***

***Ronald Galardi***

***Doreen Madalian***

**D. Rehires**

**1. Approve the appointment of Carol Raff as a .60 long term substitute social worker at Ironia School for the 2012-2013 school year.**

**E. Change in Assignment and Salary**

1. Approve the following change in assignment and salary for the employee listed below effective April 12, 2012:

**Douglas Dale**

From:  
Substitute Tchr  
\$95.00 per diem  
High School

To:  
LTS Mass Media Tchr  
\$247.78 per diem  
High School

2. Approve the following change in assignment and per diem rate for the employee listed below effective April 17, 2012:

**Susan Johannessen**

From:  
Substitute Nurse  
\$135.00 per diem  
RMS

To:  
LTS School Nurse  
\$247.78 per diem  
RMS

3. Approve the following change in assignment and per diem rate for the employee listed below effective May 16, 2012:

**Bosco VanderDoes**

From:  
Sub Tchr/Dist  
\$75.00 per diem

To:  
Instructional Aide/RMS  
\$20,390 (Step 4 – pro-rated)

**ADDENDUM**

**4. Approve the following change in assignment, salary and location for the employee listed below effective September 1, 2012:**

**Michele Pupacic**

From:  
Social Worker/HS  
\$41,244 (.60)

To:  
Social Worker/SH  
\$68,740 (F/T)

**F. Hourly Rate Change**

1. Approve the following hourly rate change for the Shongum cafeteria/recess aide listed below effective April 18, 2012:

	<u>From:</u>	<u>To:</u>
<b>Anjana Choudhary</b>	\$11.00	\$13.50

**G. Start Date Change**

1. Approve the following change in the start date of the long-term substitute teacher listed below:

	<u>From:</u>	<u>To:</u>
<b>Chester Budd</b>	May 4, 2012	May 3, 2012

**H. Extra Duty**

1. Approve the appointment of **Ragini Guhanarayan** as a substitute bus supervisor at Shongum School effective April 18, 2012 at the rate of \$10.37 per coverage.
2. Approve the appointment of **Staci Schlegel** to provide 8 hours of parent training services and 4 hours prep time for a special education student during the remainder of the 2011-2012 school year at the rate of \$50.00 per hour.
3. Approve the appointment of all **Certified Substitute School Nurses** attending field trips either before or after school hours to be paid \$18.00 per extra hour in addition to their regular per diem pay for the 2011-2012 school year.

**ADDENDUM**

- 4. Approve the appointment of Janet Hawkins to attend the May 11, 2012 Dorney Park Music Trip as school nurse for 14.5 hours at the rate of \$60.70 per hour for the extra hours above her normal work day.***
- 5. Approve the end date of May 1, 2012 for Jean Little to teach a 6<sup>th</sup> period Study Skills class during the 1<sup>st</sup> and 2<sup>nd</sup> semesters of the 2011-2012 school year. (Note: Ms. Little began this assignment on October 10, 2011 for a teacher out on maternity leave.)***
- 6. Approve the appointment of Amy Eva to teach a 6<sup>th</sup> period Study Skills class during the 2<sup>nd</sup> semester of the 2011-2012 school year effective May 2, 2012 at the rate of \$40.00 per day. (Note: Stipend of \$4,000 pro-rated).***
- 7. Approve the appointment of Eric Powe to provide after school assistance on an as needed basis for any special education students to participate in after school activities during the 2011-2012 school year at the rate of \$50.00 per hour.***

**8. Approve the appointment of all High School Certificated Staff to assist with Randolph High School graduation on June 20, 2012 at the rate of \$61.00 for the event.**

**I. Transfers**

1. Approve the following transfers effective September 1, 2012:

	<u>From:</u>	<u>To:</u>
<b>Christine Carlson</b>	HS/Science	RMS/Science
<b>Angela Chou</b>	RMS/Science	HS/Science
<b>Regina Femminella</b>	RMS/Spanish	HS/Spanish
<b>Carmella Ferrentino</b>	RMS/Spanish	HS/Spanish
<b>Paula Paredes-Corbel</b>	RMS/French	HS/French
<b>Christina DaSilva</b>	HS/Spanish	RMS/Spanish
<b>Maria Tombalakian</b>	HS.60/RMS .40 French	RMS (F/T) French
<b>Glenn Van Metre</b>	RMS/French/Spanish	HS .80/RMS .20/French

**ADDENDUM**

2. Approve the following transfers effective September 1, 2012:

	<u>From:</u>	<u>To:</u>
<b>Carol Lauria</b>	<b>RMS/Social Worker</b>	<b>CG/Social Worker</b>
<b>Michael Sorge</b>	<b>RMS/Social Studies</b>	<b>HS/Social Studies</b>
<b>Stephanie Gregory</b>	<b>HS/Social Studies</b>	<b>RMS/Social Studies</b>
<b>Noreen Drucker</b>	<b>FB/ESL</b>	<b>HS/SH/ESL</b>
<b>Nancy Black</b>	<b>HS/SH/ESL</b>	<b>FB/ESL</b>

**J. Leaves of Absence**

1. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule A** effective April 25, 2012, to care for his own disability. (Note: Medical and Dental benefits continue while on an approved Federal Leave of Absence.)

## **Personnel and Administration**

**May 15, 2012**

2. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule B** effective April 25, 2012, to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Federal Leave of Absence.)
3. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule C** effective April 18, 2012, to care for a newborn infant. (Note: Medical and Dental benefits continue while on an approved Federal Leave of Absence.)
4. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule D** effective May 10, 2012, to care for a newborn infant. (Note: Medical and Dental benefits continue while on an approved Federal Leave of Absence.)
5. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule E** effective May 31, 2012, to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Federal Leave of Absence.)

### **K. Volunteer Coach**

1. Approve the appointment of **Jason Mackie** as an assistant volunteer boys' track coach for the 2011-2012 season.

### **ADDENDUM**

#### **L. Increment Withholding**

#### **RESOLUTION**

***RESOLVED, pursuant to N.J.S.A 18A:29-14, that the employment and adjustment increments for Employee I.D #4670 are hereby withheld for the 12-13 school year; and***

***BE IT FURTHER RESOLVED, that said employee's increments will not be restored in future years unless and until formal action is taken by the Board; and***

***BE IT FURTHER RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for same.***

## **II. ADMINISTRATORS**

### **A. Resignations**

1. Accept the resignation of **Kerstin Stewart**, Director of Guidance at the High School, effective June 30, 2012.
2. Accept the resignation of **Stephen Cullis** as Vice-Principal at the Middle School effective June 30, 2012.

**ADDENDUM**

***3. Accept the resignation of Theodore T. Loeffler, Athletic Director at the High School, for the purpose of retirement, effective January 31, 2013.***

**Appointments**

***1. Approve the appointment of the Administrative RTAA Staff identified on Attachment II for the 2012-2013 school year.***

***Note: All RTAA Salaries will remain the same as the 2011-2012 school year until a contract is approved and accepted between the RTAA and the Randolph Board of Education.***

**III. SUPPORT STAFF**

**A. Abolition of Position**

1. RESOLVED, that the Board of Education hereby abolishes the position of Controller for the Randolph School District for reasons fo efficiency and economy, effective June 30, 2012;

BE IT FURTHER RESOLVED, that the Superintendent is directed to hereby notify the person who currently occupies said position that his employment with the district will end at the close of business on June 30, 2012 for the reasons set forth above and to thank him for his years of service to the District.

**B. Retirements**

1. Accept the resignation of **Katie Counterman**, food service worker at the High School, for the purpose of retirement, effective January 1, 2012.

2. Accept the resignation of **Dolores Beck**, administrative secretary at the Middle School, for the purpose of retirement, effective August 1, 2012.

**ADDENDUM**

***3. Accept the resignation of Donald Piryllis, grounds maintenance keeper, for the purpose of retirement, effective August 1, 2012.***

**C. Appointments**

***1. Approve the appointment of the REA Secretarial staff on Attachment III for the 2012-2013 school year.***

***2. Approve the appointment of the REA Custodial staff on Attachment IV for the 2012-2013 school year.***

3. *Approve the appointment of the REA Food Services staff on Attachment V for the 2012-2013 school year.*
4. *Approve the appointment of the REA Buildings/Grounds/Security staff on Attachment VI for the 2012-2013 school year.*
5. *Approve the appointment of the REA Instructional Aides/Ram Guard staff on Attachment VII for the 2012-2013 school year.*
6. *Approve the appointment of the REA Computer Technical staff on Attachment VIII for the 2012-2013 school year.*
7. *Approve the appointment of the Teamsters Transportation staff on Attachment IX for the 2012-2013 school year.*
8. *Approve the appointment of William Cagle as bus dispatcher for the Randolph Township Schools Transportation Dept. effective September 1, 2012 at the annual salary of \$14,950*
9. *Approve the appointment of the following substitute school bus/van drivers for the 2012-2013 school year:*

*Donald Apgar  
Glen Malmstone*

*Emily Humphries  
Karen Timpani*

*John Humphries*

#### **D. New Hires**

1. Approve the appointment of **Heather Reilly** as an administrative secretary at Central Office effective June 4, 2012 at the annual salary of \$44,662 (Step 5) (pro-rated).
2. Approve the appointment of **George Kautzmann** as a custodian at Center Grove School effective July 1, 2012 at the annual salary of \$39,752 (Step 1).
3. Approve the appointment of **Jose Jimenez** as a custodian at Randolph High School effective June 1, 2012 at the annual salary of \$38,791 (Step 1) (pro-rated).

#### **ADDENDUM**

4. *Approve the appointment of Darlene Savage as an administrative secretary at Central Office effective June 11, 2012 at the annual salary of \$46,187 (Step 6) (pro-rated).*
5. *Approve the appointment of Diane Lupo as a substitute secretary effective May 16, 2012 at the rate of \$12.00 per hour.*

**E. Pay Differential**

1. Approve the appointment of **Felipe Reina** as acting night foreman at Shongum School effective March 19, 2012 up to and including April 27, 2012 at the pay differential of \$3.09 per day. (Note: This appointment is due to the absence of the night foreman who has been out ill.)

**ADDENDUM**

**F. Stipends**

1. Approve a pesticide license for Steven Sanchez from March 2012 – June 30, 2012 in the amount of \$246.64 (\$740.00 pro-rated).

**G. Salary Changes**

1. Approve the following change in salary for the employee listed below effective May 16, 2012:

	<u>From:</u>	<u>To:</u>
Maryanne Emmel	\$68,152	\$73,152 (pro-rated)

2. Approve the following change in salary for the employee listed below effective May 16, 2012:

	<u>From:</u>	<u>To:</u>
Victoria Tartaglia	\$57,083	\$62,083 (pro-rated)

3. Approve the following change in salary for the employee listed below effective July 1, 2012:

	<u>From:</u>	<u>To:</u>
Janis Evans	\$72,000	\$77,000

(Note: Ms. Evans, in her new position as Kathy Huyler's replacement, will report to both the superintendent and the assistant superintendent.)

**IV. JOB DESCRIPTIONS**

1. Approve the following newly created Job Descriptions (General Descriptions attached):

- Elementary Balanced Literacy Coordinator
- Elementary supervisor (K-4)
- Instructional Coach/Teacher
- Network and E-mail Administrator
- Transition Coordinator
- Behavior Specialist
- Option II Coordinator



**V. RANDOLPH TOWNSHIP SCHOOLS ORGANIZATION CHART**

***RESOLVED, upon the recommendation of the Superintendent that the Board hereby adopts the revised Organization Chart for the Randolph Township School District (Organization Chart attached)***

**VI. SUMMER EMPLOYMENT**

**A. Summer Curriculum**

1. Approve the following curriculum writing appointments for the number of days listed below at the rate of \$246.00 per day:

<u>6 Days</u> <b>Kelly Boehmer</b>	<u>Course</u> Technology 6 Tech Challenges 7 Science/Technology for the 21 <sup>st</sup> Century
<u>4 Days</u> <b>Duncan Crannell</b>	<u>Course</u> Principles of Engineering Principles of Engineering Honors
<u>3 Days</u> <b>Jennifer Romano</b> <b>Michele Savvides</b> <b>Anita Lockwood</b>	<u>Course</u> Elementary Library & Media Elementary Library & Media Elementary Library & Media
<b>Duncan Crannell</b>	Power-Energy Transportation Technology Tech Design Robotics
<b>Sanford Feld</b>	Power-Energy Transportation Technology Tech Design
<u>2 Days</u> <b>Theresa Wertheimer</b> <b>Robert Chernow</b>	<u>Course</u> Advanced Organic & Analytical Chemistry Sustainability

**ADDENDUM**

2. Approve the following curriculum writing appointments for the number of days listed below at the rate of \$246.00 per day:

<u>7 Days</u>	<u>Course</u>
<b>Bruce Sappah</b>	<b>Drafting/Design</b>
	<b>Architecture 1</b>
	<b>Architecture 2</b>
	<b>Architecture 2H</b>

<u>3 Days</u>	<u>Course</u>
<b>Alma Best</b>	<b>Elementary 3-5 Math</b>
<b>Olivia Giordano</b>	<b>Elementary 3-5 Math</b>
<b>Mary Daly</b>	<b>Elementary 3-5 Math</b>
<b>Mary Aquino-Samuel</b>	<b>Elementary 3-5 Math</b>
<b>Christine Brembs</b>	<b>Elementary 3-5 Math</b>
<b>Donna Marucci</b>	<b>Elementary 3-5 Math</b>
<b>Jennifer Earl</b>	<b>Elementary 3-5 Math</b>
<b>Joan Cirella</b>	<b>Elementary 3-5 Math</b>
<b>Cynthia Scott</b>	<b>Elementary 3-5 Math</b>
<b>Roslyn Franklin</b>	<b>Statistics A</b>
<b>Ryan Casey</b>	<b>Statistics A</b>

<u>2 Days</u>	<u>Course</u>
<b>Marvin Leffler</b>	<b>Junior Engineering 8</b>
<b>Glenn Douglas</b>	<b>Math Content Standards Alignment</b>
<b>Julie Green</b>	<b>Math Content Standards Alignment</b>
<b>Henry Drew</b>	<b>Math Content Standards Alignment</b>
<b>Roslyn Franklin</b>	<b>Math Content Standards Alignment</b>
<b>Meghan Altis</b>	<b>Math Content Standards Alignment</b>
<b>Judith LeBlanc</b>	<b>Math Content Standards Alignment</b>

**VII. RANDOLPH COMMUNITY SCHOOL**

1. Approve the following **Randolph Community School** appointments effective June 20, 2012:

Site Coordinator at the rate of \$17.75 per hour:  
**Rosemarie Cassie**

Site Coordinator at the rate of \$17.45 per hour:  
**Florence Pollio**

Site Coordinator at the rate of \$17.25 per hour:  
**Stephanie Schwarz**

**Personnel and Administration**

**May 15, 2012**

Group Leader at the rate of \$14.45 per hour:

**Patricia Klucharits**

Group Leader at the rate of \$14.25 per hour:

**Kathleen Sutton**

Program Aide at the rate of \$10.45 per hour:

**Kathleen Sutton**

Program Aide at the rate of \$10.25 per hour:

**Rebecca Phillhower**

Program Aide at the rate of \$10.00 per hour:

**Nancy Fioretto      Nicole Pollio**

Senior Aide at the rate of \$8.75 per hour:

**Gabriella Cassie      Chelsea Heck  
Amanda Gentile      Christina Gonzalez  
Brendon O'Neill**

**Megan Roche  
Alexander Lewin**

Junior Aide at the rate of \$7.50 per hour:

**Amanda Roche**

Shoppers at the rate of \$10.00 per hour:

**Nancy Fioretto      Patricia Klucharits**

Office Assistants at the rate of \$10.00 per hour:

**Nicole Pollio      Megan Roche**

**ADDENDUM**

**Group Leader at the rate of \$14.25 per hour:**

***Anjali Kallianpur***

**Junior Aide at the rate of \$7.50 per hour:**

***Samantha Darling***