

Personnel and Administration
October 16, 2012

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, I hereby move the following resolutions:

I. TEACHERS/PROFESSIONAL STAFF

A. Resignations

1. Accept the resignation of **Caitlin Ayres**, special education teacher at Center Grove School, on or before November 14, 2012.

B. New Hires

1. Approve the appointment of **Marissa Monticciolo** as an instructional aide at Center Grove School effective October 17, 2012 at the annual salary of \$21,060 (Step 4-5) (pro-rated).

2. Approve the appointment of the following substitute teachers and nurses for the 2012-2013 school year:

Dorothy Incledon (nurse)
Megan French
Dominick Mastroianni
Erin Mooney

Martine Grant
Subhashini Bolisetty
Ronald Flaxman

Aleta Eisbacher
Jamie Cohen
Kristen Thompson

Addendum3

3. Approve the appointment of Marcia Istvan as a substitute teacher for the 2012-2013 school year.

4. Approve the appointment of Renee Neal as a special education teacher at Center Grove School effective October 30, 2012 at the annual salary of \$51,770 (Level BA, Step 1-2) (pro-rated).

C. Level Change

1. Approve the following salary and step change effective September 1, 2012 for the employee listed below due to previously completed courses and credit received to move on the salary guide:

Name:
Marlene Kong

From:
\$63,040 (\$100)
BA+30, Step 8

To:
\$68,840 (\$100)
MA+, Step 8

Addendum1

2. Approve the following salary and step change effective September 1, 2012 for the employee listed below due to previously completed courses and credit received to move on the salary guide:

<u>Name:</u> Mary Madden	<u>From:</u> \$61,260 (\$100) BA, Step 10	<u>To:</u> \$67,060 (\$100) BA+30, Step 10
---	--	---

D. Salary Resolution

1. Approve the following salary resolution effective September 1, 2012 for the employee listed below:

<u>Name:</u> Robert Faasse	<u>From:</u> \$83,970 (\$600)	<u>To:</u> \$85,420 (\$600)
---	--	--

E. Start Date/End Date Changes

1. Approve the following start date change for the employee listed below:

<u>Name:</u> Scott Marzloff	<u>From:</u> 10/15/12	<u>To:</u> 10/11/12
--	--	--------------------------------------

2. Approve the following end date change for the employee listed below:

<u>Name:</u> Christine Carlson	<u>From:</u> 10/16/12	<u>To:</u> 10/11/12
---	--	--------------------------------------

F. Transfers

1. Approve the following transfer effective November 2, 2012 up to and including June 25, 2013:

Martha Galindo	<u>From:</u> High School LTS Spanish Tchr \$258.85	<u>To:</u> Middle School LTS Spanish Tchr \$258.85
-----------------------	---	---

2. Approve the following ESL staff transfers effective October 9, 2012:

<u>Name</u> Michelle Land	<u>From:</u> RMS/Ironia	<u>To:</u> SH/CG/IR
Nancy Black	SH/HS	RMS/HS
Amanda Borzilleri	CG/FB	FB

G. Stipends

1. Approve the appointment of **Linda Poppy** as Health/Physical Education Lead teacher for the 2012-2013 school year, effective October 17, 2012 at the stipend of \$5,900 (pro-rated).
- 2 Approve the appointment of **Lisa DiTuro** as asst. girls' basketball coach at the stipend of \$7,332 (Step 4).
3. Approve the appointment of **Ann Whooley** as Learning Together advisor at the High School at the annual stipend of \$1,275.
4. Approve the appointment of **Michelle Polk** as Middle School SADD Club Advisor at the stipend of \$1,275 for the 2012-2013 school year. (Note: This stipend is funded by a MAC Grant.)
5. Approve the following Middle School staff as homework club advisors at the annual stipend of \$1,275 each: (Note: These stipends are partially funded by a MAC Grant in the amount of \$480 per stipend.)

Kara Lamb
Young Sil Park

Valerie Finneran
Robert Pasqua

Karen McLaughlin

6. Approve the appointment of **Kristen Siebenhuhner** for two additional 7th grade band assignments at the stipend of \$1,275 each.

Addendum1

- 7. Approve the appointment of the following Center Grove staff as Homework Club advisors for the 2012-2013 school year at the stipend of \$1,275 each: (Note: \$560 of the stipend will be funded by a Mac Grant; the remaining portion of \$715 to be paid by the District.)**

Mary Curtis

Claire Lambariello

Dee Ann Sturdevant

- 8. Approve the appointment of the following Fernbrook staff as Homework Club advisors for the 2012-2013 school year at the stipend of \$1,275 each: (Note: \$560 of the stipend will be funded by a Mac Grant; the remaining portion of \$715 to be paid by the District.)**

Christine Green

Yadira Salazar

Russell Kurlak

Olivia Giordano

- 9. Approve the appointment of Kristin Torres as assistant girls' softball coach for the 2012-2013 school year at the stipend of \$7,182 (Step 4).**

Personnel and Administration
October 16, 2012

H. Extra Duty

1. Approve the appointment of the following Shongum School staff for cafeteria/recess duty for the 2012-2013 school year at the rate of \$19.49 per coverage:

Dudley North

Jennifer Hypes

2. Approve the appointment of the following Middle School staff for cafeteria duty for the 2012-2013 school year at the rate of \$19.49 per coverage:

**David Allu
Nataly Caceres
Kimberly Eiseman
Liza Gordon
Kara Lamb
Andrew Piascik
Anne Vitale**

**Diane Belli
Maria Chaves
Jacqueline Fiorello
Stephanie Gregory
Jeannine Majewski
Timothy Patterson**

**Bexaida Martinez-Buzzie
Thomas Davisson
Sarah Gabrielson
Lynn Hazelman
Stephanie Moskowitz
Christine Shay**

3. Approve the following Middle School staff as Spanish/French translators, on an as-needed basis at the rate of \$50.00 per hour during the 2012-2013 school year:

Maria Chaves

Christina DaSilva

Jacqueline Fiorello

4. Approve the following Math Counts advisor stipend correction for the 2012-2013 school year:

Ellen Mutz	<u>From:</u> \$2,275	<u>To:</u> \$1,275
-------------------	-------------------------	-----------------------

5. Approve the appointment of the following High School staff to teach a sixth period class during the first semester of the 2012-2013 school year:

<u>Name</u>	<u>Subject</u>
Lisa Holloway	Business
Jill Petrucelli	Family/Consumer Science
Laurie Satmaria	Family/Consumer Science
Lindsay Brinkerhoff	Special Education
Elizabeth Madden	Special Education

6. Approve the appointment of the following High School guidance counselors to provide evening counseling services during the 2012-2013 school year for the number of evenings, hours and at the hourly rates listed below:

<u>Name</u>	<u>No. of Evenings</u>	<u>No. of Hours</u>	<u>Hourly Rate</u>
Susan Brown	3	3	\$61.59
James (Penn) Bowditch	3	3	61.39

Personnel and Administration
October 16, 2012

<u>Name</u>	<u>No. of Evenings</u>	<u>No. of Hours</u>	<u>Hourly Rate</u>
Lauren D'Zio	3	3	\$39.05
Deborah Holz	3	3	61.32
Elisa Verran-Horvot	3	3	50.11
Joseph Mazzarella	3	3	38.38
Maryalice Thomas	1	3	61.59
Oscar Zavala	3	3	61.59

Addendum1

7. Approve the appointment of Anjali Kallianpur to provide 4 hours per week of Applied Behavior Analysis Therapy and prep and graphing to a special education student at the rate of \$50.00 per hour during the 2012-2013 school year.

8. Approve the appointment of Robin Sharp to provide up to 5 hours of assistance after school assistance to a special education student on October 17, 2012 at the rate of \$50.00 per hour.

9. Approve the following staff to provide after school assistance on an as needed basis for any special education students to participate in after school activities during the 2012-2013 school year at the rate of \$50.00 per hour:

**Antoinette Corbett
Denise Jackson**

**Marian Bielik
Sandra Sergison**

10. Approve the appointment of Kathleen Ronca as a substitute bus supervisor at Fernbrook School at the rate of \$10.37 per coverage for the 2012-2013 school year.

11. Rescind the appointment of the following Middle School staff for overnight coverage for 2 nights at the 2012-2013 Camp Bernie Environmental trip:

**Cheryl Taylor
William Zagoren
Kimberly Eiseman
Daie Baumwoll
Jill Pariseau
Rosario Clemente
Melanie Lombardo
Audra Marsh
Antoinette Corbett
Laura Bartol
Jennifer Benson
Barbara Kaplan**

**Emily Schaeffer
Laura Fiore
Ellen Walsh
Robert Chernow
Deborah Ensminger
Kelly Grasser
Janet Hawkins
Colleen Suflay
Melanie Tufts
Denise Jackson
Rosemary Borsky
Janice Hukins**

**Jessica Swaim
Krysta Tirado
Alexandra Tyska
Julie Astor
Tracey Silverschotz
Lisa McNamara
Barbara Abromavage
Kelly Hart
Leonard Jacobs
Marion Bielik
Susan Merckling
Robin Sharp**

12. Rescind the appointment of the following Middle School staff for overnight coverage at the Camp Bernie Environmental 2012-2013 trip for the number of nights listed below:

8 Nights
Matthew Siegel

7 Nights
James Dixon
Michael Lyons

6 Nights
Dominick LoPresti
Steven Coleman
Robert Faasse

13. Rescind the appointment of Ruth McAndrew, substitute nurse for 4 overnight coverages at the Camp Bernie Environmental 2012-2013 trip.

14. Approve the appointment of the Ruth McAndrew, substitute nurse, to work at the Middle School Team Building Experience for the number of days, extended evening hours and at the rates listed below:

<u>No. of Days</u>	<u>Per diem Rate</u>	<u>Extended Hours</u>	<u>Extended Hourly Rate</u>
3	\$135.00	4 ½ per day	\$18.00

15. Approve the appointment of the following Middle School staff to work 3 evenings, after school hours, for 2½ hours per evening at the rate of \$50.00 per hour for the 6th grade Team Building Experience:

James Dixon – Disc Jockey

Michael Lyons – Dance Caller

I. Leaves of Absence

1. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule A** effective September 4, 2012 up to and including November 4, 2012, to care for a newborn infant (Note: Medical and Dental benefits continue while on an approved FMLA Leave).
2. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule B** effective October 1, 2012 to care for a newborn infant (Note: Medical and Dental benefits continue while on an approved FMLA Leave).
3. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule C** effective October 1, 2012 to care for a newborn infant (Note: Medical and Dental benefits continue while on an approved FMLA Leave).
4. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule D** effective September 28, 2012 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

J. Volunteer Coach

1. Approve the appointment of the following as volunteer coaches and clinician for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>
Christopher Wiggins	Asst. Ice Hockey
John Beatrice	Asst. Ice Hockey
Robert Garone	Asst. Wrestling
Kevin Higgins	Asst. Winter Track
Gordon Keith Byard	Wrestling Clinician

Addendum1

2. Approve the appointment of Adam Meyers as a volunteer asst. boys' and girls' Fencing coach for the 2012-2013 school year.

K. Assignment/Per Diem Rate Change

1. Approve the following assignment and per diem rate change for the employee listed below effective November 12, 2012:

<i>Margaret Kelley</i>	<u>From:</u> <i>Substitute Tchr \$90.00 per day District</i>	<u>To:</u> <i>LTS Special Ed Tchr \$258.85 per day High School</i>
-------------------------------	---	---

II. ADMINISTRATORS

Addendum2

1. Approve the attached Resolution approving the merit goals and associated bonuses for the superintendent of schools, Dr. David Browne, for the 2011-2012 school year, payment subject to the approval of the Executive County Superintendent of Schools.

III. SUPPORT STAFF

A. Resignation

1. Accept the resignation of **Frances Mascia**, food service worker at the Middle School, for the purpose of retirement, effective November 1, 2012.

B. New Hire

1. Approve the appointment of **Natasha Patel** as a substitute secretary effective October 17, 2012 at the rate of \$12.00 per hour.

Addendum1

2. Approve the appointment of Luis Figueroa as a substitute bus driver effective October 17, 2012 at the rate of \$30.06 per hour.

C. Reappointment

1. Approve the reappointment of **Kathleen Marshall** as a custodian effective October 1, 2012 at the annual salary of \$46,392 (\$400) (pro-rated).

D. Leave of Absence

1. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule E** effective ½ day on October 18, 2012 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

E. Transfers

1. Approve the following custodial staff transfers effective October 1, 2012:

	<u>From:</u>	<u>To:</u>
Kathleen Marshall	Shongum	High School
Fernando Arango	High School	Shongum

2. Approve the following transfer correction effective September 1, 2012:

	<u>From:</u>	<u>To:</u>
Sarah Quale	Middle School	High School

F. Salary Resolution

Resolved, that the Board hereby grants **Carol Lakata** \$5,730.95 in retroactive salary increases to reflect that increases which were awarded to her by the Board in 2009-2010, 2010-2011 and 2011-2012, but were mistakenly not paid to her as follows:

- 2009-2010 - \$1,728.70
- 2010-2011 - \$1,728.70
- 2011-2012 - \$2,275.55; and

Be it further resolved, that Mrs. Lakata's salary for the 2012-2013 school year should be revised to reflect her correct annual salary of \$37,584; and

Be it further resolved that she should receive the retroactive pay for 2012-2013 to which she is entitled as a result of the aforesaid adjustment.

Personnel and Administration
October 16, 2012

G. Pay Differential

1. Approve a pay differential of \$17.90 per day for **Gerardo Uribe** as acting head custodian at Fernbrook School effective October 3, 2012 through December 1, 2012.

H. Hourly Rate Change

1. Approve the following hourly rate change for the employee listed below effective September 26, 2012:

	<u>From:</u>	<u>To:</u>
Anna Peres	\$11.00	\$13.50

IV. RANDOLPH COMMUNITY SCHOOL

1. Approve the following **Randolph Community School** appointment effective October 17, 2012:

Senior Aide at the rate of \$8.50 per hour:
Cassandra Kepler

Addendum1

Program Aide at the rate of \$10.00 per hour:
Carmelita Wohl