

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 10/31/11	\$ 4,910,712.18
1.1	Check Register – 11/10/11	\$ 3,088,246.29

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **October 2011** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 10/31/11
2.2	Expense Account Adjustment 10/31/11

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **October**, **Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet – 10/31/11
3.2	Revenue Report – 10/31/11
3.3	Budget Report – 10/31/11
3.4	Petty Cash Report – 10/31/11
3.5	Food Services Report – 10/31/11
3.6	Treasurer Report – 09/30/11

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **September 2011**, **Finance Exhibit # 3.6**,

October 31, 2011 FUND	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 10,057,360.90	\$ 285.00
(11) Current Expense	-	7,638,916.27
(12) Capital Outlay	-	358,507.44
(20) Special Revenue Fund	(280,769.39)	193,826.87
(30) Capital Projects Fund	-	-
(40) Debt Service Fund	(1.00)	-
(60) Food Service	(654,743.72)	1,395.00
(63) Community School	270,959.44	706,346.17
<u>TOTAL</u>	\$ 9,392,807.23	\$ 8,899,276.75

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. ACCEPTANCE OF THE COMPREHENSIVE MAINTENANCE PLAN

BE IT RESOLVED, the Randolph Township Board of Education accept the attached **FFT Exhibits 4 and 4a, Annual Comprehensive Maintenance Budget Amount Worksheet**, which is the annual update of the Comprehensive Maintenance Plan approved by the board of Education on September 20, 2001 pursuant to N.J.A.C. 6:26a.

5. TO ACCEPT THE 2010-2011 DISTRICT AUDIT

BE IT RESOLVED, that the Randolph Township Board of Education District Report of the Audit Year Ended June 30, 2011 prepared by Nisivoccia & Company, LLP of Mount Arlington, New Jersey, be accepted. The report includes:

- A. Comprehensive Annual Financial Report (CAFR)

B. Auditors Management Report on Administrative Findings

RECOMMENDATIONS:

1. Administrative Practices and Procedures

None

2. Financial Planning, Accounting and Reporting

None

3. School Purchasing Program

None

4. School Food Service

None

5. Student Body Activities

None

6. Application for State School Aid

None

7. Pupil Transportation

None

8. Facilities and Capital Assets

None

9. Other

None

10. Status of Prior Year's Findings/Recommendations:

The prior year recommendation regarding better communication be made by the Federal/State agencies in regards to compliance requirement of ARRA funds received was resolved.

6. MOTION TO APPOINT SCHENCK PRICE SMITH & KING LLP AS BOARD GENERAL LEGAL COUNSEL

RESOLVED, that the Board of Education hereby appoints the law firm Schenck, Price, Smith & King as general legal counsel to the Board of Education retroactive to June 1, 2011, in accordance with the terms and conditions of the annual retainer agreement; and

BE IT FURTHER RESOLVED, that the Board hereby approves its invoice for legal services for the month of June, 2011 in the amount of \$2244.00.

7. APPROVAL OF SUBSCRIPTION BUSING

BE IT RESOLVED, the Randolph Township Board of Education approve an agreement to provide subscription busing beginning December 1, 2011 for student – **D.S.**

8. MOTION TO APPROVE APPLICATION FOR ALTERNATE USE OF LAVATORY FACILITIES FOR EARLY INTERVENTION, PRE-KINDERGARTEN AND KINDERGARTEN CLASSROOMS FOR THE 2011-12 SCHOOL YEAR

BE IT RESOLVED, the Randolph Township Board of Education requests the approval from the New Jersey Department of Education, Morris County Office, for the following school locations:

Center Grove: students in room No.127 will utilize adjacent room No.128 lavatory and will be accompanied by a teacher or aide when moving to said lavatories.

9. MOTION TO APPROVE APPLICATION FOR DUAL USE OF EDUCATIONAL SPACE FOR THE 2011-2012 SCHOOL YEAR

BE IT RESOLVED, the Randolph Township Board of Education requests the approval from the New Jersey Department of Education, Morris County Office, for the following school location:

Shongum: dual use of room No. 11 for *Rising Readers* class and *Resource* room.

10. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, the Randolph Township Board of Education accept the following donations:

- **Middle School:** through the RMS grant program, a donation from **RMS PTO**, six flip video cameras for classroom project activities, having an

estimated value of \$477 and thirty (30) headphone/microphone sets valued at \$533, to enhance curriculum based online activities that come with books purchased by the district. In addition, white board for traveling teacher (4 x 4 size) having an estimated value of \$160; total estimated value of donation is \$533.

BE IT FURTHER RESOLVED, that Miss Carol Strowbridge, Principal of the Middle School, acknowledge the donations in a letter to the appropriate parties.