

**For Public Release**



**RANDOLPH TOWNSHIP SCHOOLS**

*Educating Students - Creating the Future*

**2014-2015**

**Tentative Budget Presentation**

**March 18, 2014**

**Ms. Tammy MacKay, President, Randolph Board of Education**

**Mr. Alfredo Matos, VP & Chairperson, Finance, Facilities & Transportation Committee**

**David M. Browne, Ed.D., Superintendent of Schools**

**Mr. Michael Neves, Business Administrator/Board Secretary**



The contents enclosed represent the 2014-15 tentative budget in draft form as developed by the FFT committee working with the district's business administrator with input and feedback from the superintendent of schools, administration/faculty and the public during working sessions. It remains in draft form until the board approves the tentative budget scheduled in accordance with the enclosed schedule.

As mandated by the New Jersey Department of Education, an approved tentative budget must be submitted to the county superintendent of schools no later than March 20, 2014. A final approved budget must be sent to the state no later than May 14, 2014. The enclosed schedule outlines the process and plan to ensure that the Randolph School District complies with state deadline requirements.

Note: In this document the following symbols mean:

~ = approximately

M = millions

k = thousand



# RANDOLPH TOWNSHIP SCHOOLS

*Educating Students - Creating the Future*

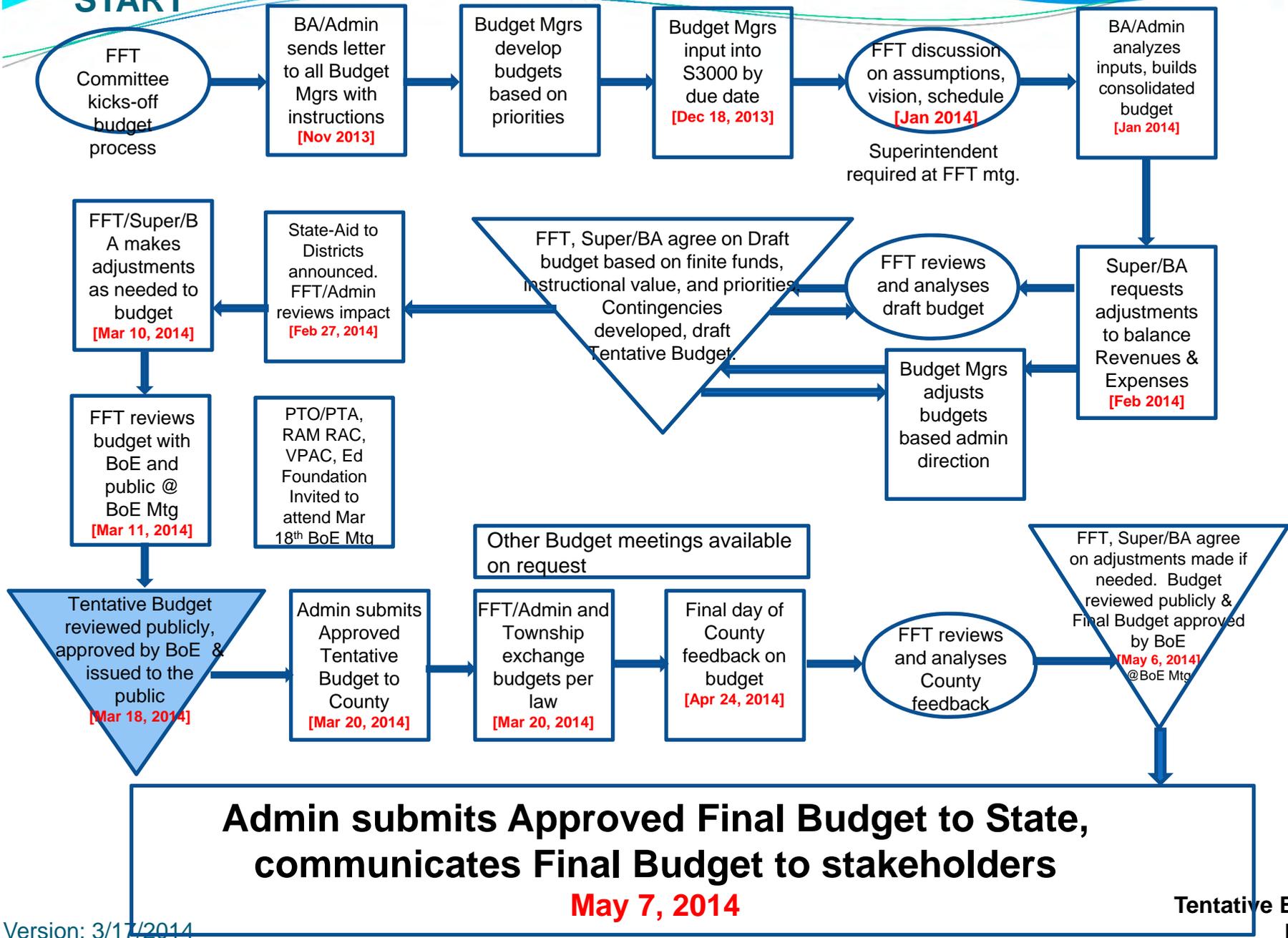
Mr. Alfredo Matos, VP & Chairperson, Finance, Facilities & Transportation Committee

## Overview



# Randolph School District 2014-15 Budget Process & Schedule

**START**



# Current Situation

## Randolph School District continues to excel

- Bring your own device (BYOD) initiative
- Instructional coaches K-12
- Option II
- Extra and co curricular opportunities
- Facility Study, Solar Project, Completion of Referendum Projects and other Facilities Upgrades
- Refinance of District Bonds
- Food Services
- Strengthening of data communications via Fiber Optic backbone

## Randolph School District areas for growth

- Implementation of Common Core State Standards (CCSS)
- Preparation for Assessments of Readiness for College and Careers (PARCC)
- AchieveNJ, teacher and administrator observation and evaluation protocol
- Funding of 40% matching of Regular Operating District (ROD) Grant

# Total Comparative Spending



Morris County K-12 School Districts	\$ per Pupil
Mountain Lakes Boro	\$22,922
Boonton Town	\$20,584
Morris School District	\$19,619
Butler Boro	\$19,053
Parsippany-Troy Hills Twp	\$18,680
Mount Olive Twp	\$18,151
Kinnelon Boro	\$17,641
Roxbury Twp	\$17,604
Jefferson Twp	\$17,536
<b>Randolph Twp</b>	<b>\$17,326</b>
Pequannock Twp	\$16,874
Montville Twp	\$16,825
Madison Boro	\$16,777
Dover Town	\$16,221
Sch Dist of the Chathams	\$15,742



Source: NJDOE "Taxpayers' Guide to Education Spending 2013": 2012-2013 Budgeted Per Pupil Cost

Morris County K-12 Districts only with student population >1800

Tentative Budget:

Page: 6

# 2014-15 Tentative Budget Highlights

- Northern NJ CPI\* increase 1.5% year-on-year
- Budget developed with budget managers' input/feedback
- Proposed budget includes a 2% full cap tax levy threshold thus no public vote required
- Total state-aid revenues ~ \$13.47M effectively flat relative to this current year
- Operating budget, the General Fund = ~\$82.92M, is ~ the same as this year.
- Personnel and Benefit costs account for ~81% of total District general fund expenditures.
- Personnel and Benefits includes an anticipated benefit cost reduction of 1.9% from the previous year due to an ~9% increase in benefits cost offset by an increase in employee contributions.
- Planning for Regular Operating District (ROD) Grant
- Revenues = Expenses while providing a superior Randolph educational experience

# 2014-15 Tentative Budget Highlights

## Impact of Affordable Health Care and Long Term Substitute Teachers (LTS)

- Long term subs are covered so long as they average 30 hours of work per week per 26 USC 4980H (c)(4)(a)
- District will put in place a strategy to keep LTS in the classroom and pay for the additional benefits in order to limit the disruptive effects on students by changing teachers in a classroom
- This strategy carries a cost which is included in the proposed Tentative Budget
- Continued monitoring of the funding requirements will be evaluated throughout the year to ensure adequate funding is available for the strategy



# RANDOLPH TOWNSHIP SCHOOLS

*Educating Students - Creating the Future*

**David M. Browne, Ed.D., Superintendent**  
**Jennifer A. Fano, Assistant Superintendent**

## **Educational Highlights**

# Superintendent Overview



# Educational Initiatives

## Full time employee (FTE) reductions due to elementary enrollment declines repurposed as:

- Security upgrades (equipment and personnel)
- Option II expansion
- Middle school instructional coach
- Technology instructional staff increase



# Curriculum Updates

**Elementary Language Arts (K-2 revisions)**  
**Elementary Math (Grades 1&2 revisions)**  
**Elementary Social Studies (Grade 2)**  
**Elementary General Music**  
**Band (Grades 5-12)**  
**Strings (Grades 4-12)**  
**Middle School Math**  
**Middle School Cycle Courses**  
**Middle School Social Studies**  
**Middle School Enrichment**  
**Middle School Study Skills**  
**Middle School Guidance**  
**ESL (Grades 6-12)**

**High School Business**  
**High School Computer Science**  
**High School Science**  
**High School Social Studies Electives**  
**High School Physical Education**  
**High School World Languages**  
**High School Study Skills**  
**High School Guidance**





# RANDOLPH TOWNSHIP SCHOOLS

*Educating Students - Creating the Future*

Mr. Michael Neves, Business Administrator/Board Secretary

## Business Office



# 2013-14 Tentative Budget: All Revenue Sources

	2013-14 Current	2014-15 Proposed	Amount Change	% Change
Local Tax Levy	<u>\$67,110,344</u>	<u>\$68,452,550</u>	<u>\$1,342,207</u>	<u>2.00%</u>
Local Sources*	\$67,235,344	\$68,632,550	\$1,397,207	2.08%
State Sources	\$13,375,738	\$13,471,028	\$95,290	0.71%
One Time Revenue	\$2,317,699	\$813,261	(\$1,504,438)	-64.91%
<b>Total Gen Fund</b>	<b>\$82,928,781</b>	<b>\$82,916,839</b>	<b>(\$11,942)</b>	<b>-0.01%</b>
Special Revenue Funds	\$1,459,104	1,240,239	(\$218,866)	-15.00%
Debt Service	\$4,054,321	\$4,055,206	\$885	0.02%
<b>Total Revenues</b>	<b>\$ 88,442,206</b>	<b>\$88,212,284</b>	<b>(\$229,922)</b>	<b>-0.26%</b>
* Local Tax Levy is included in Local Sources				

- **2% Full Cap Tax Levy offsets inflationary fixed and contractual cost items.**

# RANDOLPH TOWNSHIP BOARD OF EDUCATION

FY 2014-2015 Budget

## Revenues

	2012-2013 <u>Actual</u>	2013-2014 <u>Current</u> <u>Appropriation</u>	2014-2015 <u>PROPOSED</u>	Amount Changed	Percentage Changed
<b>General Fund:</b>					
Transfers from Other Funds				0	--
<b>Local Sources:</b>					
Local Tax Levy	65,794,455	67,110,344	68,452,550	1,342,206	2.00%
Tuition to Randolph	146,116			0	--
Interest on Capital Reserve				0	--
Restricted Misc-Community Sch.				0	--
Unrestricted Miscellaneous:	191,502	125,000	180,000	55,000	44.00%
Interest	25,764	50,000	30,000	(20,000)	-40.00%
Other	165,738	75,000	150,000	75,000	100.00%
<b>Total Local Share Revenue</b>	<b>66,132,073</b>	<b>67,235,344</b>	<b>68,632,550</b>	<b>1,397,206</b>	<b>2.08%</b>
<b>State Sources:</b>					
Extraordinary Aid	1,202,166	700,000	700,000	0	0.00%
Other State Aids	39,943		95,290	95,290	--
Categorical Special Education	3,266,486	3,234,926	3,234,926	0	0.00%
Equalization Aid	8,983,002	7,895,104	7,895,104	0	0.00%
Categorical Security Aid	104,095	103,893	103,893	0	0.00%
Additional State Aid	1,208	1,118,636	1,118,636	0	0.00%
Categorical Transportation Aid	322,155	323,179	323,179	0	0.00%
<b>Total State Aid Revenue</b>	<b>13,919,055</b>	<b>13,375,738</b>	<b>13,471,028</b>	<b>95,290</b>	<b>0.71%</b>
Adj. for Prior Year Encumbrances	0	1,473,791		(1,473,791)	-100.00%
Budgeted Fund Balance		832,059	791,654		
SEMI	0	11,849	21,607		
Actual Revenues (Over)/Under	(484,840)	0		0	--
<b>Total General Fund Revenue</b>	<b>79,566,288</b>	<b>82,928,781</b>	<b>82,916,839</b>	<b>(11,942)</b>	<b>-0.01%</b>
<b>Special Revenue Funds:</b>					
Other Restricted Entitlements	131,582	147,999	125,799	(22,200)	-15.00%
Local	0			0	--
Title I	110,408	92,604	78,713	(13,891)	-15.00%
Title II	92,417	92,375	78,519	(13,856)	-15.00%
Title III	14,631	13,881	11,799	(2,082)	-15.00%
Title VI		0		0	--
IDEA	1,089,868	1,010,435	858,870	(151,565)	-15.00%
Other	36,398	101,810	86,539	(15,271)	-15.00%
<b>Total Special Revenue Funds</b>	<b>1,475,304</b>	<b>1,459,104</b>	<b>1,240,239</b>	<b>(218,865)</b>	<b>-15.00%</b>
<b>Debt Service Funds:</b>					
Local Tax Levy	3,800,473	3,773,292	3,780,553	7,261	0.19%
Debt Service Aid	287,456	281,029	274,653	(6,376)	-2.27%
Actual Revenues (over)/under				0	--
Misc. - Interest Income				0	--
<b>Total Debt Service Fund</b>	<b>4,087,929</b>	<b>4,054,321</b>	<b>4,055,206</b>	<b>885</b>	<b>0.02%</b>
<b>Total Revenues</b>	<b>85,129,521</b>	<b>88,442,206</b>	<b>88,212,284</b>	<b>(229,922)</b>	<b>-0.26%</b>
Revenue/Expenditure Gap	0	0	0	(1)	

# Revenue Source

- Full 2% Cap increase on the tax levy
  - \$167 increase for an average home assessed at \$335,800
- Reduced Ratable base
  - reduction of ~\$ 6M or 0.21%
- Effectively Flat State-Aid Revenue
  - = \$13,471,028
  - ~\$95.3k increase less ~\$75k increases in other state liabilities.
- Decrease in Special Revenue Grants of ~15% or \$218,865.

**Total Budget Revenues = \$88,212,284 ~\$230k less**

# RANDOLPH TOWNSHIP BOARD OF EDUCATION

## FY 2014-2015 Budget

### Revenues

	2012-2013 <u>Actual</u>	2013-2014 <u>Current</u> <u>Appropriation</u>	2014-2015 <u>PROPOSED</u>	Amount Changed	Percentage Changed
<b>General Fund:</b>					
Transfers from Other Funds				0	--
<b>Local Sources:</b>					
Local Tax Levy	65,794,455	67,110,344	68,452,550	1,342,206	2.00%
Tuition to Randolph	146,116			0	--
Interest on Capital Reserve				0	--
Restricted Misc-Community Sch.				0	--
Unrestricted Miscellaneous:	191,502	125,000	180,000	55,000	44.00%
Interest	25,764	50,000	30,000	(20,000)	-40.00%
Other	165,738	75,000	150,000	75,000	100.00%
<b>Total Local Share Revenue</b>	<b>66,132,073</b>	<b>67,235,344</b>	<b>68,632,550</b>	<b>1,397,206</b>	<b>2.08%</b>
<b>State Sources:</b>					
Extraordinary Aid	1,202,166	700,000	700,000	0	0.00%
Other State Aids	39,943		95,290	95,290	--
Categorical Special Education	3,266,486	3,234,926	3,234,926	0	0.00%
Equalization Aid	8,983,002	7,895,104	7,895,104	0	0.00%
Categorical Security Aid	104,095	103,893	103,893	0	0.00%
Additional State Aid	1,208	1,118,636	1,118,636	0	0.00%
Categorical Transportation Aid	322,155	323,179	323,179	0	0.00%
<b>Total State Aid Revenue</b>	<b>13,919,055</b>	<b>13,375,738</b>	<b>13,471,028</b>	<b>95,290</b>	<b>0.71%</b>
Adj. for Prior Year Encumbrances	0	1,473,791		(1,473,791)	-100.00%
Budgeted Fund Balance		832,059	791,654		
SEMI	0	11,849	21,607		
Actual Revenues (Over)/Under	(484,840)	0		0	--
<b>Total General Fund Revenue</b>	<b>79,566,288</b>	<b>82,928,781</b>	<b>82,916,839</b>	<b>(11,942)</b>	<b>-0.01%</b>
<b>Special Revenue Funds:</b>					
Other Restricted Entitlements	131,582	147,999	125,799	(22,200)	-15.00%
Local	0	-	-	0	--
Title I	110,408	92,604	78,713	(13,891)	-15.00%
Title II	92,417	92,375	78,519	(13,856)	-15.00%
Title III	14,631	13,881	11,799	(2,082)	-15.00%
Title VI		0	-	0	--
IDEA	1,089,868	1,010,435	858,870	(151,565)	-15.00%
Other	36,398	101,810	86,539	(15,271)	-15.00%
<b>Total Special Revenue Funds</b>	<b>1,475,304</b>	<b>1,459,104</b>	<b>1,240,239</b>	<b>(218,865)</b>	<b>-15.00%</b>
<b>Debt Service Funds:</b>					
Local Tax Levy	3,800,473	3,773,292	3,780,553	7,261	0.19%
Debt Service Aid	287,456	281,029	274,653	(8,376)	-2.27%
Actual Revenues (over)/under				0	--
Misc. - Interest Income				0	--
<b>Total Debt Service Fund</b>	<b>4,087,929</b>	<b>4,054,321</b>	<b>4,055,206</b>	<b>885</b>	<b>0.02%</b>
<b>Total Revenues</b>	<b>85,129,521</b>	<b>88,442,206</b>	<b>88,212,284</b>	<b>(229,922)</b>	<b>-0.26%</b>
Revenue/Expenditure Gap	0	0	0	(1)	

# 2014-15 Tentative Budget: Sources of State-Aid Revenue

	<u>2013 - 14</u> <u>Budget</u>	<u>2014 -15</u> <u>Proposed</u>	<u>Change</u>	<u>% Change</u>
Categorical Special Education	\$3,234,926	\$3,234,926	\$0	0%
Equalization Aid	\$7,895,104	\$7,895,104	\$0	0%
Categorical Security Aid	\$103,893	\$103,893	\$0	0%
Categorical Transportation Aid	\$323,179	\$323,179	\$0	0%
<b>SubTotal BASE State-Aid</b>	<b>\$11,557,102</b>	<b>\$11,557,102</b>	<b>\$0</b>	<b>0%</b>
Additional Adj State Aid+ PARCC Readiness+per Pupil Growth	\$1,118,636	\$1,213,926	\$95,290	8.52%
<b>Total State-Aid</b>	<b>\$12,675,738</b>	<b>\$12,771,028</b>	<b>\$95,290</b>	<b>0.75%</b>
Extraordinary Aid	\$700,000	\$700,000 Est	\$0	0%
<b>Total State Aid Revenue</b>	<b>\$13,375,738</b>	<b>\$13,471,028</b>	<b>\$95,290</b>	<b>0.71%</b>

**Total State-Aid base is Flat offset by an increase in Additional Adj. State-Aid of \$0.953M resulting in effective flat State-Aid after additional liabilities**

**RANDOLPH TOWNSHIP BOARD OF EDUCATION  
FY 2014-2015 Budget  
Expenditure Summary**

# Proposed Expenditures

ACCOUNT	2012-2013 <u>Actual</u>	2013-2014 <u>Current</u> Appropriations	2014-2015 <u>Proposed</u>	Amount Changed	Percentage Changed
Outside Tuition	3,267,823	3,156,847	3,281,205	122,358	3.87%
Health Services	764,775	804,456	819,590	15,134	1.88%
Related Svc.(Speech, OT, PT)	1,640,836	1,640,288	1,260,645	(379,643)	-23.14%
Other Support Svc.	946,131	1,165,065	1,252,847	87,782	7.53%
Guidance Services	1,240,887	1,487,743	1,621,778	134,035	9.01%
Child Study Team	2,105,861	2,380,098	2,594,892	214,794	9.02%
Supervisors	1,075,815	1,234,904	1,409,842	174,938	14.17%
Media Services	509,032	634,709	535,604	(99,105)	-15.61%
Staff Training	347,667	409,509	408,961	(548)	-0.13%
District Administration	1,765,298	1,760,937	1,635,789	(125,148)	-7.11%
School Administration	2,798,957	2,784,911	2,823,999	39,088	1.40%
Central Services	756,454	844,432	795,678	(48,754)	-5.77%
Technology Services	705,934	1,106,473	1,049,870	(56,603)	-5.12%
Operations & Maintenance	6,293,030	6,820,690	6,608,406	(212,284)	-3.11%
Transportation	4,256,804	4,263,695	4,329,553	65,858	1.54%
Employee Benefits	13,694,549	15,398,195	15,257,221	(140,974)	-0.92%
Regular Instruction	27,840,533	26,608,967	27,090,125	481,158	1.81%
Special Instruction	5,361,460	5,671,842	5,890,227	218,385	3.85%
Basic Skills	399,098	343,028	331,737	(11,291)	-3.29%
Bilingual Instruction	209,478	220,750	230,640	9,890	4.48%
Cocurricular Activities	421,759	460,786	453,209	(7,577)	-1.64%
Athletic Activities	925,554	1,097,741	1,186,670	88,929	8.10%
Contribution to Food Services	-	-	-	0	--
<b>Subtotal</b>	<b>77,327,735</b>	<b>80,298,066</b>	<b>80,868,488</b>	<b>570,422</b>	<b>0.71%</b>
Capital Outlay	2,158,686	2,553,378	1,991,734	(561,644)	-22.00%
Charter Schools	79,867	77,337	56,617	(20,720)	-26.79%
<b>General Fund Total</b>	<b>79,566,288</b>	<b>82,928,781</b>	<b>82,916,839</b>	<b>(11,942)</b>	<b>-0.01%</b>
Special Revenue Fund (20)	1,475,304	1,459,104	1,240,238	(218,866)	-15.00%
Capital Projects Funds (30)					
Debt Service (40)	4,087,929	4,054,321	4,055,206	885	0.02%
<b>GRAND TOTAL</b>	<b>85,129,521</b>	<b>88,442,206</b>	<b>88,212,283</b>	<b>(229,923)</b>	<b>-0.26%</b>

**General Fund = \$82.90MM or a decrease of ~ .01% relative to 2013-14 Current Appropriations**

**Applying NJ Inflation\* of 1.5% to current year General Fund yields an increase of ~\$1.24M additional expenses that is embedded in cost items.**

**Smart educationally based initiatives being implemented to enhance the districts educational experience and balance the budget after inflation with same dollar as in current year.**

\*Source: U.S. Department of Labor BLS: Consumer Price Index New York-Northern New Jersey

**See Handout for Larger Print**

# RANDOLPH TOWNSHIP BOARD OF EDUCATION

## FY 2014-2015 Budget

### Expenditure Summary

<u>ACCOUNT</u>	<u>2012-2013</u> <u>Actual</u>	<u>2013-2014</u> <u>Current</u> <u>Appropriations</u>	<u>2014-2015</u> <u>Proposed</u>	<u>Amount</u> <u>Changed</u>	<u>Percentage</u> <u>Changed</u>
Outside Tuition	3,267,823	3,158,847	3,281,205	122,358	3.87%
Health Services	764,775	804,456	819,590	15,134	1.88%
Related Svc.(Speech, OT, PT)	1,640,836	1,640,288	1,280,645	(379,643)	-23.14%
Other Support Svc.	946,131	1,165,065	1,252,847	87,782	7.53%
Guidance Services	1,240,887	1,487,743	1,621,778	134,035	9.01%
Child Study Team	2,105,861	2,380,098	2,594,892	214,794	9.02%
Supervisors	1,075,815	1,234,904	1,409,842	174,938	14.17%
Media Services	509,032	634,709	535,604	(99,105)	-15.61%
Staff Training	347,667	409,509	408,961	(548)	-0.13%
District Administration	1,765,298	1,760,937	1,635,789	(125,148)	-7.11%
School Administration	2,798,957	2,784,911	2,823,999	39,088	1.40%
Central Services	756,454	844,432	795,678	(48,754)	-5.77%
Technology Services	705,934	1,106,473	1,049,870	(56,603)	-5.12%
Operations & Maintenance	6,293,030	6,820,690	6,608,406	(212,284)	-3.11%
Transportation	4,256,804	4,263,695	4,329,553	65,858	1.54%
Employee Benefits	13,694,549	15,398,195	15,257,221	(140,974)	-0.92%
Regular Instruction	27,840,533	26,608,967	27,090,125	481,158	1.81%
Special Instruction	5,361,460	5,671,842	5,890,227	218,385	3.85%
Basic Skills	399,098	343,028	331,737	(11,291)	-3.29%
Bilingual Instruction	209,478	220,750	230,640	9,890	4.48%
Cocurricular Activities	421,759	460,786	453,209	(7,577)	-1.64%
Athletic Activities	925,554	1,097,741	1,186,670	88,929	8.10%
Contribution to Food Services	-	-	-	0	--
<b>Subtotal</b>	<b>77,327,735</b>	<b>80,298,066</b>	<b>80,868,488</b>	<b>570,422</b>	<b>0.71%</b>
<b>Capital Outlay</b>	<b>2,158,686</b>	<b>2,553,378</b>	<b>1,991,734</b>	<b>(561,644)</b>	<b>-22.00%</b>
<b>Charter Schools</b>	<b>79,867</b>	<b>77,337</b>	<b>56,617</b>	<b>(20,720)</b>	<b>-26.79%</b>
<b>General Fund Total</b>	<b>79,566,288</b>	<b>82,928,781</b>	<b>82,916,839</b>	<b>(11,942)</b>	<b>-0.01%</b>
<b>Special Revenue Fund (20)</b>	<b>1,475,304</b>	<b>1,459,104</b>	<b>1,240,238</b>	<b>(218,866)</b>	<b>-15.00%</b>
<b>Capital Projects Funds (30)</b>					
<b>Debt Service (40)</b>	<b>4,087,929</b>	<b>4,054,321</b>	<b>4,055,206</b>	<b>885</b>	<b>0.02%</b>
<b>GRAND TOTAL</b>	<b>85,129,521</b>	<b>88,442,206</b>	<b>88,212,283</b>	<b>(229,923)</b>	<b>-0.26%</b>

REVENUES = EXPENSES

# Facilities Improvements

- **Capital to improve aging infrastructure= \$1.99M**
- **Capital Outlay Fund**
  - **Address Drainage and Paving Concerns at the High School And Middle School**
  - **Replace Aged HVAC Unit at the High School**
  - **Complete Paving at Ironia Elementary School**
  - **Lighting Upgrades In the High School Commons**
  - **Grounds Equipment Replacement & Upgrades**
  - **Replacement of Pick Up Truck**
  - **1 Full Size and 1 Van Size Bus**
- **ROD Grant (40% Funding by State): 18-month start window**
  - **High School Entrance, B Block Roof Replacement, Windows-1972 Section, C Block Roof**
  - **Middles School Roof Coating**
  - **Fernbrook Roof Replacement, Entrance and Window Replacement**
  - **Shongum Roof Replacement, Window Replacement**



# RANDOLPH TOWNSHIP SCHOOLS

*Educating Students - Creating the Future*

## Summary

# 2014-15 Tentative Budget Summary

**Revenues = Expenses**

**Operating Budget = \$82.9M = ~ same is  
current year 2013-14**

**While continuing a superior Randolph  
Educational Experience.**



# RANDOLPH TOWNSHIP SCHOOLS

*Educating Students - Creating the Future*

**Tentative Budget &  
Budget Presentation found  
at [www.rtnj.org](http://www.rtnj.org)**

**Public presentation meetings on  
Mar 18<sup>th</sup> @ BoE Mtg,  
Mar 20<sup>th</sup> @ Town Council Mtg and  
May 6<sup>th</sup> at BoE Mtg where  
BoE to consider Final Budget for Approval.**