

The Randolph Township Board of Education held a Business Session meeting on Tuesday, May 16, 2017 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach Ms. Susan DeVito, Mr. Sheldon Epstein, Mr. Joseph Faranetta, and Mr. Alfredo Z. Matos.

Board members Mr. Ronald Conti, Ms. Tammy MacKay, Ms. Colleen Pascale Ms. and Ms. Anne Standridge were absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Eric Burnside, Assistant Business Administrator/Board Secretary, Board Counsel John P. Allen, Esquire was also present.

Closed Session – 07:28 p.m.

Board member Sheldon Epstein moved a motion to go into closed executive session. Board members present in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Anne Standridge arrived at 07:32 p.m.

The Board reconvened to open session at 08:02 p.m.

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

Pledge of Allegiance

Approval of Board Minutes

Board member Joseph Faranetta made a motion, seconded by Board member Sheldon Epstein to approve the following Board meeting minutes. Motion carried by a roll call vote with an exception:

Board members Mr. Ronald Conti, Ms. Tammy MacKay and Ms. Colleen Pascale were absent.

- Board Executive Closed Sessions: 03-21-17, 04-25-17
- Board Work and Business Sessions: 03-21-17, 04-04-17 and 04-25-17

Correspondence

- Email – Music Education in Randolph
- Two letters from students regarding a staff member

Mr. Matos also received an email regarding music education in Randolph middle school.

President's Report

- Recognition of Retirees

Mr. Matos showed a couple of pieces of art from students in order to recognize the high school senior art show held in the commons of the high school.

Mr. Matos and Miss Fano recognized this year twenty-three retirees.

Ms. Aulenbach made a statement recognizing and congratulating the retirees.

Ms. Standridge also made a statement and congratulated the retirees.

Superintendent's Report - None

Student Council Representative Report

Miss Alyssa Horowitz updated the Board on the junior prom. The senior prom is on June 8th. In addition, Miss Horowitz updated the Board on student elections, baseball team, senior art show, Spanish test named STAMP, Six Flags field trips, and boys and girls track teams.

Committee Reports

Education:

Ms. Aulenbach noted the next meeting May 23rd at 5:00 p.m. and it will be a

closed meeting.

Liaison Reports

Mr. Faranetta commented that there is a bill at the State level about the need for an athletic trainer to be on the field for every practice and game. The recreation department may be impacted.

Ms. Standridge announced the next RAMRAC meeting is on May 17th at 7:00 p.m.

Public Discussion

A concerned Randolph resident was a professional trumpet player. He also taught at the high school and college level. He researched the music program at Randolph before beginning to teach here. He was disgusted when Mr. Perrone informed him and others that their contact time would be cut by a third.

A concerned Randolph resident/student is a member of the music program. He read a statement that challenges the Randolph middle school could use more time for music program. The concept of vertical teaching is one of the unique aspects that Randolph has. He has received many accolades in his time at Randolph.

A concerned Randolph resident stated their last child in the school system graduated last year. If the proposal is true in the middle school, he thinks it is horrible. He stated that cutting the instruction time would drop the grade of the program from an A to D. The resident asked the Board when was the last time instructional time was cut by thirty-three percent for any subject or program.

A concerned Randolph resident/student is currently a sophomore at Randolph high school and a member of many of the music programs. When in the middle school, he was instructed by some of the best teachers in his life. He attended rehearsals held at 7:00 a.m. and loved it as it filtered out the students who were not committed. It would be a shame if somebody could not find their passion if it is not available.

A concerned Randolph resident stated he votes in every election. He came to Randolph and built a house because of the school district and its reputation. He has two kids in the music program. He felt really moved to come to the meeting to speak to the Board.

A concerned Randolph resident is a member of the band parents association. She commented on the website. One of her greatest concerns is that the Board will delay the decision until the summer. They will continue to attend all committee meetings.

Old Business - None

New Business

Motions:

- Personnel Motions 1 - 6
- Finance, Facilities and Transportation Motions 1 – 9
- Education Motions 1 – 3
- Policy Motion 1

EDUCATION MOTIONS 1 – 3 v2

MAY 16, 2017

Revised: May 12, 2017

On behalf of the Education Committee, Christine Aulenbach made a motion, seconded by Board member Anne Standridge and carried by a roll call vote to approve Education Motions 1 – 3 with following exceptions:

Board member Sheldon Epstein abstained on Motion 3.a and voted YES on all other Education Motions. Board members Ronald Conti, Tammy MacKay and Colleen Pascale were absent.

1. Field Trips

- a. MOTION to approve any fall, winter, or spring sport to attend up to three sporting events each in the state of New Jersey during their 2017- 2018 athletic season to observe best practices.
- b. MOTION to approve an overnight field trip for the RHS Soccer Girls Team to attend the Leadership and Advocacy Summer Summit, Newton, NJ from August 27-29, 2017. Approximately 22 student athletes, three coaches and chaperones will attend. Transportation costs will be funded by the RHS Randolph Athlete Department, not to exceed \$1,000.00.
- c. MOTION to approve the following field trip for Randolph Middle School: Cost for transportation and any associated fees will be paid by the students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
May 23, 2017	PAWS After-School Club/Ms. Mizzoni & Mr. Lopresti	Randolph Animal Shelter, Mendham, NJ	Approx. 10

2. Professional Development

- a. MOTION to amend the October 18, 2016 2.i motion to include travel date.

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Fano	Jennifer	CO	Deeper Learning 2017	3/28/17, 3/29/17, 3/30/17, 3/31/17 & 4/1/17	\$2,850.00

b. MOTION to approve the following:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Consales	Linda	CG	Strengthening Your Special Needs Students' Executive Function Skills	5/24/17	\$274.68
Dingman	Jessica	RMS	2017 Tomorrow's Classrooms Today Conference	5/20/17	\$104.19
Eva	Richard	RHS	OSHA, Wages & Child Laws	5/9/17, 5/10/17 & 5/18/17	\$309.00
Minarick	Carol	FB	BLS Instructor Renewal	6/7/17	\$211.00
Mueller	Kristin	SH	NJ Principals & Supervisors Association Empower 2017 Fall Conference	10/19/17 & 10/20/17	\$280.00

Olsen	Jonathan	CO	Blended Learning Leaders Summit	5/31/17	\$249.00
Reiche	Katherine	RMS	Evolving Educators Conference	5/20/17	\$99.44
Valvano	Brienne	RHS	Blended Learning Leaders Summit	5/31/17	\$302.00
Wilke	Agatha	RMS	MSUNER Action Research Spring Retreat	5/22/17	\$103.00

a. MOTION to approve the following:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORK-SHOP TOTAL COST
Burlas	Jacob	RMS	MSUNER Action Research Spring Retreat	5/22/17	\$103.00
Consales	Linda	CG	Blended Learning Leaders Summit	5/31/17	\$243.76
Lynch	Kathleen	RHS	Mindfulness Fundamentals	6/2/17, 6/9/17, 6/16/17, 6/23/17, 6/30/17, 7/7/17 & 7/13/17	\$93.75
McHugh	Melissa	RHS	Advanced Placement Psychology Summer Institute	8/7/17, 8/8/17, 8/9/17 & 8/10/17	\$1,367.00

Pandorf	Laurie	SH	Blended Learning Leaders Summit	5/31/17	\$258.76
Quinn	Peter	RHS	2017 AP U.S. Government & Politics Reading	6/2/17, 6/3/17, 6/4/17, 6/5/17, 6/6/17, 6/7/17, 6/8/17, 6/9/17 & 6/10/17	\$618.00
Soldivieri	Danielle	CO	Blended Learning Leaders Summit	5/31/17	\$274.00
Thorn	Katherine	CO	Blended Learning Leaders Summit	5/31/17	\$229.00

3. Miscellaneous

- a. MOTION to approve the Harassment, Intimidation, and Bullying (HIB) reports dated and April 28, May 5 and 12, 2017.
- b. MOTION to approve the Randolph Township Schools Bilingual/ESL Three Year Program Plan for school years 2017–2020. (Exhibit 1)

PERSONNEL AND ADMINISTRATION MOTIONS 1 – 6 v4

MAY 16, 2017

Revised: 5/16/17

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, Board member Anne Standridge made a motion, seconded by Board member Sheldon Epstein and carried by a roll call vote to approve Personnel and Administration Motions 1 – 6, with an exception:

Board members Ronald Conti, Tammy MacKay and Colleen Pascale were absent.

1. TEACHERS/PROFESSIONAL STAFF

A. Retirements/Resignations

1. Approve the resignation of Maria Carmen Argibay, Teacher of Spanish at Randolph High School, effective July 1, 2017.

B. New Hires

1. Approve the appointment of Kristen VanBenschoten, Teacher of Special Education at Randolph High School for the 2017-2018 school year at the annual salary of \$59,140, (BA +30 Step 1), effective September 1, 2017. Additionally, salaries may be adjusted upon completion of negotiations.
2. Approve the appointment of Christopher Johnson, Teacher of Social Studies at Randolph High School for the 2017-2018 school year at the annual salary of \$59,140, (BA +30 Step 1), effective September 1, 2017. Additionally, salaries may be adjusted upon completion of negotiations.
3. Approve the appointment of Simone Siegel, Teacher of Elementary at Fernbrook School for the 2017-2018 school year at the annual salary of \$53,240, (BA, Step 1), effective September 1, 2017. Additionally, salaries may be adjusted upon completion of negotiations.
4. Approve the appointment of Magnolia Pederson, Teacher of Special Education – Pre-K at Center Grove School for the 2017-2018 school year at the annual salary of \$63,590 (BA+30, Step 5-6), effective September 1, 2017. Additionally, salaries may be adjusted upon completion of negotiations.
5. Approve the appointment of Kathleen Van Valen, Teacher of Biology at Randolph High School for the 2017-2018 school year at the annual salary of \$59,140 (BA+30, Step 1), effective September 1, 2017. Additionally, salaries may be adjusted upon completion of negotiations.

C. Leave of Absences

1. Resolved, that Employee I.D. # 4465 identified on Schedule A extend their unpaid long-term Child Rearing Leave of Absence without benefits for the 2017-2018 school year, effective September 1, 2017, pursuant to the collective bargaining unit.
2. Resolved, that Employee I.D. # 6202 identified on Schedule B extend their unpaid long-term Child Rearing Leave of Absence without benefits for the 2017-2018 school year, effective September 1, 2017, pursuant to the collective bargaining unit.
3. Resolved, that Employee I.D. # 6039 identified on Schedule D be placed on a paid medical leave of absence from May 18, 2017 through June 22, 2017, using accumulated sick days; and Be it further resolved that the entire leave is with benefits.
4. Resolved, that Employee I.D. # 4974 identified on Schedule E be placed on a

paid medical leave of absence from May 3, 2017 through June 22, 2017, using accumulated sick days; and Be it further resolved that the entire leave is with benefits.

5. Resolved, that Employee I.D. # 4283 identified on Schedule F be placed on a paid medical leave of absence from June 7, 2017 through June 22, 2017, using accumulated sick days; and Be it further resolved that the entire leave is with benefits.

6. Resolved, that Employee I.D. # 4681 identified on Schedule H be placed on a paid medical leave of absence from May 24, 2017 through on or about June 22, 2017, using accumulated sick days; and Be it further resolved that the entire leave is with benefits.

7. Resolved, that Employee I.D. # 4959 identified on Schedule I be placed on an unpaid FMLA leave from May 15, 2017 through on or about May 19, 2017; and Be it further resolved that the entire leave is with benefits.

D. Leave Replacement Teacher

1. Approve the extension of Meghan Erb as a leave replacement teacher at Ironia School, effective November 2, 2016 through on or about June 22, 2017 at the daily rate of \$266.20.

2. Approve the appointment of Julie Rauschkolb as a leave replacement teacher at Shongum School, effective March 28, 2017 through on or about June 22, 2017 at the daily rate of \$95.00 for the first 20 days; on day 21 the daily rate will increase to \$266.20 for the remainder of the agreement.

E. Mentors

1. Approve the following certificated staff as a mentor for the below listed staff member for the 2016-2017 school year, effective May 8, 2017 through June 22, 2017:

<u>Mentor</u>	<u>Staff Member</u>
Kelly Hart	Emily Segreaves

F. 6th Period Stipend

1. Approve the following Randolph High School certificated staff to teach a sixth period assignment from March 22, 2017 through June 15, 2017, for the 2016-2017 school year, at the daily rate of \$40.00. To be charged to Account # 11-140-100-101-15-2140:

<u>Name</u>	<u>Class</u>
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G. Stipends

1. Rescind the following volunteer coaching appointment for the Spring 2016-2017 school year at the stipend amount and step listed below:

Paul Conboy	Volunteer Ass't Baseball Coach	N/A	N/A
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2. Amend the following coaching stipends for the Fall 2017-2018 school year at the stipend amounts and steps listed below, pending the approval of the 2017-2018 school year budget. Additionally, stipends may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>
George Mousis	Head Coach – Boys' Soccer	\$ 7,739.00 Step 4	\$8,832.00 Step 4
Colleen Suflay	Head Coach – Girls' Soccer	\$ 7,739.00 Step 4	\$8,832.00 Step 4
Sheri Data	Head Coach – Volleyball	\$ 7,739.00 Step 1	\$7,736.00 Step 1
Nicholas Albanito	Head Coach – Boys' Cross Country	\$ 7,505.00 Step 4	\$8,554.00 Step 4
Kevin Higgins	Co-Head Coach – Girls' Cross Country	\$ 3,752.50 Step 4	\$4,277.00 Step 4
Leonard Pietrewicz	Co-Head Coach – Girls' Cross Country	\$ 3,752.50 Step 4	\$4,277.00 Step 4

3. Rescind the appointment of Tasha Delp as Title I Success Club Advisor for the 2016-2017 school year at the stipend amount of \$1,301, to be funded by 2017 NCLB - Title IA Grant - Account # 20-231-100-100-08-3210.

4. Approve the appointment of the following Randolph Middle School Staff as Title I Success Club Co - Advisors for the 2016-2017 school year at the stipend amount of \$650.50 each for a total amount of \$1,301, to be funded by 2017 NCLB - Title IA Grant - Account # 20-231-100-100-08-3210:

Tasha Delp	Triona Hoover
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5. Approve the appointment of the following Randolph Middle School co-curricular advisory position for the 2016-2017 school year at the half year stipend amount listed below – Account # 11-401-100-110-15-1014:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Lu Ann Mizzoni	Humane Treatment of Animals Club Advisor	\$650.50

H. Athletic Event Workers

1. Approve the appointment of Paul Conboy, Brian Picillo and Nicholas Sucamelli as School Athletic Event Workers for the various activities and rates listed below for the 2016-2017 school year: (Note: Any staff member may be placed at any position at the event during the course of the school year.)

<u>Event Assignments</u>	<u>Rates Per Event</u>
Varsity, JV & Frosh Clock	\$148.00
Football Site Manager	\$100.00
Site Manager	\$ 71.00
Clock & Announcer	\$ 91.00
Varsity & JV Clock	\$ 94.00
Announcer	\$ 61.00
Chain Crew	\$ 61.00
Tickets	\$ 61.00
One Clock	\$ 61.00
Crowd Control	\$ 61.00

I. Extra Duty

1. Approve the appointment of the following certificated staff as Supplemental Reading Instructors, on an as-needed basis, for the 2016-2017 school year, at the hourly rate of \$50.00, not to exceed \$151,022, to be Funded by 2017 IDEA Grant – Account #20-251-100-101-07-3610:

Kristin Atelek

Elissa Winkelstein

2. ADMINISTRATORS

A. Resignations

1. Approve the resignation of Stacy Winters, STEM Supervisor at Randolph High School, effective July 1, 2017.

3. SUPPORT STAFF

A. Retirements/Resignations

1. Approve the resignation of Maurine Peake, Transportation Driver for the Randolph Township School District, for purpose of retirement, effective July 1, 2017.

B. Appointments

1. Approve the appointment of the following substitute custodians for the 2016-2017 school year at the hourly rate of \$12.50, pending NJ Criminal History review and completed paperwork:

Hernando Alvarez

Fabio Rodriguez

C. Leaves of Absences

1. Resolved, that Employee I.D. # 5792, identified on Schedule C be placed on a paid medical leave of absence from April 17, 2017 through on or about June 22, 2017, using accumulated sick days; and Be it further resolved the entire leave is with benefits.

2. Rescind previously approved intermittent FMLA leave that was scheduled to begin on April 6, 2017 for Employee I.D. # 4120, identified on Schedule G.

D. Vacation Time Payout

1. Approve the following vacation time payout for the following staff member listed below:

<u>Name</u>	<u>Vacation Time Payout</u>
Carol Swenty	\$5,355.90

E. Sick Time Payout

1. Approve the following sick time payout for the following staff members listed below:

<u>Name</u>	<u>Sick Time Payout</u>
Carol Swenty	\$135.00
Charles Kazaba	\$486.00

F. Transfers

1. Approve the transfer of the following Paraprofessional for the 2016-2017 school year, effective May 1, 2017:

<u>Name</u>	<u>To</u>	<u>From</u>
Nancy Podesta	Center Grove	Randolph High School

2. Approve the transfer of the following Paraprofessional for the 2016-2017 school year, effective May 15, 2017:

<u>Name</u>	<u>To</u>	<u>From</u>
Michelle Hauryluke	Center Grove	Ironia

G. Unique Position Codes (UPC)

1. Approve the creation of the Unique Position Code 702-12-4147-000-02 for the position of Systems Administrator for the 2017-2018 school year, effective July 1, 2017.
2. Deactivate Unique Position Code 205-06-2655-000-01, Security Guard at Randolph High School, effective May 1, 2017.
3. Approve the creation of the Unique Position Code 205-06-2655-000-06 for the position of Ramguard at Randolph High School for the 2016-2017 school year, effective May 1, 2017.

4. COMMUNITY SCHOOL

A. Resignations

1. Approve the resignation of Carlee Marcinkowski, Group Leader for the Randolph Community School Childcare Program, effective May 17, 2017.

B. Appointments

1. Approve the following Randolph Community School Summer Camp Coordinators at the hourly rate of \$25.00, effective June 26, 2017, pending New Jersey Department of Education Fingerprint clearance and completed paperwork:

Rosemarie Cassie	Kelly Hart	Jessica MacLeod
Florence Pollio	Sara Rose Smarth	Taylor Moore

2. Approve the following Randolph Community School Summer Activity Specialist/Program Counselor at the hourly rate of \$15.00, effective June 26, 2017, pending New Jersey Department of Education Fingerprint clearance and completed paperwork:

Megan Baxendell	Janine Beesley	Christina Creighton
Yacqueline Cruz	Allison Sawka	Stephen Petronak

3. Approve the following Randolph Community School Summer Activity Specialist/Program Counselor at the hourly rate of \$16.00, effective June 26, 2017, pending New Jersey Department of Education Fingerprint clearance and completed paperwork:

Stephen J. Barrow
Leah Konikowski

Andrea Hodgson
Nicholas Serraino

David Lucia
Brienne Valvano

4. Approve the following Randolph Community School Summer Program Counselors at the hourly rate of \$15.00, effective June 26, 2017, pending New Jersey Department of Education Fingerprint clearance and completed paperwork:

Maria Concha
Karen Iaconetti
Christine Downtain

Brianna Costello
Lisa MacKenzie

Deborah Gundy
Briana Rhinesmith

5. Approve the following Randolph Community School Summer Program Counselors at the hourly rate of \$15.50, effective June 26, 2017, pending New Jersey Department of Education Fingerprint clearance and completed paperwork:

Andria Barosi-Stampone Kathleen Sutton

6. Approve the following Randolph Community School Summer Program Counselor at the hourly rate of \$16.00, effective June 26, 2017, pending New Jersey Department of Education Fingerprint clearance and completed paperwork:

Lyndsay LaConti

7. Approve the following Randolph Community School Summer Senior Counselors at the hourly rate of \$9.50, effective June 26, 2017, pending New Jersey Department of Education Fingerprint clearance and completed paperwork:

Christine Cavaliere
Cassandra Incledon

Alexandra Constantinides
Nina Seretis

Catherine Drury

8. Approve the following Randolph Community School Summer Junior Counselors at the hourly rate of \$8.90, effective June 26, 2017, pending New Jersey Department of Education Fingerprint clearance and completed paperwork:

Christian Colombaris
Helen Halpern
Jake Iantosca
Lauren Madalian
Melissa Stoia

Jack Cresci
Samuel Halpern
Adam Levine
Ryan Manzi
Madeline Cecala

Jackie Goldberg
Rebecca Jacobsen
Julia Levine
Madisen Ross

C. Rate Change

1. Approve the following rate change for the below listed Randolph Community School staff member as a substitute Group Leader for the 2016-2017 school year, effective May 17, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Kathy Sutton	\$15.05/hour	\$17.00/hour

D. Assignment Change

1. Approve the following assignment change for the below listed Randolph Community School staff member for the 2016-2017 school year, effective May 17, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
JoAnne Carratello	Senior Aide	Program Aide

5. SUMMER EMPLOYMENT

A. Summer Curriculum

1. Approve the appointment of the following 2017 Summer Curriculum Writing appointments for the number of days listed below at the per diem rate of \$246.00. To be charge to Account # 11-000-221-104-15-2168:

<u>Name</u>	<u># of Days</u>	<u>Course</u>
Molly Ziegelstein	3	Science – Kindergarten
Erica Rossman	3	Science – Kindergarten
Karen Chmielinski	3	Science – Grade 1
Christina Grott	3	Science – Grade 1
Danielle Miller	3	Science – Grade 2
Leah Konikowski	3	Science – Grade 2
Dana Dawson	3	Science – Grade 3
Sarah Jane Murray	3	Science – Grade 3
Jessica Velez	3	Science – Grade 4
Michelle Rome	3	Science – Grade 4
Nicole Cannici	3	Science – Grade 5
Linda Munzial - Andrews	3	Science – Grade 5
Sandra Kessell	4	English I
Michelle Thomas	4	English I
Cara Canfield	4	English I
Brienne Valvano	4	English II
Robert Pasqua	4	English II
Marie LoBue	4	English II
Kelly Kays	4	English III
Adriana Coppolo	4	English III
Sarah Townsend	4	English III

Melissa McHugh	4	US History I
Monica Matlosz	4	US History I
Daniel DiNozzi	4	US History I
Melissa McHugh	4	US History II
Lena Wasylyk	4	US History II
Katherine Burke	4	US History II
Michael Lonie	3	US History I Honors
Linda Weinstein	3	US History I Honors
Jennifer Corley	3	AP US History II
Lena Wasylyk	3	AP US History II
Peter Quinn	4	AP Human Geography
Michael Lonie	4	AP Human Geography
Peter Quinn	3	AP Government and Politics
Katherine Burke	3	AP Government and Politics
Roberta Spray	4	World History
Brian Hoesly	4	World History

6. JOB DESCRIPTION

1. Resolved, that the Board of Education hereby approves the job description of Systems Administrator for the Randolph Township School District, effective July 1, 2017.

FINANCE/FACILITIES & TRANSPORTATION 1 – 9 v2

MAY 16, 2017

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein made a motion, seconded by Board member Joseph Faranetta and carried by a roll call vote to approve Finance, Facilities and Transportation Motions 1 – 9 with the following exceptions:

Board member Susan DeVito abstained on Motion 1 and voted YES on all other Finance, Facilities and Transportation motions. Board members Ronald Conti, Tammy MacKay and Colleen Pascale were absent.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list

of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 05/15/17	\$ 2,988,373.53
1.1	Check Register – 05/15/17	\$ 4,738,854.03

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve April 2017 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 04/30/17
2.2	Expense Account Adjustment – 04/30/17

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of April 2017 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 04/30/17
3.2	Revenue Report – 04/30/17
3.3	Budget Report – 04/30/17
3.4	Petty Cash Report – 04/30/17
3.5	Treasurer Report – 04/30/17

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

4. MOTION TO RENEW THE CONTRACTUAL AGREEMENT WITH MASCHIO'S FOOD SERVICES INC.

WHEREAS, the Randolph Township Board of Education previously approved a contractual agreement with Maschio's Food Services, Inc. to provide management services for the District's food services program for the 2013-2014 school year with four (4), one (1) year options to renew, and

WHEREAS, the Randolph Township Board of Education desires to exercise its option to renew the contractual agreement with Maschio's Food Services, Inc. to provide management services for the District's food services program for the 2017 - 2018 school year for the period beginning July 1, 2017 and ending June 30, 2018.

BE IT RESOLVED, that the district further incorporates the following contractual management/administrative fee(s) / guarantees into this motion as stated in an agreement between the Randolph Township Board of Education and Maschio's Food Services, Inc., for the period beginning July 1, 2017 and ending on June 30, 2018.

MANAGEMENT FEE(S) / GUARANTEES

1. MANAGEMENT FEE

The Local Education Agency shall pay Maschio's an annual management fee in the amount of \$54,899.00. The management fee shall be payable in monthly installments of \$5,489.90 per month commencing on September 1, 2017 and ending on June 30, 2018.

2. GUARANTEE RETURN

Maschio's guarantees a return to the Local Education Agency in the amount of \$31,980.00. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall be responsible for any shortfall.

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Board of Education enter into an agreement with Maschio's Food Services, Inc. to provide management services for the District's food services program for the 2017-2018 school year for the period beginning July 1, 2017 and ending June 30, 2018 and further subject to the approval from the New Jersey Department of Agriculture.

5. RESOLUTION FOR THE AWARD OF BID – GARBAGE

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for garbage collection in the Randolph School District for the 2017-2018 school year; and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud at the Board office on May 11, 2017; and

WHEREAS, Waste Management of New Jersey, Inc. ("Waste Management") submitted a bid in the total amount of \$71,400.00, inclusive of 5 days/week pickup from September through June, 3 days/week pickup at the Middle School, High School and Field House during July and August, and 2 days/week pickup at the remaining District buildings during July through August, in the amounts of \$59,500.00, \$7,190.00 and \$4,710.00, respectively; and

WHEREAS, per the bid specifications, the Board has the option to extend the contracted services for two (2) additional school years at the rates set forth in Waste Management's response; and

WHEREAS, there are no material defects in Waste Management's bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and

WHEREAS, a copy of Waste Management's bid response is on file in the Board Office; and

WHEREAS, the Board of Education, at this time, wishes to award the contract for garbage collection to Waste Management, inclusive of all pick-up options as stated in Waste Management's response to the request for bids, for the 2017-2018 school year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education, that the bid be awarded to: Waste Management of New Jersey, Inc., in the total amount of \$71,400.00, inclusive of alternates, for the contract period July 1, 2017 through June 30, 2018, subject to two (2) additional one year extensions at the Board's discretion at the rates set forth in the vendor's bid response, and further subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President is authorized to execute on behalf of the Board.

6. RESOLUTION FOR THE AWARD CONTRACT CENTER GROVE FIRE ALARM REPLACEMENT

WHEREAS, the Randolph Board of Education (the "Board") is a member of the cooperative bidding system operated by the Educational Services Commission of New Jersey (the "ESCNJ") and administered by the ESCNJ; and

WHEREAS, the Board may utilize the time and material pricing established through

the competitive public bidding procurement processed conducted by the ESCNJ;
and

WHEREAS, on June 18, 2015, the ESCNJ received and publicly opened sealed bids for fire alarm systems — integrated software based intelligent life safety; and

WHEREAS, based on the bids received by the ESCNJ on June 26, 2015, the ESCNJ determined that Open Systems Integrators, Inc. submitted the lowest time and material pricing and is qualified to perform fire alarm systems — integrated software based intelligent life safety work on school districts in the County of Morris;
and

WHEREAS, Open System Integrators Inc., submitted a quote to the Board for work on the Center Grove Elementary School fire alarm system(the "Project") based on pricing approved by the ESCNJ, pursuant to the above referenced public bidding process; and

WHEREAS, the Board, wishes to award the contract to Open System Integrators Inc. by utilizing the pricing established by the ESCNJ through its public bidding procurement process; and

WHEREAS, under the ESCNJ's bidding procedures, the pricing offered by Open Systems Integrators Inc. is valid through June 25, 2017; and

WHEREAS, the Board of Education is currently awaiting the New Jersey Department of Education's approval of the Project; and

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the contract for the Project to Open Systems Integrators, Inc., 207D Woodward Road, Manalapan, New Jersey 07726 in the amount not to exceed \$321,480.00, subject to approval of the Project by the New Jersey Department of Education; and

BE IT FURTHER RESOLVED that the Board authorizes the Board's President to execute the appropriate contract to effectuate the terms of this resolution, upon the approval of the form of contract by Board Counsel.

7. RESOLUTION FOR THE CONTRACT AWARD FERNBROOK PARTIAL ROOF REPLACEMENT

WHEREAS, the Randolph Board of Education (the "Board") is a member of the Educational Data Services Inc., ("Ed Data") and administered by Educational Data Services, Inc.;

WHEREAS, the Board may utilize the time and material pricing established through the competitive public bidding procurement processed conducted by Ed Data;

WHEREAS, on February 5, 2015, Ed Data received and publicly opened sealed bids for roof repairs;

WHEREAS, based on the bids received by Ed Data on February 5, 2015, Ed Data determined that the MAK Group, Inc. submitted one of the lowest time and material pricing and is qualified to perform roof repair work on school districts in the County of Morris,

WHEREAS, MAK Group LLC, submitted a quote to the Board for work on the Fernbrook Elementary School partial roof replacement (the "Project") based on pricing approved by Ed Data, pursuant to the above referenced public bidding process;

WHEREAS, the Board, wishes to award the contract to MAK Group LLC by utilizing the pricing established by the Ed Data through its public bidding procurement process;

WHEREAS, under Ed Data's bidding procedures, the pricing offered by MAK Group LLC is valid through December 1, 2017; and

WHEREAS, the Board of Education is currently awaiting the New Jersey Department of Education's approval of the Project;

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the contract for the Project to MAK Group LLC, 40 Summit Avenue, Clifton, New Jersey 07013 in the amount not to exceed \$276,990.00, subject to approval of the Project by the New Jersey Department of Education; and

BE IT FURTHER RESOLVED that the Board authorizes the Board's President to execute the appropriate contract to effectuate the terms of this resolution, upon the approval of the form of contract by Board Counsel.

8. MOTION TO APPROVE FUNDS TRANSFER

MOTION to approve the Basic IDEA Grant fund transfer of \$91,502 from the CEIS portion from 20-251-100-101-75-3601 to 20-251-100-610-75-0007 to support the language arts initiative outlined in the application.

9. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

- Center Grove School:
 - donation in the amount of \$200 from Anniek Hansen, at the discretion of the school administration, funds to be used toward classroom use of students J.H. (3rd grade) & L.H. (1st grade).
- High School:

- donation from student J.Y. a Craftsman variable special wood lathe to be donated to the wood shop so larger turning projects and bowls can be made. The donation having an estimated value of \$250.00.

➤ Middle School:

- student M.D. did a fundraiser for Autism Awareness month and would like to donate funds raised in the amount of \$200.00, to the student activities account for the autism class for supplies and/or student trips.

BE IT FURTHER RESOLVED that Mr. Mario Rodas, Principal of Center Grove School, Ms. Deborah Iosso, Principal of the High School and Dr. Dennis Copeland, Principal of the Middle School acknowledge the donation in a letter to the appropriate parties.

POLICY MOTION 1 v2

MAY 16, 2017

Revised: 5/16/17

On behalf of the Policy Committee, Board member Anne Standridge made a motion, seconded by Board member Sheldon Epstein and carried by a roll call vote to approve Policy Motion 1 with the following exception:

Board members Ronald Conti, Tammy MacKay and Colleen Pascale were absent.

RESOLVED, that the Randolph Township Board of Education hereby adopt the following policies for second reading:

<u>Number</u>	<u>Title</u>
P2430	Co-Curricular Activities (M)

Adjournment

Board member Anne Standridge made a motion seconded Board member Sheldon Epstein. All in favor.

The Board adjourned the meeting at 09:13 p.m.

Respectfully submitted,

Eric Burnside
Board Secretary, Pro Tempore