

The Randolph Township Board of Education held a Virtual Business Session meeting in the district on Tuesday, March 17, 2020 at 8:00 pm, Randolph, New Jersey.

CALL TO ORDER

Board President Joseph Faranetta called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

ROLL CALL

The following Board members were present: Mr. Ronald Conti, Ms. Susan DeVito, Ms. Tammy MacKay, Ms. Allison Manfred, Ms. Christine Petrat, Ms. Dorene Roche, Dr. Robert A. Soni, Ms. Jeanne Stifelman, and Mr. Joseph Faranetta.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, School Business Administrator/Board Secretary, Mr. Stephen Frost, Assistant Business Administrator/Assistant Board Secretary, Board Counsel Marc H. Zitomer were also present.

EXECUTIVE CLOSED SESSION – cancelled

PLEDGE OF ALLEGIANCE

The following were also present: Director of Special Services Walter Curioni, Director of Technology Peter Emmel, Director of Communications and Digital Media Matthew Pfouts, Director of Secondary Education Jonathan Olsen, and Director of Elementary Education Danielle Soldivieri was also present.

REVIEW AND APPROVAL OF MINUTES

CORRESPONDENCE

Mr. Faranetta reviewed correspondence received since the last Board meeting as follows:

3/11/2020

Eliza Schleifstein Whole Board

Time sensitive email
for tonight

Feedback on
district plans

| | | | | | <i>presented for COVID-19</i> |
|-----------|-----------------------------|--------------------------|---|-------------------------|--|
| 3/11/2020 | Michele Adriano De Oliveira | Jeanne Stifelman | Advanced Dance Trip NYC | email | request to reschedule field trip to NYC. |
| 3/12/2020 | Chris Welsh | Ron Conti/Rob Soni | Help with broadcasting BoE meetings | text and eventual email | suggestions on how to 'stream' a BOE meeting |
| 3/12/2020 | Chris Welsh | Rob Soni | I/We and You/The Plan?/Today .. | email | further discussion on how to 'stream' a BOE meeting |
| 3/12/2020 | Chris Welsh | Entire Board | No subject | email | More feedback on how to stream a BOE meeting |
| 3/12/2020 | Lyndsi Bodtman | Robert Soni/Tammy MacKay | NJCCDBT: new therapy practice in Randolph looking to connect with board of ed | email | thank you. |
| 3/12/2020 | Carol Lindsey | Whole Board | Closure Preparedness Plan | email | Feedback on plan and suggestions to close the school |
| 3/12/2020 | Cheryl Thomas | Whole Board | Randolph, a Laggard School Community | email | Concerns about sharing information |
| 3/13/2020 | Eliza Schleifstein | Whole Board | #PRFail: Perhaps reconsider the order in which you send communications | email | Feedback on the sequence of communication |
| 3/13/2020 | Adam Zyto | Whole Board | Apology | email | received resident request on OPRA for 'cleaning' procedure |
| 3/13/2020 | Andrew Greenhut | Whole Board | As of today Zoom is being given to schools and teachers K-12 for free | email | Link to free ZOOM usage for students |
| 3/13/2020 | Jennifer Vitale | Whole Board | Distance learning | email | Dis-satisfaction with program for distance learning |
| 3/13/2020 | Gerlando Termini | Whole Board | Upcoming BOE meeting | email | Request to stream next board meeting on YouTube |

| | | | | | |
|-----------|----------------------------|-------------|--|-------|---|
| 3/13/2020 | Samantha Harris Treston | Whole Board | PREEMPTIVELY CLEARING UP POTENTIAL SPREAD OF MIS INFORMATION | email | Offer to stream BOE meeting |
| 3/15/2020 | Todd Schleifstein | Whole Board | Concerns about District/BOE response to COVID-19 Crisis | email | Concerns about district preparedness for COVID-19 |
| 3/15/2020 | Jennifer Vitale | Whole Board | Distance learning | email | Questions regarding whether a survey was done to assess technology needs. |
| 3/17/2020 | Adam Zyto | Whole Board | 2 questions for tonight's virtual BOE meeting | email | Request for link to tonight's meeting and 2 questions |

Mr. Faranetta also thanked Mr. Emmel for his work in getting the virtual Board Meeting set up in time.

Mr. Faranetta also read the following statement:

First – Huge thank you to Peter Emmel for getting this TEAMS conference all together and providing a dry run for each of us in four separate sessions.

What changes a week brings:

Last Tuesday we met and were still discussing the theory of schools being closed for two weeks.

Then major sports shut down.

Then Broadway shut down, March Madness shut down and NJ Governor Murphy recommended gatherings of more than 250 people should be cancelled.

Yesterday morning, we were down to gatherings of 50 people, then, the Federal government said 10 people and Bergen county reduced to 4 people.

To say things are rapidly evolving is a gross understatement.

When we first had a review last week regarding our plans from Jenn and her team, it was based upon a set of assumptions that has changed more frequently than daily.

Our ACTIONS last week centered around washing hands, disinfecting rooms and buses and social distancing.

Our PLANS focused on ensuring we had standards for all students that were equitable

for learning as well as supporting needs for nutrition and caring for special education.

Jenn and her team are about to provide an update to our Preparedness and Action plan. It is only 1 week later and the plan now has to look further into the future along with continuing to address the present.

They do not work in a vacuum. Our neighboring districts might be competitors in sports, but at the administrative level, there is a GREAT deal of communication and they are partners. They share experiences, what is going well and what things can be improved upon.

There are countless articles on line and on social media. We all have relatives and friends with individual experiences – both good and bad. As a board, it is our job to be sure we focus on what our administration is doing and what is best for our kids. All Schools, let alone districts, have unique challenges to care for. As Much as we emphasize that questions from parents need to be answered by the expert, be it a teacher, a supervisor or administrator; it is worth mentioning and reinforcing that what works in other districts may not work here. But, as noted, the administrators in these districts are comparing notes.

Our administrative team needs to be commended for not only putting the Preparedness Plan into action, but doing it with a GREAT deal of attention to detail AND compassion.

The team reached out BY PHONE to each family who is eligible for free and reduced price meals this morning to ensure their nutrition was cared for. That was HUNDREDS of phone calls. In between phone calls, they answered questions of Board Members, of parents and of community members.

...and they were addressing the changes needed to update the Plan going forward. Jenn, Walter, Jonathan, Danielle, THANK YOU...AND THE VIRTUAL FLOOR IS YOURS.

UPDATES, REPORTS AND PRESENTATIONS

Ms. Fano led a presentation of the district's emergency preparedness plans since last week's Board meeting.

Mr. Conti asked about the how the technology survey was conducted. Mr. Emmel provided there were three avenues to capture information for the survey: (1) the Genesis portal; (2) hard copies for free and reduced students being collected during meal pickup; and (3) cold-calling families that have not responded.

Ms. Stifelman asked if attendance would be measured. Ms. Fano noted the initial standard for attendance was completion of work. That standard may be tweaked going forward. The Department of Education has only provided that the measure of

attendance is up to the district.

Dr. Soni asked who to bring issues with individualized education to. Mr. Curioni provided that the teacher, case manager, or he can assist. Ms. Fano added that principals could also assist.

Ms. Stifelman asked if the Board can assist with food delivery. Ms. Fano noted the district has plenty of assistance through our district staff, but thanked Ms. Stifelman for her offer to help. Ms. Stifelman also asked if the Board would get a more comprehensive education plan before March 26. Ms. Fano provided that the Board would receive a plan once it has been fully vetted by the staff and administration.

Ms. DeVito also thanked the administration and staff. She asked about longer-term closure, and what can parents with children with IEPs and 504s to help with the synchronous learning plan. Mr. Curioni noted the goal that the direct instruction in this new model would bridge the gap for these students. She also asked if paraprofessionals would join the classroom instruction. Mr. Curioni noted the paraprofessionals' role has not been finalized.

Ms. MacKay noted the challenges for the administrative staff working remotely used to working in person. She asked about the IT survey, and offered the Board's help to conduct the survey. Mr. Emmel provided a number of staff members are waiting to assist and will be able to execute the survey expeditiously.

STUDENT COUNCIL REPRESENTATIVE REPORT - None

COMMITTEE REPORTS

Communications- Dr. Soni met today virtually. Discussed goals and objectives. Three proposed goals: (1) migrate committee communications to Teams; (2) improving tracking of externally received emails from the community-at-large; and (3) outreach activities. Because of the crisis, it is unclear when events might be rescheduled.

Mr. Conti asked how Teams has been working. Dr. Soni replied that communication in the committee can stay within Teams, but have struggled with communication outside the committee. Dr. Soni noted that all policy related email has moved to Teams, which has been a positive development. He will continue to reach out about how Teams is working for them. Mr. Conti noted that he liked it for policy, but that he was torn between using Teams and email. Ms. MacKay and Ms. Stifelman noted positive experiences, and room for improvement, with the use of Teams.

Education- Ms. Manfred -today's meeting was cancelled. The next meeting will be April 28.

Finance, Facilities and Transportation- Ms. Stifelman-the committee met on March 10. Community School rates for 2020-21 school year were reviewed by committee last week and will be available for board approval and to the public in April. This may be delayed because of school closures. The committee reviewed food service rates, as the district is anticipating slight increases in 2020-21 due to minimum wage increases. For health benefits, the committee wants to extend incentives as we did last year for moving to a lower-cost plan. The committee reviewed district busing policy, it was reviewed and no changes are recommended. Field House Bid update – bid opening now Thursday, March 26 and at this point we are sticking to the plan. Arrangements have been made to accommodate school closure. We will be voting after Spring Break Science Rooms – We cut PO’s to Nickerson in mass and they store all items until they are needed. We will be receiving updates on spending at every fft meeting. Music Rooms – have an issue that contractor will have to make to ensure booths are sound proof - door seals and sweep seem to be issue. It is being evaluated. FFT Meeting Dates are going to change to either Friday afternoons or Monday evenings. FFT Goals – are work in progress. Potential goals include: (1) educate the Board and public on reading FFT reports; (2) align five-year plan with current trends; (3) identify cost savings opportunities; (4) identify and optimize revenue sources.

Ms. DeVito asked if music room repairs would be covered under a warranty. Mr. Eckert noted that the warranties haven’t begun because the project is not closed, but he does not expect any additional costs because of the repairs.

Personnel- Ms. MacKay-switching meeting times with FFT. Discussed several issues, including: (1) approval of job descriptions and review to ensure they are updated and handling the superintendent evaluation.

Policy- Mr. Conti-discussed goals. Their first goal is to ensure compliance with federal and state mandates working through the Strauss Esmay alerts. Will continue to work on effectiveness by proactively informing members of what is changing in policy. Also will work on communication with the public and Board about policy. Will also review all Board bylaws. Met on March 12, and reviewed the remainder of alert 218. All policies there will be up for at least first reading or are being worked on. The next meeting will be April 16 and is an open meeting.

Negotiations- Ms. DeVito- None

LIAISON REPORTS

Ms. MacKay provided an update on an event in Dover for Board Presidents and Vice-Presidents. The groups discussed topics including live streaming. Some Boards did that, but many did not livestream or video tape. They also discussed committee meetings, and many districts did not invite the public at all. Public opportunities to speak were addressed, and many districts require a sign-in before making public comment.

Ms. Stifelman asked if Mr. Faranetta and Ms. MacKay could take questions from the FFT committee back to the group.

Mr. Conti asked if there was any feedback from districts that livestream. Ms. MacKay noted that Dover is a district that does, and that it works from them, but there was some difficulty in the beginning. Attendance online dwindled as time went along.

Township- Mr. Conti- the Township talked a flat budget and the costs of recycling, removing trees, and roads and retaining walls. The town is trying to find a new location for artworks and are working for the communications tower. The town is receiving money for the tower even though it is under construction. A new residents meeting is tentatively scheduled for May 7, and a realtor meeting in June, and have asked the Board for assistance. The tax levy and debt service for the district, reviewed the science room and fieldhouse plans, along with the RMS bathroom project. The Youth Summit is currently planned for November 2020. The mayor discussed having students attend the Veterans day program, and other ways the district can participate in that event. Community gardens will be opening at the new Veterans park.

Ms. MacKay asked Ms. Fano to elaborate on the Youth Summit. Ms. Fano noted that there was a discussion about collaborating with other districts on parent nights. Ms. Iosso had been working with Morris County Principals on a different event. The district would like to host the event at RHS, and look to have a keynote speaker.

MCSBA - Dr. Soni provided an update from the MCSBA that had been previously shared with the Board. Much of the discussion was based around mental health. Dr. Soni also noted pending legislation that was discussed at the meeting.

VPAC- Ms. DeVito -noted the RHS wood-firing trip, and RMS band teacher Tom Davidson's presentation at the NJMEA conference. Mr. Perrone forwarded technology mediums used for instruction, including Twitter and Flipgrid, along with Teams. RMS and RHS culinary arts programs are having meals created at home, and sending in pictures.

ESCMC- Ms. Manfred- attended an ESC meeting where she learned about the mission of the ESC. During the meeting, the representatives voted on the budget, discussed school closures, and discussed approved products for dealing with COVID-19. The next meeting will be a conference call.

PTO Council- Ms. Manfred- the "All-In" fundraiser has been cancelled. Refunds will be issued, but there will be a request of each individual donor for monies collected to be kept as donations.

PUBLIC STATEMENT

Mr. Faranetta opened the Q&A function for public comment.

A resident asked, "if we don't go back to school to finish out the year and we don't make it up in summer, how will the kids be ready for the following grade?"

A resident asked, "Other districts are using google classroom from 9am-2pm. Are you going to have a more regular day like the other districts and hold actual virtual classrooms? If access already is available to every student as you said, why aren't we rolling it out starting tomorrow? There are 4 confirmed cases of COVID-19, more than 50% of all Morris County cases, in Randolph as of tonight. Can you let us know what schools they might be involved with (like what you do with lice outbreaks or chickenpox)? College Board has said that at this moment they are proceeding with AP Exams as normal. What is the District planning to do to ensure that all AP students are fully prepared for their exam(s)?"

A resident asked "why only five minutes in a crisis situation? There is lots to cover".

A resident asked, "Can we expect any contact from teachers (specifically 1st and 2nd grade Shongum teachers)? Its day 2 and I don't know if we are missing something, not doing something, etc." I would appreciate the teachers contacting us- maybe via email, phone, etc. to check in, answer questions, even to engage with my children."

A resident asked "I am concerned with IEP and the resources my daughter is struggling without the one on one. She needs her speech that she is supposed to get twice a week isn't there a way for them to get that especially since they are smaller class sizes. So can the Resources teachers do FaceTime teaching for example."

A resident asked "For the future of closure, can the teachers record themselves for a lesson and then post it for the students to watch? Some students might not be able to watch any "live" lessons or need to re-watch the lesson because they need things repeated for them. Have we looked into using YouTube Live or Zoom for this?"

A resident asked "ADDITIONAL ASSIGNMENTS: Many parents are reporting that their children have completed all of the work given to them in a matter of hours, and they do nothing most of the day. .How can we get more work or otherwise keep these children engaged?"

A resident asked, "Many parents have reported that their children have completed the work assigned for the full 2 weeks in a matter of hours. What is the plan to get these kids more work prior to rolling out a new plan?"

A resident asked "Is operating virtual classrooms a goal for this district as I see other neighboring districts already doing?"

A resident asked, "Most recently we have found out that our town has 4 COVID 19 positive cases. We are more than 50% of Morris County's positives. From the perspective of a committee and the functions we are currently talking about doing over the next few days, do you feel like it is important to add this information with the information you are sending out?"

How will you ensure the safety of those picking up lunches and those who are serving them, etc.? I hope that everyone is able to stay healthy and safe during this time, but find the need for heightened awareness and would like to ensure that we are taking extra precautions. Thank you!”

OLD BUSINESS

Ms. MacKay noted the numerous events cancelled because of the closure.

Ms. Stifelman noted that while spring sports are not cancelled, they are on hiatus based on the Governor’s proclamation.

NEW BUSINESS

Motions:

Personnel Motions 1-6
Education Motions 1-4
Finance, Facilities and Transportation Motions 1–7
Policies and Regulations 1-2

PERSONNEL AND ADMINISTRATION MOTIONS 1-6

MARCH 17, 2020

Revised: 3-13-20

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, Board Vice President Tammy MacKay moved a motion seconded by Board member Ronald Conti and unanimously carried by a roll call vote to approve Personnel and Administration Motions 1–6. Motions passed.

1. APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of the following Substitute Teachers at the rate of \$95 per day for the 2019-2020 school year in accordance with the list below; pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Michelle Abramson
Ernest Caldari

Stacey Puzino

Thomas Cozza

B. Support Staff

1. Approve the appointment of Erin O’Neill, Paraprofessional at Ironia School at a salary of \$23,299 to be prorated based on start date, effective on or about April 1, 2020 through June 30, 2020 for the 2019-2020 school year; pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation.

2. Approve the appointment of Elizabeth Moreland, Purchasing Supervisor in Central Office, at a salary of \$75,000 to be prorated based on start date, effective on or about May 18, 2020 through June 30, 2020 for the 2019-2020 school year; pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation.

2. LEAVES OF ABSENCE

A. Certificated Staff

1. Approve that Employee I.D. #6501, identified on Schedule A, be placed on a paid medical leave of absence using sick days, effective on or about May 18, 2020 through June 30, 2020; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #5774, identified Schedule B, be placed on an unpaid leave of absence with no benefits effective on or about April 13, 2020 through approximately April 30, 2020.

3. Approve that Employee I.D. #7855 identified on Schedule C, be placed on a paid medical leave of absence using sick days effective on or about June 1, 2020 through June 30, 2020; be it further resolved the entire leave is with benefits.

4. Approve that Employee I.D. #7188, identified on Schedule E, be placed on an unpaid NJFLA leave of absence effective April 13, 2020 through April 19, 2020; be it further resolved the entire leave is with benefits.

5. Approve that Employee I.D. #4434, identified on Schedule F, be placed on unpaid FMLA or NJFLA intermittently, to be scheduled with the Employee Relations Office as needed effective February 26, 2020 through June 30, 2020; be it further resolved the entire leave is with benefits.

6. Approve that Employee I.D. #4570, identified on Schedule H, be placed on a paid medical leave of absence using sick days effective April 27, 2020 through June 19, 2020 followed by an unpaid NJFLA leave effective June 20, 2020 through June 30, 2020.

B. Support Staff

1. Approve that Employee I.D. #4815, identified on Schedule D, be placed on a paid medical leave using sick days effective April 7, 2020 through May 7, 2020 followed by an unpaid FMLA leave of absence effective May 8, 2020 through June 30, 2020; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #6299, identified on Schedule G, be placed on a paid medical leave of absence effective February 18, 2020 through March 4, 2020 and

then March 10, 2020 through approximately June 30, 2020; be it further resolved that the entire leave is with benefits.

3. Approve that Employee I.D. #4885, identified on Schedule I, be placed on an unpaid suspension April 6-8, 2020.

3. EXTRA PAY

A. Certificated Staff

1. Approve the following payout for sick days for the following retired Certificated Staff in accordance with the list below:

| <u>Name</u> | <u># of Days</u> | <u>Rate</u> | <u>Payment</u> |
|----------------|------------------|-------------|----------------|
| Susan Finn | 150 | \$52/day | \$7,800 |
| Sue Ann Zurick | 117.5 | \$52/day | \$6,110 |

B. Support Staff

1. Approve the following payout for vacation days for the following retired Support Staff in accordance with the list below:

| <u>Name</u> | <u># of Days</u> | <u>Rate</u> | <u>Payment</u> |
|--------------|------------------|--------------|----------------|
| Venus Cedeno | 20 | \$220.99/day | \$4,419.80 |

4. TRANSFERS

A. Certificated Staff

1. Approve the transfer of Alison Euvino, Leave Replacement Elementary School Teacher at Fernbrook School to Leave Replacement Elementary School Teacher at Center Grove School, effective on or about April 13, 2020 through June 30, 2020 for the 2019-2020 school year, per diem rate to remain the same.

5. UNIQUE POSITION CODES

A. Support Staff

1. Reactivate UPC 401-04-0000-120-05, Paraprofessional at Shongum School, for the 2019-2020 school year.

6. COMMUNITY SCHOOL

1. Appointments

Approve the appointment of the following individuals for the 2019-2020 school year:

| # | Name | Rate | Position | Effective Date* |
|----|----------------------|---------|---------------------|-----------------|
| 1 | Kelsey Mott | \$17.00 | Head Counselor | Summer 2020 |
| 2 | Joanna Scott | \$17.00 | Head Counselor | Summer 2020 |
| 3 | Victoria Koenig | \$17.00 | Head Counselor | Summer 2020 |
| 3 | Christina Michener | \$11.00 | Assistant Counselor | Summer 2020 |
| 4 | Rochelle Feti | \$14.00 | Assistant Counselor | Summer 2020 |
| 5 | Tyler Koenig | \$11.00 | Assistant Counselor | Summer 2020 |
| 6 | Danielle Knesl | \$11.00 | Assistant Counselor | Summer 2020 |
| 7 | Megan Gosiker | \$14.00 | Assistant Counselor | Summer 2020 |
| 9 | Jessica Ervey | \$25.00 | Specialist | March 18, 2020 |
| 10 | Leah Konikowski | \$25.00 | Specialist | March 18, 2020 |
| 11 | Rochelle Feti | \$14.00 | Program Aide | March 18, 2020 |
| 12 | Laura Alvarez | \$11.00 | Program Aide | March 18, 2020 |
| 13 | Katherine Sidebotham | \$11.00 | Program Aide | March 18, 2020 |

*=pending district state mandated clearances.

EDUCATION MOTIONS 1-4 v1

MARCH 17, 2020

Revised: March 13, 2020

On behalf of the Education Committee, Board member Allison Manfred moved a motion seconded by Board member Ronald Conti and unanimously carried by a roll call vote to approve Education Motions 1-4. Motions passed.

1. Professional Development

a. **MOTION** to approve the following professional development opportunities:

| Last Name | First Name | School | Name of Workshop | Date | Total Cost |
|-----------|------------|--------|--|--------|------------|
| Koenig | Alyssa | CO | Lunch & Learn with Frontline Education | 3/5/20 | \$60.86 |
| Olsen | Lisa | CO | Lunch & Learn with Frontline Education | 3/5/20 | \$60.86 |

2. Field Trips

a. **MOTION** to amend the February 18, 2020 2c Education motion to read:

| Date | Grade/Teacher | Trip | # Chaperones Anticipated | # of Students | Club/Class |
|-------------------|---------------------|-----------------------------|--------------------------|---------------|------------|
| February 27, 2020 | M. Dwyre/RISE staff | Rockaway Lanes Rockaway, NJ | 5 | 8 | RISE |

3. Special Education

a. **MOTION** to approve Mountain Lakes Board of Education to provide itinerant hearing services for the following Randolph students for the remaining of the 2019-2020 school year:

| <u>Student ID</u> | <u>Amount</u> | <u>Effective Date</u> |
|-------------------|---------------|-----------------------|
| IT20-07 | \$2,432.00 | 3/9/2020 |
| IT20-13 | \$2,128.00 | 3/18/2020 |

4. Miscellaneous

a. **MOTION** to approve the Harassment, Intimidation and Bullying (HIB) reports for weeks ending February 21 and 28, 2020 and March 6 and 13, 2020.

b. **MOTION** to approve the School Climate Transformation Project application for Randolph Middle School.

c. **MOTION** to approve the submission of the NJEA Frederick L. Hipp Foundation for Excellence in Education Grant application Randolph Middle School in the amount of \$10,000.00.

d. **MOTION** to approve disposal of the following Randolph High School textbooks. These textbooks are no longer included in the curriculum:

| Title/Author | ISBN # | Year Published | # of Textbooks |
|---|-------------------|----------------|----------------|
| Organic Chemistry- A Brief Course Robert Charles Atkins | 978-0-07-231944-6 | 2002 | 14 |
| Organic Chemistry Christina Bailey, Philip S. Bailey Jr. | 978-0-13-1246454 | 1995 | 7 |

- e. **MOTION** to approve the following student teacher, practicum and/or intern placements for the 2019-2020 school year, pending a criminal background clearance:

Name: Alexandra Konstantaros
University/College: Eastwick College
Experience: Occupational Therapy Assistant Internship
School/Grade: Center Grove Elementary School/PreK-5th
Cooperating Therapists: Shannon Kastner
Dates: April - June 2020

Name: Maria Maxion
University/College: Eastwick College
Experience: Occupational Therapy Assistant Internship
School/Grade: Center Grove Elementary School/PreK-5th
Cooperating Therapists: Helen Ogoff
Dates: April - June 2020

Name: Kayla Mills
University/College: Kean University
Experience: Volunteer/Observation-Speech Language Pathology
School/Grade: Randolph Middle School
Cooperating Therapists: Gail Bresky/Cathy Luciani
Dates: March - June 2020

Name: Alessandra Haddock
University/College: The College of New Jersey
Experience: Observation/Internship
School/Grade: Ironia/K-5
Cooperating Teacher: Kerri Pizzi
Dates: May – June 2020

- f. **MOTION** to approve the following student teacher, practicum and/or intern placements for the 2019-2020 school year, pending a criminal background clearance:

Name: Alessandra Haddock
University/College: The College of New Jersey
Experience: Observation/Internship
School/Grade: ESY Summer Program
Cooperating Teacher: Kerri Pizzi
Dates: July 2020

Name: Brian Boulineau
University/College: Centenary University

Experience: Practicum/Observation-Guidance Counseling
 School/Grade: Randolph High School/Grade 9-12
 Cooperating Counselor: Tashi Oyola
 Dates: March – May 2020

FINANCE/FACILITIES & TRANSPORTATION MOTIONS 1–7_{v4}

MARCH 17, 2020

Revised: 3/16/20

On behalf of the Finance, Facilities and Transportation Committee, Board member Jeanne Stifelman moved a motion seconded by Board member Tammy MacKay and unanimously carried by a roll call vote to approve Finance/Facilities and Transportation Resolutions 1–7. Motions passed.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks, **Finance Exhibits 1 - 1.1**, and orders that they be attached to and made a part of the minutes.

| | | |
|-----|--------------------------|-----------------|
| 1. | Check Register – 2/28/20 | \$ 3,053,321.31 |
| 1.1 | Check Register – 3/12/20 | \$ 5,738,665.64 |

Note: Ms. Stifelman has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the architecture firm of Parette Somjen Architects

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve February 2020 transfer, Finance Exhibits # 2.1 & 2.2, and orders that they be attached to and made a part of the minutes.

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|-----|------------------------------------|
| 2.1 | Monthly Transfer Report 2/29/20 |
| 2.2 | Expense Account Adjustment 2/29/20 |

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of February 2020 Finance Exhibits # 3.1 – 3.5 consisting of:

| | |
|-----|--|
| 3.1 | Interim Balance Sheet/Board Secretary Report – 2/29/20 |
| 3.2 | Revenue Report – 2/29/20 |
| 3.3 | Budget Report – 2/29/20 |
| 3.4 | Petty Cash Report – 2/29/20 |

| | |
|-----|----------------------------|
| 3.5 | Treasurer Report – 2/29/20 |
|-----|----------------------------|

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following grant donations:

- **High School:**
 - donation from Cameras Booster Organization; news desk / studio set that can be used for multiple types of broadcasting and media including news shows, talk shows and interviews. This is designed to stand alone as is but can be expanded in the future if desired, The news desk / studios having an estimated value or \$8,000.
 - donation from RHS Wrestling Booster Club – RAMRAC; new wall mounted display boards showcasing history of the wrestling program, highlighting both individual and team championships and accolades. Display boards having an estimated value \$3,505.
 - donation from RHS Field Hockey Booster Club – RAMRAC of goalie equipment for team use, having an estimated value of \$2,000.

- **Ironia School:**
 - donation from Reelers Square Dance Club a check in the amount of \$250 in appreciation for the use of school facilities. Funds to be used for general purposes at the discretion of the Principal.

➤ **Special Services/Transition House:**

- donation from Landice Equipment, new treadmill and elliptical equipment for student use, having an estimated value of \$7,000.

BE IT FURTHER RESOLVED, that Deborah Iosso, Principal of High School, David Kricheff, Principal of Ironia School and Walter Curioni, Director of Special Services acknowledge the donation in a letter to the appropriate parties.

5. RESOLUTION TO WITHDRAW FROM MAINTENANCE RESERVE ACCOUNT

WHEREAS, NJSA 6A:23A-14.2 (d) permits a Board of Education to withdraw from the maintenance reserve account at any time during the year and appropriate the funds into required maintenance account lines for use on required maintenance activities for a school facility, as reported in the comprehensive maintenance plan pursuant to NJAC 6A:26A-4, and

WHEREAS, the Randolph Township Board of Education wishes to withdraw \$120,000 from its maintenance reserve account and appropriate the funds into the 2019- 2020 required maintenance account lines;

NOW THEREFORE BE IT RESOLVED by the Randolph Township Board of Education that it hereby authorizes the district's School Business Administrator to make this withdrawal consistent with all applicable laws and regulations.

6. RESOLUTION TO APPROVE HORIZON MYWAY HSA DIRECT ACCESS HEALTH PLAN

WHEREAS, the Board of Education offers health benefits plans to all employees, including various plan options outside of the base health benefit plan; and

WHEREAS, one such option is the Horizon MyWay HSA Direct Access plan; and

WHEREAS, it is the Board's view that providing an incentive for employees entering the Horizon MyWay HSA Direct Access health plan benefits both the employee and the District due to lowered health care costs;

NOW THEREFORE, BE IT RESOLVED, that the Board will provide a one-time deposit of \$1500 for single coverage/\$3000 for other levels of coverage into an employee's personal health savings account (HSA) for each employee who selects the Horizon MyWay HSA Direct Access benefits plan as their health insurance plan during open enrollment; and

BE IT FURTHER RESOLVED that the incentive will be a one-time deposit at the

time of enrollment only and will not continue in future years. Incentive funds will be available for use at the employee's discretion and will remain in the employee's account until expended.

7. RESOLUTION TO AUTHORIZE THE BUSINESS ADMINISTRATOR TO ISSUE PAYMENTS FOR BILLS RECEIVED BETWEEN THE BOARD'S REGULARLY SCHEDULED MEETINGS.

RESOLVED, that the Board of Education hereby grants authority to Gerald M. Eckert, Business Administrator, to issue payments to various vendors for bills received between the Board's regularly scheduled Board meetings, subject to Board ratification at the next duly convened regular meeting.

POLICY MOTIONS 1-2

MARCH 17, 2020

On behalf of the Policy Committee, Board member Ronald Conti moved a motion seconded by Board member Robert Soni and unanimously carried by a roll call vote to approve Policy Motions 1-2. Motions passed.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulation for first reading:

| <u>Number</u> | <u>Title</u> |
|---------------|--|
| 0155.1 | Board Member Participation in Committee Meetings by Teleconferencing or Video-Conferencing Equipment |
| 0167 | Public Participation in Board Meetings |
| P3218 | Use, Possession or Distribution of Substances (M) |
| R 3218 | Use, Possession or Distribution of Substances (M) |
| P4218 | Use, Possession or Distribution of Substances (M) |
| R 4218 | Use, Possession or Distribution of Substances (M) |
| P8600 | Student Transportation (M) |
| R 8600 | Student Transportation |

2. **RESOLVED**, that the Randolph Township Board of Education hereby adopt the following policies and regulation for second reading:

| <u>Number</u> | <u>Title</u> |
|---------------|---|
| P5517 | School District Issued Student Identification Cards |
| P6112 | Reimbursement of Federal and Other Grant Expenditures (M) |
| R 6112 | Reimbursement of Federal and Other Grant Expenditures (M) |

Mr. Faranetta suspended Board comments, thanked Ms. Fano for her work and the work of her team.

Ms. DeVito asked to restate how answers for those submitting public comment would receive answers. Mr. Faranetta noted that the appropriate source would provide an answer based on the contact information provided. Ms. Stifelman reiterated that if there are specific questions about a child's work that parents should utilize teachers as the first line of contact.

ADJOURNMENT

Board member Robert Sone moved a motion seconded by Board Vice President Tammy MacKay to adjourn the meeting. Board members present all present in favor.

The Board adjourned the meeting at 9:53 pm.

Respectfully submitted,

Gerald M. Eckert
Board Secretary