

The Randolph Township Board of Education held a Business Session meeting on Tuesday, May 21, 2019 at 07:15 pm Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Ronald Conti called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

ROLL CALL

The following Board members were present: Ms. Susan DeVito, Mr. Joseph Faranetta, Ms. Tammy MacKay, Ms. Allison Manfred, Dr. Robert A. Soni, Ms. Anne Standridge, Ms. Jeanne Stifelman, Mr. Christopher C. Treston, and Mr. Ronald Conti.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, School Business Administrator/Board Secretary and Mr. Stephen Frost, Assistant Business Administrator/Assistant Board Secretary Board Counsel Katherine A. Gilfillan was also present.

EXECUTIVE CLOSED SESSION – 07:18 pm

Board Vice President Joseph Faranetta moved a motion seconded by Tammy MacKay to go into Executive Closed Session. Board members present all in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 08:24 pm.

PLEDGE OF ALLEGIANCE

APPROVAL OF BOARD MINUTES

Board member Christopher C. Treston moved a motion seconded by Board member

Joseph Faranetta and carried by a roll call vote to approve the following Board minutes. Board members present all in favor.

Board Executive Closed Session: 04-09-19 (3), 04-24-19

FFT Committee, Board Work Session and Special Meeting: 04-09-19, 04-24-19

CORRESPONDENCE - None

PRESIDENT'S REPORT

Thanked the retirees and wished Mr. Frost a happy birthday.

SUPERINTENDENT'S REPORT

Athletic Programs Update

Mr. Hutchinson provided an update on the athletic programs.

Mr. Conti asked about the decrease in participation in fencing. Mr. Hutchinson noted he would need to look into the statistics.

Ms. Standridge thanked Mr. Hutchinson for attending and presenting. She requested a copy of the presentation.

Mr. Treston asked about the number of students actually participating in athletics, which would include not double counting two-sport and three-sport athletes. Mr. Hutchinson reported that figure is a bit cumbersome and would require a workaround with the present system.

STUDENT COUNCIL REPRESENTATIVE REPORT – None

LIAISON REPORTS - None

COMMITTEE REPORTS

Communication:

- Mr. Faranetta: committee met Friday; spent time discussing documents to go up on the website; continued discussion on goals.

Education - None

Finance, Facilities and Transportation - None

Personnel - None

Policy:

- Mr. Treston: committee met tonight, discussed goals; building out policies that need revisions for 2019-20 school year; discussed in detail electronic recording in teacher training; made some revisions to the attendance policy to clarify the state's language of excused/unexcused vs. potential loss of credit; policies on tonight, including around student fund raising.

Negotiations – None

PUBLIC STATEMENT

A student commented favorably on Mr. Hutchinson's presentation; requested the Board consider naming some part of the new fieldhouse after Mike Lyons.

Antoinette Corbett: respects Mr. Lyons has helped teach middle school students "respect".

OLD BUSINESS

NEW BUSINESS

Motions:

- Personnel Motions 1 - 6
- Education Motions 1 - 4
- Finance, Facilities and Transportation Motions 1 – 9
- Policy / Regulation Motions 1 - 2

PERSONNEL AND ADMINISTRATION MOTIONS 1 – 6v2

MAY 21, 2019
Revised May 17, 2019

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, Board member Tammy MacKay moved a motion seconded by Board member Anne Standridge and carried by a roll call vote to approve Personnel and Administration Motions 1 – 6 v2.

1. APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of the following Substitute Teachers, at the rate of \$95 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Emma Lowery	Sarah Murray	Samantha Cancell
Sophia Anzalone	Jason Drury	

2. Approve the appointment of Sean Altis, Teacher of Mathematics at Randolph

High School at a salary of \$80,255 and \$400 longevity for a total salary of \$80,655 for the 2019-2020 school year effective August 28, 2019 through June 30, 2020.

3. Approve the appointment of Noah Galembo, Teacher of Mass Media at Randolph High School at a salary of \$65,570 and \$100 longevity for a total salary of \$65,670 for the 2019-2020 school year effective August 28, 2019 through June 30, 2020.

4. Approve the appointment of Laurie Satmaria, Teacher of Family and Consumer Science at Randolph Middle School at a salary of \$76,970 and \$200 longevity for a total salary of \$77,170 for the 2019-2020 school year, effective August 28, 2019 through June 30, 2020.

5. Approve the appointment of Dana Levenbach, Elementary School Teacher at Ironia School, at a salary of \$55,140 (Level BA/Step 2) for the 2019-2020 school year, effective August 28, 2019 through June 30, 2020.

6. Approve the appointment of Nicholas Fantazzi, Teacher of Music at Randolph High School, at a salary of \$63,828 (Level BA/Step 8-9) for the 2019-2020 school year effective August 28, 2019 through June 30, 2020.

B. Non-Affiliated Staff

1. Approve the appointment of Ashley Azurmendi, Community School Supervisor, at a salary of \$75,000, for the 2019-2020 school year, effective July 1, 2019 through June 30, 2020.

C. Support Staff

1. Approve the following Café/Recess Aides for the 2018-2019 school year at the rate of \$15.00 per hour:

Sharmila Dezart

2. Approve the following Substitute Secretary for the 2018-2019 school year at the rate of \$12.00 per hour:

Kimberly Carlin

2. LEAVES OF ABSENCE

A. Certificated Staff

1. Approve that Employee I.D. 6206, identified on Schedule A, be placed on an unpaid NJFLA leave of absence with benefits effective August 28, 2019 through November 23, 2019, followed by an unpaid child rearing leave of absence effective November 24, 2019 through June 30 2020.

2. Approve that Employee I.D. #6873, identified on Schedule B, be placed on an unpaid NJFLA leave of absence effective August 28, 2019 through November 23, 2019 with an anticipated return date of November 26, 2019; be it further resolved the entire leave is with benefits.
3. Approve that Employee I.D. #7569, identified on Schedule C, be placed on an unpaid NJFLA leave of absence effective August 28, 2019 through November 23, 2019 with an anticipated return date of November 26, 2019; be it further resolved the entire leave is with benefits.
4. Approve that Employee I.D. #6454, identified on Schedule D, be placed on an unpaid NJFLA leave of absence effective August 28, 2019 through November 23, 2019 with an anticipated return date of November 26, 2019; be it further resolved the entire leave is with benefits.
5. Approve that Employee I.D. #6680, identified on Schedule E, be placed on an unpaid child rearing leave with no benefits effective August 28, 2019 through June 30, 2020.
6. Approve that Employee I.D. #7398, identified on Schedule F, be placed on an unpaid NJFLA leave of absence with benefits effective August 28, 2019 through November 23, 2019 followed by an unpaid child rearing leave of absence effective November 24, 2019 through January 1, 2020 with an anticipated return date of January 2, 2020.
7. Approve that Employee I.D. #7582, identified on Schedule G, be placed on an unpaid NJFLA leave of absence effective August 28, 2019 through November 23, 2019 with an anticipated return date of November 26, 2019; be it further resolved the entire leave is with benefits.
8. Approve that Employee I.D. #7811, identified on Schedule H, be placed on an unpaid NJFLA leave of absence effective August 28, 2019 through October 4, 2019 with an anticipated return date of October 7, 2019; be it further resolved the entire leave is with benefits.
9. Approve that Employee I.D. #7797, identified on Schedule I, be placed on an unpaid NJFLA leave of absence effective August 28, 2019 through November 23, 2019 with an anticipated return date of November 26, 2019; be it further resolved the entire leave is with benefits.
10. Approve that Employee I.D. #4251, identified on Schedule J, be placed on a paid medical leave of absence effective on or about September 16, 2019 through November 6, 2019, followed by an unpaid NJFLA leave of absence effective on or about November 7, 2019 through February 7, 2020 with an anticipated return date of February 10, 2020; be it further resolved the entire leave is with benefits.

11. Approve that Employee I.D. #4918, identified on Schedule K, be placed on an unpaid intermittent FMLA leave of absence with benefits, to be scheduled with the Human Resources Office, effective April 29, 2019 through June 30, 2019.

12. Approve that Employee I.D. #4243, identified on Schedule L, be placed on a paid medical leave of absence effective June 3, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

13. Approve that Employee I.D. #4132, identified on Schedule O, be placed on a paid medical leave of absence effective May 6, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Adjust the leave of Employee I.D. #4223, identified on Schedule M, to reflect a paid medical leave of absence effective January 22, 2019 through March 21, 2019 followed by an unpaid FMLA leave of absence effective March 22, 2019 through approximately May 31, 2019 with an anticipated return date of June 1, 2019; be it further resolved the entire leave is with benefits.

2. Extend the unpaid FMLA leave of Employee I.D. #6636, identified on Schedule N, through May 17, 2019, with an anticipated return date of May 20, 2019; be it further resolved the entire leave is with benefits.

3. TRANSFER

A. Support Staff

1. Approve the transfer of Darlene Vandenberg, Non-Affiliated Secretary at Central Office to Administrative Secretary at Shongum School, salary to remain the same, effective June 1, 2019 through June 30, 2019 for the 2018-2019 school year.

4. EXTRA PAY

A. Certificated Staff

1. Approve the following Certificated Staff Members, to proctor AP Exams at Randolph High School during the 2018-2019 school year at the rate of \$50.00 per hour beyond their contracted hours:

Jennifer Huey

Racquel Rivero

Sue Brown

Tashi Oyola

Elisa Verran-Horvot

Nicole Landers

Penn Bowditch

Deb Holz

Michael Pgnaloso

Kristin Mongelli

Sylvie deBourmont

Lena Wasylyk

Adriana Coppola

2. Approve the following Substitute Staff Members, to proctor AP Exams at Randolph High School during the 2018-2019 school year at the rate of \$75.00 per exam:

Marie Durkin	Daniel Leanza	Kim Carlin
Ralph Bucci	Sharyn Tykot	Theresa Fogel
Robin Bibbo	Brianna Piccolo	Ursula Wagner

3. Approve the following certificated staff members at Randolph Middle School to receive sixth period stipends for the 2018-2019 school year in accordance with the list below:

<u>Name</u>	<u>Position</u>	<u>Dates</u>	<u>Stipend Amount</u>
Jacqueline Fiorello	Teacher of Spanish	Marking Period 4	\$2,000
Linda Cross	Teacher of Health/Physical Education (Mindfulness)	2 Semesters at \$4,000 each	\$8,000

B. Support Staff

1. Approve the following Fall Coaching Staff for the 2019-2020 school year in accordance with the list below:

Sport	Title	Last Name	First Name	Stipend Amount	Step
Football	Head Coach	Nahan	William	\$ 12,014.00	4
Football	Assistant Coach	Lyons	Michael	\$ 8,397.00	4
Football	Assistant Coach	Eaton	Benjamin	\$ 8,397.00	4
Football	Assistant Coach	Hill	Tororris	\$ 7,866.00	3
Football	Assistant Coach	Scali	Joe	\$ 7,346.00	2
Football	Assistant Coach	Gangemi	Nicola	\$ 7,866.00	3
Football	Assistant Coach	Conboy	Paul	\$ 7,866.00	3
Football	Volunteer Coach	Maione	John	N/A	N/A
Football	Volunteer Coach	Matyas	Justin	N/A	N/A
Field Hockey	Head Coach	Adickes	Gina	\$ 8,101.00	2
Field Hockey	Assistant Coach	Salmon	Richard	\$ 6,663.00	2
Field Hockey	Assistant Coach	Lambert	Kelly	\$ 7,326.00	4
Field Hockey	Assistant Coach	Bartke	Danielle	\$ 6,663.00	2
Soccer- Boys	Head Coach	Mousis	George	\$ 8,832.00	4
Soccer- Boys	Assistant Coach	Conlon	Steven	\$ 7,326.00	4
Soccer- Boys	Assistant Coach	Goldsworthy	Sean	\$ 7,326.00	4
Soccer- Boys	Assistant Coach	Palmer	Andrew	\$ 6,987.00	3
Soccer- Girls	Head Coach	Sufly	Colleen	\$ 8,832.00	4
Soccer- Girls	Assistant Coach	Corpuz	Joshua	\$ 6,663.00	2

Soccer- Girls	Assistant Coach	TBD	TBD			
Soccer- Girls	Assistant Coach	Bradley	Kimberly	\$	7,326.00	4
Soccer- Girls	Volunteer Coach	Matlosz	Monica	NA		NA
Soccer- Girls	Volunteer Coach	Buchanan	Andrew	NA		NA
Soccer- Girls	Volunteer Coach	Horner	Matt	NA		NA
Cross County-Boys	Head Coach	Albanito	Nicholas	\$	8,554.00	4
Cross County-Boys	Assistant Coach (B/G)	Suttile	Luke	\$	7,326.00	4
Cross Country-Girls	Head Coach	Higgins	Kevin	\$	4,277.00	4
Cross Country-Girls	Head Coach	Pietrewicz	Lenny	\$	4,277.00	4
Volleyball	Head Coach	Data	Sheri	\$	8,101.00	2
Volleyball	Assistant Coach	Mate	Bryan	\$	7,326.00	4
Volleyball	Assistant Coach	Lavender	Nicholas	\$	6,663.00	2
Tennis- Girls	Head Coach	Fritch	Donald	\$	7,648.00	4
Tennis- Girls	Assistant Coach	DiNozzi	Daniel	\$	5,622.00	3
Cheerleading	Head Coach	Hull	Melissa	\$	7,441.00	2
Cheerleading	Assistant Coach	Longo	Nick	\$	6,324.00	3
Cheerleading	Assistant Coach	Vetrone	Katherine	\$	6,065.00	2
Gymnastics	Head Coach	Falleni	Susan	\$	8,554.00	4
Gymnastics	Assistant Coach	Grable	Emily	\$	6,501.00	2
Equipment Manager	Fall Season (1/3 of stipend)	Cullis	Stephen	\$	3,617.66	4

2. Approve the following Co-Curricular Stipend for the 2019-2020 school year in accordance with the list below:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Stipend Amount</u>
Nicholas Fantazzi	High School	Marching Band Director	\$5,563
Michael Lichtenfeld	High School	Marching Band Assistant Director	\$2,837
Carmine Fusaro	High School	Marching Band Assistant Director- Percussion	\$2,837
Peter Norell	High School	Marching Band Instructor- Band Front Advisor	\$2,467
Stephanie Montoya	High School	Marching Band Color Guard- Band Front Advisor	\$2,467
Jessica Dingman	High School	Marching Band Color Guard- Band Front Advisor	\$2,467
Michelle Rogers	High School	Marching Band Color Guard- Band Front Advisor	\$2,467

3. Approve Anthony Eskin, as a Randolph High School Volunteer Front Ensemble

Instructor for the 2019-2020 Marching Band season.

4. Approve the following vacation payout for the following former staff member for the 2018-2019 school year:

<u>Name</u>	<u>Location</u>	<u>Rate</u>	<u># of Days</u>	<u>Total to be Paid</u>
Myriam Vergara	Middle School	\$215.47 per day	15	\$3,232.05

Revised 5/21/2019

5. Approve the following Coordinating Stipends for the 2019-2020 school year in accordance with the list below:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Stipend Amount</u>
Theresa Wertheimer	High School	Chemical Hygiene Coordinator	\$5,750
Carol McCarthy	High School	Part-Time Chemical Hygiene Coordinator	\$2,875

6. Approve the following Co-Curricular Stipend for the 2018-2019 school year in accordance with the list below:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Stipend Amount</u>
Karen Nimmo	Shongum	Reading Club Advisor	\$1,301
Jessica Velez	Shongum	Reading Club Advisor	\$1,301

5. SUMMER EMPLOYMENT

A. Certificated Staff

1. Approve the following Certificated Staff Members, to write curriculum during Summer 2019 at the rate of \$246 per day:

<u>First Name</u>	<u>Last Name</u>	<u>Level</u>	<u>Curriculum Topic</u>	<u>Number of Days</u>
Stephanie	Florio	Elementary	2nd Grade Math	4
Christina	Grott	Elementary	2nd Grade Math	4
Sarah	Murray	Elementary	3rd Grade Language Arts	4
Cynthia	Scott	Elementary	3rd Grade Language Arts	4
Simone	Siegel	Elementary	4th Grade Math	4
Jessica	Velez	Elementary	4th Grade Math	4
Jaclyn	Jimenez	Elementary	Kindergarten Language Arts	4
Erica	Rossmann	Elementary	Kindergarten Language Arts	4
TBD	ESL Teacher	High School	Advanced ESL	2
TBD	ESL Teacher	High School	Advanced ESL	2
TBD	STEM Teacher	High School	AP Calculus AB	3

TBD	STEM Teacher	High School	AP Calculus AB	3
TBD	STEM Teacher	High School	AP Calculus BC	3
TBD	Teacher	High School	AP Calculus BC	3
Theresa	Wertheimer	High School	AP Chemistry	2
Kristen	Mongelli	High School	AP Chemistry	2
Krista	Seanor	High School	AP Environmental	3
Timothy	McElroy	High School	AP Environmental	3
Jim	King	High School	AP Photography	2
Kyle	Plucinsky	High School	AP Statistics	2
Teresa	Schuele	High School	AP Statistics	2
Lena	Wasylyk	High School	AP World History	2
Nicole	Dixon	High School	AP World History	2
Matthew	Horner	High School	App Development	3
Dominic	LaCapra	High School	Architecture I	2
David	Thatcher	High School	Architecture I	2
Dominic	LaCapra	High School	Architecture II	2
David	Thatcher	High School	Architecture II	2
TBD	ESL Teacher	High School	Beginner ESL	2
TBD	ESL Teacher	High School	Beginner ESL	2
Tracey	Platt	High School	Ceramic & Sculpture I	2
Karen	GaNung	High School	Ceramic & Sculpture I	2
Tracey	Platt	High School	Ceramic & Sculpture II	2
Dominic	LaCapra	High School	Drafting and Design	2
David	Thatcher	High School	Drafting and Design	2
Stephanie	Jennis	High School	English 3	4
Adriana	Coppola	High School	English 3	4
Sarah	Townsend	High School	English 3	4
Karen	GaNung	High School	Foundation of Food and Nutrition	2
Tracey	Platt	High School	Foundation of Food and Nutrition	2
TBD	WL Teacher	High School	French VA Fil	3
TBD	WL Teacher	High School	French VA Fil	3
Kyle	Plucinsky	High School	Geometry	2
Teresa	Schuele	High School	Geometry	2
Christina	Jannone	High School	Health and PE	2
TBD	Health/PE	High School	Health Grade 10/Drivers Ed	2
TBD	Health/PE	High School	Health Grade 10/Drivers Ed	2
TBD	Health/PE	High School	Health Grade 11&12	2
TBD	Health/PE	High School	Health Grade 11&12	2
TBD	Health/PE	High School	Health Grade 9	2

TBD	Health/PE	High School	Health Grade 9	2
TBD	ESL Teacher	High School	High Intensity ESL	3
TBD	ESL Teacher	High School	High Intensity ESL	3
TBD	ESL Teacher	High School	Intermediate ESL	2
TBD	ESL Teacher	High School	Intermediate ESL	2
Tracey	Platt	High School	Intro to Ceramics	2
Mercedes	Ingenito	High School	Junior Portfolio	2
Christian	Montone	High School	Junior Portfolio	2
TBD	WL Teacher	High School	Mandarin Honors III	2
Michael	Lichtenfeld	High School	Music Technology I	3
Matthew	Swiss	High School	Music Technology I	3
TBD	Health/PE	High School	PE Grade 10	3
TBD	Health/PE	High School	PE Grade 10	3
TBD	Health/PE	High School	PE Grade 11&12	3
TBD	Health/PE	High School	PE Grade 11&12	3
TBD	Health/PE	High School	PE Grade 9	3
TBD	Health/PE	High School	PE Grade 9	3
Steven	Coleman	High School	Printmaking	2
Stacy	Wess	High School	Printmaking	2
Cara	Canfield	High School	Public Speaking	1
Timothy	McElroy	High School	Robotics	3
David	Thatcher	High School	Robotics	3
Brienne	Valvano	High School	SAT Prep English	3
Robert	Pasqua	High School	SAT Prep English	3
Kyle	Plucinsky	High School	SAT Prep Math	2
Teresa	Schuele	High School	SAT Prep Math	2
Nicole	Landers	High School	School Counseling	3
Verran- Horvo	Elisa	High School	School Counseling	3
Mercedes	Ingenito	High School	Senior Art Studio	2
Christian	Montone	High School	Senior Art Studio	2
TBD	WL Teacher	High School	Spanish VA Film	3
TBD	WL Teacher	High School	Spanish VA Film	3
Cara	Canfield	High School	Theater Arts I	1
Cara	Canfield	High School	Theater Arts II	1
TBD	ESL Teacher	Middle School	Advanced ESL	2
TBD	ESL Teacher	Middle School	Advanced ESL	2
Triona	Hoover	Middle School	Algebra I	3
Teresa	Schuele	Middle School	Algebra I	3
Patricia	Carew	Middle School	Ancient Art/Ceramics	2
Stacy	Wess	Middle School	Art for Peace of Mind	2
TBD	ESL Teacher	Middle School	Beginner ESL	2
TBD	ESL Teacher	Middle School	Beginner ESL	2

Stacy	Wess	Middle School	Contemporary Art	2
Ralph	Scimeca	Middle School	Crime Scene Investigation I	2
Derek	Skoldberg	Middle School	Crime Scene Investigation I	2
Nicolas	Lavender	Middle School	Crime Scene Investigation II	2
Derek	Skoldberg	Middle School	Crime Scene Investigation II	2
TBD	ESL Teacher	Middle School	High Intensity ESL	3
TBD	ESL Teacher	Middle School	High Intensity ESL	3
TBD	ESL Teacher	Middle School	Intermediate ESL	2
TBD	ESL Teacher	Middle School	Intermediate ESL	2
Nicholas	Lavender	Middle School	Junior Engineering	2
Ralph	Scimeca	Middle School	Junior Engineering	2
Linda	Cross	Middle School	Mindfulness	3
Kristin	Torres	Middle School	Mindfulness	3
Stacy	Wess	Middle School	Visual Art	2

6. COMMUNITY SCHOOL

A. Appointments

Approve the appointment of the following Randolph Community School Camp Coordinators to work up to a maximum of 8 hours each for camp preparation for the summer 2019 at the hourly rate of \$25.00:

Taylor Moore	Andrea Hodgson	Sara Rose Smarth
Maura Boucher	Florence Pollio	Rosemarie Cassie

Approve the appointment of the following individuals for the 2019 summer camp season:

<u>#</u>	<u>Name</u>	<u>Rate</u>	<u>Position</u>	<u>Effective Date*</u>
1	Taylor Moore	\$25.00/hour	Camp Coordinator	June 24, 2019
2	Andrea Hodgson	\$25.00/hour	Camp Coordinator	June 24, 2019
3	Sara Rose Smarth	\$25.00/hour	Camp Coordinator	June 24, 2019
4	Maura Boucher	\$25.00/hour	Camp Coordinator	June 24, 2019
5	Florence Pollio	\$25.00/hour	Camp Coordinator	June 24, 2019
6	Rosemarie Cassie	\$25.00/hour	Camp Coordinator	June 24, 2019
7	Leah Konikowski	\$300.00/per week	Camp Coordinator	August 1, 2019
8	Kessinger, Michaela	\$300.00/per week	Camp Coordinator	August 1, 2019

*=pending district state mandated clearances.

Approve the appointment of the following individuals for the 2019 summer camp season:

<u>#</u>	<u>Name</u>	<u>Rate</u>	<u>Position</u>	<u>Effective Date*</u>
1	Andria Barosi-Stampone	\$25.00/hour	Substitute camp coordinator	June 24, 2019
2	Stacy Wess	\$25.00	Substitute camp coordinator	June 24, 2019
3				June 24, 2019
4				June 24, 2019

+*=pending district state mandated clearances.

Approve the appointment of the following individuals for the 2019 summer camp season:

<u>#</u>	<u>Name</u>	<u>Rate</u>	<u>Position</u>	<u>Effective Date*</u>
1	Aaron Myerson	\$15.00/hour	Activity specialist	June 24, 2019
2	Heather Turner	\$15.00/hour	Activity specialist	June 24, 2019
3	Kristin Poff	\$16.00/hour	Activity specialist	June 24, 2019
4	Karen Iaconetti	\$15.00/hour	Activity specialist	June 24, 2019
5	Timothy McElroy	\$16.00/hour	Activity specialist	June 24, 2019
6	Brienne Valvano	\$16.00/hour	Choice specialist	June 24, 2019
7	Michael Reggiani	\$16.00/hour	Activity specialist	June 24, 2019
8	Stacy Wess	\$16.00/hour	Activity specialist	June 24, 2019
9	Heather Turner	\$15.00/hour	Activity specialist	June 24, 2019
10	Stephen Barrow	\$16.00/hour	Activity specialist	June 24, 2019
11	Megan Ingman	\$16.00/hour	Activity specialist	June 24, 2019
12	Erik Novack	\$15.00/hour	Activity specialist	June 24, 2019
13	Laurie Satmaria	\$16.00/hour	Activity specialist	June 24, 2019

*=pending district state mandated clearances.

Approve the appointment of the following individuals for the 2019 summer camp season:

<u>#</u>	<u>Name</u>	<u>Rate</u>	<u>Position</u>	<u>Effective Date*</u>
1	Andria Barosi-Stampone	\$15.50/hour	Program counselor	June 24, 2019
2	Briana Rhinesmith	\$15.00/hour	Program counselor	June 24, 2019
3	Catherine Drury	\$15.00/hour	Program counselor	June 24, 2019
4	Deborah Gundy	\$15.00/hour	Program counselor	June 24, 2019
5	Michaela Kessinger	\$15.00/hour	Program counselor	June 24, 2019

*=pending district state mandated clearances.

Approve the appointment of the following individuals for the 2019 summer camp

season:

<u>#</u>	<u>Name</u>	<u>Rate</u>	<u>Position</u>	<u>Effective Date*</u>
1	Carisa DiBenedetto	\$15.00/hour	Para	June 24, 2019
2	David Lucia	\$16.00/hour	Para	June 24, 2019
3	Maria Reynolds	\$16.00/hour	Para	June 24, 2019
4	Katerina Visha	\$16.00/hour	Para	June 24, 2019
5	Kimberly Coe	\$15.00/hour	Para	June 24, 2019
6	Joan Price	\$15.00/hour	Para	June 24, 2019
7	Meenakshi Mishra	\$16.00/hour	Para	June 24, 2019
8	Christine Mezzo	\$15.00/hour	Para	June 24, 2019

*=pending district state mandated clearances.

Approve the appointment of the following individuals for the 2019 summer camp season:

<u>#</u>	<u>Name</u>	<u>Rate</u>	<u>Position</u>	<u>Effective Date*</u>
1	Christian Colombaris	\$10.00/hour	Sr. counselor	June 24, 2019
2	Ryan Manzi	\$10.00/hour	Sr. counselor	June 24, 2019
3	Melissa Stoia	\$10.00/hour	Sr. counselor	June 24, 2019
4	Regina McElroy	\$10.00/hour	Sr. counselor	June 24, 2019
5	Jake Iantosca	\$10.00/hour	Sr. counselor	June 24, 2019
6	Andrew Dickson	\$10.00/hour	Sr. counselor	June 24, 2019
7	Jason Drury	\$10.00/hour	Sr. counselor	June 24, 2019
8	Rebecca Jacobson	\$10.00/hour	Sr. counselor	June 24, 2019
9	Jennie Guarneri	\$10.00/hour	Sr. counselor	June 24, 2019

*=pending district state mandated clearances.

Approve the appointment of the following individuals for the 2019 summer camp season:

<u>#</u>	<u>Name</u>	<u>Rate</u>	<u>Position</u>	<u>Effective Date*</u>
1	Christina Michener	\$10.00/hour	Jr. counselor	June 24, 2019
2	Madeline Cecala	\$10.00/hour	Jr. counselor	June 24, 2019
3	Danielle Knesl	\$10.00/hour	Jr. counselor	June 24, 2019
4	Amalia Zeris	\$10.00/hour	Jr. counselor	June 24, 2019
5	Tyler Layton	\$10.00/hour	Jr. counselor	June 24, 2019
6	Brenna McConnell	\$10.00/hour	Jr. counselor	June 24, 2019
7	Catherine DeMario	\$10.00/hour	Jr. counselor	June 24, 2019
8	Josephine Wu	\$10.00/hour	Jr. counselor	June 24, 2019
9	Olivia Guarinello	\$10.00/hour	Jr. counselor	June 24, 2019
10	Peter Vailakis	\$10.00/hour	Jr. counselor	June 24, 2019
11	Jacqueline Wu	\$10.00/hour	Jr. counselor	June 24, 2019
12	Lauren Alley	\$10.00/hour	Jr. counselor	June 24, 2019

*=pending district state mandated clearances.

Approve the appointment of the following individuals for the 2019 summer camp season:

#	Name	Rate	Position	Effective Date*
1	Ruzanna Akopjian	\$100.00 per student enrolled	Strings coordinator	June 24, 2019
2	James Scanlon	\$100.00 per student enrolled	Strings coordinator	June 24, 2019

+*=pending district state mandated clearances.

Approve the appointment of the following individuals for the 2019 summer season:

#	Name	Rate	Position	Effective Date*
1	Janice Finnell	\$75.00/hour	SAT instructor	June 24, 2019
2	Marion T. Buckley	\$75.00/hour	SAT instructor	June 24, 2019

Ms. MacKay commented on the approval of sixth period stipends this late in the year.

EDUCATION MOTIONS 1 – 4 v2

MAY 21, 2019

Revised: May 17, 2019

On behalf of the Education Committee, Board member Anne Standridge moved a motion seconded by Board member Susan DeVito and unanimously carried by a roll call vote to approve Education Motions 1 - 4 v2.

1. Professional Development

a. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORK-SHOP TOTAL COST
Cruz	Yacqueline	FB	2019 World-Class Instructional Design and Assessment (WIDA) Conference	10/15/19, 10/16/19, 10/17/19 & 10/18/19	\$1,564.50

Land	Michelle	RHS	2019 World-Class Instructional Design and Assessment (WIDA) Conference	10/15/19, 10/16/19, 10/17/19 & 10/18/19	\$1,896.24
Paredes-Corbel	Paula	RHS	2019 World-Class Instructional Design and Assessment (WIDA) Conference	10/15/19, 10/16/19, 10/17/19 & 10/18/19	\$1,574.50
Taub	Diana	FB	2019 World-Class Instructional Design and Assessment (WIDA) Conference	10/15/19, 10/16/19, 10/17/19 & 10/18/19	\$1,577.94
Wasylyk	Lena	RHS	AP Capstone Training	7/7/19, 7/8/19, 7/9/19, 7/10/19, 7/11/19 & 7/12/19	\$2,662.06
Burke	Katherine	RHS	AP European History Training	7/15/19, 7/16/19, 7/17/19 & 7/18/19	\$2,833.38
Fano	Jennifer	CO	Arts Integration Leadership Institute	7/15/19, 7/16/19 & 7/17/19	\$225.00
Fano	Jennifer	CO	NYC EMPOWER: Leadership Development (Thought Exchange)	6/12/19	\$115.00

b. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Black	Nancy	RMS	2019 World-Class Instructional Design and Assessment (WIDA) Conference	10/15/19, 10/16/19, 10/17/19 & 10/18/19	\$1,947.00
Buchanan	Andrew	RHS	Arkansas Holocaust Education Committee (AHEC) 28th Annual Conference - "The Holocaust: From Persecution to the Solution."	10/23/19, 10/24/19 & 10/25/19	\$309.00
Kricheff	David	IR	Arts Integration Leadership Institute	7/15/19, 7/16/19 & 7/17/19	\$75.00
Pandorf	Laurie	SH	Implementing Guided Math in the Classroom- Dr. Nicki Newton	6/5/19	\$21.70

Rafferty	Whitney	FB	Implementing Guided Math in the Classroom- Dr. Nicki Newton	6/5/19	\$24.00
Thorn	Katherine	CO	Implementing Guided Math in the Classroom- Dr. Nicki Newton	6/5/19	\$35.00
Ruiz	Harry	RHS	NJ School Board Association School Security Conference	6/7/19	\$99.00
Pasquale	Karen	CG	Paramus Summer Literacy Institute	7/15/19, 7/16/19, 7/17/19 & 7/18/19	\$604.00

- c. **MOTION** to approve up to 45 district staff members to attend two days of Microsoft Certification training on June 3 - 4, 2019. Substitute costs will be paid by the district substitute account, not to exceed \$3,000.00.
- d. **MOTION** to approve up to 15 Visual and Performing Arts teachers to attend one half-day of Understanding by Design professional learning to be held in May and June 2019. Substitute costs will be paid by district curriculum funds, not to exceed \$800.00.
- e. **MOTION** to approve up to eight World Language, ESL and Humanities teachers to attend one half-day of Understanding by Design professional learning to be held in May and June 2019. Cost of substitutes will be paid by district curriculum funds, not to exceed \$450.00.
- f. **MOTION** to amend the March 19, 2019 1c Education Motion to approve the following professional development opportunity:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORK-SHOP TOTAL COST
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Van Valen	Kathleen	RHS	NJ Teachers of English to Speakers of Other Languages/NJ Bilingual Educators Spring Conference	5/30/19	\$275.69
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2. Miscellaneous

- a. **MOTION** to approve the Harassment, Intimidation, and Bullying (HIB) reports for the weeks ending May 3, May 10 and May 17, 2019.

3. Special Education

- a. **MOTION** to approve the placement of Randolph Student SE 20-19 Grade 7 in the special education program at Morris-Union Jointure Commission DLC effective June 26, 2019 – August 7, 2019 and BE IT FUTHER MOVED, that a contract be entered into Morris-Union Jointure Commission DLC with the tuition rate of \$11,506.00 and a paraprofessional rate of \$10,848.00.

4. Field Trips

- a. **MOTION** to approve a field trip for up to approximately 10 Transition students and up to five RHS staff members to visit McLoone’s Pier House, Long Branch, NJ on May 31, 2019. Transportation costs to be funded by the special services department.
- b. **MOTION** to approve an overnight field trip for up to four Transition students and two RHS teachers at the Randolph Transition House, Randolph, NJ on June 13, 2019.
- c. **MOTION** to approve field trip for Randolph High School on the following date. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
June 7, 2019	Grade 12 students, L. Wasyluk, M. Pignaloso & TBD	Freedom Park, Randolph, NJ	400

- d. **MOTION** to approve field trip for Randolph Middle School on the following date. Cost for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
June 5, 2019	Capstone students & Ms. Lombardo	Ironia Elementary School Randolph, NJ	Approx. 4 students

- e. **MOTION** to approve the Randolph Township Schools Bilingual/ESL Three Year Program Plan for school years 2017-2020.

FINANCE/FACILITIES & TRANSPORTATION MOTIONS 1 – 9

MAY 21, 2019

On behalf of the Finance, Facilities and Transportation Committee, Board member Tammy MacKay moved a motion seconded by Joseph Faranetta and unanimously carried by a roll call vote to approve Finance, Facilities and Transportation Motions 1 – 9:

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 04/30/19	\$ 3,926,904.59
1.1	Check Register – 05/16/19	\$ 5,013,819.62

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve April 2019 transfer, Finance Exhibits # 2.1 & 2.2, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 04/30/19
2.2	Expense Account Adjustment – 04/30/19

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of April 2019 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 04/30/19
3.2	Revenue Report – 04/30/19
3.3	Budget Report – 04/30/19
3.4	Petty Cash Report – 04/30/19
3.5	Treasurer Report – 04/30/19

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

4. RESOLUTION TO VOID THE FOLLOWING CHECKS

RESOLVED, the Randolph Township Board of Education, by resolution; approve the cancellation of an un-cashed check remaining as open items as of April 30, 2019 for school year 2018-19, sum of checks totaling \$22,278.09.

August 2018	98397	\$ 246.00
October 2018	99084	\$ 27.09
November 2018	99364	\$ 2,200.00
	99518	\$ 5,109.00
January 2019	100192	\$ 516.00
February 2019	100550	\$ 8,000.00
	100554	\$ 5,900.00
March 2019	100809	\$ 280.00
	Total	\$22,278.09

5. RESOLUTION FOR THE CONTRACT AWARD RANDOLPH MIDDLE SCHOOL PARTIAL ROOF REPLACEMENT PROJECT

WHEREAS, the Randolph Board of Education (the "Board") is a member of the cooperative bidding system operated by Educational Data Services New Jersey ("Ed Data") and administered by Ed Data; and

WHEREAS, the Board may utilize the time and material pricing established through the competitive public bidding procurement processed conducted by Ed Data; and

WHEREAS, on August 30, 2018, Ed Data received and publicly opened sealed bids for roof repair and replacement; and

WHEREAS, based on the bids received by Ed Data on August 30, 2018, Ed Data determined that the Laumar Roofing Company, Inc. submitted the lowest time and material pricing and is qualified to work on roofs/roof replacements on school districts in the County of Morris; and

WHEREAS, Laumar Roofing Company, Inc. submitted a quote to the Board for work on the Randolph Middle School roof (the "Project") based on pricing approved by Ed Data, pursuant to the above referenced public bidding process; and

WHEREAS, the Board, wishes to award the contract to Laumar Roofing Company, Inc. by utilizing the pricing established by Ed Data through its public bidding procurement process; and

WHEREAS, under Ed Data's bidding procedures, the pricing offered by Laumar Roofing Company, Inc. is valid through November 30, 2019; and

WHEREAS, the Board of Education is currently awaiting the New Jersey Department of Education's approval of the Project; and

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the contract for the Project to Laumar Roofing Company, Inc. 426 Gregory Avenue, Passaic, New Jersey 07055 in the amount not to exceed \$495,500, subject to approval of the Project by the New Jersey Department of Education; and

BE IT FURTHER RESOLVED that the Board authorizes the Board's President to execute the appropriate contract to effectuate the terms of this resolution, upon the approval of the form of contract by Board Counsel.

6. RESOLUTION FOR THE CONTRACT AWARD SHONGUM ELEMENTARY SCHOOL PARTIAL ROOF REPLACEMENT PROJECT

WHEREAS, the Randolph Board of Education (the "Board") is a member of the cooperative bidding system operated by Educational Data Services New Jersey ("Ed Data") and administered by Ed Data; and

WHEREAS, the Board may utilize the time and material pricing established through the competitive public bidding procurement processed conducted by Ed Data; and

WHEREAS, on August 30, 2018, Ed Data received and publicly opened sealed bids

for roof repair and replacement; and

WHEREAS, based on the bids received by Ed Data on August 30, 2018, Ed Data determined that the Laumar Roofing Company, Inc. submitted the lowest time and material pricing and is qualified to work on roofs/roof replacements on school districts in the County of Morris; and

WHEREAS, Laumar Roofing Company, Inc. submitted a quote to the Board for work on the Shongum Elementary School roof (the "Project") based on pricing approved by Ed Data, pursuant to the above referenced public bidding process; and

WHEREAS, the Board, wishes to award the contract to Laumar Roofing Company, Inc. by utilizing the pricing established by Ed Data through its public bidding procurement process; and

WHEREAS, under Ed Data's bidding procedures, the pricing offered by Laumar Roofing Company, Inc. is valid through November 30, 2019; and

WHEREAS, the Board of Education is currently awaiting the New Jersey Department of Education's approval of the Project; and

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the contract for the Project to Laumar Roofing Company, Inc. 426 Gregory Avenue, Passaic, New Jersey 07055 in the amount not to exceed \$462,700, subject to approval of the Project by the New Jersey Department of Education; and

BE IT FURTHER RESOLVED that the Board authorizes the Board's President to execute the appropriate contract to effectuate the terms of this resolution, upon the approval of the form of contract by Board Counsel.

7. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ MIDDLE SCHOOL:

○ The following donations / grants from the Middle School PTO:

- A check in the amount of \$2,250. --Team Archery. Funds to be used for materials & supplies only for Archery.
- Donation/grant the following having an estimated value of \$2,274:
 - Maker space storage.....\$ 649.
 - Constructing & programing cardboard creations\$ 750.
 - Jr. Model UN\$ 500.
 - Starlab rental\$ 375.

8. MOTION TO ENTER INTO AN AGREEMENT WITH FSMC

WHEREAS, the Randolph Township Board of Education previously approved a contractual agreement with Maschio's Food Services, Inc. to provide management services for the District's food services program for the 2018 - 2019 school year with four (4), one (1) year options to renew, and

WHEREAS, the Randolph Township Board of Education desires to exercise its option to renew the contractual agreement with Maschio's Food Services, Inc. to provide management services for the District's food services program for the 2019 - 2020 school year for the period beginning July 1, 2019 and ending June 30, 2020.

BE IT RESOLVED, that the district further incorporates the following contractual management/administrative fee(s)/guarantees into this motion as stated in an agreement between the Randolph Township Board of Education and Maschio's Food Services, Inc., for the period beginning July 1, 2019 and ending on June 30, 2020.

MANAGEMENT FEE(S) / GUARANTEES

MANAGEMENT FEE

The Local Education Agency shall pay Maschio's an annual management fee in the amount of \$60,000.00. The management fee shall be payable in monthly installments of \$6,000.00 per month commencing on September 1, 2019 and ending on June 30, 2020.

GUARANTEE RETURN

Maschio's guarantees a return to the Local Education Agency in the amount of \$64,392.00. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall be responsible for any shortfall.

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Board of Education enter into an agreement with Maschio's Food Services, Inc. to provide management services for the District's food services program for the 2019 - 2020 school year for the period beginning July 1, 2019 and ending June 30, 2020 and further subject to the approval from the New Jersey Department of Agriculture.

9. RESOLUTION FOR THE AWARD OF BID – RANDOLPH MIDDLE SCHOOL – CULINARY ARTS RENOVATION

WHEREAS, the Randolph Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for the Randolph Middle

School Culinary Arts Renovation (“the Project”); and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud in the District Administrative Office on May 16, 2019; and

WHEREAS, Lanyi & Tevald, Inc. of Rockaway, New Jersey, submitted a bid in the amount of \$640,000 for the base bid, inclusive of a \$42,500 bid allowance; with a deduct for Alternate #1 for \$16,100 and a deduct for Alternate #2 for \$1,500 and;

WHEREAS, there are no material defects in the Lanyi & Tevald, Inc. bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and

NOW, THEREFORE, be it resolved by the Board of Education, that the bid be awarded to: Lanyi-Tevald, Inc. 439 RT 46 E, Rockaway, New Jersey 07866 in the total amount of \$640,000, inclusive of the above-referenced bid allowance and not the alternates, subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President is thereafter authorized to execute on behalf of the Board.

POLICY MOTIONS 1 - 2

MAY 21, 2019

On behalf of the Policy Committee, Board member Christopher C. Treston moved a motion, seconded by Board member Susan DeVito and unanimously carried by a roll call vote to approve Policy Motions 1 – 2.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulation for first reading:

Number Title

P5330.04	Administering an Opioid Antidote (M)
R 5330.04	Administering an Opioid Antidote (M)
P5756	Transgender Students (M)
P5830	Pupil Fundraising
R 5830	Pupil Fundraising
P9120	Public Relations Program
R 9120	Public Relations Program
P9121	Communications

2. **RESOLVED**, that the Randolph Township Board of Education hereby adopt the following policies and regulations for second reading:

Number Title

P4219 Commercial Driver's License Controlled Substance & Alcohol Use Testing (M)
R 5530 Substance Abuse (M)
P8561 Procurement Procedures for School Nutrition Programs (M)
P8860 Memorials (M)

FOR THE GOOD OF THE ORDER

Mr. Treston – None

Ms. Manfred; enjoyed the student art show after the last board meeting.

Ms. MacKay; commented on tonight's event for retirees and the many compliments of the administrators for the retirees.

Ms. Standridge; thanked Mr. Murphy for his comments about Mr. Lyons and echoed the sentiment.

Ms. DeVito; echoed the sentiments about the retiree event tonight.

Dr. Soni; it was fantastic to hear the stories about the retiring staff; attended East Meets West last week and thought it was fantastic.

Ms. Stifelman; echoed sentiments about the art show and retiree recognition; thanked Mr. Murphy for his presentation to the Board.

Mr. Faranetta & Mr. Conti - None

EXECUTIVE CLOSED SESSION - 09:11 pm

Board Vice President Joseph Faranetta moved a motion seconded by Jeanne Stifelman to go into Executive Closed Session. Board members present all in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board members returned to public session and adjourned.

ADJOURNMENT – 09:38 pm

Board Vice President Joseph Faranetta moved a motion seconded by Board member Anne Standridge to adjourn the meeting. Board members present all present in favor.

The Board adjourned the meeting at 09:38 pm.

Respectfully submitted,

Gerald M. Eckert
Board Secretary