



**RANDOLPH TOWNSHIP SCHOOLS
BOARD OF EDUCATION
BOARD COMMITTEE REPORT**

The Board Secretary should receive this report one day after the meeting is held for distribution to the entire Board.

Committee: Education Chairperson: Harry Ruiz

Date of Meeting: June 12, 2012 Time: 5:30 PM 6:15 PM
Start End

Board Members in Attendance:	Harry Ruiz
Administrators in Attendance:	Dr. David Browne, Jennifer Fano, Debbie Iosso, and Lee Hackney
Others:	Jennifer Cusmano-King and three members of the public
Business Discussed:	<p>Ms. Lee Hackney reviewed the diverse offerings that are available to students at Randolph High School.</p> <p>1. We currently have the following extra duty assignments that are reflected in schedules H and I of the REA contract:</p> <ul style="list-style-type: none"> • 5 coordinating positions • 24 co-curricular positions • 23 extra curricular positions • 19 music department positions <p>2. Concerns regarding what we currently have in place:</p> <ul style="list-style-type: none"> • There is no criteria that distinguishes or defines what constitutes a co-curricular versus an extra curricular club or activity • There are no formal expectations for advisors <p>Each spring, students and advisors submit applications for new clubs and activities for what are considered extra curricular activities.</p> <p><i>Recommendations of the high school administration:</i></p> <p>1. Eliminate the terms co-curricular and extra curricular and group the existing clubs and activities into three different categories as follows:</p>

• **Tier One:** The activities that fall under tier one are activities that are supervised and financed by the school, are essential to the operational functioning of the school, offer opportunities for self improvement, character building, leadership opportunities and enhance the larger school community. Examples of tier one activities are as follows: Student Council, Class Council, Renaissance and Rampage.

• **Tier Two:** The activities that fall under tier two are activities that are supervised and financed by the school, support the educational mission of the district and are extensions of what happens in the classroom. These activities offer opportunities for competition, community service, and development of teamwork and leadership skills. Participation in tier two activities may require student application. Examples of tier two activities are as follows; Drama club, Key club, Forensics, Technology club and Academic Decathlon.

• **Tier Three:** The activities that fall under tier three are activities that fall outside the realm of the normal curriculum of school. These activities are driven by student interest. They contribute to a well-rounded educational experience and help to form the students' profile for college admissions. Through these diverse activities students can have fun, build relationships with peers and staff, increase creativity, improve time management and enhance leadership qualities. In order to be recognized as an approved activity, it must meet the following criteria; have an effective mission statement with established goals, contribute to positive school culture, reflect RAM values promote community service and or service learning. Examples of tier three activities are as follows; Make A Wish Club, Autism Speaks, Winter Guard and Friends of Rachel.

2. Convene a committee comprised of teachers, advisors, administrators and REA leadership to review the current contract and to establish a range of stipend amounts for each tier.

3. Establish job descriptions that include specific responsibilities for each activity and provide this to candidates that apply each year.

4. Continue to review and update the activities that fall under tier three.

5. Annually review all activities to ensure that each have fulfilled mission statements/ goals and have adhered to responsibilities outlined in the job descriptions.

Mrs. Cusmano-King reviewed and recommended *Forensic Science: Advanced investigations* by Rhonda M. Brown and Jackie S. Davenport. Curriculum for this hybrid (face-to-face and online) course will be written this summer and there are currently twenty-one students scheduled to take this course for 2012-2013.

Mrs. Button spoke about working as part of a committee to align the elementary report card with the Common Core Standards. Her concern was the recommendation of the committee to do away with letter grades

	<p>for upper elementary students. A request for professional development for staff to use the recommended grading system was suggested, specifically with expectations and when to use *with modifications.</p> <p>The new K-4 Supervisor will bring unity to communicating about the new language on the report card and grading practices.</p>
<p>Pending Business:</p>	<p>Education Committee meetings dates will be posted online.</p>
<p>Recommendations:</p>	<p>An update on the Gateways Program at the middle school</p>

Contact person for additional information:

Name: Harry Ruiz email: harryruizforrandolph@gmail.com

Next Meeting:

Date: July 9, 2012 Time: 6:30 PM Place: Central Office

Possible Topics: An update on the Gateways Program at the middle school

Signature of Preparer Date