



**RANDOLPH TOWNSHIP SCHOOLS  
BOARD OF EDUCATION  
BOARD COMMITTEE REPORT**

The Board Secretary should receive this report one day after the meeting is held for distribution to the entire Board.

Committee: Education Chairperson: Allison Manfred

Date of Meeting: 12/10/19 Time: 5:00 PM 6:15 PM  
Start End

Board Members in Attendance	Ronald Conti, Allison Manfred, Jeanne Stifelman (late)
Administrators in Attendance:	Peter Emmel, Jennifer Fano, Jonathan Olsen, Paula Paredes-Corbel, Frank Perrone, Dr. Amelia Wright
Other:	
Business Discussed	<p><b><i>Agenda</i></b>  <u>District Update on Microsoft 365 Including Teams</u></p> <ul style="list-style-type: none"> <li>• Teams is a communication hub utilized by K-12 staff, teachers and students that provides optimized workflow by housing all Microsoft applications in one space. Randolph District has actively used Teams for 3-4 months. Teams can help users increase productivity and expand creativity.</li> <li>• Members of the Tech Advisory Council (admins listed above), founded in March 2017, spoke of how Teams streamlines communications for Randolph District: it creates flexibility as Teams can be accessed at school or at home, on nearly all PC platforms and mobile device systems.</li> <li>• Students' videos posted on Flipgrid were shared. These videos showcased how middle school students use Teams to share links, pictures, assignments, and project preparations, communicate with teachers and peers, and have easy access to missed assignments or classwork, in both a school setting and at home.</li> <li>• The District no longer uses Blackboard, and the District has saved \$60,000 by using Teams.</li> </ul> <p><b>Public Discussion</b></p> <p><b>Adjournment</b></p>

Pending Business:	Committee Chair and Education Directors meeting in January to discuss committee for 2020
Recommendations:	Incorporate student participation/presentations into upcoming 2020 meetings to showcase achievements such as Capstone Projects and Student-Centered Learning
Liaison Highlight:	

Contact person for additional information:

Name: Allison Manfred email: amanfred@rtnj.org

Next Meeting:

Date: January TBD Time: TBD Place: RHS Library  
Computer Lab

Possible Topics:

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*Allison Manfred*

Signature of Preparer

December 10, 2019

Date

**Revised: 09-26-17**