

**RANDOLPH TOWNSHIP SCHOOLS
SUPERINTENDENT'S HIB REPORT**

Report for week ending: 09/05/14

CENTER GROVE	FINDINGS	DATE	CASE	DESCRIPTION

FERNBROOK	FINDINGS	DATE	CASE	DESCRIPTION

IRONIA	FINDINGS	DATE	CASE	DESCRIPTION

SHONGUM	FINDINGS	DATE	CASE	DESCRIPTION

MIDDLE SCHOOL	FINDINGS	DATE	CASE	DESCRIPTION

HIGH SCHOOL	FINDINGS	DATE	CASE	DESCRIPTION

Substantiated:	0
Unsubstantiated:	0
Total Investigations:	0



EVVRS Administration System

Confirmation

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DISTRICT_NAME: RANDOLPH
TWP

LASTNAME: Vandenberg

FIRSTNAME: Darlene

You have successfully submitted your district's EVVRS data for Year-end Verification.

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E-Mail: evvrs@doe.state.nj.us



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District (4330) RANDOLPH TWP

District Report of Violence and Vandalism

Data from each Report Period must be combined for the annual total.

Section A: Count of Incidents by Reporting Category

Violence	12
Vandalism	5
Weapons	0
Substance Abuse	14
HIB	7
Unduplicated Total	37

Section B: Cost of Vandalism

Incidents involving cost to District 0

Section C: Actions Taken

Police notified(no complaint)	4
Police notified(complaint filed)	4
In-School Suspension	12
Out-of-School Suspension	45
Expulsions, Unilateral Removals, Removal by ALJ	0
Suspension of Privileges	0

Section D: Offenders and Victims

Student Offenders	43
Student Victims	14
School Personnel Victims	0
Student Victims of Violent Criminal Offense	0

Section E: Program Provided upon Disciplinary Action

Assignments, Educational Program, Instruction and /or Support Services	41
In-District Program	0
Home Assignment, Home Instruction	36
Out-of-District Program	0

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Incident Category Totals by School

(A count of the number of incidents by category, i.e., violence, vandalism, weapons and substance abuse, in each school)

(Click here for [District Incident Category Details](#))

School Name	Violence	Vandalism	Weapons	Substance Abuse	HIB
(click on School name for Incident summary)					
1 CENTER GROVE	0	0	0	0	0
2 FERNBROOK	0	0	0	0	1
3 IRONIA	0	0	0	0	0
4 RANDOLPH HIGH	7	5	0	13	6
5 RANDOLPH MIDDLE	5	0	0	1	0
6 SHONGUM	0	0	0	0	0
Total	12	5	0	14	7

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Year	2013-2014 Report Period	District (4330)	RANDOLPH TWP
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District Action Taken Summary (Student Offender)

(A count of each type of disciplinary action taken by each school in response to incidents recorded on the EVVRS)

School Name	Expulsions	Suspension of Privileges	In-School Suspensions	Out-of-School Suspensions	Unilateral Removal / ALJ	Detentions	Other / None	Total
1 CENTER GROVE	0	0	0	0	0	0	0	0
2 FERNBROOK	0	0	0	0	0	1	0	1
3 IRONIA	0	0	0	0	0	0	0	0
4 RANDOLPH HIGH	0	0	12	39	0	4	2	57
5 RANDOLPH MIDDLE	0	0	0	6	0	0	0	6
6 SHONGUM	0	0	0	0	0	0	0	0
Total	0	0	12	45	0	5	2	64

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District (4330) RANDOLPH TWP

District Victim Summary

A count of the number of individuals who were a victim of violence, vandalism, weapons or substance abuse reported on the system. Student victims in this school are counted once, regardless of the number of incidents.

School Name	General Ed. student	Student with a disability	Students from another school	Non-student	School personnel	Identifiable Group	Total
1 CENTER GROVE	0	0	0	0	0	0	0
2 FERNBROOK	1	0	0	0	0	0	1
3 IRONIA	0	0	0	0	0	0	0
4 RANDOLPH HIGH	6	2	0	0	0	0	8
5 RANDOLPH MIDDLE	4	1	0	0	0	0	5
6 SHONGUM	0	0	0	0	0	0	0
Total	11	3	0	0	0	0	14

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Incident Summary by Location

(All incidents of violence, vandalism, weapons or substance abuse by reported location)

School Name	cafeteria	classroom	corridor	other inside school	school grounds	bus	building exterior	district office	other outside	Off-site School-Sponsored Function	school entrance	Off School Grounds (HIB only)	Off-site Program	Total
1 CENTER GROVE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2 FERNBROOK	1	0	0	0	0	0	0	0	0	0	0	0	0	1
3 IRONIA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4 RANDOLPH HIGH	0	1	6	9	3	1	0	0	2	5	2	1	0	30
5 RANDOLPH MIDDLE	0	4	0	1	0	0	0	0	1	0	0	0	0	6
6 SHONGUM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	5	6	10	3	1	0	0	3	5	2	1	0	37

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Incident Listing

School Name	Incident Date	Incident #	Incident Category	Incident Detail	Location	Bias	Police Notification
FERNBROOK							
	1) 04/23/2014	32416	HIB	Harass/Intim/Bully	cafeteria	No	None
RANDOLPH HIGH							
	1) 06/16/2014	36405	Substance Abuse	Suspected use confirmed Marijuana	other inside school	No	None
	2) 06/12/2014	34932	Violence	Threat	other outside	No	police notified, complaint filed
	3) 06/12/2014	35031	Substance Abuse	Suspected use confirmed Marijuana	other inside school	No	None
	4) 06/05/2014	30437	Substance Abuse	Suspected use confirmed Alcohol	Off-site School-Sponsored Function	No	None
	5) 05/23/2014	30041	Substance Abuse	Suspected use confirmed Possession Marijuana	other inside school	No	police notified, complaint filed
	6) 05/09/2014	26550	Violence	Fight	corridor	No	None
	7) 05/07/2014	30007	Substance Abuse	Possession Alcohol	Off-site School-Sponsored Function	No	None
	8) 05/07/2014	30032	Substance Abuse	Possession Alcohol	Off-site School-Sponsored Function	No	None
	9) 05/07/2014	30034	Substance Abuse	Suspected use confirmed Alcohol Marijuana	Off-site School-Sponsored Function	No	police notified, no complaint filed
	10) 05/07/2014	30003	Substance Abuse	Possession Alcohol	Off-site School-Sponsored Function	No	None
	11) 04/09/2014	24193	Vandalism	Damage to Property	other inside school	No	None
	12) 04/04/2014	23226	Substance Abuse	Possession Marijuana	other outside	No	police notified, complaint filed
	13) 04/03/2014	23391	Vandalism	Damage to Property	school grounds	No	None
	14) 04/03/2014	30527	Substance Abuse	Suspected use confirmed Marijuana	school grounds	No	None
	15) 03/26/2014	30432	Vandalism	Bomb threat (no bomb found)	corridor	No	police notified, no complaint filed
	16) 03/26/2014	22501	Vandalism	Fireworks Offense	classroom	No	police notified, complaint filed
	17) 03/13/2014	31674	HIB	Harass/Intim/Bully	corridor	No	None
	18) 03/13/2014	24195	HIB	Harass/Intim/Bully	corridor	No	None
	19) 03/11/2014	21417	Violence	Fight	other inside school	No	None
	20) 03/11/2014	21412	Violence	Fight	other inside school	No	None
	21) 03/06/2014	31682	HIB	Harass/Intim/Bully	other inside school	No	None
	22) 03/06/2014	21034	Vandalism	Damage to Property	bus	No	None
	23) 03/06/2014	21564	HIB	Harass/Intim/Bully	other inside school	No	None
	24) 02/24/2014	19903	Violence	Simple Assault	school entrance	No	None
	25) 02/24/2014	30441	Violence	Simple Assault	school entrance	No	None
	26) 02/18/2014	30522	Substance Abuse	Suspected use confirmed Marijuana	other inside school	No	None
	27) 02/11/2014	20321	Violence Substance Abuse	Threat Suspected use confirmed Marijuana	corridor	No	police notified, no complaint filed
	28) 01/30/2014	20323	HIB	Harass/Intim/Bully	Off School Grounds (HIB only)	No	None
	29) 01/30/2014	20095	HIB	Harass/Intim/Bully	corridor	No	None
	30) 01/08/2014	30468	Substance Abuse	Suspected use confirmed Marijuana	school grounds	No	None
RANDOLPH MIDDLE							
	1) 05/05/2014	26283	Violence	Threat	other inside school	No	police notified, no complaint filed

2)	04/03/2014	24504	Substance Abuse	Suspected use confirmed Marijuana	other outside	No None
3)	01/15/2014	17739	Violence	Threat	classroom	Yes None
4)	01/15/2014	17733	Violence	Threat	classroom	Yes None
5)	01/15/2014	17723	Violence	Threat	classroom	Yes None
6)	01/15/2014	17714	Violence	Threat	classroom	Yes None

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District HIB Summary Report

Section A: Count of HIB Incidents	
Number of HIB Incidents	7
Section B: Nature of HIB Incidents	
Race	4
Color	1
Religion	0
Ancestry	0
Origin	0
Gender	1
Sexual Orientation	0
Gender Identity & Expression	0
Mental, Physical or Sensory Disability	0
Other distinguishing characteristics	3
Section C: Effect of HIB Incidents	
Offender knew action would physically or emotionally cause harm to the victim or damage to the victim's property	3
Victim was in fear of physical or emotional harm or damage to personal property	0
Insulted or demeaned a student or a group of students	7
Interfered with victim's education	1
Created a hostile educational environment by severely or pervasively causing physical or emotional harm to the student	2
Section D: Mode of HIB Incidents	
Gesture	2
Written	2
Verbal	7
Physical	0
Electronic Communication	1
Section E: Disciplinary Action Taken	
Other/None	0
Expulsion	0
In-School Suspension	6
Out-of-School Suspension	15
Unilateral Removal / ALJ	0
Detention	5
Suspension of Privileges	0
Section F: Offender Remedial Action(s) Taken	
Individual Counseling	6
Referral for therapy/treatment	0
Restitution and Restoration	0
Group Counseling	15
Transfer	0
Student Conference	18
I&RS Referral	0
Parent Conference	14
Other measures imposed	1
Section G: Victim Remedial Action(s) Taken	
Counseling	5
Support Services	1
Intervention and Referral Services	0
Parent Conference	2
Before/After School Supervision	0
Schedule change	0
School transportation supervision	0

School Transfer	0
Teacher Aide/Monitor during school day	0
Peer Support Group	0
Adult-Student Mentoring	0
Restitution/Restoration	0
Seating change	0
Alternate Placement	0
Assessment/Evaluation	0
Out-of-School Mental Health Services	0
Other Measures Imposed	2

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Count of HIB Incidents

	School Name	Number of HIB Incidents Reported
1	CENTER GROVE	0
2	FERNBROOK	1
3	IRONIA	0
4	RANDOLPH HIGH	6
5	RANDOLPH MIDDLE	0
6	SHONGUM	0
	Total	7



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HIB Action Taken Summary (Student Offender)

School Name	Expulsions	Suspension of Privileges	In-School Suspensions	Out-of-School Suspensions	Unilateral Removal / ALJ	Detentions	Other / None	Total
1 CENTER GROVE	0	0	0	0	0	0	0	0
2 FERNBROOK	0	0	0	0	0	1	0	1
3 IRONIA	0	0	0	0	0	0	0	0
4 RANDOLPH HIGH	0	0	6	15	0	4	0	25
5 RANDOLPH MIDDLE	0	0	0	0	0	0	0	0
6 SHONGUM	0	0	0	0	0	0	0	0
District Total	0	0	6	15	0	5	0	26

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HIB Remedial Actions Taken Summary (Student Offender)

School Name	Individual Counseling	Referral for Therapy	Restitution and Restoration	Group Counseling	Transfer	Student Conference	I&RS Referral	Parent Conference	Other Measure Imposed	Total
1 CENTER GROVE	0	0	0	0	0	0	0	0	0	0
2 FERNBROOK	1	0	0	1	0	1	0	0	0	3
3 IRONIA	0	0	0	0	0	0	0	0	0	0
4 RANDOLPH HIGH	5	0	0	14	0	17	0	14	1	51
5 RANDOLPH MIDDLE	0	0	0	0	0	0	0	0	0	0
6 SHONGUM	0	0	0	0	0	0	0	0	0	0
District Total	6	0	0	15	0	18	0	14	1	54

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Year: 2013-2014 Report Period: District (4330) RANDOLPH TWP

HIB Remedial Actions Taken Summary (Student Victim)

School Name	Counseling Services	Support and Referral Services	Intervention Services	Parent Conference	Before /After School Supervision	Schedule change	School transportation supervision	School Transfer	Teacher Aide /Monitor during school day	Peer Support Group	Adult - Student Mentoring	Restitution / Restoration	Seating change	Alternate Placement	Assessment / Evaluation	Out-of-School Mental Health Services	Other Measures Imposed	Total
1 CENTER GROVE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2 FERNBROOK	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	2
3 IRONIA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4 RANDOLPH HIGH	4	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2	8
5 RANDOLPH MIDDLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6 SHONGUM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Total	5	1	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	14

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Year **2013-2014 Report Period** District (4330) **RANDOLPH TWP**
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Nature of HIB Incidents

Protected Categories

School Name	Race	Color	Religion	Ancestry	Origin	Gender	Sexual Orientation	Gender Identity & Expression	Mental, Physical or Sensory Disability	Other Distinguishing Characteristics	Total
1 CENTER GROVE	0	0	0	0	0	0	0	0	0	0	0
2 FERNBROOK	1	1	0	0	0	0	0	0	0	0	2
3 IRONIA	0	0	0	0	0	0	0	0	0	0	0
4 RANDOLPH HIGH	3	0	0	0	0	1	0	0	0	3	7
5 RANDOLPH MIDDLE	0	0	0	0	0	0	0	0	0	0	0
6 SHONGUM	0	0	0	0	0	0	0	0	0	0	0
Total	4	1	0	0	0	1	0	0	0	3	9

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Nature of HIB Incidents

Effect of HIB Incidents

School Name	Effect Category 2	Effect Category 3	Effect Category 4	Effect Category 5	Effect Category 6	Total
1 CENTER GROVE	0	0	0	0	0	0
2 FERNBROOK	0	0	1	1	0	2
3 IRONIA	0	0	0	0	0	0
4 RANDOLPH HIGH	3	0	6	0	2	11
5 RANDOLPH MIDDLE	0	0	0	0	0	0
6 SHONGUM	0	0	0	0	0	0
District Total	3	0	7	1	2	13

Effect Category 1: Removed as of 2013-14 school year.

Effect Category 2: Offender knew action would physically or emotionally cause harm to the victim or damage to the victim's property

Effect Category 3: Victim was in fear of physical or emotional harm or damage to personal property

Effect Category 4: Insulted or demeaned a student or a group of students

Effect Category 5: Interfered with victim's education

Effect Category 6: Created a hostile educational environment by severely or pervasively causing physical or emotional harm to the student

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District (4330)

RANDOLPH TWP

Nature of HIB Incidents

Mode of HIB Incidents

School Name	Gesture	Written	Verbal	Physical	Electronic communication	Total
1 CENTER GROVE	0	0	0	0	0	0
2 FERNBROOK	0	0	1	0	0	1
3 IRONIA	0	0	0	0	0	0
4 RANDOLPH HIGH	2	2	6	0	1	11
5 RANDOLPH MIDDLE	0	0	0	0	0	0
6 SHONGUM	0	0	0	0	0	0
District Total	2	2	7	0	1	12

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NJ Quality Single Accountability Continuum (QSAC)

Statement of Assurance - School Year 2014-15

District Information and Score Summary Page

District	Randolph Township Schools
County	Morris
District Superintendent	Dr. David M. Browne
District Mailing Address	25 School House Road, Randolph, NJ 07869
Superintendent Email	dbrowne@rtnj.org

SOA Area	Score # of Yes Responses	Score % of Yes Responses
Instruction and Program	5	100%
Fiscal Management	9	90%
Governance	10	100%
Personnel	5	100%
Operations	20	100%

EDUCATION EXHIBIT 3 - 9/16/14

**NJSAC Statement of Assurance
School Year 2014-15**

Type District Name Here					
Instruction and Program		Type "1" for Yes or N/A, or "0" for No	Comments		
1. Reports to the district board of education and the public on the performance of all students on the New Jersey standardized testing system (N.J.A.C. 6A:8-3.1).		1			
2. Communicates district graduation requirements to all high school students, their families, and the community annually (N.J.A.C. 6A:8-5.1).		1			
3. Implements board-approved new and/or revised curricula that clearly and specifically align with the most recent State Board adopted version of the New Jersey Common Core Curriculum Standards (NJCCCS) and Common Core State Standards (CCSS) and with the timeline for implementation of curriculum for each content standard (N.J.A.C. 6A:3-3.1).					
Content Area and Date Standards were Adopted by State Board of Education	Date by which districts are required to align the curriculum with the NJCCCS or CCSS	Enter the <u>Month and Year</u> (mm/yyyy) of District Board Approval of Curriculum as Aligned to the Current State Board-adopted Standards	Type "1" if all curricula are aligned or type "0" if one or more curricula are <u>not</u> aligned	Comments	
English Language Arts: Common Core State Standards (CCSS) for English Language Arts & Literacy (June 2010) Referred to as Language Arts Literacy in Appendix C of N.J.A.C. 6A:30-3.1(e)	September 2012	Elem - 08/2012 Middle - 07/2011 High - 08/2012			

EDUCATION EXHIBIT 3 - 9/16/14

**NJSAC Statement of Assurance
School Year 2014-15**

Type District Name Here			
Content Area and Date Standards were Adopted by State Board of Education	Date by which districts are required to align the curriculum with the NJCCCS or CCSS	Enter the <u>Month and Year</u> (mm/yyyy) of District Board Approval of Curriculum as Aligned to the Current State Board-adopted Standards	Comments
Math: CCSS (June 2010)	September 2011 (K-2); September 2012 (3-5 & high school); September 2013 (6-8); (prior to 2013, Districts are required to implement the 2008 NJCCS for Mathematics for grades 6-8)	K - 2 - 09/2011 3 - 5 - 08/2012 Middle & High - 09/2009	
Science: NJCCCS (June 2009)	September 2011	07/2011	
Social Studies: NJCCCS (September 2009)	September 2012	08/2012	

EDUCATION EXHIBIT 3 - 9/16/14

**NJSAC Statement of Assurance
School Year 2014-15**

Type District Name Here				
Content Area and Date Standards were Adopted by State Board of Education	Date by which districts are required to align the curriculum with the NJCCCS or CCSS	Enter the <u>Month and Year</u> (mm/yyyy) of District Board Approval of Curriculum as Aligned to the Current State Board-adopted Standards	1	Comments
World Languages: NJCCCS (June 2009)	September 2012	08/2012		
Technology: NJCCCS (June 2009) Referred to as Technology and Career Education in Appendix C of N.J.A.C. 6A:30-3.1(e)	September 2012	08/2012		
21st Century Life and Careers: NJCCCS (June 2009) Referred to as Consumer, Family and Life Skills in Appendix C of N.J.A.C. 6A:30-3.1(e)	September 2012	08/2012		
Content Area and Date Standards were Adopted by State Board of Education	Date by which districts are required to align the curriculum with the NJCCCS or CCSS	Enter the <u>Month and Year</u> (mm/yyyy) of District Board Approval of Curriculum as Aligned to the Current State Board-adopted Standards		Comments

EDUCATION-EXHIBIT-3-9/16/14

**NJSAC Statement of Assurance
School Year 2014-15**

Type District Name Here				
Visual and Performing Arts: NJCCCS (June 2009) Referred to as Arts Education in Appendix C of N.J.A.C. 6A:30-3.1(e)	September 2012	08/2012		
Comprehensive Health and Physical Education: NJCCCS (June 2009) Referred to as Health and Physical Education in Appendix C of N.J.A.C. 6A:30-3.1(e)	September 2012	08/2012		

**NJSAC Statement of Assurance
School Year 2014-15**

Type District Name Here		
Instruction and Program	Type "1" for Yes or N/A, or "0" for No	Comments
4. Aligns the approved career and technical education program with the State Plan for Career and Technical Education and evaluates the program annually, including the required safety and health program (<i>N.J.A.C. 6A:19 et seq.</i>).	1	N/A - We do not have a technical education program nor do we receive fu
5. Has a preschool program plan approved by NJDOE, Division of Early Childhood Education, as per <i>N.J.A.C. 6A:13A-3.1 (if district receives State preschool education aid)</i> . For those school districts receiving full State funding under the School Funding Reform Act (SFRA) funded per pupil amount determined by the formula established in P.L. 2007, c. 260, the preschool Self-Assessment Validation System is complete, as per <i>N.J.A.C. 6A:13A-8.1</i> .	1	N/A - Our Special Education Preschool Program is not that of the Division of Early Childhood and it does not receive State funding. Our program is specifically for classified students and our funding is from the IDEA grant.
Instruction & Program Subtotal	5	
Fiscal Management	Type "1" for Yes or N/A, or "0" for No	Comments
The district:		
1. Follows a budget calendar that was developed and shared with the board annually and that reflects all applicable legal and management requirements	1	
2. Bases the tuition estimate on an analysis of prior year expenditures and the current year schedule of out-of-district placements from existing contracts. If there were no out-of-district placements, this indicator should be checked N/A.	1	

EDUCATION EXHIBIT 3 - 9/16/14

**NJQSAC Statement of Assurance
School Year 2014-15**

Type District Name Here		
Fiscal Management	Type "1" for Yes or N/A, or "0" for No	Comments
3. Bases appropriations for capital projects on the district's Long Range Facilities Plan (N.J.A.C. 6A:26-2.1) and the comprehensive maintenance plan (N.J.A.C. 6A:26-20).	1	
4. Supports other budget lines by a trend analysis of historical expenditures.	1	
5. Includes only line-item transfers or appropriations of surplus for new programs and initiatives contained in the original budget certified for taxes (excluding transfers for health and safety related items and awards of additional state aid or grants for new purposes).	1	
6. Submits initial applications, revisions and final reports for all entitlement and discretionary grants in a timely manner.	1	
7. Maintains separate accounts and keeps records, by grant (IDEA, Title I, IDEA-ARRA, Education Jobs Funds, etc.) and location as required (Title I, etc.), and/or consolidates accounts for approved school-wide programs as allowed in accordance with the approved budget.	1	
8. Expends federal funds consistent with the approved indirect cost rate.	1	
9. At a minimum, performs a semi-monthly review of the budget status (budget to actual) to ensure that sufficient appropriations are available.	1	
10. Approves purchase orders approved only by the purchasing agent and issued in advance of goods received or services rendered and encumbered for the full contractual amount. There are no confirming orders.	0	
Fiscal Management Subtotal	9	

EDUCATION EXHIBIT 3 - 9/16/14

**NJQSAC Statement of Assurance
School Year 2014-15**

Type District Name Here		
Governance	Type "1" for Yes or N/A, or "0" for No	Comments
The district:		
1. Establishes policies and procedures for the provision of educational programs and services to all students (N.J.A.C. 6A:7 et.seq).	1	
2. Establishes a nepotism policy (N.J.A.C. 6A:23A-6.2)	1	
3. Follows all requirements for the annual organization meeting (N.J.S.A. 18A:10-3 et seq. and 15-1 et seq.).	1	
4. Drafts minutes of all meetings, including executive sessions, that reflect all board actions and makes the minutes publicly available within two weeks or by the next board meeting (N.J.S.A. 18A:17-7). When appropriate, the board obtains public input and provides information to district staff as it relates to community expectations. The board also implements the Open Public Records Act (OPRA) pursuant to N.J.S.A. 47:1A-1 et seq.).	1	
5. Requires each board member and administrator to file a timely and properly completed financial and personal/relative disclosure statement each year (N.J.S.A. 18A:12-26). Annually discusses the School Ethics Act and has not been found in violation of the School Ethics Act (N.J.S.A. 18A:12-22).	1	
6. Establishes a travel and related expense reimbursement policy and ensures school board members and all employees operate in accordance with that policy (N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7).	1	
7. Submits new, renegotiated, amended, altered or extended contracts for superintendents, deputy superintendents, assistant superintendents and school business administrators to the Executive County Superintendent (ECS) for review and approval. Takes no formal action to approve or implement such contracts prior to ECS review and approval (N.J.S.A. 18A:7-8, N.J.A.C. 6A:23A-3.1)	1	

EDUCATION EXHIBIT 9/16/14

**NJQSAC Statement of Assurance
School Year 2014-15**

Type District Name Here		
Governance	Type "1" for Yes or N/A, or "0" for No	Comments
8. Approves appointments and transfers, and removes or renews certificated and non-certificated officers and employees only by a roll call majority vote of the full membership of the board upon the recommendation of the Chief School Administrator and acts within 60 days of the CSA's recommendation (<i>N.J.S.A. 18A:27-4.1</i>).	1	
9. Approves the monthly board secretary's and treasurer's reports within 60 days of month's end and certifies in the minutes that the major funds (general fund, special revenue and capital projects fund) have not been over-expended (<i>N.J.A.C. 6A:23A-16.10</i>).	1	
10. Conducts a public hearing on the proposed budget and formally adopts the budget at a public meeting (<i>N.J.A.C. 18A:22-7 et seq. and N.J.A.C. 23A:8-1</i>).	1	
Governance Subtotal	10	
Personnel	Type "1" for Yes or N/A, or "0" for No	Comments
The district:		
1. Utilizes board-approved job descriptions and standards for appointment of each teaching staff member, substitute teacher and other staff including paraprofessional positions. Ensures that all staff are appropriately certified and credentialed for their assignment (<i>N.J.A.C. 6A:32-4 and N.J.A.C. 6A:9-6.5</i>).	1	
2. Confirms that new employees have a successful criminal history record check within three months of employment and that they have not been disqualified for employment (<i>N.J.S.A. 18A:6-7.1 et. seq., 18A:39-19.1 and 18A:6-4.13 et. seq.</i>).	1	

EDUCATION EXHIBIT 3 - 9/16/14

**NJQSAC Statement of Assurance
School Year 2014-15**

Type District Name Here		
Personnel	Type "1" for Yes or N/A, or "0" for No	Comments
3. Adopts written policies and procedures for the physical examination of new and existing employees and maintains personnel health records in a secure separate location from personnel files (<i>N.J.A.C. 6A:32-6.2 and 6.3</i>).	1	
4. Adopts policies and procedures for the annual evaluation of all tenured and non-tenured teaching staff members by appropriately certified personnel. Distributes the policies to all tenured teaching staff members, including administrators and supervisor, by October 1 (<i>N.J.A.C. 6A:10</i>).	1	
5. Uses multiple data sources, (e.g., test scores, needs assessments, attendance data, violence reports) to address current and projected needs and priorities for all school/district staff when providing professional development opportunities. Uses the data sources to analyze the alignment of the district's Professional Development Plan with teaching staff needs (<i>N.J.A.C. 6A:9-15 et seq.</i>).	1	
Personnel Subtotal	5	
Operations	Type "1" for Yes or N/A, or "0" for No	Comments
The district:		
1. Conducts all required trainings for school district employees (<i>N.J.S.A. 18A and N.J.A.C. 6A</i>).	1	
2. Submits all required NJSMART files by the due dates and has an error rate of less than 2% for each file.	1	
3. Adopts and distributes to all school staff, students and parents a code of student conduct that contains all required elements (<i>N.J.A.C. 6A:16-7.1</i>).	1	

EDUCATION EXHIBIT 3 - 9/16/14

**NJSAC Statement of Assurance
School Year 2014-15**

Type District Name Here		
Operations	Type "1" for Yes or N/A, or "0" for No	Comments
4. Collects and reports annually, incidents of violence, vandalism, substance abuse and disruptive behavior to the NJDOE on the Electronic Violence and Vandalism Reporting System (EVVRS). Reports to the board all incidents from the previous year, annually at a public hearing. Analyzes these incidents and identifies activities to address them (<i>N.J.A.C. 6A:16-5.3</i>).	1	
5. Develops and implements policies and procedures prohibiting harassment, intimidation and bullying (HIB); distributes them to students, parents and staff; and posts the policies and procedures on the district's website (<i>N.J.S.A. 18A:37-14-18 and N.J.A.C. 6A:16-7.7</i>).	1	
6. Satisfies all requirements of the Gun-Free Schools Act, 20 USC 7151 and the Title IV Section 4141 of NCLB (<i>N.J.S.A. 18A:37-7-12 and N.J.A.C. 6A:16-5.5</i>).	1	
7. Provides for the safety and protection of students through the annual review, development and implementation of a memorandum of agreement (MOA) with law enforcement and implementation of board-approved policies to facilitate cooperation between school staff and law enforcement (<i>N.J.A.C. 6A:16-6.2</i>).	1	
8. Implements procedures to review and resolve transportation incidents to avoid safety violations and ensures the safety of children including but not limited to meeting Motor Vehicle Commission requirements for bus driver inspections before loading and after drop-off and evacuation drills (<i>N.J.A.C. 6A:27-11 and 12.1(g)</i>).	1	

EDUCATION EXHIBIT 3 - 9/16/14

**NJQSAC Statement of Assurance
School Year 2014-15**

Type District Name Here		
Operations	Type "1" for Yes or N/A, or "0" for No	Comments
9. Adopts and implements policies and procedures designed to report missing and abused children to law enforcement and child welfare authorities. Appoints and school district liaison and provides training to district employees, volunteers and interns working in the school district (<i>N.J.A.C. 6A:16-11</i>).	1	
10. Provides school health services, screenings and examinations to identify the need for medical services for public and nonpublic students. Maintains student health records (<i>N.J.A.C. 6A:16-2.1 et seq.</i>).	1	
11. Implements the NJDOE-approved school health nursing services plan (<i>N.J.A.C. 6A:16-2.1(b)</i>).	1	
12. Implements a board-approved comprehensive guidance and academic counseling program for all students (<i>N.J.A.C. 6A:8-3.2</i>).	1	
13. Coordinates a comprehensive career education and counseling program with transition services for students with disabilities beginning at age 14 or younger as determined by the Individualized Education Program team (<i>N.J.A.C. 6A:14-3.7(e)11-13</i>).	1	
14. Ensures that each school building has a multidisciplinary team (such as Intervention and Referral Services Team, Pupil Assistance Team and School Resource Committee), as part of its coordinated system for the planning and delivery of intervention and referral services (<i>N.J.A.C. 6A:16-8</i>).	1	
15. Provides educational services, either in school or out of school, within five days of the student's removal for disciplinary reasons or absence due to chronic or temporary illness (<i>N.J.A.C. 6A:16-7.2; 7.3 and 10</i>). If the district is a County Special Services School District, it develops and implements procedures for notifying resident district of disciplinary removals or absences due to chronic or temporary illness.	1	

EDUCATION EXHIBIT 3-976/14

**NJQSAC Statement of Assurance
School Year 2014-15**

Type District Name Here		
Operations	Type "1" for Yes or N/A, or "0" for No	Comments
16. Forwards all student records, including disciplinary records, to the school district to which the student has transferred within 10 school days after the transfer has been verified by the requesting school district. Forwards disciplinary records, with respect to suspensions and expulsions, to nonpublic schools (<i>N.J.A.C. 6A:32-7.5(f)10iii and 6A:16-7.10</i>).	1	
17. Provides services and programs to nonpublic school students in accordance with Chapter 192 Auxiliary Services (<i>N.J.S.A. 18A:46A-1 et seq. and N.J.A.C. 6A:14-6.1 et seq</i>) and Chapter 193 Remedial Services for the Handicapped (<i>N.J.S.A. 18A:46-19.1 et seq and N.J.A.C. 6A:14-6.1 et seq</i>).	1	
18. Disseminates information about and implements a comprehensive alcohol, tobacco and other drug abuse program. Adopts and disseminates to all school staff, students and parents policies and procedures for the prevention, assessment, intervention, referral for evaluation referral for treatment, discipline for students using alcohol or other drugs and continuity of care (<i>N.J.S.A. 18A:40A-B et seq and N.J.A.C. 6A:16-1.4(a)18; 6A:16-3 and 6A:16-4</i>).	1	
19. Annually reviews, revises or develops, and implements safety and security plans, procedures and mechanisms in consultation with law enforcement, health, social service and emergency management agencies and other community members, including parents (<i>N.J.A.C. 6A:16-5.1 et seq</i>).	1	
20. Implements the NJDOE-approved Comprehensive Equity Plan (CEP) designed to eliminate discrimination according to race, age, creed, color, national original, ancestry, marital status, affectional or sexual orientation, gender, religion, disability, socioeconomic status, pregnancy or parenthood (<i>N.J.A.C. 6A:7-1.4</i>).	1	
Operations Subtotal	20	

NJDOE-OPERATIONS EXHIBIT C-9/16/14

**NJ QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC)
STATEMENT OF ASSURANCE - SCHOOL YEAR 2014-15**

DECLARATION PAGE

Type District Name Here

By signing below, the Chief School Administrator and Board President are affirming the accuracy of this document.

POSITION	NAME	SIGNATURE
Chief School Administrator	Dr. David M. Browne	
Board of Education President	Mrs. Tammy MacKay	
Board Resolution Date: September 16, 2014		

Randolph Township Schools
District

Morris
County

EDUCATION EXHIBIT 3 - 9/16/14