

BILINGUAL/ESL THREE-YEAR PROGRAM PLAN

SCHOOL YEARS 2014-2017

NEW JERSEY DEPARTMENT OF EDUCATION
Division of Student and Field Services
Office of Title I
Bureau of Bilingual/ESL Education
P.O. Box 500
Trenton, NJ 08625-0500

Email completed plan to: ellreports@doe.state.nj.us

Save the plan using the following file name format:
countycode-districtcode-districtname (e.g. 00-0000-sampledistrict.docx)

NOTE: Districts that are requesting a waiver from a full-time bilingual education program must submit a bilingual waiver on <http://homerom.state.nj.us/> under “Bilingual” in addition to completing this plan.

District Information

Morris / 27
County Name/Code

Randolph Twp. / 4330
District Name/Code

L.Hernandez, Supervisor/M. Land, Teacher
Name and Title of Person Completing

Laura Hernandez, Supervisor
Name and Title of Contact Person

(973) 361-2400
Telephone Number of Person Completing Plan

(973) 361-0808 xt.6219
Telephone Number of Contact Person

mland@rtnj.org
Email Address

lhernandez@rtnj.org
Email Address

25 School House Rd.
Street Address of District

Randolph NJ 07869
City State Zip

**BILINGUAL/ESL THREE-YEAR PROGRAM PLAN
SCHOOL YEARS 2014-2017
SECTION I: GENERAL ASSURANCES**

A. General Assurances Based on N.J.A.C. 6A:15 [Mark “X” for each if in compliance]

1. x The bilingual and/or ESL program is operated in compliance with New Jersey statutes and regulations.
2. x The ESL curriculum has been developed, aligned to the WIDA English Language Proficiency Standards for English Language Learners, and adopted by the local board of education.
3. x The parents/guardians of ELLs are notified annually by mail in their dominant language that their child has been identified as eligible for enrollment in a bilingual, ESL or English language services program and of their right to decline program services in accordance with New Jersey regulations. In addition, parents are notified by mail in their dominant language when a determination has been made to exit a student from a program. Parents/guardians also receive individual student progress reports as indicated in N.J.A.C.6A:15-1.13.
4. x A budget for the bilingual and/or ESL program is developed that specifies how state/local funds are directly related to the bilingual/ESL program instructional services and materials.
5. x The district uses a screening process, initiated by a home-language survey, to determine which students must be tested for English proficiency.
6. x All ELLs are identified for services and tested annually with one of the following assessments:
 - Maculaitis Test of English Language Proficiency (MACII)
 - Language Assessment Scale (LAS)
 - Language Assessment Scale Links
 - Comprehensive ELL Assessment (CELLA)
 - IDEA Proficiency Test (IPT)
 - WIDA-ACCESS Placement Test (W-APT)
 - WIDA ACCESS for ELLs
 - WIDA MODEL
7. x The district uses the following multiple measures to determine which students are ready to exit a language assistance program:
 - Department-established standard on an English language proficiency test:
 - Classroom performance and the student’s reading level in English:
 - Judgment of the teaching staff member(s): and
 - Performance on achievement tests in English.

Chief School Administrator

Signature

Date Signed

Date of Board Approval

**BILINGUAL/ESL THREE-YEAR PROGRAM PLAN
 SCHOOL YEARS 2014-2017
 SECTION II: GENERAL PROGRAM INFORMATION**

A. PROGRAM STAFF

Indicate the number of certified teachers in the chart. Teachers counted in 1 and 2 should not be duplicated in 3.

	TEACHER CERTIFICATION	NUMBER OF TEACHERS
1.	Bilingual-certified	
2.	ESL-certified	3
3.	Bilingual/ESL (dual certification)	

B. PROGRAM TYPE

For each program type, indicate the number of students in bilingual and/or ESL programs, and language(s) used for instruction in bilingual programs (if applicable). If any of the program types are not applicable, leave the section blank. Please refer to N.J.A.C. 6A:15 -1.2 located at: <http://www.state.nj.us/education/code/current/title6a/chap15.pdf> for definitions of program types.

Program Type	Number of Students	Language(s)
Full-Time Bilingual (self-contained or departmentalized) (list by language)		
Alternative programs that use students' native-language for instruction (Bilingual Part-time, Bilingual Tutorial, Bilingual Resource)		
Dual-Language (Two Way Immersion)		
Alternative programs that are English-based (High-Intensity ESL, Sheltered English Instruction)	78	
ESL-Only Programs		
Other (Please specify)		

NOTE: ESL-ONLY PROGRAMS SHOULD CONTINUE TO SECTION V ON PAGE 7.

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SCHOOL YEARS 2014-2017**

SECTION III: FULL-TIME BILINGUAL AND ALTERNATIVE PROGRAM DESCRIPTION

A. Full-Time Bilingual and Alternative* Program Information

*Alternative programs are implemented as a result of a district requesting a waiver from the requirement to implement a full-time bilingual education program.

Name of language

Mark "X" in the appropriate box indicating the program(s) implemented in each school. Complete one SECTION III Part A form for each language for which you provide full-time bilingual and/or alternative programs.

SCHOOL NAME	Full-time bilingual program(s)		Alternative bilingual program(s)			Alternative English-based programs(s)		SCHOOL GRADE SPAN	
	Bilingual Full-Time	Dual Language	Bilingual Part-Time	Bilingual Tutorial	Bilingual Resource	High Intensity ESL	Sheltered English Instruction	FROM - TO	(one grade per box)
High School						x	x	9	12
Middle School						x	x	6	8
Center Grove						x		K	5
Fernbrook						x		K	5
Ironia						x		K	5
Shongum						x		K	5

B. Full-Time Bilingual and Alternative* Program Assurances [Mark (X) each if applicable]

1. x A parent advisory committee has been established in the district consisting primarily of the parents of the ELL students.
2. x District staff receives professional development in strategies to meet the needs of ELL students.
3. x ELLs are instructed by teachers who have appropriate certifications/training that corresponds to their program type as follows:
 - All ELLs are provided at least one full period of ESL instruction per day from a certified ESL teacher. A period is the time allocated in the school schedule for instruction in core subjects.
 - Students in High-Intensity ESL programs receive at least 2 periods of ESL per day from a certified ESL teacher.
 - Students enrolled in a bilingual program receive instruction from bilingual teachers who are certified in bilingual education and the applicable content area(s) (unless otherwise noted in a bilingual waiver approved by the NJDOE).
 - Teachers in Sheltered English classes are regular classroom teachers who have received training on strategies to make subject-area content comprehensible for ELL students.

**BILINGUAL/ESL THREE-YEAR PROGRAM PLAN
SCHOOL YEARS 2014-2017
SECTION IV: FULL-TIME BILINGUAL AND ALTERNATIVE PROGRAM PARENT
ADVISORY COMMITTEE**

Pursuant to N.J.A.C. 6A:15-1.15, “ each district board of education implementing a bilingual education program shall establish a parent advisory committee on bilingual education on which majority will be parent(s) of students of limited English proficiency.”

Note: Districts with an alternative program as the result of a bilingual waiver must also have a bilingual parent advisory committee and complete this section.

A. Please provide tentative meeting dates for the district’s bilingual parent advisory committee.

2014-15	November 5 th 2014 February 5 th , 2015 May 5 th , 2015
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B. Select which of the following groups participate in the bilingual parent advisory committee. [Mark (X) each if applicable]

- Bilingual/ESL teachers
 - Mainstream teachers
 - Special education teachers
 - Parents
 - Paraprofessionals
 - Community representatives
- Other: Administrator
 - Other: _____
 - Other: _____

C. Please succinctly provide examples of parental involvement in providing input and feedback regarding the bilingual program.

Questionnaires are filled out at each Parent Advisory Committee meeting and the feedback guides our department in regards to our program as well as our future Parent Advisory meetings. In addition, there is a question and answer period at each meeting during which we are able to immediately record and respond to feedback and input.

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SECTION V: ENGLISH AS A SECOND LANGUAGE PROGRAM
DESCRIPTION**

A. ESL-Only Program Information

Indicate the name of the school and the grade span in which an ESL-Only program is provided. ESL-Only programs are for students who are not enrolled in a Full-Time Bilingual or Alternative program in a school district with 10 or more ELLs.

SCHOOL NAME	SCHOOL GRADE SPAN FROM - TO (one grade per box)	

B. ESL-Only Program Assurances [Mark (X) each if applicable]

1. Students are provided at least one full period of ESL instruction per day by a certified ESL teacher. A period is the time allocated in the school schedule for instruction in core subjects.
2. Districtwide, there are less than 20 ELL students in any one language classification enrolled in the ESL-Only program.
3. District staff receives professional development in strategies to meet the needs of ELL students.