

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, I hereby move the following Personnel and Administration motions 1 - 3:

## **1. TEACHERS/PROFESSIONAL STAFF**

### **A. New Hires**

1. Approve the appointment of **Alyssa Hausmann** as a leave replacement teacher at Shongum School, effective on or about February 21, 2017 at the daily rate of \$95.00 for the first 20 days; on day 21 the daily rate with increase to \$266.20 for the remainder of the agreement.

### **B. Appointments**

1. Approve the appointment of the following substitute teachers for the 2016-2017 school year at the daily rate of \$95.00, pending New Jersey Department of Education fingerprint clearance and completed paperwork:

**Josie Scanlan**  
**Evelyn Krayacich**  
**Elizabeth Reda**

**Cassandra Brodhecker**  
**Janet Manney**

**Connie Nissel**  
**Nicole Ough**

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***2. Approve the appointment of Alexandra Daniel as a substitute nurse for the 2016-2017 school year at the daily rate of \$135.00, pending New Jersey Department of Education fingerprint clearance and completed paperwork.***

### **C. Re-Appointments**

1. Approve the re-appointment of the following substitute teacher for the 2016-2017 school year at the daily rate of \$95.00, pending New Jersey Department of Education fingerprint clearance and completed paperwork:

**Theresa Fogel**

### **D. Leave of Absences**

1. Resolved, that Employee I.D # 7182, identified on **Schedule A** be placed on an unpaid N.J. FLA leave from January 16, 2017 through on or about February 28, 2017; and Be it further resolved that the entire leave is with benefits.

2. Resolved, that Employee I.D # 4039, identified on **Schedule C** be placed on a paid medical leave of absence from March 28, 2017 through on or about May 9, 2017; and Be it further resolved that the entire leave is with benefits.

- 3. Resolved, that the Board of Education hereby places Employee I.D. # 7294 identified on **Schedule E** on an Administrative Leave effective January 25, 2017.
- 4. Resolved, that Employee I.D # 4947, identified on **Schedule F** be placed on an unpaid FMLA leave from January 31, 2017 through on or about February 28, 2017; and Be it further resolved that the entire leave is with benefits.
- 5. Resolved, that Employee I.D # 4590, identified on **Schedule G** be placed on an intermittent unpaid FMLA leave starting January 30, 2017; and Be it further resolved that the entire leave is with benefits.
- 6. Resolved, that Employee I.D # 6605, identified on **Schedule H** be placed on a paid medical leave of absence from February 9, 2017 through on or about April 27, 2017; and Be it further resolved that the entire leave is with benefits.
- 7. Resolved, that Employee I.D # 4244, identified on **Schedule I** be placed on a paid medical leave of absence from January 27, 2017 through on or about February 10, 2017; and Be it further resolved that the entire leave is with benefits.

**E. Mentors**

- 1. Approve the following certificated staff as mentors for the 2016-2017 school year for the below listed staff members:

<b><u>Mentor</u></b>	<b><u>Staff Member</u></b>
<b>JoAnne Kesten</b>	Alyssa Hausmann
<b>Christina Grott</b>	Allison Madlinger
<b>Marissa Caruso</b>	Elizabeth Reda

**F. Stipends**

- 1. Rescind the following coaching appointment for the Spring 2016-2017 school year at the stipend amount and step listed below:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>	<b><u>Step</u></b>
<b>Joelle Cancelliere</b>	Ass't Softball Coach	\$6,663	2

2. Approve the following coaching appointments for the Spring 2016-2017 school year at the stipend amounts and steps listed below, pending New Jersey State Criminal History review and pending paperwork:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Michelle Poole	Head Girls' Lacrosse Coach	\$7,739	1
Agatha Wilke	Ass't Girls' Lacrosse Coach	\$7,326	4
Gia Modestino	Ass't Girls' Lacrosse Coach	\$7,326	4
Gina Adickes	Co-Ass't Girls' Lacrosse Coach	\$3,633	4
Nicole Landers	Co-Ass't Girls' Lacrosse Coach	\$3,633	4
Barbara Abromavage	Ass't Softball Coach	\$6,343	1
Brittany Bryan	Volunteer Ass't Girls' Lacrosse Coach	N/A	N/A

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3. Amend the stipend amount of the below listed Center Grove Bus Duty Supervisor for the 2016-2017 school year as listed below, effective September 1, 2016 through February 8, 2017, to be paid from Account # 11-120-100-101-15-2162:

<u>Name</u>	<u>Duty</u>	<u>From</u>	<u>To</u>
Lisa Rodimer	PM Side Door/PM Pick-up	\$1,903.00	\$1,008.62

4. Approve the appointment of Marissa Caruso as Center Grove Bus Duty Supervisor - PM Side Door/PM Pick-up for the 2016-2017 school year, effective February 9, 2017 through June 30, 2017, at the pro-rated stipend amount of \$894.38, to be paid from Account # 11-120-100-101-15-2162.

**G. Extra Duty**

1. Approve the appointment of the following certificated staff as Supplemental Reading Instructors, on an as-needed basis, for the 2016-2017 school year at the hourly rate of \$50.00, not to exceed \$151,022, to be Funded by 2017 IDEA Grant – Account # 20-251-100-101-07-3601:

- |                        |                      |
|------------------------|----------------------|
| Sybil Sanchez-Gonzales | Caroline Bieganousky |
| Katherine Reich        | Megan Wechsler       |
| Gina Naclerio          | Racquel Rivero       |

2. Approve the appointment of Tashi Oyola, Guidance Counselor at Randolph High School, as a Spanish translator, on an as-needed basis for the 2016-2017 school year at the hourly rate of \$50.00.

**H. Assignment Change**

1. Approve the assignment change for the below listed certificated staff for the 2016-2017 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Jose Rodriguez	Fernbrook	Fernbrook/Shongum

**2. SUPPORT STAFF**

**A. Retirements / Resignations**

1. Approve the resignation of **Christine Downtain**, yearly appointed Café/Recess Aide at Shongum School, effective January 17, 2017.
2. Approve the resignation of **Theodore Gibson**, yearly appointed Custodian at Randolph Middle School, for purpose of retirement, effective April 1, 2017.
3. Approve the resignation of **Andrew T. Finland** yearly appointed Maintenance and Facilities Staff for the Randolph Schools, for purpose of retirement, effective July 1, 2017.
4. Approve the resignation of **Iva Cook** yearly appointed Paraprofessional at Randolph High School, for purpose of retirement, effective July 1, 2017.
5. Approve the resignation of **Sandra Sergison**, yearly appointed Paraprofessional at Randolph High School, for purpose of retirement, effective July 1, 2017.

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- 6. Approve the resignation of Thomas Fischer, yearly appointed Paraprofessional at Randolph High School, effective February 21, 2017.***
- 7. Approve the resignation of Heather Turner, yearly appointed Paraprofessional at Ironia School, effective February 14, 2017.***

**B. New Hires**

1. Approve the appointment of **Tyler Kurtz** as a Paraprofessional at Shongum School for the 2016-2017 school year at the annual salary of \$22,259, (pro-rated), Step 4, effective February 16, 2017. To be charged to Account # 11-000-217-100-15-2702.

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***2. Approve the appointment of Cyndall King as a Paraprofessional at Ironia School for the 2016-2017 school year at the annual salary of \$22,259, (pro-rated), Step 4, effective February 16, 2017. To be charged to Account # 11-213-100-106-15-2113.***

**C. Appointments**

1. Approve the appointment of **Pamela Edelman** as a Café/Recess Aide at Ironia School for the 2016-2017 school year at the hourly rate of \$11.00, effective February 16, 2017, pending completed paperwork.
2. Approve the appointment of **Laura Cerligione** as a Café/Recess Aide at Fernbrook School for the 2016-2017 school year at the hourly rate of \$11.00, effective February 16, 2017, pending completed paperwork.
3. Approve the appointment of **Deborah Howell** as a substitute Café/Recess Aide for the 2016-2017 school year at the hourly rate of \$11.00, effective February 16, 2017, pending completed paperwork.
4. Approve the appointment of the following substitute secretaries for the 2016-2017 school year at the hourly rate of \$12.00, effective February 16, 2017, pending completed paperwork:

**Jill Frankel**

**Deborah Howell**

5. Adjust the appointment of **Dorothy Incledon** from School Nurse at Randolph High School to Registered Nurse at Randolph High School, effective November 30, 2016 through June 30, 2017, salary to remain the same.

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***6. Approve the appointment of Nora Brennan as a substitute Café/Recess Aide for the 2016-2017 school year at the hourly rate of \$13.50, effective February 16, 2017, pending completed paperwork.***

**D. Re-Appointments**

1. ***Approve the re-appointment of the following substitute buildings and grounds staff member to work from February 21, 2017 through June 22, 2017, not to exceed 20 hours per week, at the hourly rate of \$10.00:***

**Matthew Knox**

**E. Leave of Absences**

1. Resolved, that Employee I.D # 6505, identified on **Schedule B** be placed on an unpaid N.J. FLA leave from January 23, 2017 through on or about March 10, 2017; and Be it further resolved that the entire leave is with benefits.
2. Resolved, that Employee I.D # 4775, identified on **Schedule D** be placed on an intermittent unpaid N.J. FLA leave from February 6, 2017 through February 16, 2017, March 27, 2017 through March 31, 2017, April 3, 2017 through April 7, 2017, May 15, 2017 through May 19, 2017, May 22, 2017 through May 26, 2017; and Be it further resolved that the entire leave is with benefits.

**F. Transfers**

1. Approve the transfer of the following Paraprofessional listed below for the 2016-2017 school year, effective February 6, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Chrisanthy Potamianos	Shongum	Center Grove

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2. *Approve the transfer of the following Paraprofessional listed below for the 2016-2017 school year, effective February 6, 2017:*

<u>Name</u>	<u>From</u>	<u>To</u>
<i>Michele Hauryluke</i>	<i>Ironia</i>	<i>Center Grove</i>

3. *Approve the transfer of the following custodian listed below for the 2016-2017 school year, effective April 1, 2017:*

<u>Name</u>	<u>From</u>	<u>To</u>
<i>Wilmer Vera Platz</i>	<i>RHS – 11pm – 7 am</i>	<i>RMS – 3 pm – 11 pm</i>

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**G. Unique Position Codes – (UPC)**

1. *Approve the creation of the Unique Position Codes listed below for the 2016-2017 school year:*

<u>UPC#</u>	<u>Staff Member</u>	<u>Position</u>	<u>School</u>
401-01-0000-120-27	Chrisanthy Potamianos	F/T Paraprofessional	CG
401-01-0000-120-28	<i>Michele Hauryluke</i>	<i>F/T Paraprofessional</i>	<i>CG</i>

### **3. COMMUNITY SCHOOL**

#### **A. Resignations**

1. Approve the resignation of **Kenneth Palmer**, Senior Aide for the Randolph Township Community School, effective January 15, 2017.
2. Approve the resignation of **Ailena Piazza**, Senior Aide for the Randolph Community School, effective January 31, 2017.
3. Approve the resignation of **Marcia Palmer** as Project Leader for the Randolph Community School, effective February 3, 2017.

#### **B. Appointments**

1. Amend the name of **Sarah Murray** to **Sarah Jane Murray** as a substitute Ski Club chaperone for the 2016-2017 season at the rate of \$100 per trip.
2. Approve the appointment of **Pamela Edelman** as a Program Aide, at the hourly rate of \$12.50, effective February 15, 2017, pending New Jersey State Criminal History review and pending paperwork.
3. Approve the appointment of **Carol Graham** as a Program Aide, at the hourly rate of \$12.50, effective February 15, 2017, pending New Jersey State Criminal History review and pending paperwork.
4. Approve the appointment of the following Art Instructors for “Kidz Kraftz”, effective February 15, 2017. The Art Diner will be paid \$150.00 per child for the Kidz Kraftz class:

**Rosalind Gourvitz**

**Merryl Shapiro**

5. Approve the appointment of the following Yoga instructor for the Randolph Community School Program at the hourly rate of \$75.00 for the children’s yoga class:

**Rosalind Gourvitz**

6. Approve the appointment of **Christine Shay** as Elementary School Substitute Ski Club Chaperone for the 2016-2017 season at the rate of \$100 per trip, effective February 2, 2017.

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***7. Approve the appointment of Merryl Shapiro as a Program Aide, at the hourly rate of \$12.00, effective February 15, 2017, pending New Jersey State Criminal History review and pending paperwork.***

***8. Approve the appointment of Jamie Becker as a Program Aide, at the hourly rate of \$13.50, effective February 15, 2017, pending New Jersey State Criminal History review and pending paperwork.***

***9. Approve the appointment of Sarah O’Neill as an Art Instructor for “Young Rembrandts”, effective February 16, 2017, pending New Jersey State Criminal History review and pending paperwork.***

**C. Assignment / Rate Change**

1. Approve the following assignment and rate changes for the below listed Randolph Community School staff member, effective February 15, 2017.

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
<b>Sarah Marcinkowski</b>	Program Aide \$12.00	Project Leader \$15.00