

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 12/31/14	\$ 5,263,265.70
1.1	Check Register – 01/08/15	\$ 2,666,648.79

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **October, November & December 2014** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 10/31/14
2.1a	Monthly Transfer Report – 11/30/14
2.1b	Monthly Transfer Report – 12/31/14
2.2	Expense Account Adjustment Analysis - 10/31/14
2.2a	Expense Account Adjustment Analysis - 11/30/14
2.2b	Expense Account Adjustment Analysis - 12/31/14

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **August 2014, September 2014, October 2014, November 2014 and December 2014 Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet / Board Secretary Report - 08/31/14
3.1a	Interim Balance Sheet / Board Secretary Report - 09/30/14
3.1b	Interim Balance Sheet / Board Secretary Report - 10/31/14
3.1c	Interim Balance Sheet / Board Secretary Report - 11/30/14
3.1d	Interim Balance Sheet / Board Secretary Report - 12/31/14
3.2	Revenue Report – 08/29/14
3.2a	Revenue Report – 09/30/14
3.2b	Revenue Report – 10/31/14
3.2c	Revenue Report – 11/30/14

3.2d	Revenue Report – 12/31/14
3.3	Budget Report – 10/31/14
3.3a	Budget Report – 11/30/14
3.3b	Budget Report – 12/31/14
3.4	Petty Cash Report – 10/31/14
3.4a	Petty Cash Report – 11/30/14
3.4b	Petty Cash Report – 12/31/14

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **August 2014, September 2014, October 2014, November 2014 and December 2014, Finance Exhibit # 3.5;**

3.5	Treasurer Report – 08/31/14
3.5a	Treasurer Report – 09/30/14
3.5b	Treasurer Report – 10/31/14
3.5c	Treasurer Report – 11/30/14
3.5d	Treasurer Report – 12/31/14

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

4. MOTION TO APPROVE BOARD MEMBER TRAVEL TO ATTEND NJSBA ANNUAL MANDATED TRAINING WORKSHOPS

BE IT RESOLVED, The Randolph Township Board of Education approve Board

8. MOTION TO APPROVE CHANGE ORDER

RESOLVED, that the Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit # 4.**

PROJECT: High School Lobby Renovation

VENDOR NAME: Shauger Property Services, Inc.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

C.O.# 001	Add changes for Recessed Light Fixtures, plus retrofit on fixtures in vestibule as required by code official.	\$ 3,550.00
	Install raceway on wall to cover exposed low voltage wires.	\$ 1,350.00
	Unforeseen condition in mechanical room requiring relocation of switch plus mounting of fluorescent fixture.	\$ 850.00
	Less Contingency Allowance	<\$6,000.00>
	Total Contract Change	\$ 612.50

9. MOTION TO APPROVE CHANGE ORDER

RESOLVED, that the Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit # 5.**

PROJECT: Fernbrook Roof

VENDOR NAME: G L Group

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

C.O.# 001-F REVISED	Previously Board approved on 10-21-14; 19 Drains @ 750.00 each	\$ 14,250.00
	Actual: Supplied & Installed; 11 new roof drains @ \$750.00 each	\$ 8,250.00
	FOR A NET CHANGE OF MINUS	<\$ 6,000.00>

10. MOTION TO APPROVE CHANGE ORDER

RESOLVED, that the Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit # 6.**

PROJECT: Fernbrook Roof

VENDOR NAME: G L Group

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

C.O.# 002-F	Replace existing roof Tectum Deck (96 SF)	\$ 1,632.00
FOR A NET CHANGE OF PLUS		\$ 1,632.00

11. MOTION TO APPROVE CHANGE ORDER

RESOLVED, that the Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit # 7.**

PROJECT: High School Roof

VENDOR NAME: G L Group

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

C.O.# 001-H	Supply & Install 19 new roof drains \$750.00 each	\$ 14,250.00
FOR A NET CHANGE OF PLUS		\$ 14,250.00

12. MOTION TO VOID THE FOLLOWING CHECKS

RESOLVED, the Randolph Township Board of Education, by resolution, approves the cancellation of un-cashed checks remaining as open items as of June 30, 2014, sum of checks totaling \$ 919.80.

<u>Check</u>	<u>Date</u>	<u>Amount</u>	<u>Adjustment Account</u>
81938	6/30/2014	35.80	63-602-100-580-37-0000
82102	6/30/2014	884.00	11-000-270-517-28-5201
TOTAL		\$919.80	

13. MOTION TO APPROVE FUNDS TRANSFER

MOTION to approve the following \$52,000 discretionary transfer for the purpose of purchasing French Textbooks.

Transfer from: 11-190-100-610-08-2458 ED SUPP/NEW ADOPT/CURRIC
Transfer to: 11-190-100-640-47-0471 TEXT/REPL/HS,FL

Amendment1

14. MOTION TO APPROVE FUNDS TRANSFER

MOTION to approve the following \$175,000 discretionary transfer for the purpose of purchasing Administrative costs.

Transfer from: 11-130-100-101-15-2135 SALARY GRADES 6-8
Transfer to: 11-000-240-103-15-2110 SALARY PRINCIPALS

15. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accept the following donation:

➤ **High School:**

- donation from RHS PTSO, picture hanging system and equipment for “makerspace” room in the library. Donation having an estimated value of \$2,750.
- donation from RHS PTSO, paint and canvas for use during play put on with Camden Street School. Donation having an estimated value of \$580.
- donation from RHS PTSO, Finch Robots for computer science classes to be used to teach students how to code. Donation having an estimated value of \$470.00

➤ **Ironia School:**

- donation from the Ironia PTO of \$5,000.00 to be directed toward the purchase of leveled readers for 1st and 2nd grade classroom libraries.

➤ **Middle School:**

- donation from Responsive Classroom; Northeast Foundation for Children, Inc., six (6) iPad Minis for the Focus Group teachers. Donation is estimated at \$3,171.

- donations from the RMS PTO- Teacher Grant Program the following, having an estimated total value \$1,363:
 - Poetry Slam \$ 200.
 - Tomorrows Technology \$ 340.
 - Hands on Equations \$ 174.
 - Hominid Skulls \$ 649.

BE IT RESOLVED, that Ms. Deborah Iosso, Principal of the High School, Mr. Lee Nittel, Principal of the Ironia School and Dr. Dennis Copeland, Principal of the Middle School acknowledge the donation in a letter to the appropriate parties.

Amendment2

16. MOTION TO APPROVE BOARD MEMBER ATTENDANCE AND TRAVEL TO THE NJSBA ANNUAL TECH CONFERENCE

BE IT RESOLVED, The Randolph Township Board of Education approve Board Member travel to attend NEW JERSEY SCHOOL BOARD ASSOCIATION (NJSBA) 2nd Annual Tech Conference, East Princeton, NJ.

Board member: Mr. Ronald Conti

Location: Princeton Marriott Hotel and Conference Center
100 College Road, East Princeton, NJ 08540

Date: February 20, 2015

Registration fee: \$200.00, and

Mileage, meals and incidental expenses

Reimbursement of mileage, meals and incidental expenses are subject to the limitations and conditions set forth in *OMB Circular A-87* and in accordance with district Policy 6471 School District Travel <http://www.rtnj.org/files/filesystem/6471.pdf> & Regulation R 6471 School District Travel Procedures <http://www.rtnj.org/files/filesystem/R6471%20School%20District%20Travel%20Procedures.pdf>.