

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 02/27/15	\$ 7,434,017.53
1.1	Check Register – 03/13/15	\$ 2,649,120.63

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve **February 2015** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 02/27/15
2.2	Expense Account Adjustment Analysis 02/27/15

**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of **February 2015 Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet/Board Secretary Report - 02/28/15
3.2	Revenue Report – 02/27/15
3.3	Budget Report – 02/27/15
3.4	Petty Cash Report – 02/28/15

and

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **February 2015, Finance Exhibit # 3.5**;

3.5	Treasurer Report – 02/28/15
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**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**4. REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE REFUNDING SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED MARCH 1, 2005, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$16,800,000, APPROPRIATING NOT TO EXCEED \$6,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$6,500,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING.**

**BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:**

**Section 1.** The Board of Education of the Township of Randolph in the County of Morris, New Jersey (the "School District") is hereby authorized to refund all or a portion of the outstanding refunding school bonds of the School District issued in the original principal amount of \$16,800,000 and dated March 1, 2005 (the "2005 Bonds"). The 2005 Bonds maturing on or after August 1, 2016 may be redeemed at the option of the School District in whole or in part on any date on or after August 1, 2015 (the "Redemption Date") at a redemption price equal to the par amount of the 2005 Bonds to be redeemed plus accrued interest, if any, to the Redemption Date.

**Section 2.** In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby

authorized to be issued in the aggregate principal amount not to exceed \$6,500,000 pursuant to N.J.S.A. 18A:24-61 et seq.

**Section 3.** An aggregate amount not exceeding \$120,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

**Section 4.** The purpose of the refunding is to incur an interest cost savings for the School District.

**Section 5.** A supplemental debt statement has been prepared and filed in the offices of the Township Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Township as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

**Section 6.** No Local Finance Board approval is required as the issuance of the Refunding Bonds will comply with the requirements of N.J.A.C. 5:30-2.5.

**Section 7.** The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2005 Bonds referred to in Section 1 hereof.

**Section 8.** This bond ordinance shall take effect immediately after final adoption.

## **5. RESOLUTION FOR THE ADOPTION OF TENTATIVE BUDGET**

**BE IT RESOLVED**, the tentative budget for the Randolph Township School District / Randolph Board of Education be approved for the 2015-2016 school year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2015-16 TOTAL EXPENDITURES</b>	\$84,297,779.00	\$1,212,921.00	\$4,002,657.00	\$89,513,357.00
<b>LESS: ANTICIPATED REVENUES</b>	\$14,476,178.00	\$1,212,921.00	\$267,400.00	\$15,956,499.00
<b>TAXES TO BE RAISED</b>	\$69,821,601.00	\$0.00	\$3,735,257.00	\$73,556,858.00

and, to advertise said tentative budget in the Randolph Township School District / Randolph Board of Education in accordance with the form suggested by the State Department of Education and according with law; and

**BE IT FURTHER RESOLVED**, that a public hearing will be held in the Randolph High School Library, May 5, 2015 at 8:00 p.m., for the purpose of conducting a public hearing on the budget for the 2015-2016 school year.

**6. RESOLUTION FOR TRAVEL AND RELATED EXPENSE REIMBURSEMENT**

**WHEREAS**, the Randolph Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only as defined in 6A:23A-1.2, an annual school year threshold of \$150 per staff member or board member where prior Board approval shall not be required unless this annual threshold for a staff member or board member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and

unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

**NOW THEREFORE, BE IT RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

**BE IT FURTHER RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.1, to a maximum expenditure of \$ 167,157 for all staff and Board members.

## **7. ACCEPTANCE OF DONATIONS**

**RESOLVED**, the Randolph Township Board of Education accept the following donation:

➤ **Center Grove School:**

- donation from the Center Grove PTO; iPad for preschool classroom use to enhance student learning, having an estimated value of \$479.

➤ **Fernbrook School:**

- donation in the amount of \$956 from the Randolph Education Foundation “Next Practices” Grant 2014-15 school year.

➤ **High School:**

- donation in the amount of \$9,499 from the Randolph Education Foundation “Next Practices” Grant 2014-15 school year.
- donation from the RHS PTSO grant program in the amount of \$450 in support of “Increasing the Odds”; program run by RHS students to help a school in need in Newark.
- donation from the RHS PTSO grant program in the amount of \$160; directed to RHS Option II student for art supplies / material in support of her “Paint-out-Passion” program she will be offering to the elderly in the area.

➤ **Middle School:**

- donation in the amount of \$ 1,375 from Center for Responsive Schools, Inc. (Responsive Classroom) for teachers' participation in the on-line survey "The RC Teacher Report of Student Academic Mindsets (TR-SAM). The donation is intended for RMS school's efforts in the areas of character development and social and emotional learning.
- a check in the amount of \$185.07 from Target, program designed to benefit "Take Charge of Education" whereby 1% of purchases made by parents, teachers and other supporters in the community, Target donates to eligible K-12 schools they have designated. Funds to be used as needed; for books, field trips, art supplies or new technology.

➤ **Shongum:**

- a check in the amount of \$1,309.79 from the Shongum PTO to be used for technology upgrades.
- a check in the amount of \$132.85 from Target, program designed to benefit "Take Charge of Education" whereby 1% of purchases made by parents, teachers and other supporters in the community, Target donates to eligible K-12 schools they have designated. Funds to be used as needed; for books, field trips, art supplies or new technology.

**BE IT RESOLVED**, that Mr. Mario Rodas, Principal of Center Grove Elementary School, Ms. Danielle Soldivieri, Principal of Fernbrook School, Ms. Deborah Iosso, Principal of the High School, Dr. Dennis Copeland, Principal of the Middle School and Mr. Clifford Burns, Principal of the Shongum School acknowledge the donation in a letter to the appropriate parties.

Amended: 3/17/15

**8. RESOLUTION FOR THE AWARD CONTRACT ROOF MAINTENANCE/REPLACEMENT**

**WHEREAS**, the Randolph Board of Education (the "Board") is a member of the cooperative bidding system operated by the Educational Services Commission of Morris County (the "Commission") and administered by Educational Data Services, Inc.;

**WHEREAS**, the Board may utilize the time and material pricing established through the competitive public bidding procurement process conducted by the Commission;

**WHEREAS**, on February 5, 2014, the Commission received and publicly opened sealed bids for roof maintenance/replacement work;

**WHEREAS**, based on the bids received by the Commission on February 5, 2014, the Commission determined that GL Group, Inc. submitted the lowest time and material pricing and is qualified to perform roof maintenance/replacement work on school district buildings in the County of Morris;

**WHEREAS**, GL Group, Inc. submitted proposals to the Board for work on the Randolph Middle School and Randolph Shongum School roofs (the "Projects"), based on pricing approved by the Commission pursuant to the above-referenced public bidding process;

**WHEREAS**, the Board, wishes to award contracts to GL Group, Inc. by utilizing the pricing established by the Commission through its public bidding procurement process;

**WHEREAS**, under the Commission's bidding procedures, the pricing offered by GL Group, Inc. for the Projects will not be valid after March 31, 2015;

**WHEREAS**, the Projects will be funded in part by the New Jersey Schools Development Authority ("NJSDA") and the Board is dependent on this funding for completion of the Projects this year; and

**WHEREAS**, the Board anticipates receipt of final fully executed grant agreements ("the Grant Agreements") for the Projects before March 31, 2015 and if not by then, prior to commencement of work on the Projects currently scheduled to begin in July 2015;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Education hereby awards the contracts for the Projects to GL Group, Inc., 140 Hamburg Turnpike, Bloomingdale, New Jersey 07403, in an amount not to exceed \$569,500.00, inclusive of Alternate Bid number 2 in the amount of \$1,500.00 for the Randolph Middle School roof project, and in an amount not to exceed \$909,160.00, inclusive of Alternate Bid number 2 in the amount of \$89,280.00 for the Randolph Shongum School roof project, said awards contingent upon the District's receipt of fully executed NJSDA Grant Agreements for the Projects; and

**BE IT FURTHER RESOLVED**, that should the Board not receive the fully executed Grant Agreements by the date established for commencement of work on the Projects, this contract award shall be null and void; and

**BE IT FURTHER RESOLVED**, that the Board's award is subject to the terms and conditions of contracts to be prepared by Board counsel, which the Board President is authorized to execute on behalf of the Board.