

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 05/31/15	\$ 5,487,705.09
1.1	Check Register – 06/10/15	\$ 2,273,784.09

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **May 2015** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 05/31/15
2.2	Expense Account Adjustment Analysis 05/31/15

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **May 2015 Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet/Board Secretary Report - 05/31/15
3.2	Revenue Report – 05/31/15
3.3	Budget Report – 05/31/15
3.4	Petty Cash Report – 05/31/15

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **May 2015, Finance Exhibit # 3.5**;

3.5	Treasurer Report – 05/31/15
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WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has

obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO APPROVE DIRECT DEPOSIT PROGRAM

BE IT RESOLVED, that the Randolph Board of Education hereby approves mandatory direct deposit for all payroll compensation issued to regular employees effective July 1, 2015 for twelve-month employees and September 1, 2015 for ten-month employees, pursuant to the provisions of N.J.S.A. 52:14-15h and Policy 6511 which permits local school districts to require mandatory direct deposit for employee compensation; and

BE IT FURTHER RESOLVED, that the Board hereby approves Provident Bank as the school district's banking institution for the direct deposit program; and

BE IT FINALLY RESOLVED, that any employee appointed by the Board before June 30, 2015 shall be exempt from the direct deposit requirement.

5. MOTION TO APPROVE DISTRICT PETTY CASH ACCOUNTS

RESOLVED, the Randolph Board of Education approve the establishment of the following petty cash accounts totaling \$2,800 for the 2015 - 2016 school year in support of school district operations activities:

Board Office	\$ 200.00
Center Grove	\$ 100.00
Fernbrook	\$ 100.00
Ironia	\$ 100.00
Shongum	\$ 100.00
Middle School	\$ 400.00
High School	\$ 400.00
Transportation Department	\$ 200.00

Special Services Department	\$ 200.00
Randolph Community School	\$1,000.00

6. MOTION TO APPROVE THE SUBMISSION OF APPLICATION FOR FUNDS WITH THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY (MCMUA) FOR THE 2015 CLEAN COMMUNITIES GRANT

MOTION to approve the submission of an application with the Morris County Municipal Utilities Authority, for funds in the amount of \$500.00 for the 2015 Clean Communities Slam Dunk the Junk; Put Litter in its Place Grant to be used for the purchase of indoor recycling containers and/or outdoor recycling or trash receptacles in Randolph High School.

7. MOTION TO ADOPT THE FOLLOWING RESOLUTION FOR AGREEMENT WITH SPECTROTEL HOLDING COMPANY, LLC ON BEHALF OF ITS OPERATING COMPANY, SPECTROTEL OF NEW JERSEY.

MOTION to adopt the following resolution for agreement with Spectrotel Holding Company, LLC on behalf of its operating company, Spectrotel of New Jersey (hereinafter "Spectrotel"):

WHEREAS, the Randolph Township Board of Education requires telephone services at reasonable rates and is eligible for E-Rate reimbursement for certain costs relating to the provision of said telephone services (the "Services");

WHEREAS, the Board, with the assistance of its E-Rate consultant, solicited proposals via the E-Rate posting process in accordance with Federal Communications Commission requirements and as permitted under N.J.S.A. 18A:18A-(a)(20);

WHEREAS, pursuant to N.J.S.A. 18A:18A-42(g), the Board may enter into a contract for the Services for a period not exceeding five years; and

WHEREAS, Spectrotel offers competitive pricing and is qualified to provide the Services and the Board would like to enter into a contract with Spectrotel for a period of three years;

NOW THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education hereby awards a contract to Spectrotel for the provision of telephone services for the period beginning July 1, 2015 and ending June 30, 2018.

8. MOTION to approve ESY and RX district transportation bus routes for the 2015 -2016 school year.

9. CONTRIBUTION TO CAPITAL RESERVE FUND BALANCE FOR FY 2014 – 2015

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Randolph Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Randolph Township Board of Education may transfer an amount not to exceed One Million dollars (\$1,000,000.00) into the capital reserve account at year-end; and

NOW THEREFORE, BE IT RESOLVED by the Randolph Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

10. RESOLUTION FOR THE AWARD OF SHONGUM WINDOW BID

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for replacement of various windows at the Shongum Elementary School; and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud at the Board office on June 4, 2015; and

WHEREAS, RD Architectural Products, Inc. submitted a bid in the amount of \$217,900.00, inclusive of a base bid in the amount of \$199,900.00 and Alternate Bid #1 in the amount of \$18,000.00 and

WHEREAS, there are no material defects in RD Architectural Products, Inc.'s bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and

WHEREAS, the Board of Education, at this time, wishes to award the Project to RD Architectural Products, Inc., inclusive of Alternate #1 ;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education, that the bid be awarded to:

RD Architectural Products, Inc., 9-01 Saddle River Road, Fair Lawn, NJ 07410, in the total amount of \$217,900.00, inclusive of Alternate Bid #1, subject to the terms and conditions of a contractual agreement pending review by Board Counsel, and which the Board President is authorized to execute on behalf of the Board.

11. MOTION TO ENTER INTO AN AGREEMENT WITH FSMC

WHEREAS, the Randolph Township Board of Education previously approved a contractual agreement with **Maschio's Food Services, Inc.** to provide management services for the District's food services program for the 2013-2014 school year with four (4), one (1) year options to renew, and

WHEREAS, the Randolph Township Board of Education desires to exercise its option to renew the contractual agreement with **Maschio's Food Services, Inc.** to provide management services for the District's food services program for the 2015 - 2016 school year for the period beginning July 1, 2015 and ending June 30, 2016.

BE IT RESOLVED, that the district further incorporates the following contractual management/administrative fee(s) / guarantees into this motion as stated in an agreement between the Randolph Township Board of Education and **Maschio's Food Services, Inc.**, for the period beginning July 1, 2015 and ending on June 30, 2016.

MANAGEMENT FEE(S) / GUARANTEES

1. MANAGEMENT FEE

The Local Education Agency shall pay Maschio's an annual management fee in the amount of **\$53,833.00**. The management fee shall be payable in monthly installments of \$5,383.30 per month commencing on September 1, 2015 and ending on June 30, 2016.

2. GUARANTEE RETURN

Maschio's guarantees a return to the Local Education Agency in the amount of **\$31,980.00**. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall be responsible for any shortfall.

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Board of Education enter into an agreement with **Maschio's Food Services, Inc.** to provide management services for the District's food services program for the 2015-2016 school year for the period beginning July 1, 2015 and ending June 30, 2016 and further subject to the approval from the New Jersey Department of Agriculture.

12. MOTION TO ENTER INTO AN AGREEMENT WITH INTERSTATE WASTE SERVICES OF NJ, INC.

WHEREAS, the Randolph Township Board of Education previously approved a contractual agreement with **Interstate Waste Services Inc.** (Interstate) for garbage collection services for the Randolph School District for the 2014-2015 school year with options to renew for two (2) additional school years at the rates set forth in Interstate's response, and

WHEREAS, the Randolph Township Board of Education desires to exercise its option to renew the contractual agreement with **Interstate Waste Services Inc. (Interstate)** to continue to provide garbage collection services for the Randolph School District, inclusive of all pick-up options as stated in Interstate's response, for the contract period July 1, 2015 – June 30, 2016, an amount of \$67,058.86, inclusive of alternates, for the one year period.

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Board of Education renew the agreement for one year beginning July 1, 2015 and ending June 30, 2016, for the 2015 - 2016 school year, and further subject to terms and conditions set forth in the vendor's contractual agreement.

13. APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH MENDHAM TOWNSHIP FOR THE 2015-2016 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve a joint transportation agreement between the Randolph Township Board of Education and the Board of Education of the Township of Mendham for period July 1, 2015 – June 30, 2016, as summarized in **Finance Exhibit #5**, attached hereto and made a part of the minutes.

14. APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY FOR THE 2015-2016 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve a joint transportation agreement between the Randolph Township Board of Education and Educational Services Commission of Morris County for period July 1, 2015 –

June 30, 2016, as summarized in **Finance Exhibit #6**, attached hereto and made a part of the minutes.

15. MOTION TO EXTEND AN AGREEMENT WITH SAGE EDUCATIONAL ENTERPRISES FOR COUNSELING AND RELATED SERVICES FOR THE 2015-2016 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve an agreement between the Randolph Township Board of Education and Sage Educational Enterprises, with offices located at 295 Rochelle Avenue, in the Borough of Rochelle Park, County of Bergen and State of New Jersey for school based counseling and related counseling services to students in the Randolph High School and Middle School for period September 1, 2015 through June 30, 2016 as summarized in **Finance Exhibit #7**, attached hereto and made a part of the minutes.

16. MOTION TO EXTEND AN AGREEMENT WITH BLACKBOARD INC. FOR SCHOOLWORLD MULTI-MEDIA CONNECT SERVICES AND SCHOOLWORLD SCHOOLSITES FOR THE 2015-2016 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve an agreement between the Randolph Township Board of Education and Blackboard Inc., for SchoolWorld Multi-Media Connect Services and SchoolWorld Schoolsites for period July 1, 2015 through June 30, 2016, as summarized in **Finance Exhibit #8** attached hereto and made a part of the minutes.

17. MOTION TO APPROVE CHANGE ORDER

The Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit #9**.

PROJECT: Windows and Storefront Replacement, Randolph High School

VENDOR NAME: RD Architectural Products, Inc.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

C.O. No. 001:	Contract Credit Unused Allowance	(\$15,000.00)
	FOR A NET CHANGE OF Minus	(\$15,000.00)

18. MOTION TO APPROVE CHANGE ORDER

The Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit #10**.

PROJECT: Shongum Roof

VENDOR NAME: G L Group

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDERS:

C.O. No. 001-H:	1) ACM Removal at Roof Perimeter	\$56,000.00
	2) Credit Allowance	(\$30,000.00)
	FOR A NET CHANGE OF PLUS	\$26,000.00

19. RESOLUTION FOR THE AWARD OF LEASE PURCHASE FINANCING BID

WHEREAS, the Hunterdon County Educational Services Commission (“HCESC”) Lease Purchase Advisory Service conducted a bid for the Randolph Township Board of Education (“Board”) for lease purchase financing to pay for the acquisition of school buses, textbooks (\$516,751.46) and a phone system and the VDI technology initiative \$862,500, totaling \$1,379,251.46; and

WHEREAS, the bid was opened, June 11, 2015 at 1:00 p.m., at the offices of the Board’s Business Administrator; and

WHEREAS, three bids were received as follows, with Municipal Leasing Consultants LLC submitting the most favorable financing option to the Board:

Respondent	Index Federal Reserve H-15 Like term Constant Maturity %/ Index Date	Purchase Option Penalty (% of outstanding principal balance)	Rate Bid	Additional Fee / Yield incl. fee:	Recommend
Municipal Leasing Consultants LLC, VT (MLC)	1.67% as of 5/1/195 yr.	101%	1.412%	\$250 Escrow Fee Yield 1.421%	Recommend. for Award
US Bancorp	1.77%/5	103%	1.495%	None	

Government Leasing and Finance, Inc. NJ	yr. as of 6/5/15 Like term Swaps				
TD Bank Equipment Finance, NJ	1.32%/3 yr. as of 6/8/15 Like term Swaps	Yield maintenance	1.5879%	None	

NOW THEREFORE, BE IT RESOLVED, based upon the recommendation of the HSESC Financial Services Manager that the Board award the bid to Municipal Leasing Consultants LLC based upon the terms and conditions set forth in its bid submission as outlined above.

20. MOTION TO APPROVE AN AGREEMENT FOR CONSULTING SERVICES WITH THE UNCOMMON THREAD COMPANY FOR THE 2015 - 2016 SCHOOL YEAR.

MOTION to approve The Uncommon Thread Company to provide Behavioral Analysis Services for the 2015 - 2016 school year, effective July 1, 2016 – June 30, 2016, an amount not to exceed \$35,000.

21. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accept the following donation:

➤ **Center Grove:**

- as part of an Eagle Scout project, donation of labor and material from a student whose name is on file in the Board office. His plan is to create an outdoor classroom at the Center Grove School. The student will redesign an existing area; remove existing material(s), including three old benches and replacing with eight new benches and securing them. Awning will be placed in middle of the outdoor classroom for teaching staff members. The estimated value of the labor and material for this project is \$500.

➤ **High School:**

- through the high school PTSO program, donation of equipment and supplies to implement “Trout in the Classroom.”

BE IT RESOLVED, that Mario Rodas, Principal of Center Grove School, Deborah Iosso, Principal of Randolph High School acknowledge the donation in a letter to the appropriate parties.

22. MOTION TO APPROVE AN AGREEMENT WITH INNOVATIVE DESIGNS FOR EDUCATION CORP. (IDE) WORKSHOPS FOR 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education hereby approves IDE Corp. to provide workshops for Learner-Active, Technology-Infused Classrooms (LATIC) for the Randolph School District for the 2015-16 school year in the amount of \$29,195, subject to the terms of a contract delineating the rights and responsibilities of the parties.

23. MOTION TO APPROVE COMMUNITY SCHOOL CHILDCARE RATES FOR 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education hereby approve the following rates for the Community School Before and aftercare programs for the 2015-16 school year.

COMMUNITY SCHOOL CHILDCARE RATE CALCULATIONS FOR 2015-16 SCHOOL YEAR

2015 - 16 Monthly Fees

WEEKLY SCHEDULE:		5 days	4 days	3 days	2 days	1 day
Early Birds OR After School (Each program is 2 hours long.)	1 CHILD	\$190	\$152	\$114	\$76	\$38
	2 CHILDREN	\$342	\$274	\$205	\$137	\$68
Both Early Birds and After School (Both Ebs & ASK-same days.)	1 CHILD	\$342	\$274	\$205	\$137	\$68
	2 CHILDREN	\$684	\$547	\$410	\$274	\$137

Hours of Operation at all Schools:

Early Birds 7:00 AM to 9:00 AM

After School 4:00 PM - 6:00 PM