

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approves the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 05/31/13	\$ 6,487,051.80
1.1	Check Register – 06/07/13	\$ 1,564,699.51

2. BUDGET

RESOLVED, the Randolph Township Board of Education approves **May 2013** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report 05/31/13
2.2	Expense Account Adjustment 05/31/13

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **December, March, April and May 2013**, **Finance Exhibits # 3.1 – 3.4**, consisting of:

3.1	Interim Balance Sheet – 04/30/13
3.2	Revenue Report – 12/31/12
3.2a	Revenue Report – 03/29/13
3.2b	Revenue Report – 04/30/13
3.3	Budget Report – 05/31/13
3.4	Petty Cash Report – 05/31/13
3.5	Treasurer Report – 04/30/13

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **April 2013**, **Finance Exhibit # 3.5**,

<u>April 30, 2013 FUND</u>	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 7,333,543.17	
(11) Current Expense	--	\$1,763,631.92
(12) Capital Outlay	--	386,450.72
(20) Special Revenue Fund	(440,662.98)	699,470.48
(30) Capital Projects Fund	6,655,697.21	2,276,358.29
(40) Debt Service Fund	(.24)	(.24)
(60) Food Service	(202,621.53)	225,965.28
(63) Community School	309,209.60	234,494.33
TOTAL	\$13,655,165.23	5,586,370.78

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO APPROVE TECHNOLOGY CONSULTING AGREEMENT

RESOLVED, the Randolph Township Board of Education approve contracted technology consulting agreement of Mr. Richard Walsh for period July 1, 2013 through June 30, 2014, per diem rate of \$420.00, payable per terms and conditions of the agreement.

5. MOTION TO AMEND A SPECIAL EDUCATION TUITION (RECEIVING) CONTRACT

RESOLVED, that the Randolph Township Board of Education amend REC-13-01, grade 4 tuition contract approved November 20, 2012 to reflect the addition of a personal aide effective February 1, 2013, terminate June 30, 2013, and

BE IT FURTHER RESOLVED that the amended contract be entered into with the Dover Board of Education (sending district) at an estimated rate of \$6,494.16 for the cost of the aide.

Addendum2

6. CONTRIBUTION TO CAPITAL RESERVE FUND BALANCE FOR FY 2013

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Randolph Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Randolph Township Board of Education has determined that an amount not to exceed one million two hundred thousand dollars (\$1,200,000.) is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Randolph Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations; and

BE IT FURTHER RESOLVED, that these funds be dedicated to fund the following:

- ***Roofing replacement projects for district school facilities;***
- ***HVAC rooftop unit replacements;***
- ***Technology enhancements and upgrades at district schools;***
- ***Other Eligible Projects as determined in the district's Long Range Facilities Plan***

7. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accepts the following donations:

- **Center Grove School:**

- through the Center Grove PTO purchases of the following:
 - books for the Reader's Workshop program; estimated value of up to \$10,000
 - twenty eight (28) new desktop computers for the library / school; estimated value of \$14,117
 - eight (8) laptops for classroom and / or library use; estimated value of \$4,324
 - LCD projector to be used in the gym for teaching, assemblies back-to-school night, etc., having an estimated value of \$2,000

Addendum2

➤ **Ironia School:**

- donation from the **Reelers Square Dance Club** in the amount of \$250.00 in appreciation of use of school facility.

Addendum1

➤ **Middle School:**

- NJSELA Grant in the amount of \$500 awarded to top New Jersey STEM teacher. The funds will be used to purchase rocketry instruction in the science and technology for the 21st century class. Ms. Kelly Boehmer will additionally present the results of the unit at next year's NJTA conference on behalf of the Randolph Middle School STEM and NJSELA.

BE IT FURTHER RESOLVED, that Mr. Mario Rodas, Principal of the Center Grove School, Dr. Dennis Copeland, Principal of Ironia School and Miss Carol Strowbridge, Principal of the Middle School acknowledges the donation in a letter to the appropriate parties.

Addendum2

8. MOTION TO APPROVE THE EXTENSION OF CONTRACT WITH MORRIS-UNION JOINTURE COMMISSION

RESOLVED, that the Randolph Township Board of Education approve the extension of contract between Morris-Union Jointure Commission and Randolph Township Board of Education for one (1) additional day for the

long-term substitute Teacher of Students with Disabilities to attend an IEP meeting on June 20, 2012 for 2.5 hours at \$51.46 per hour.

9. MOTION TO APPROVE SPECIAL EDUCATION TUITION (RECEIVING) EXTENDED SCHOOL YEAR CONTRACT

RESOLVED, that the Randolph Township Board of Education accept REC-13-01, effective July 8, 2013, and terminate August 9, 2013, and

BE IT FURTHER RESOLVED that a special education ESY tuition contract be entered into with the Dover Board of Education (sending district) at an estimated program tuition rate of \$ 7,156.75.

10. APPROPRIATION OF 2011-2012 EXTRAORDINARY AID FOR THE PURPOSE OF FUNDING MEDICAL BENEFITS

WHEREAS, the Randolph Township Board of Education was awarded \$1,257,851.00 in Extraordinary Aid for the 2011-2012 school year by the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED, that the district appropriate \$424,851.00 to 2012-2013 budget lines as follows: 11-000-291-270-40-8203 Medical Benefits - \$424,851

Addendum4

11. WITHDRAWAL FROM CAPITAL RESERVE FUND BALANCE FOR FY 2013

To approve the appropriation, pursuant to NJSA 6A:23A-14.1(h)3, as of June 19, 2012, of not more than \$115,000 from Capital Reserve for one project(s) listed and to declare these project(s) as non-eligible for SDA funding:

- ***\$115,000. for Randolph High School Athletic Fields.***

12. MOTION TO AUTHORIZE ACCEPTANCE AWARD OF BID FOR THE SHONGUM ELEMENTARY SCHOOL PARKING LOT

WHEREAS, the Randolph Board of Education has received formal competitive bids on June 13, 2013 for the milling and repaving of the Shongum Elementary School Parking Lot , and

WHEREAS, Solutions Architecture and Board Attorney, Joseph Roselle, have reviewed the bids received,

NOW BE IT RESOLVED, to authorize the acceptance of the bid submitted by D & L Paving Contractors, Inc. of Nutley, NJ, as follows:

Base Bid– Milling and repaving of the Shongum Elementary School Parking Lot \$397,182

**Total Selected Contract \$397,182
and,**

BE IT FURTHER RESOLVED, to authorize the Interim School Business Administrator/Board Secretary to send a Notice of Award/Notice to Proceed to D & L Paving Contractors, Inc. for this project.

13. MOTION TO AUTHORIZE ACCEPTANCE AWARD OF BID FOR RANDOLPH HIGH SCHOOL ATHLETIC FIELDS

WHEREAS, the Randolph Board of Education has received formal competitive bids for the renovation of the Randolph High School Athletic Fields, and

WHEREAS, Solutions Architecture and Board Attorney, Joseph Roselle, have reviewed the bids received,

NOW BE IT RESOLVED, to authorize the acceptance of the bid submitted by Gallen Contracting, Inc. of Hackensack, NJ, as follows:

Base Bid– Randolph High School Athletic Fields:	\$368,000
Alternate #1 Softball Subsurface Drainage	14,000
Alternate #2 Baseball Subsurface Drainage	15,000
Alternate #3 Sod in Baseball Infield	4,200
Alternate #6 Baseball Sideline Fence	20,000
Alternate #9 Softball Sideline Fence	15,000

**Total Selected Contract \$436,200
and,**

BE IT FURTHER RESOLVED, to authorize the Interim School Business Administrator/Board Secretary to send a Notice of Award/Notice to Proceed to Gallen Contracting, Inc. for this project.

14. ACCEPTANCE OF FY 2012-2013 EDJOBS FUNDING

WHEREAS, it has been determined that EDJOBS funding for the 2012-2013 school may become available but has not yet been announced; and

WHEREAS, a resolution of the Board of Education is required during the month of June, 2013 to accept said funding;

NOW THEREFORE BE IT RESOLVED, the Randolph Township Board of Education authorizes the School Business Administrator to accept such EDJOBS funding as may become available and expend said funding through the reimbursement of current FY 2012-2103 expenses.

Addendum3

15. MOTION TO APPROVE THE SUBMISSION OF SCHOOL FACILITIES PROJECTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Randolph Board of Education approves the submission of the following school projects to the New Jersey Department of Education for review and approval. The District is seeking ROD Grant Funding for these projects.

SCHOOL	PROJECT
Randolph High School	Roof Replacements
Randolph High School	Mechanical Unit Replacements
Randolph High School	Lobby Security Upgrades
Randolph Middle School	Roof Replacements
Shongum Elementary School	Roof Replacements
Fernbrook Elementary School	Roof Replacements
Ironia Elementary School	Roof Replacements
Center Grove Elementary School	Roof Replacements