

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 06/30/15	\$ 6,177,708.91
1.1	Check Register – 07/13/15	\$ 3,046,514.13

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **June 2015** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report - 06/30/15
2.2	Expense Account Adjustment Analysis – 06/30/15

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **June 2015 Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet/Board Secretary Report - 06/30/15
3.2	Revenue Report - 06/30/15
3.3	Budget Report - 06/30/15
3.4	Petty Cash Report - 06/30/15

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **June 2015, Finance Exhibit # 3.5**;

3.5	Treasurer Report - 06/30/15
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WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has

obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. RESOLUTION INCREASING THE BID THRESHOLD – QUALIFIED PURCHASING AGENT

WHEREAS, Gerald M. Eckert, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE, BE IT RESOLVED that the Randolph Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Gerald M. Eckert to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

5. RESOLUTION TO AMEND MOTION NO. 17, OF JANUARY 06, 2015 FOR THRESHOLD LIMITS ON DISCRETIONARY EXPENSES

BE IT RESOLVED that the Board of Education of the Township of Randolph defines non-discretionary expenditures as:

- Salaries and wages
- Employee benefits
- Debt service
- Insurance
- Utilities
- Special education required by the related IEP

- Tuition
- Professional Service Contracts awarded by the Board of Education. However, work to be performed beyond that awarded and in excess of the amount awarded in the contract that may approach the District's identified threshold is discretionary
- State Contract or Co-op Contract approved for use by the Board of Education and are considered non-discretionary
- Contracts awarded by the Board of Education
- Transportation Jointures

THEREFORE all other expenditures are discretionary including expenditures not listed above that may be procured through State-Contracts or Co-op suppliers.

BE IT FURTHER RESOLVED, that the Board of Education of the Township of Randolph places a threshold limit on all discretionary expenditures of \$29,000 without the District Business Administrator having a Qualified Purchasing Agent (QPA) or \$40,000 with the District Business Administrator having a Qualified Purchasing Agent (QPA) certification and requires all purchase orders and transfers exceeding the threshold limit to be approved by the Board of Education before executing such purchase orders or transfers.

BE IT FURTHER RESOLVED, that under extreme emergency and for the good of the District, the Superintendent may request to exceed the threshold limit on a specific transaction with the written approval of the President and FFT Committee Chairperson, of the Board of Education of the Township of Randolph.

6. MOTION TO APPROVE SETTLEMENT AGREEMENT

WHEREAS, A.G. is domiciled in the area served by the Randolph Township Board of Education who has been classified as eligible for special education and related services; and

WHEREAS, for the 2014-2015 school year, the Child Study Team recommended placement for A.G. at the Hunterdon Learning Center with supports; and

WHEREAS, J.G. and M.G., parents of A.G., placed A.G. at Uinta Academy, a private school placement and requested that the District agree to place her there for her education; and

WHEREAS, the parties wish to amicably resolve all outstanding disputes between the parties pursuant to the terms presented to the Board in the Agreement without the necessity of legal proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the Settlement Agreement on the terms and conditions contained therein; and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the Agreement on behalf of the Board.

7. MOTION TO APPROVE SPECIAL EDUCATION TUITION (RECEIVING) CONTRACT FOR 2015 EXTENDED SCHOOL YEAR PROGRAM

RESOLVED, that the Randolph Township Board of Education accept REC-15-01, Grade 4, effective July 6, 2015, terminate August 6, 2015, and

BE IT FURTHER RESOLVED that a special education extended school year tuition contract be entered into with the Mine Hill Board of Education (sending district) at an estimated program tuition rate of \$2,509.90.

8. RESOLUTION TO APPROVE NUMBER OF CONTRACTS FOR VARIOUS EDUCATIONAL GOODS AND SERVICES FOR ONE-YEAR TERM

WHEREAS, the Randolph Board of Education is party to a number of contracts for various educational goods and services which are expiring and which the Board wishes to extend for an additional year; and

WHEREAS, the contracts set forth below are for dollar amounts below the public bidding threshold and are for the provision of various services, such as educational goods, proprietary computer software/hardware and/or professional training services, as specified, and are therefore exempt from public bidding pursuant to N.J.S.A. 18A:18A-5; and;

WHEREAS, the contracts must be renewed on an annual basis upon mutual agreement of the parties;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the renewal of the following contracts for the 2015-2016 school year:

- a. Contract with **Lynda.com** for a subscription agreement to provide online training for a one-year term beginning on September 25, 2015 in the amount of \$21,000;
- b. Contract with **Frontline Technologies Group, LLC** for Employee attendance and sub calling software for a one-year term beginning on July 1, 2015 in the amount of \$15,270.90;

- c. Contract with **Frontline Technologies Group, LLC** for My Learning Plan for a one-year term beginning on July 1, 2015 in the amount of \$21,820.00;
- d. Contract with **OnScene Technologies, Inc.** for Share911 for a one-year term beginning on July 1, 2015 in the amount of \$25,500.00;
- e. Contract with **Rosetta Stone Ltd.**, for products, services and fixed term site license for online access for one-year term beginning on August 7, 2015 in the amount of \$ 56,495.00.
- f. Contract with **Rethink** for access to its cloud-based learning management platform and related services renewal date of August 31, 2015 with licensing terms: September 1, 2015 – August 31, 2016 in the amount of \$15,000.

9. RESOLUTION TO APPROVE THE EXTENSION OF BLACKBOARD INC LICENSING AGREEMENT FOR ONE-YEAR TERM

WHEREAS, the Randolph Board of Education is party to a contract with Blackboard, Inc. for the use of education related software and related training services, which is scheduled to expire on July 30, 2015 and which the Board wishes to extend for an additional year; and

WHEREAS, the Blackboard product is a specialized, proprietary computer software program used for educational purposes and is thus exempt from public bidding pursuant to N.J.S.A. 18A:18A-5; and;

WHEREAS, the Blackboard service contract must be renewed on an annual basis upon mutual agreement of the parties;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the renewal of the license agreement permitting use of Blackboard's K-12 Innovative Classroom Bundle, subject to the same terms and conditions as contained in the current contract, in the total amount of \$48,172.04 for a one-year term, effective August 1, 2015.

10. MOTION TO AUTHORIZE PURCHASES THROUGH (PEPPM) CONSORTIUM TECHNOLOGY BIDDING AND PURCHASING PROGRAM

RESOLVED, that the Board of Education hereby authorize the School Business Administrator to make purchases through the PEPPM Consortium beginning July 1, 2015.

11. RESOLUTION TO APPROVE AN AGREEMENT WITH TURN-KEY TECHNOLOGIES INC.

RESOLVED, that the Board of Education hereby approves the Agreement with Turn-key Technologies Inc., 2400 Main Street, Sayreville, NJ 08872 for wireless expansion project including materials, installation and training in the amount of \$46,117.75, per PEPPM Contract No. 524104.

BE IT FURTHER RESOLVED, that the Board Secretary is authorized to execute the Agreement on behalf of the Board.

12. MOTION TO APPROVE CONSULTING SERVICES AGREEMENT FOR THE 2015 – 2016 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve contracted consulting services of Jennifer Serravallo for site-based professional development at \$2,500 per day for twelve (12) days for a total of \$ 30,000, as summarized in **Finance Exhibit # 4**, attached hereto and made a part of the minutes.

13. MOTION TO ACCEPT FUNDS

RESOLVED, the Randolph Township Board of Education accept the *2016 No Child Left Behind (NCLB)* funds from the New Jersey Department of Education, project period July 1, 2015 to June 30, 2016, as summarized in **Finance Exhibit # 5**, attached hereto and made a part of the minutes.

Title I – Part A	\$ 114,815
Title II – Part A	\$ 91,619
Title III	\$ 19,571
Title III Immigrant	\$ 23,744

14. MOTION TO ACCEPT FUNDS

BE IT RESOLVED, the Randolph Township Board of Education accept the following funds from the New Jersey Department of Education, **INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)** grant program (Basic/Preschool) for project period 01 July 2015 – 30 June 2016.

BASIC (Ages 3–21)

Grant:	\$ 1,008,997
Non-Public Share:	\$ 36,590

PRESCHOOL (Ages 3–5)
Grant: \$ 44,060

15. APPROVAL OF LUNCH PRICES FOR THE 2015-2016 SCHOOL YEAR

RESOLEVED, at the recommendation of Food Services Management Company (FSMC) the Randolph Township Board of Education affirm and approve the district continuation, without change, below 2011-2012 school lunch price list for the 2015-2016 school year.

STUDENT LUNCHES

Elementary	\$3.00
Middle	\$3.25
High School	\$4.00

REDUCED LUNCHES

All Schools	\$.40
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ADULT LUNCHES

Elementary	\$4.75
Middle	\$4.75
Extra Ala Carte Entrée w/ Meal	\$1.00

KINDERGARTEN MILK ONLY

\$6.00 per month or
\$60.00 per year

ICE CREAM

Most Varieties	\$.85
Select Novelty	\$.85 - \$2.00

ORANGE JUICE

4 oz. Carton	\$.85
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MILK - PLASTIC

Students (All Varieties)	\$.85
Adults (All Varieties)	\$.85

KINDERGARTEN SNACK WITH MILK

\$22.50 per month or
\$225.00 per year

16. MOTION TO RESCIND MOTION NO. 14 OF JUNE 17, 2014 AND APPROVE DELEGATION OF AUTHORITY TO SIGN CONTRACTS AND PURCHASE ORDERS

RESOLVED, that in the absence of Business Administrator, the Assistant Business Administrator/Board Secretary shall have the authority to sign contracts and purchase orders on behalf of the district effective 21 July, 2015.

17. MOTION TO APPROVE AN AGREEMENT WITH RTImDIRECT / CENTRIS GROUP FOR THE 2015 - 2016 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve an agreement with RTImDirect / Centris Group for web-based Response to Intervention (RTI) and Referral Services tracking and management software, support, maintenance and three (3) days of product training for a one year term in the amount of \$24,851.55.

18. MOTION TO APPROVE DISTRICT BUS ROUTES AND NON TRANSPORTED AREAS FOR THE 2015 - 2016 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education designate and approve the areas of the Township that shall be walking areas, to designate and approve areas of the Township that shall receive school transportation, as summarized in document(s) filed in the office of Business Administrator.

19. MOTION TO ACCEPT FUNDS FROM THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY (MCMUA) FOR THE 2015 CLEAN COMMUNITIES GRANT

MOTION to accept funds from the Morris County Municipal Utilities Authority (MCMUA) in the amount of \$500.00 for the 2015 Clean Communities Slam Dunk the Junk; Put Litter in its Place Grant to be used for the purchase of indoor recycling containers and/or outdoor recycling or trash receptacles in Randolph High School.

20. RESOLUTION RESCINDING THE AWARD OF AGREEMENT TO MUNICIPAL LEASING CONSULTANTS, LLC FOR EQUIPMENT FINANCING

WHEREAS, by Resolution dated June 16, 2015, the Randolph Township Board of Education (the "Board"), after the receipt of sealed bids for the financing via a lease purchase agreement of certain equipment (the "Financing"), awarded the bid to Municipal Leasing Consultants, LLC; and

WHEREAS, due to an error in the process relating to the advertisement for bids, the Board must rescind its award to Municipal Leasing Consultants, LLC; and

WHEREAS, the Board has not executed an agreement with Municipal Leasing Consultants, LLC;

NOW THEREFORE, BE IT RESOLVED, that the Board hereby rescinds its award of a financing agreement with Municipal Leasing Consultants, LLC; and

BE IT FURTHER RESOLVED, that the Board's Administration is hereby directed to provide a copy of this resolution to Municipal Leasing Consultants, LLC.

21. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY PROVIDING FOR THE ACQUISITION AND INSTALLATION OF CERTAIN EQUIPMENT THROUGH A LEASE PURCHASE TRANSACTION AND AUTHORIZING EXECUTION OF A LEASE PURCHASE AGREEMENT AND OTHER RELATED AGREEMENTS AND ACTIONS NECESSARY TO ACCOMPLISH THE TRANSACTION

WHEREAS, The Board of Education of the Township of Randolph in the County of Morris, New Jersey (the "Board") has determined to finance the acquisition and installation (as applicable) of a phone system, technology equipment, school buses, text books and other related equipment, including the financing costs and any additional incidental costs (the "Equipment") through a lease purchase transaction; and

WHEREAS, the Board has selected McManimon, Scotland & Baumann, LLC to serve as Special Counsel (the "Special Counsel") and Hunterdon County Educational Services Commission Lease Purchase Advisory Service to serve as financial advisor (the "Financial Advisor") for the transaction contemplated herein; and

WHEREAS, the Board has followed the procedures required by N.J.S.A. 18A:20-4.2(f) and N.J.S.A. 18A:18A-1 *et seq.*, and the regulations promulgated thereunder; and

WHEREAS, the Board hereby authorizes and ratifies the solicitation of bids for the financing of the Equipment pursuant to a lease purchase agreement for a

principal amount of \$1,379,251.46 and hereby ratifies the publication of the notice of request for the receipt of bids; and

WHEREAS, the notice of request for bids (the "Request for Bids"), which established the criteria for awarding the bid to the lowest responsive and responsible bidder and established the index for the interest rate for the financing, was published on July 2, 2015, and bids were received on July 14, 2015 in accordance with the Request for Bids; and

WHEREAS, of the bids submitted, U.S. Bancorp Government Leasing and Finance, Inc. submitted the most responsive and responsible bid, and the Board wants to award the lease purchase financing to this company in accordance with its bid and the Request for Bids; and

WHEREAS, the Board now intends to enter into an equipment lease purchase agreement with U.S. Bancorp Government Leasing and Finance, Inc. (the "Lease") on a date to be determined by the Business Administrator/Board Secretary;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

Section 1. The Board hereby approves the bid submitted by U.S. Bancorp Government Leasing and Finance, Inc. (referred to hereinafter as the "Purchaser" or sometimes the "Lessor") to enter into the Lease for the terms and at the annual interest rates per annum set forth in the bid as explained more fully in the summary prepared by the Financial Advisor and attached hereto in the aggregate principal amount of \$1,379,251.46, representing the principal portion of the rent payments under the Lease. This award is being made in accordance with the Request for Bids and the bid submitted by the Purchaser to the Business Administrator/Board Secretary, on or about July 14, 2015, and on file with his office. The Purchaser's interest rates for each of two schedules will be held fixed until September 7, 2015. If the closing does not occur by that date, the interest rates will be calculated in accordance with the index rate set forth in the proposal.

Section 2. The Board hereby authorizes the execution and the delivery of, and the performance by the Board of its obligations under, the Lease and other related financing agreements and documents, which shall be in the form approved by Special Counsel. The Board hereby authorizes and directs the Board President or, the Business Administrator/Board Secretary to execute such documents on behalf of the Board, and the signature of such official shall be conclusive proof of such approval.

Section 3. The payments of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board nor any agency, department or political subdivision thereof shall be obligated to pay any sum to the Lessor under the Lease from any taxing source for the payment of any sums due under the Lease. The obligations of the Board under the Lease shall not constitute indebtedness of the Board or of the constituent municipalities or of any department, agency or political subdivision thereof. The Lease, to be prepared in accordance with the Request for Bids and the bid submitted by the Lessor, will set forth the terms of the lease purchase acquisition by the Board of the Equipment, the rental payments to be paid by the Board in respect thereof and the dates on which rents shall be due and payable.

Section 4. The proceeds of the sale of the Lease shall be applied to (i) pay costs to acquire and to install the Equipment, and (ii) pay the costs of entering into the Lease.

Section 5. The Business Administrator/Board Secretary is authorized to direct the investment of funds under an escrow deposit agreement (the "Escrow Agreement") between the Board and a GUDPA approved escrow agent at the cost of the Purchaser, consistent with the provisions of New Jersey law and the Escrow Agreement, and is authorized to enter into such agreement and to execute such documents on behalf of the Board as may be necessary therefor.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code") in order to preserve the exemption from taxation of the interest portion of the rental payments under the Lease, including, if applicable, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease. The Board hereby declares its intent to issue the Lease in the principal amount set forth herein and to use the proceeds of the Lease to pay or reimburse expenditures for the costs of the Equipment for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law. The Lease will be designated as a "qualified tax-exempt obligation" for the purposes of Section 265(b)(3)(B)(ii) of the Code.

Section 7. The Business Administrator/Board Secretary and/or the Board President and other appropriate representatives of the Board are authorized to take any and all actions necessary to implement the transaction and the agreements authorized herein, and any such actions taken prior to adoption of this resolution, including the publication of the notice of the Request for Bids, is hereby ratified and approved. Any Board actions heretofore taken that are inconsistent with this resolution are hereby repealed and/or superseded to the extent of any inconsistency herewith.

Section 8. This resolution shall take effect immediately.

22. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accept the following donation:

➤ **Ironia School:**

- through the Ironia PTO grant program, checks totaling \$6,766.27 received for the following:
 - purchase of Bare book products for Mrs. Brembs classroom - \$559.85;
 - purchase of equipment designed to promote sensory experiences in Ms. Wall's classroom - \$679.01;
 - purchase of north star shelf truck for ceramics in Ms. Tyroler's classroom - \$698.42;
 - for Mrs. Andrews classroom purchase of story works magazine for 100 students - \$699.00;
 - for Ms. Scott's travel expenses associated with the whole brain teaching conference - \$1,000.00;
 - for Ms. Feliciano's travel expenses associated with the whole brain teaching conference - \$1,000.00;
 - for Mrs. Rodriguez's classroom, purchase of materials for creating maker space - \$1,000.00;
 - for Ms. Feeney's classroom, purchase of a 2 octave set of Malmark choir chimes - \$1,000.00
 - for Mrs. Feliciano's classroom, purchase of \$100 worth of Barnes & Noble books and a subscription to math worksheet - \$29.99

➤ **Middle School:**

- donation in the amount of \$750.00 from Center for Responsive Schools, Inc., for teachers' participation in the Responsive Classroom RMS Focus Group. The donation is intended for the school's efforts in the areas of character development and social and emotional learning.

➤ **Shongum School:**

- donation from the Shongum PTO in the amount of \$10,000 to be used for technology; i.e., Rosetta Stone, iPad station.

BE IT RESOLVED, that David Kricheff, Principal of Ironia School, Dr. Dennis Copeland, Principal of the Middle School and Clifford Burns, Principal of Shongum School acknowledge the donation in a letter to the appropriate parties.

AMENDMENT1:

23. MOTION TO APPROVE AN AGREEMENT WITH SCHOOLWIRES INC

RESOLVED, that the Board of Education hereby upgrades its agreement with School Wires, per the terms of its proposal dated July 13, 2015 in the amount of \$19,741.06.