

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approves the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 08/30/13	\$ 2,098,176.27
1.1	Check Register – 09/10/13	\$ 4,203,376.75

2. BUDGET

RESOLVED, the Randolph Township Board of Education approves **August 2013** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report 08/30/13
2.2	Expense Account Adjustment 08/30/13

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **July and August 2013, Finance Exhibits # 3.1 – 3.4**, consisting of:

3.1	Interim Balance Sheet – 07/31/13
3.2	Revenue Report - 07/31/13
3.3	Budget Report – 08/30/13
3.4	Petty Cash Report – 08/30/13
3.5	Treasurer Report – 07/31/13

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **July 2013, Finance Exhibit # 3.5**,

<u>Jul 31, 2013 FUND</u>	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 2,778,936.92	
(11) Current Expense	--	\$12,915,633.20
(12) Capital Outlay	--	667,644.19
(20) Special Revenue Fund	(452,041.82)	1,019,708.18
(30) Capital Projects Fund	4,450,273.28	274,447.80
(40) Debt Service Fund	(.24)	(.16)
(60) Food Service	(161,617.32)	13,773.10
(63) Community School	232,439.18	902,622.36
TOTAL	\$6,847,990.00	\$15,793,828.37

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. RESOLUTION TO ACCEPT A SERVICES AGREEMENT OF HONEYWELL INTERNATINAL INCORPORATED FOR HONEYWELL INSTANT ALERT SERVICE AND SUPPORT

BE IT RESOLVED the Randolph Board of Education accept and enter into an agreement with Honeywell International, Inc., for "Instant Alert" service and support services for period of thirty six (36) months, multi-year pricing of \$10,800 per year, further outlined and summarized in Honeywell services agreement presented in **FFT Exhibit 4**, attached hereto and made a part of the minutes.

5. RESOLUTION TO APPROVE CONTRACT AGREEMENT WITH MUSIC THEATRE INTERNATIONAL (MTI) FOR LICENSE / ROYALTY OF AMATEUR PRODUCTION / PERFORMANCES IN MARCH 2014

BE IT RESOLVED, the Randolph Township Board of Education approve a contract agreement with Music Theatre International for four (4) performances; 20 March

2014 – 24 March 2014, royalty, rental and materials, as summarized in **Finance Exhibit # 5**, attached hereto and made a part of the minutes.

6. APPROVAL OF SUBSCRIPTION BUSING

BE IT RESOLVED, the Randolph Township Board of Education approves an agreement to provide subscription busing for student – **N.P.**, for 2013 – 2014 school year.

7. RESOLUTION TO ACCEPT FUNDS FROM THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY FOR THE 2013 CLEAN COMMUNITIES GRANT IN MORRIS COUNTY

BE IT RESOLVED the Randolph Board of Education accept funds in the amount of \$500.00 for the 2013 Slam Dunk the Junk to be used to purchase outdoor trash or recycling receptacles, or outdoor recycling receptacles.

8. MOTION TO APPROVE SALE OF SURPLUS MATERIAL(S) AND TRANSPORTATION EQUIPMENT) PROPERTY

WHEREAS, the Board is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Randolph Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Randolph Board of Education;
- (2) The sale will be conducted online and the address of the auction site is govdeals.com;
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9;
- (4) The surplus being sold is includes:
 - a. 2001 Dodge Van
 - b. 2000 BlueBird16 Passenger School Van

c. 2009 Chevy Impala (Driver Education Car)

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property;

(6) The Board reserves the right to accept or reject any bid submitted.

Note: Also sold on auction between 8-12-13 and 8-22-13 miscellaneous school desks and exercise equipment.

9. MOTION TO VOID THE FOLLOWING CHECKS

BE IT RESOLVED, the Randolph Township Board of Education, by resolution, approves the cancellation of un-cashed checks remaining as open items as of June 30, 2013, for school year 2012 – 2013, sum of checks totaling \$ 554.50.

<u>Check</u>	<u>Date</u>	<u>Amount</u>	<u>Adjustment Account</u>
77945	6/28/2013	403.50	63-181
77959	6/28/2013	151.00	63-181
	TOTAL	\$554.50	

10. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accepts the following donations:

ADDENDUM2

➤ **Fernbrook School:**

- **as part of the Take Charge of Education program, a monetary donation from Target in the amount of \$401.07**

➤ **Middle School:**

- donation of fourteen (14) HP laptops from Lockheed Martin, having an estimated value of \$14,000 for use in the middle school music program

ADDENDUM1

- *as part of the Take Charge of Education program, a monetary donation from Target in the amount of \$710.71*
- *donation from Phillips 66 Bayway Refinery; reimbursement of \$206 to cover substitute cost of two (2) teaching staff members to attend Energy Workshop for K-12 Educators*

BE IT FURTHER RESOLVED, that Ms. Lisa Gross, Principal of the Fernbrook School and Dr. Dennis Copeland, Principal of the Middle School, respectfully, acknowledge the donations in a letter to the appropriate parties.

ADDENDUM1

11. MOTION TO APPROVE CHANGE ORDERS

RESOLVED, the Randolph Township Board of Education approves the following change orders as summarized in **Finance Exhibits # 6a, 6b and 6c** attached hereto and made a part of the minutes.

a. PROJECT : Boiler Replacement Center Grove School

VENDOR NAME: *Silva's Mechanical Services, Inc.*

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

CO # 001:	SIEMENS INDUSTRY, INC Work Credit (credit to district to have work completed by alternate contractor).....	<\$2,560.00>
	General Contract Allowance Credit	<\$5,000.00>

	Total Project Change Order Credit to district:	<\$7,560.00>
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b. PROJECT : HS Fields and Grandstands

VENDOR NAME: *Gallen Contracting, Inc.*

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

CO # 002:	Additional scope of work includes more surface than originally specified but provides a better solution that will prevent tearing and delaminating.	
	Total Change Additional cost:	\$5,360.00
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c. PROJECT : Shongum School Parking Lot

VENDOR NAME: D & L Paving

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

CO # 001: Changing the center island to concrete in lieu of asphalt	\$ 7,944.00
Additional concrete sidewalk and curbing	\$14,400.00
Additional asphalt walkways per unit pricing in bid	\$47,280.00
Less contract allowance	<\$6,000.00>

Total Project Change Additional cost:	\$63,624.00
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12. APPROVAL OF SUBSCRIPTION BUSING

BE IT RESOLVED, the Randolph Township Board of Education approves an agreement to provide subscription busing for student – S.G., for 2013 – 2014 school year.