

FINANCE/FACILITIES & TRANSPORTATION v6

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approves the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 09/30/13	\$ 5,295,228.46
1.1	Check Register – 10/07/13	\$ 3,438,265.19

2. BUDGET

RESOLVED, the Randolph Township Board of Education approves **September 2013** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report 09/30/13
2.2	Expense Account Adjustment 09/30/13

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **August 2013** and other reports of **July, August and September, Finance Exhibits # 3.1 – 3.4a**, consisting of:

3.1	Interim Balance Sheet – 08/31/13
3.2	Revenue Report - 08/31/13
3.3	Budget Report – 09/30/13
3.4	Petty Cash Report – 09/30/13
3.4a	Petty Cash Report - 07/31/13 corrected
3.5	Treasurer Report – 08/31/13

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **August 2013, Finance Exhibit # 3.5**,

<u>Aug. 31, 2013 FUND</u>	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 12,287,047.00	
(11) Current Expense	--	\$11,622,688.05
(12) Capital Outlay	2,982,731.05	583,088.45
(20) Special Revenue Fund	92,185.39	977,529.01
(30) Capital Projects Fund	2,982,731.05	274,447.80
(40) Debt Service Fund	(2,119,458.70)	.16
(60) Food Service	(156,083.61)	13,773.10
(63) Community School	111,021.03	851,980.67
TOTAL	\$13,197,442.16	\$ 14,323,507.24

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO APPROVE THE PURCHASE OF ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") BID COOPERATIVE PRICING SYSTEM ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Randolph Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED, that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and,

BE IT FURTHER RESOLVED, that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract

or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and,

BE IT FURTHER RESOLVED, that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

5. MOTION TO APPROVE THE PURCHASE OF NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) BID COOPERATIVE PRICING SYSTEM ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Randolph Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW THEREFORE BE IT RESOLVED, that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and,

BE IT FURTHER RESOLVED, that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and,

BE IT FURTHER RESOLVED, that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Addendum3

6. APPROVAL OF SUBSCRIPTION BUSING

RESOLVED, the Randolph Township Board of Education approves agreement(s) to provide subscription busing for student(s) – **J.C.** K.S. and C.V. and beginning October 16, 2013 through the remainder of the 2013 – 2014 school year.

7. MOTION TO APPROVE CHANGE ORDERS

RESOLVED, The Randolph Township Board of Education approve the following change orders as summarized in **FFT Exhibit 4**, attached hereto and made a part of the minutes.

PROJECT: Randolph HS Auditorium Renovations

VENDOR NAME: GPC., Inc.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDERS:

Change Order #1	Contract Sum increase of	\$ 2,059.00
Change Order #2	Contract Sum increase of	\$15,912.00
Change Order #3	Contract Sum increase of	\$10,304.00

	Sum of Change Orders 1,2,3	\$28,275.00
		=====

8. APPROVAL OF AN AGREEMENT BETWEEN THE RANDOLPH TOWNSHIP BOARD OF EDUCATION AND TEQUIPMENT INC. FOR GRANT CONSULTING

WHEREAS, the Board has determined that it is in the best interests of the school district to obtain grant writing consulting services;

WHEREAS, the Board has determined that Tequipment Incorporated has the requisite ability to provide the kind of grant writing services that will be beneficial to the school district;

WHEREAS, the cost of the proposed services is below the Board's bid threshold and the contract is not subject to public bidding requirements; and

WHEREAS, the total cost of the proposed contract will be \$10,000 for 100 hours of grant writing services during the 2013 - 2014 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards a contract to Tequipment Incorporated in the amount of Ten Thousand Dollars (\$10,000) for grant writing consulting services provided during the 2013 - 2014 school year.

BE IT FURTHER RESOLVED that the Board hereby approves the contract with the applicable terms and conditions, and the Board's President is hereby authorized to sign said document on behalf of the Board.

9. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accepts the following donations:

Addendum2

➤ ***Center Grove School***

- donation from staff member Ms. Ursula Boehnke, half size violin made by a German violin maker with bow and carrying case, having an estimated value of \$250 for use at Center Grove School by a child who cannot afford to rent a violin

Addendum4

➤ ***High School:***

- ***donation from the RHS PTSO of directional signs to be placed around campus, having an estimated value of \$10,420***

➤ ***Middle School:***

- for student "canvas" use, donation from staff member Mr. Jack Leffler; fourteen (14) square yards of heavy PVC coated fabric material, having an estimated value of \$756

Addendum2

- donation from the RMS PTO of two (2) Nooks and two (2) Nook adopters for student use, having an estimated value of \$400

Addendum3

➤ **Shongum School:**

- **as part of the Take Charge of Education program, a monetary donation from Target in the amount of \$276.15**

BE IT FURTHER RESOLVED, that Mr. Mario Rodas, Principal of Center Grove School and Dr. Dennis Copeland, Principal of the Middle School, Mr. Clifford Burns, Principal of Shongum School acknowledges the donation in a letter to the appropriate parties.

Addendum1, 2

10. RESOLUTION TO APPROVE SETTLEMENT AGREEMENT AND RELEASE

WHEREAS, a dispute arose as to the placement of N.L. for the 2012-2013 and 2013-2014 school years; and

WHEREAS, the parties wish to amicably resolve the dispute pursuant to the terms presented to the Board in the Agreement without the necessity of legal proceedings;

BE IT RESOLVED that the Board of Education approves the Settlement Agreement and Release on the terms and conditions contained therein; and

BE IT FURTHER RESOLVED that the Superintendent may sign the Settlement Agreement and Release on behalf of the Board.

Addendum3

11. ACCEPTANCE AND APPROVAL OF THE COMPREHENSIVE MAINTENANCE PLAN

BE IT RESOLVED, the Randolph Township Board of Education accept and approve the attached **FFT Exhibit 5, Annual Comprehensive Maintenance Budget Amount Worksheet**, which is the annual update of the Comprehensive Maintenance Plan approved by the board of Education on September 20, 2001 pursuant to N.J.A.C.6:26a.